

**BEAUTIFICATION COMMITTEE MINUTES**

**Date: July 11, 2016**

**4:30 PM**

**Provincetown Town Hall – Caucus Hearing Room**

*Approved  
3-0*

**Meeting Called to Order at 4:38 PM**

**Present: Bill Docker, Anika Costa, Allan McKinnon**

**Excused Absence: John Krajovic, Frank Vasello**

**Absent: Mark Boucher (Resigned)**

**Public Statements: NONE**

**Financial Report:**

**Opening Balance General Fund: \$8,088.41**

**Invoices Approved: \$1,457.97**

**Closing Balance General Fund: \$6,630.44**

**Balance in Gift Fund: \$ 9,914.19**

**New Monies Received: \$ 0**

**INVOICES APPROVED:**

**St. Aubin Garden Center (for Library Trees, Inv. # 157322) \$632.05 Vote of 3-0**

**Garden Renovation: Vote of 3-0 to approve**

#4147	\$9.60
#4117	\$74.80
#4095	\$291.25
#4171	\$350.00
#4213	\$100.00
<b>SUBTOTAL</b>	<b>\$825.65</b>

**TOTAL APPROVED TO BE PAID THIS CYCLE: \$1,457.97**

**Committee Discussion – Working Group Reports - Decisions – Action Items –  
Reports – Etc.**

**1. Working Group Updates:**

**a. Benches**

**i. No new bench requests**

**b. Islands**

- i. Islands being maintained well by B&G staff, with rose pruning help from BC members and volunteers
- c. Plantings
  - i. All Plantings at VSB building, Library, flower barrels, Bus Stop Park doing well.
- d. Purchases
  - i. BD approved purchase of one more load of bark mulch, and 3 watering bags since last meeting.

**2. DPW Director, Richard Waldo, came to the meeting and the following discussing ensued: BC needs to have better/more realistic expectations as to what the B&G staff can do for the committee. The resource base of the DPW and B&G needs to be clarified. Staff liaison, Eric Larsen, is to be copied on ALL emails from BC members for inclusion into Provincetown's electronic record keeping. His email address is [rlarsen@provincetown-ma.gov](mailto:rlarsen@provincetown-ma.gov)**

**Mr. Waldo suggested the BC move toward an 'adopt-an-island' program for volunteers and contributors.**

**Mr. Waldo stated the current arrangement between the DPW and the BC is working well, with better communication helping.**

**5. Due to lack of time the following items will be placed on future agendas:**

**6. Eric Larsen Report – None.**

**MEETING AJOURNED AT 6:07 PM  
BD motion; AC second; vote 3-0**

**The next meeting of the Provincetown Beautification Committee will be held:  
Wednesday, August 10, 2016 at 4:30 at Town Hall Caucus Room**