

Approved
4/11/16

BEAUTIFICATION COMMITTEE MINUTES

MARCH 1, 2016

4:00 PM

PROVINCETOWN VETERAN'S MEMORIAL COMMUNITY CENTER

**Present: Anika Costa, Frank Vasello, John Krajovic, Eric Larsen
Bill Docker via conference call ~ Excused absence: Allan Mckinnon**

4:12 PM : Meeting called to order

Public Statements: None

Motion: Bill motions to allow Don Murphy and Susan Leonard of Portuguese Festival Committee to speak before approval of minutes. Frank seconds motion ~ So voted 4~0.

Don Murphy and Susan Leonard present plan to return lamppost to Ryder Street with a granite marker to be installed nearby in memory of local mariners lost at sea. The post is like the other lights installed there and given to the town by the Portuguese Festival Committee. It has been in storage while town hall renovations were being done and now the post is to be returned with a marker. Our committee approves with a non~binding vote and will send a letter of approval. Bill asked about the process of using the metal "arms" coming off the poles for banners and / or for hanging flower baskets and suggested maybe the Portuguese Festival may have photo banners of people and fishing boats. Don and Susan commented that they must assure that their flag banners are maintained, replaced as needed and stored well each year. Use of the "arms" is done via David Gardner.

Approval of Minutes: Anika presents January's minutes and motions to accept. Frank seconds. So voted 3~0 by Bill, Anika and Frank.

Treasurer's Report: Allan not present ~ Move to project reports.

Project Reports: John presented a draft report on the five locations listed on our March agenda. Community Center a.k.a. V.M.C.C. also discussed. Author of these minutes will ask at the April meeting if his draft report should be submitted with the March minutes. Following are some of the suggestions:

Library: John reports that the library is a magnificent building. Plantings should be simple and elegant as to not distract from the building. Coast of Maine dark brown mulch should always be used and if black urns are used by the front entrance, they would be 36" high. The lawn area has been doing better than in past years, so plantings in the lawn areas will be revisited in a year.

Town Hall: John reports plans for town hall beds will be determined.

Visitors Service Building: Freeman Street: Recommendation is to clean up the area, use black or dark brown urns with Boston Ferns and to have a mass of one color of South African impatiens.

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The urns should be contemporary vs antique and the tree bench should be recreated. Some of the existing shrubs should be removed while others need pruning. Removing or relocating the existing brochure stand away from the main entrance was recommended.

V.M.C.C. : The front facade would be planted with Dwarf Blue Hydrangeas and two planters would be placed on either side of the front entrance. The planters should be black and be utilized for three seasonal plantings. Eric points out manpower issues for clearing beds, replacing dirt, etc. until season starts for two summer workers at Building & Grounds. John will do a cost analysis and comments about ideas for the barren area out back where the oil tanks, storage pods, etc. are located. The area is outside our scope and would better be served by the D.P.W.

M.P.L Garden Lot: This area that was maintained by parking lot staff for many summers will now be maintained by the Beautification Committee as requested by parking lot staff last year. Several dead or dying trees and shrubs need to be replaced and the ivy removed. Refurbishing the soil needs to be done along with fertilizing, mulching and replanting with suggestions from John's draft report. Bill will send an email to Domenic of parking department to relay to his staff that any bird baths, birdhouses, planters, etc. that anyone bought for the area should be picked up by March 31, 2016. Motion made by Frank that Bill will send a letter to Domenic ~ John seconds ~ So voted 4~0.

East End Playground: Discussion with Eric about this project and tree removal, tree replanting and what areas will be used for benches, tables and equipment. Since many trees are dedicated, Anika suggests that 1~2 signs be made listing in memorium all the names collectively to the plantings. We will make more definite decisions on these projects at our April meeting and discuss completing projects in phases.

6:03 PM : Eric leaves meeting.

Bas Relief: John reports that this is a very fascinating project. Five firms were contacted and all five firms ranked well. The challenge is the budget and what can be negotiated. Phase 1 would be the plan and phase 2 would be the construction, both which require large funds. The importance of having this project done for Provincetown 400 is increased by the placque being one of a kind.

Tree Policy Update: Margaret Murphy has written up a proposal which was presented to Rich Waldo and John. There needs to be an addendum about the practice of "memorial" trees and benches. We will further discuss this at our April meeting.

Bench Dedication: Anika will speak to Far Land regarding luncheon. Bill motions to spend up to \$300.00 ~ Frank seconds ~ So voted 4~0.

Thank-you letter to Christine Sylvia will be written by Bill for members to sign and Bill will send a list of removal projects to Eric.

Next Meeting: Tuesday April 5, 2016 at 4:30 PM.

Adjournment: 6:33 PM : Frank motions to adjourn ~ Anika seconds ~ So voted 4~0.

Respectfully Submitted, Anika M. Costa ~ Vice Chair