

BEAUTIFICATION COMMITTEE MINUTES

Date: November 1, 2016

4:02 PM

Provincetown Town Hall

Present: Bill Docker, Anika Costa, John Krajovic, Allan MacKinnon, Eric Larsen (DPW), Frank Vasello, Curtis Balom, Rik Ahlberg (Chair Bike Committee and Provincetown 365 Representative)

Excused Absence: N/A

Absent: N/A

Public Statements: None

Financial Report:

Balance in General Fund: \$5,497.20

Balance in Gift Fund: \$6,289.67

New Monies Received: \$0.00

Committee Discussion – Working Group Reports - Decisions – Action Items – Reports – Etc.

1. **Presentation and Discussion:** Rik Ahlberg, Chair Bike Committee and Provincetown 365 Representative
 - a. Rik provided a slide show (and handouts) outlining Bike Committee initiatives: improvements, new locations, and bike rack types.
Want to provide lighting at Town Hall and tourism offices racks and provide repair if possible
 - i. Town Hall: failing; tend to rust out at bottom or gets held in place; poor drainage and sprinklers that sprinkle directly on rack; not enough racks to meet demand; many people tying to trees in area
Options: Replace with inverted-u racks; stop neighboring building from draining rainwater onto rack. Can we add room for 10 more bikes to either side; add lighting to adjacent building (similar to Sage Inn solar lights by their bike racks).
B. Docker: Is this lighting to go on town building or on Sake.
R. Ahlberg: Both because of how many there are
E. Larsen: May be able to put at top of fence to avoid need to negotiate with Sake and building commission
R. Ahlberg: Would like suggestions on what we think can be done and will collaborate with DPW on final solutions
 - ii. Tourism Office: same issues; signs may need to be replaced (currently poorly worded and unsightly), need to use our standardized bike parking signage; tourism wants more bike parking and would like to see more on Freeman; need lighting on Freeman side and Patio restaurant side

- iii. Repair stations: basic tools for year-round use (since bike shops normally only open 4 months of the year); plan to use similar set-up as used in Cambridge; would start with one for next year and see how it goes.
- iv. Funding: CPA grant process is probably best for repeated bike rack and facility money
- v. Feedback: Likely need planning committee feedback; historic commission and historic district commission probably won't need to be involved

A. Costa: definitely need lighting; if on a timer and motion sensor, need two pole lights (like the ones on Ryder St)

F. Vasello: thinks everything presented makes sense, so no additional comments

A. Costa: does town fund racks? (town funds \$300K each year); racks \$700 direct to manufacture (cost double through town; hope to double racks over course of year; has researched with Cambridge; San Francisco; nowiegan)

B. Docker: Solar-based down lighting is preferred if possible or standardize based on what is done at Ryder Street; would coordinate with DPW to find standardized light that works; batteries need to be replaced every 3 years, but quality is great; company in texas \$200 each); is there electricity for repair stations? (*RA, EL:* no); need vote to put them in Pilgrims' Landing Park; bike rack area away from park is preferred to avoid clutter; DPL and Pier area would like to take parking spaces from parking commission rather than clutter up park or pier; there's a lot at Freeman Street but many trucks park there during day, so that could be an issue; Snail Rd seems far; right of way at Hot-L restaurant...maybe that is a good location for bike repair station

R. Ahlberg: would like help on light and suggestions for motion detector with timer; selectmen approved converting 3 spots in Johnson St lot

E. Larsen: may be some solar that are slightly different style; Snail Road not owned by town, but buddy pat cars might be OK

J. Krajovic: would like to encourage bike committee to think in terms of nodes...where do we want people to go or be; would like to see a plan that is integrated into traffic, both vehicular and pedestrian; have standards and get town and developers to use them as well without diminishing our current public spaces

E. Larsen: currently working based on a plan that includes seven nodes (these are natural nodes)...aware we don't have capacity at these spots, but they're the spots where people want to be

B. Docker: finishing brick work alongside Patio Restaurant; would be nice to add

2. **MPL Planting Discussion with Representatives from Garden Renovations**

Garden Renovations would like to present a plan for us in February

- a. *E. Larsen:* Cost to remove soil is \$1600 per one-foot depth being replaced (\$3200 total cost for our project); will talk to Jared; there is a sewer there that may impact work; will determine what can be done by DPW and will get a number from Jared for remaining work

Phase 1 steps

ID digsafe

Install irrigation
Replace soil

Phase 2 steps

Planting plan (Garden Renovations)
Plant ordering
Planting (5/1–5/15)

Infrastructure costs rough-guess estimate, ~\$7,000 (852 sq ft., direct burial wire, irrigation cost, electrical cost)

- b. Revisit MPL in December
 - c. Library
Library board of trustees loves the lawn; interested in two more boxes at top, expanding roses; put in proper grass seed; just at point that it's working (Tony says); pachysandra or vinca are also possible for slope
J. Krajovic: Need to draft letter to committee with our recommendations; they took vote based on growth of lawn and now see no need for the previously discussed wall (Bill will draft recommendations letter).
 - d. Grace Hall Slope additional bulbs – Naturalized in drifts using “King Alfreds, Dutch Masters, Mt. Hood, Tete-a-tetes, etc.; Qty: 200?”
3. Project Reports
- a. Pilgrims’ First Landing Park – discussion and vote for approx. \$2,500 for site survey plan by DPW
Approximate cost of site survey
Provincetown 400 and 76 and 27 Commercial may be sources
Voted to wait. Will attempt to fund through town sources
 - b. East End Playground Report – FV, JK, CB, AC
Some plants relocated
Unable to order new plants until spring
 - c. MPL Irrigation Cost Quote – Eric Larsen (see MPL discussion above)
 - d. Bench Report – AC
4. **Report on Meeting with Town Manager** – Frank, Bill and John, David Panagor
- a. *E. Larsen*: recommends discussing as much as possible with Rich Waldo for input prior to taking up with those higher in town management
5. New Business
- a. Charter Commission requests outline of duties from Beautification Committee (not currently on town charter)
Establish Working Group to create final draft
2016-17 Plan Discussion with budgeting
 - b. Plantings and Projects throughout town
B. Docker: The four cherry trees are memorial trees that need to come out; they were planted by Barbara Rushmore
 - i. Beth Singer will provide a place behind high school. Who pays for trees?

- ii. Current plans
 - 200 bulbs in for Grace Hall slope have arrived
 - Remove one dead tree at MPL (and the two memorialized trees; after finding who they are memorialized to); BC vote: motion: *B. Docker*, second: *Allan MacKinnon*, vote: *unanimous*
 - One at Post office got split in storm...need to have *E. Larsen* take a look and advise on removal, but may be better to wait one year to allow the tree advisory group to follow-up since they will have dedicated resources for this sort of work.
 - Likely 18–24 months before anything done with Pilgrims’ park
 - c. Presentation of “Tree Policy” at Town Meeting
 - d. Cleaning out of Planter Barrels throughout town in November
Work through various areas on November 3
 - e. Utilization of COA “volunteers” in 2017
B. Docker: CDA paperwork for council on aging done...will try a couple of people next summer...good reports on the process
6. Approval of Previous Minutes
7. Treasurer’s Report/ Invoice Payments
Financials a challenge...David Gardner will take care of money movement in interim

Adjourned: 6:01 p.m. *B. Docker* motion, *C. Balom* second. Unanimous vote to adjourn meeting.

The next meeting of the Provincetown Beautification Committee will be held:
Tuesday, December, 19, 2016 at 3:30 P.M. in Caucus Room at Town Hall. 260
Commercial St., Provincetown, MA

Respectfully submitted,
Curtis Balom, Committee Clerk