

**REGULAR MEETING MINUTES
PROVINCETOWN HOUSING AUTHORITY
WEDNESDAY OCTOBER 26, 2016**

A regular meeting of the Provincetown Housing Authority was called to order by K. Hatch, Chair on Wednesday October 26, 2016 at 5:15pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

Provincetown Housing Authority Board of Commissioners:

PRESENT: K., Hatch, Chair; E. Anderson; J. Germack, Nancy Jacobsen, State Appointee

ABSENT: C. Parris, (excused)

OTHERS ABSENT: Patrick J. Manning, Executive Director (excused)

1. PUBLIC STATEMENTS:

None

2. COMMISSIONERS STATEMENTS:

None

3. FINANCIAL REPORT:

motion by K. Hatch to postpone Financial Report until the ED was here and we have our annual report, seconded by J. Germack

VOTED: 4-0-0

Questions regarding financials for ED:

D Anderson inquired about the electric bill. It seems very high as well as the water bill. Members discussed her desire to further explore reasons.

Members discussed maintenance costs and in particular a locksmith bill.

ED Will be able to clarify at next meeting.

4. APPROVAL OF MINUTES:

The Board reviewed the minutes from the September 26, 2016 Regular Meeting; motion by E Anderson to approve, second by J.

VOTED: 3-0-1 (N. Jacobson abstained)

5. PROVINCETOWN HOUSING AUTHORITY EXPANSION:

Discussion about moving forward with expansion at 42-44 Harry Kemp Way property and desire to have project finished in a shorter time frame. Members discussed next steps in the process.

6. EXECUTIVE DIRECTORS REPORT:

Motion by E. Anderson to postpone item 6. until the ED was here, seconded by J. Germack.

VOTED: 4-0-0

7. OLD BUSINESS:

A. Community Housing Council Report:

E. Anderson inquired about the status of the Grant agreement for repairs at Court and Pearl Street properties. CHC needs the agreement signed to disperse funds. E Anderson informed the members about the revised housing playbook developed by the housing specialist and gave an update on the status of the affordable housing permit granted for the two affordable units on Winslow Street.

B. Community Preservation Committee Report:

Members discussed whether a grant application would be made for this year's around of community preservation funds. K Hatch and P Manning will work on a grant application if necessary.

8. NEW BUSINESS:

A. State Appointee Position:

N Jacobson was here!

9. APPROVAL of VOUCHERS:

J. Germack motioned to approve vouchers as presented, seconded by

E. Anderson

VOTED: 4-0-0

10. CLOSING STATEMENTS:

K Hatch presented possible opportunities for board training and board members enthusiastically embraced the idea. Further discussion at next meeting.

11. EXECUTIVE SESSION: MGL. C30A section 21(6) to consider the purchase, exchange lease or value of real property located at 26 Alden Street. The Board will not re-convene in Open Session. The Board entered into Executive Session upon a motion by J. Germack to do so; Seconded by E. Anderson and a roll call vote.
K., Hatch, Aye; E. Anderson; Aye J. Germack; Aye Aye, Nancy Jacobsen, Aye

Respectfully submitted,

Kristin C. Hatch, Guest Recording Secretary