

**REGULAR MEETING MINUTES
PROVINCETOWN HOUSING AUTHORITY
WEDNESDAY AUGUST 24, 2016**

A regular meeting of the Provincetown Housing Authority was called to order by K. Hatch, Vice Chair on Wednesday August 24, 2016 at 5:20pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

Provincetown Housing Authority Board of Commissioners:

PRESENT: Nancy Jacobsen, State Appointee; E. Anderson; J. Germack

ABSENT: K. Hatch, Vice Chair

OTHERS PRESENT: Patrick J. Manning, Executive Director

1. PUBLIC STATEMENTS:

None

2. COMMISSIONERS STATEMENTS:

J. Germack stated she secured a \$45.00 ticket and attended the event with Hillary Clinton and Cher

3. BOARD RE-ORGANIZATION

J. Germack motioned to postpone agenda item until new Board member appointed, seconded by N. Jacobsen **VOTED: 3-0-0**

4. FINANCIAL REPORT:

E.D. presented the July financial report

motion by N. Jacobsen to approve the July 2016 Financial Report,
seconded by J. Germack , **VOTED: 3-0-0**

4. APPROVAL OF MINUTES:

The Board reviewed the minutes from the July 25, 2016 Regular Meeting
motion by N. Jacobsen to approve the July 25, 2016 minutes, seconded by J. Germack
VOTED: 3-0-0

The Board reviewed the minutes from the July 26, 2016 Special meeting.
Motion by J. Germack to approve the July 26, 2016 minutes, seconded by N. Jacobsen
VOTED: 3-0-0

The Board reviewed the minutes from the July 27, 2016 Working Meeting.
Motion by N. Jacobsen to approve the July 27, 2016 minutes, seconded by J. Germack
VOTED: 3-0-0

5. PROVINCETOWN HOUSING AUTHORITY EXPANSION:

E.D. informed the Board that there has been not update from MHP. E.D. to fo9llow up with MHP

6. EXECUTIVE DIRECTORS REPORT:

A. DHCD:

1. Capital Improvement Plan 2016:

E.D. attended meeting in Brockton August 25 2016 to update CIP.

2. Lead Paint Certification:

E.D. presented the Lead paint Certification for the Board's approval. The lead paint certification must be submitted for the CIP.

E. Anderson motioned to approve the Lead paint Certification, seconded by N. Jacobsen, **VOTERD: 3-0-0**

B. Maushope

1. Solar Energy Options:

Board approved to including the solar in the Maushope expansion.

2.Heat Alternatives in Case of Power Outage:

E.D. informed the Board that the DHCD contact person for the program is on an extended vacation until the end of September. E.D. to follow up on an exemption to DHCD only considering Housing Authorities will 100 plus units.

3. Non-Smoking Building:

E.D. to schedule initial meeting for tenants with state program.

4.Census:

24 of 24.

C. Family:

1. Pearl Street Neighbor:

neighbor who requested agenda item not in attendance

2. Property Landscaping:

E.D. informed the Board that landscaping can not be i9ncluded in the CIP.

E.D. and DHCD consultant included driveway and walkway

improvements with landscaping for the 705-2 family units on Aunt Sukey Way

3. Census:

D. Foley House:

1. Door Entry System:

Electrician has install the entry system

2. Census:

10 of 10

7. OLD BUSINESS:

A. Community Housing Council Report:

E. Anderson informed the Board that there will be a Ribbon Cutting Ceremony for Stable Path on Friday September 23, 2016 12p to 3p

E. Anderson informed the Board that a 1 bedroom home ownership unit will be available at Sandy Hill and a lottery to be scheduled

E. Anderson informed the Board that a First Time Home Ownership workshop will be scheduled for September 1, 2016.

B. Community Preservation Committee Report:

no report

8. NEW BUSINESS:

A. Board Vacancy:

E.D. informed the Board that PHA submitted a letter to the BOS requesting a Joint meeting to appoint Charlene Parris to the Board. E.D. informed the Board the letter also requested a letter of support from the BOS for the appointment of Fran Coco as the State Appointee to the Board

9. APPROVAL of VOUCHERS:

E. Anderson motioned to approve vouchers as presented, seconded by N. Jacobsen

VOTED: 3-0-0

10. CLOSING STATEMENTS:

J. Germack informed the Board there was an article in the Banner regarding 26 Alden Street

11. EXECUTIVE SESSION:

J. Germack motioned not to enter into Executive Session, seconded by E. Anderson

Roll Call: N. Jacobsen - yea, E. Anderson – yea, J. Germack - yea

Board scheduled next Regular Meeting for Monday September 26, 2016 at 5:15pm

E. Anderson motion to adjourn at 6:25pm

Respectfully submitted,

Patrick J. Manning, Recording Secretary