

## BEAUTIFICATION COMMITTEE MINUTES

Date: April 10, 2017

3:30 p.m.

Provincetown Town Hall

Meeting Called to Order at 3:32 p.m.

**Present:** Bill Docker, Anika Costa, John Krajovic, Allan MacKinnon, Tony Lemme (DPW), Frank Vasello, Curtis Balom

**Excused Absence:**

**Absent:** N/A

### Committee Discussion – Working Group Reports - Decisions – Action Items – Reports – Etc.

#### 1. Public Statements

N/A

#### 2. Discussion and Finalization Vote — Committee Name Change

*B. Docker:* Mission has changed. Change to name may not be necessary, but we should discuss and decide now.

Review of previously discussed name options, followed by an extensive review of the pros and cons of each.

Motion by *F. Vasello* to rename to Beautification Committee to Public Landscape Committee

Motion seconded by *A. MacKinnon*

Motion approved unanimously, a vote of 6/0

#### 3. Project Reports

##### a. Library Plans 2017 – Budget & Vote

Buy two more planters; buy 10 more the knockout roses

T. Lemme: What color mulch is needed? BC: Black

- Add two more of the same black planters – *B. Docker* has cost and ordering info
- Add a total of 10 more double knockout roses on either side of the top of the slope
- Take out large yew and ivy along east side of the lawn
- Plant 25 lilacs in a double row along east side of lawn

Motion by *F. Vasello* to spend up to \$3000 for library (roses, lilacs and planters)

Motion seconded by *J. Krajovic*

Motion approved unanimously, a vote of 6/0

- Order 48 wave petunias for the four black boxes (deep purple?). (Committee decided to review orders of annuals as a separate working-group project)
- Clear a circle of lawn around ginkgo on west side of lawn and mulch to protect trunk.

b. MPL Planting Area discussion, Budget & Vote  
Call it the (Municipal Parking Lot) Pier Gateway Garden

Excavate 12" (possibly deeper for trees and large bushes)

*T. Lemme*: When do you need planting? *BC*: early May

*T. Lemme*: Remove stumps? *BC*: Yes

*J. Krajovic*: For working group, let's review what he set up last year (may be in the minutes, but he will find his original info to resend)

*B. Docker*: Maybe a boat as a planter at the Municipal Parking Lot (much like the one at Tedeschi island); make it temporary to hold space for the memorial until it arrives

Working group to review space on April 20, 2017 at noon. Bring ideas.

c. VSB Landscape Plans – Budget & Vote

i. Replace current tags

ii. Beautification Committee Liaison to Tree Advisory Group?

Replace soil along Freeman street bed (That has already been done in the other beds around building.)

- 12 autumn ferns to plant in front of the building
- 42 white impatiens to plant in front of ferns
- 11 royal ferns to plant in side bed
- Creeping Jenny to plant under bench around tree

*T. Lemme*: Noted that it will be better to have nothing under the benches. It will make cleanup and maintenance by DPW much easier.

Motion by *F. Vasello* to spend up to \$750 for VSB (ferns and impatiens)

Motion seconded by *J. Krajovic*

Motion approved unanimously, a vote of 6/0

- d. Suggested list of hardscape items – AM, CB
  - i. Liaison to Planning Committee? \_\_\_\_\_

*A. Costa, J. Krajovic, A. MacKinnon, and C. Balom* will send input to the working group. The working group will meet to review or expand outline as needed and report back at the May meeting.

- e. 2017 Plant Purchases
  - i. Set Date for plant selection & Working Group

Working group set to discuss Pier Gateway Garden and review other areas. At the end of the working group meeting, those members will meet at a room at the library from April 20, 2017 from 1:00–4:00 p.m. to create a detailed purchase list.

#### 4. New Business

- a. Goals for 2020 Budget Set-aside
  - B. Docker:* We've been setting aside 25%, but we haven't decided what for. We currently do one-season planting. For 2020 we may want to do three- or four-season planting. We currently spend \$1200–\$1500 yearly on one-season planting. Based on that info, we can roughly estimate that four-season planting might cost as much as \$6000 per year. Thinking of possibilities with BAS Relief. Maybe saving might go to projects there for when it launches.
  - J. Krajovic:* Noted that the BAS Relief is designed to be green (no flowers); not sure we should put money aside to use there.
  - B. Docker:* Will add budget planning as a topic for our May or June agenda.
- b. Pilgrims First Landing Park/DOT Request – Ptown 400/ED Request; Eric Larsen Recommendations — BC liaison? \_\_\_\_\_  
Bill will review document with Lisa  
*J. Krajovic:* It may be a document that DPW needs to fill it out in order to cover the scope of the requested information.
- c. Each BC member – one location responsibility  
Will review at a later date
- d. Grant Applications – Stop & Shop; Cape Air  
Will review at a later date
- e. Bus Stop Park – New Clam Shells; Rose Trellises  
Working group will review
- f. New item: *A. Costa* noted that we need to review what to do at Snail Rd and Shore Rd. Is it possible to use an old dory as a planter?

5. Approval of Previous Minutes

Motion by *B. Docker* to approve minutes of March 6, 2017.

Motion seconded by *A. MacKinnon*

Motion approved unanimously, a vote of 5/0

6. Treasurer's Report / Invoice Payments

N/A, no Treasurer's Report

7. Any new business that could not be reasonably anticipated within the 48-hour posting requirement.

*B. Docker*: Noted that the Tree Bylaw passed and BAS Relief passed

8. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:

Monday, May 1, 2017 at time 2:30 p.m.

in the Caucus Room at Town Hall

260 Commercial St., Provincetown, MA

**Adjourned:** 5:50 p.m.

Motion by *B. Docker*

Motion seconded by *A. MacKinnon*

Motion approved unanimously, a vote of 6/0

Respectfully submitted,  
Curtis Balom, Committee Clerk