



**Provincetown Public Pier Corporation (PPPC)
Judge Welsh Room
Meeting Minutes of Thursday, May 12, 2016**

Members Present: Kerry Adams (KA), Carlos Verde (CV), Ginny Binder (GB) and Herbie Hintze (HH).

Members Absent: Scott Fraser (excused).

Other Attendees: Rex McKinsey (RM), Harbormaster and Ellen C. Battaglini, Administrative Assistant.

AGENDA

Public Statements:

KA read a letter from Loretta Santos, chair of the Shellfish Committee, regarding establishing an aquaculture space on the dinghy dock which David Flattery, of the Harbor Committee, brought to the attention of the Shellfish Committee. Mr. Flattery suggested that it would be beneficial for aquaculture growers in Town to have space at the dinghy dock. The Shellfish Committee heard Mr. Flattery's proposal and voted to support it. The proposal was brought to the Harbor Committee, which also supported it. She said that the Shellfish Committee believes that aquaculture growers need a space where they can land their catch, work on gear and ice their shellfish in a timely fashion in order to maintain its freshness pursuant to state vibrio regulations. She is writing this letter to ask for the approval of the Board for the proposal.

John Santos made a comment about how, in his opinion, the transportation float was being underutilized and that he that floats and a gangway could be added to that float for the purpose of unloading passengers.

Special Agenda Items

Captain John's Boats: Bob Avila and Joe Huckemeyer appeared to discuss their proposal. The Board questioned Mr. Avila and Mr. Huckemeyer. RM reiterated the Board's question regarding the schedule of the proposed whale watch trips in terms of the use of the transportation dock. RM reviewed a schedule that he had created for the use of the transportation float by the Boston ferries, the Kalmar Nyckel and the Captain John's boat. The Board questioned Mr. Avila and Mr. Huckemeyer about the schedule.

A motion was made to approve Captain John's whale watch proposal as presented.

Motion: Carlos Verde

2nd: Ginny Binder

The Board discussed the motion.

Yes: 4 No: 0 Abstain: 0

Motion passes.

Review of Minutes

A motion was made to approve the minutes of the March 24, 2016 Public Meeting as written.

Motion: Herbie Hintze ***2nd:*** Carlos Verde

Yes: 4 No: 0 Abstain: 0

Motion passes.

A motion was made to approve the minutes of the April 28, 2016 Public Meeting as written.

Motion: Herbie Hintze ***2nd:*** Carlos Verde

Yes: 4 No: 0 Abstain: 0

Motion passes.

Directors' Statements:

HH: He would like to see the end of the Pier cleaned up before the ferries start running and the dilapidated cart that is behind the Bay State shed removed.

GB: She attended the 'Provincetown 365' working waterfront meeting the other night and she was thrilled to be amongst concerned and thoughtful citizens who see the economic opportunity of a working waterfront being a primary engine of the Town's economy to help diversify tourism. She sees the Board's responsibility as not just managing the Pier, but as part of the conversation about the viability of the waterfront. She is willing to contribute to the revising of the LCP and the re-writing of the Harbor Plan in addition to Chuck LaGasse's plans for Provincetown Marina to make sure that the social and economic benefits outweigh any unintended consequences or adverse impacts.

CV: He has been following the Pier reconstruction at Provincetown Marina. He thinks it's amazing and it reminds him of the upcoming wave attenuator/floating dock project at MacMillan Pier. It's nice to see another piece of the puzzle going in on the waterfront. It seems like the fishers are happy now that they have put their pots in the water and are finally fishing. The process seems to have gone smoothly.

KA: It's good to see some new employees on the Pier this year. An ad will be published for more employees, as personnel are still needed. He had noticed a trailer parked out on the Pier in an inconvenient place, however it has since been removed. The condition of the Pier is coming along nicely. He suggested putting the Shellfish Committee request on the next agenda.

Pier Manager's Report

RM said that the BOS has elected a new Chair, Rafael Richter and Vice Chair, Eric Yingling. It has started its goal-setting process, which includes a number of goals that are associated with the waterfront. The annual process starts with staff review and recommendations to management. Mr. Richter indicated that the process will be similar to last year, but the goals will be more general in nature. If any Board member has suggestions, please submit those to RM so he can incorporate that into a document that will go to David Gardner. According to the Memorandum of Understanding, the Board should be meeting with the BOS this month, but RM is not pursuing the idea until SF gets back to Town and the entire Board can participate.

The first batch of new employees has been hired, second shift starts this weekend and the ferry service starts on Monday. More positions need to be filled, so the employment notice will be re-published in the Banner. The ad will run until the positions are filled.

RM attended a Facilities Security Officer's forum with the Coast Guard. It was interesting, but more concerned with the larger year-round fuel delivery facilities. He suggested requesting an alternate training schedule that conformed to a seasonal nature as opposed to the current plan of training every 3 months.

The Town Manager suggested that RM attend procurement school, to which he is looking forward. There is a three-day training in Boston and some online work. He will have a year to complete the course.

The bathrooms are being readied and the awnings are going up. The line painting crew will be coming in on Sunday night.

The Town hosted a FAM trip for one of the cruise ship operators last week. The Pier has two ships scheduled to for port calls, one on September 27th and the other on October 4th. These are mid-sized passenger vessels. They will be arriving at 10:00 A.M. and leaving at 3:00 P.M. The Board briefly discussed the issue.

The piling work will continue, but in a more limited way. Most piles are installed and bolted. The ladders still need to be re-installed and the piles filled with sand and concrete and capped. We still have funding left for the project, so he was thinking about replacing 8 piles on the east end, where the ice machine is, and the 6 piles at crane #3. That would finish most of the 'T'.

The kayak rack project is almost done and people are starting to use them.

KA asked about the condition of the ladders on the 'T'. RM indicated that they were still safe for use. He asked about painting the curb yellow on the approach way and the proposed signs on the 'T' indicating that transient boats should contact the Harbormaster's office prior to docking. TRM said those signs have not been made yet.

KA asked if any interest had been expressed in the Pavilion. RM said he thought that Bobby Palheiro's idea of trying to sell his product at the Pavilion was promising. If the fishers want to sell their product, he thought that the Pavilion would be a great place. Mr. Palheiro was going to get back to RM after speaking with the other fishers. RM said that he had spoken to Tim McNulty about selling pre-packaged food at the Pavilion and Mr. McNulty indicated that staffing would be a problem for him.

HH suggested that the Board try to get some music in the Pavilion to greet the arriving ferry passengers. The Board was favorable to the idea. HH and CV volunteered to form a sub-committee to explore the idea. KA said that Magic has spoken to him just recently about playing music in the Pavilion. The Board discussed the idea. GB suggested speaking to ProFish about the proposal and gauge interest. The issue will be put on next meeting's agenda.

Working Groups

None.

New Business

CV made a proposal to hire an accounting firm to reconcile Quickbooks on a monthly basis. This would lighten the duties of staff and act as a check and balance.

A motion was made to send out a request for proposals to hire an accounting firm to review and reconcile Quickbooks on a monthly basis.

Motion: Carlos Verde

2nd: Herbie Hintze

Yes: 4

No: 0

Abstain: 0

Motion passes.

At 6:00 P.M., a motion was made to enter into Executive Session pursuant to M.G.L. c.39, s.23B, (2), to consider the discipline or dismissal of, or to hear complaints or charges brought against a public officer; employee, staff member or individual and not to reconvene in Open Session.

Motion: Ginny Binder

2nd: Herbie Hintze

Roll Call Vote:

GB: Yes.

CV: Yes.

HH: Yes.

KA: Yes.

Yes: 4

No: 0

Abstain: 0

Motion passes.

Respectfully submitted,

Ellen C. Battaglini,
PPPC Administrative Assistant

Kerry Adams, Chair