



# Meeting Agenda - REVISED

**The Provincetown Board of Selectmen will hold a public meeting on Monday, December 12, 2016, at 6:00 p.m. in Judge Welsh Room, Town Hall, 260 Commercial Street, Provincetown, MA 02657.**

*Consent Agenda – Approval without objection required for the following items:*

- A. *Reappoint Michelle Jarusiewicz as Provincetown’s Representative to the Barnstable County HOME Consortium’s Advisory Council with a term to expire on January 31, 2020.*
- B. *Treasurer Transfer – Library Gift Fund – to pay an invoice, to Blackstone Audio, Inc. for audiobook purchases, in the amount of \$179.99.*
- C. *Treasurer Transfer – Library Gift Fund – to pay invoices, to Blackstone Audio, Inc. for audiobook purchases, in the amount of \$757.38.*
- D. *Treasurer Transfer – Library Gift Fund – to pay invoices, to Staples, Inc. for supplies, in the amount of \$221.03.*
- E. *Approval of Regulatory Agreements for Winslow Farms Housing – Housing Specialist Michelle Jarusiewicz.*
- F. *Approval to execute a contract in the amount of \$151,394.83 with Jacobs Engineering Group, Inc. for the replacement of the Runway Lighting System (HIRLS) at the Provincetown Municipal Airport - Airport Commission and Airport Manager Butch Lisenby.*
- G. *Approval to execute a contract in the amount of \$335,284.00 with KOBO Utility Construction Corp. for the replacement of the Runway Lighting System (HIRLS) at the Provincetown Municipal Airport – Airport Commission and Airport Manager Butch Lisenby.*
- H. *Request for parking ban on Commercial Street between Johnson and Court Streets for the “First Light Provincetown” Event – Police Chief Jim Golden.*
- I. *Approval to accept a bequest from the estate of William Maynard to the Council on Aging in the amount of \$19,807.48.*
- J. *Approval to accept a bequest from the estate of William Maynard to the Recreation Department in the amount of \$19,800.98.*

1. Public Hearings - Votes may be taken on the following items: None.
2. Public Statements – Three (3) minutes maximum. Selectmen do not respond to Public Statements.
3. Selectmen’s Statements – Initial comments from the Selectmen. Discussion dependent- votes may be taken.
4. Joint meeting / Presentations - Votes may be taken on the following items:
  - A. Joint meeting with the Visitor Services Board (VSB) regarding follow-up discussion and possible approval of the Marketing Plan and Tourism Economic/Statistics Report – VSB & Tourism Office.
  - B. Joint meeting with the Economic Development Committee to review the finalists for the Micro and Macro Grants – EDC Chair Regina Cassidy.
5. Appointments - Votes may be taken on the following items:
  - A. Board of Selectmen End of Year Re-appointments with terms to expire December 31, 2019.
  - B. Appoint Regina Cassidy as the Women Innkeepers’ Representative to the Visitor Services Board with a term to expire June 30, 2019.
  - C. Appoint Maureen Travis as a member of the Board of Health with a term to expire on December 31, 2019.
6. Requests - Votes may be taken on the following items:

- A. Approve Town Manager's appointment of Laura Grandel to the position of Town Collector – Town Manager David B. Panagore.
  - B. Approval of Access Agreement between Provincetown Community Television and Town of Provincetown – Executive Director Amy Davies and President Bob Klytta.
  - C. Update and discussion on the Community Resources Navigator Program Semi Annual Report – Director of Health Morgan Clark.
  - D. Approval of proposed changes to the Board of Health Fees (Part VIII, Art 1 – Fee Schedule; Part VI, Art 5 – Solid Waste Fees) including eliminating the fee for residents to drop off bags of household trash at the transfer station, as determined at a Public Hearing on Thursday, December 1, 2016 – Director of Health Morgan Clark.
  - E. Discussion on the process for declaring Provincetown a “Sanctuary Town” – Chairman Raphael Richter.
  - ~~F. Discussion regarding seasonal workforce housing in Jerome Smith parking lot or on neighboring parcels – Chairman Raphael Richter.~~
  - F. Discussion and approval to appoint a member of the Board of Selectmen to the Year-Round Market Rate Rental Housing Trust – Chairman Raphael Richter.
7. Town Manager / Assistant Town Manager - Votes may be taken on the following items:
- A. Discussion of potential items for 2017 Spring Town Meeting Warrant.
  - B. Town Manager's Report – Administrative Updates.
    - i. Review Master Calendar update.
    - ii. Review Department Budget Hearing Schedule.
    - iii. Follow-up of Town Forum Session One Results.
    - iv. Other Town Manager updates and administrative matters.
  - C. Others – Other matters that may legally come before the Board not reasonably anticipated by the Chair 48 hours before the meeting. Votes may be taken.
8. Minutes – Approve minutes of previous meetings. Votes may be taken.
9. Closing Statements/Administrative Updates - Closing comments from the Selectmen. Discussion dependent; motions may be made; votes may be taken.
- A. Thank you letter to Allison Baldwin who resigned as the Women Innkeepers of Provincetown's Representative to the Visitor Services Board effective November 17, 2016.
  - B. Thank you letter to David McGlothlin, Jr. who resigned from the Historic District Commission effective October 1, 2016.
  - C. Resolution in support of the Standing Rock Sioux Nation.

**The Board of Selectmen will vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clauses 1, 2, 3, 4, 5, 6, 7, & 8 for the purposes of:**

**Clauses 1, 2, 3, 4, 5, 6, 7, & 8** – To consider the approval and/or release of Executive Session Minutes for November 28, 2016. Votes may be taken.

**Clauses 1, 2, 3, 4, 5, 6, 7, & 8** – To consider the release of approved Executive Session Minutes for 2014, 2015 and 2016. Votes may be taken.

**Clause 2** – To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. (Finance Director) Votes may be taken.