

Approved  
4/11/16

## BEAUTIFICATION COMMITTEE MINUTES

FEBRUARY 9, 2016

4:30 PM

### PROVINCETOWN TOWN HALL

**Present:** Bill Docker, Anika Costa, Frank Vasello, Eric Larsen

**4:35 PM:** Christine Sylvia, Allan Mckinnon

**4:36 PM:** John Krajovic via speaker phone

**Public Statements:** None

**Approval of Minutes:** Approval of January and February minutes will need to be approved at the March meeting. Approved October 2015 minutes will be submitted. So voted 5~0~1 abstain.

**Treasurer's Report:** Budget ~ \$ 10,620.43 Gift Fund ~ \$ 4,052.81 New Monies ~ 0. One O'Brian bill to pay for 12' bench slat order 11/9/2015 for \$ 468.00. Bill asks to defer payment to end of meeting. All in agreement.

#### **Project Reports:**

**Bench Report:** Christine reports slat ordered for April bench dedication. She has been unable to contact Sydney Cummings regarding a memorial bench for Sydney's mother as Sydney is out of the country. Mark and Mike Silva will connect with the committee when they make a decision for a bench placement for their sister, Linda Silva.

**Library~Town Hall:** Bill, Allan & John will do a site visit to these areas and report back with ideas at our March meeting.

**V.M.C.C.:** To date Bill has spoken to Chris Hottle of the Council on Aging to see what she and the council would like to see for landscaping. The Friends of the Council on Aging have some funds they can donate towards flower containers. A tree that was purchased and then had no location to be placed has been planted in the vicinity of the children's playground out back. It was planted in memory of Jerry Hyman. Chris mentioned beautifying the side of the building closest to the water tower with trees, plantings, picnic tables, etc. but that is outside of our scope. Due to oil tanks, storage container, etc. , it is a Department of Public Works matter.

#### **AGENDA TAKEN OUT OF ORDER**

**Tree Report:** John reports that Margaret Murphy, Rich Waldo and himself had a conference call two weeks ago to discuss the revision of the tree policy. The town manager wanted it done in two weeks but it is being deferred to the fall to develop the best policy. Rich asked Margaret, who is an attorney to draft the policy, remarking there is an IT challenge of the town having the proper equipment for printed policies, plans, etc. The policy must be user friendly, include locations and maintenance of trees and assure that trees do not interfere with power lines, traffic, street and sidewalk surfaces. John suggests hiring a landscape intern from MIT, while Eric suggests we can use Americorps. Bill asks John and Eric about getting a tree inventory done.

**Continued: February 9, 2016**

**Visitor's Service Board: Anika gave her report of her meeting with Tony and Radu of the V.S.B. The report can be submitted if need be to our site or will be accessible from Anika, if submittal is not necessary. Eric reports that alot of restoration work is to be done at that site, so ideas will need to be reviewed. Bill asks Eric to have side bed excavated and put in new soil this spring.**

**East End Playground: Eric presented the upcoming project that the Recreation Department has requested for the east end playground. There will be a porous, rubber surface poured that will replace the sand. The material is ADA compliant, basic blue and may have a compass rose design in the center. Trees, picnic tables, solar bollard lights and a water spout / bubbler will fill in the perimeter. Our committee could plant sod or ground cover in the non used areas. We had already determined in our project budgeting talks that we would allot \$ 500.00 towards the playground.**

**6:00 PM: Obrian bill ~ \$ 468.00 from general fund ~ Frank motions to pay ~ Bill seconds ~ So voted 6~0.**

**6:06 PM: Eric leaves meeting.**

**Route 6 Island: Bill will have further discussion with Eric about Garden Renovation's offer to "donate" a planting at the Route 6 traffic lights.**

**M.P.L. Flower Area: Tabled to March.**

**Bas Relief Report: Frank & John ~ A brief update was given in regards to the scope of the placque restoration and replanting of the Bas Relief area for the Provincetown 400 festivities to be held in 2020. The Provincetown 400 committee and the town are submitting an R.F.P. for the project and we will stay informed.**

**2016 Projects, Old Business and New Business tabled to March meeting. Bill tells members to see town clerk Doug Johnstone about taking online open meeting law test.**

**Next Meeting: Tuesday March 1, 2016 at 4:00 PM**

**Adjournment: 6:15 P.M. Allan motions to adjourn ~ Frank seconds ~ So voted 6~0.**

**Respectfully submitted,**

**Anika M. Costa, Vice Chair**