

Approved
9/7/16

Town of Provincetown Beautification Committee

August 10, 2016

4:30 PM - Meeting Called to order in Caucus Hall, Provincetown Town Hall.

Present - Bill Docker, Anika Costa, Allan McKinnon, Rich Waldo - Director of D.P.W., Doug Johnston - Provincetown Town Clerk & Curtis Balom - Newly elected member.

4:33 PM - Agenda

1. Public Statements - Doug Johnston discussed email policy that town board members need to follow. Staff email needs to be cc'd to our committee liaison Eric Larsen and open meeting law followed. Minutes from meetings can only be shared to be reviewed and conversations ideally should occur at meetings. Any texting falls under the same guidelines.

Bill opened further discussion to cover topics of two people being a subcommittee and site visits that are comprised of more than two members needs to have the start time posted for the public. The email policy is available through Doug Johnston and all board members should act with the best of intentions as board members.

Rich Waldo discussed opening communication between the committee and D.P.W.; to best schedule any projects by separating into Spring or Fall and to be aware that watering issues involve D.P.W.; manpower as well as the dry weather. Rich suggests that we plant drought based plants and perennials.

Bill moves agenda items to have Rich Waldo discuss Tree By-Law Policy - Tree Advisory Group. Rich has met with Gloria McPherson our town planner and with Margaret Murphy who has started Trees Provincetown, which is a non profit group promoting planting and caring of town trees.

Via Rich and Bill, a tree advisory group would discuss and report on the following:

- What trees to treat - What trees not to treat - Where to plant, prune or remove.
- Tree By-Laws
- Assess all town trees around town in early September - October.
- Make a list of areas with town trees and shrubs.
- Make a list for D.P.W.; where tree or shrub growth is encroaching on town property.

Margaret Murphy and Anika Costa will start doing field trips to assess town trees.

2. Project Reports - Bill requests project (a) to be discussed in September.

Project (b) - Fisherman's Wharf Project - Bill attended Planning Commission meeting and discusses our role in the following large projects: Improving the look of the "corridor" from Fisherman's Wharf to Bas Relief, improving Bas Relief for 2020 and what our role will be for improvements to Pilgrim Park at the west end rotary by the Provincetown Inn. Conversation at the meeting involved use assessments and the infrastructures, inclusive of what does or doesn't work.

Project (c) - Visitor's Service Board - Bill Docker presented an annual report to the V.S.B. who responded with compliments of the town looking great and never looking better.

Bill informed the V.S.B of our commitment to set aside 25 % of our budget each year going forward for the 2020 celebration. Included in Bill's report was the condition of the library lawn and how funding is being determined for repairs / replacement of the irrigation system and / or lawn replacement.