

Finance Committee Meeting
Larkin Hall, Provincetown Center for Coastal Studies
Called to Order: Date-Tues., 2/24/2009, Time-10:10 am

Membership:

P	E	U	Name	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thomas Coen, Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ruth Gilbert, Vice Chair	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Robert Vetrick	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Virginia Ross	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Thomas Thurston	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Walt Winnowski	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Frederic Biddle	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Philip Gaudiano	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ann Maguire	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gabrielle Hanna, Alternate	<input type="checkbox"/> Voting
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Open), Alternate	<input type="checkbox"/> Voting

Also Present:

Sharon Lynn, Town Manager
 Alex Heilala, Finance Director

Afternoon session:

J. Jaran, Chief of Police	D. Guertin, DPW Director
A. Poulin, Admin. Secretary-Police	S. Turner, DPW Opers Director
A. Lisenby, Airport Opers Director	

Note; Meeting minutes are presented in brief format,

for discussion relating to specific topics, please refer to PTV- DVD recorded session 2/24/2009.

Order of Business:

1. To review or re-consider Division budgets as time permits.
2. To review and discuss the status of the FY10 budget.
3. To consider minutes of previous meetings as time permits.
4. To consider any other business that may legally come before the Finance Committee.

Topic: FY 2010 Budget Update-

Presented by S. Lynn, Town Manager & A. Heilala, Finance Director

Discussion:

- Recapping how the original budget gap of approximately \$835,000 has been reduced to approximately \$150,000.
- As a result of 2/23/09 meeting with Visitors Service Board (VSB), they have agreed to use \$77,000 from their reserve fund balance (already included in the new budget gap amount of \$150,000).
- Unions and their unwillingness to bring anything to the table to help in the current fiscal problems.
- Strategy in closing the budget gap (position cuts, non-union pay cuts & the School Budget...yet to be reviewed by Fin Com).
- Future fiscal year budget issues (health insurance, union contract negotiations, School Dept issues, Recreation Dept).

Topic: Meeting Minutes-

Presented by T. Coen, Chair

Motion # 1: To approve the Finance Committee’s Meeting Minutes of 2/03/09 as written.

Motion By: A. Maguire

Second By: R. Gilbert

For: 6

Against: 0

Abstain: 0

Recuse: 0

(Recess for lunch – 11:20)

(Reconvene for afternoon session - 1:10)

Topic: Dept. #156 Gen’l Gov’t Administration

Presented by A. Heilala, Finance Director

Discussion:

- Line item#54206 Equipment Purchase reduced by \$17,000 relating to a different copier being purchased.

Motion # 2: To recommend budget #156 Gen'l Gov't Administration in the amount of \$64,592.			
Motion By: A. Maguire		Second By: P. Gaudiano	
For: 6	Against: 0	Abstain: 0	Recuse: 0

Topic: Police/Airport Department Call Back, re: Airport Police Details-
 Presented by J. Jaran, Chief of Police, A. Poulin, Admin. Secretary-Police & A. Lisenby, Airport Opers Director

Discussion centered on Airport Police Details (budget #482, line item 53120-Airport Security \$19,000) as it relates to TSA regulations, the use of regular officers vs. summer officers, training required, officers responsibilities at the airport & pay rates.

Motion # 3: To recommend budget #482 Airport in the amount of \$87,350.			
Motion By: A. Maguire		Second By: V. Ross	
For: 6	Against: 0	Abstain: 0	Recuse: 0

Topic: DPW Call Back, re: Energy Related Budgets-
 Presented by D. Guertin, DPW Director & S. Turner, DPW Opers Director

Discussion:

- Energy/Heat Analysis by budget & building presented.
- In future fiscal years, electric & oil shall be separate budget line items.
- Energy suppliers, Nstar, Cape Light Compact & their contracts.

No motions at this time, the committee requests that the analysis presented be further broken down by gallons & kilowatt hours.

Topic: Meeting Minutes-
 Presented by T. Coen, Chair

Motion # 4: To approve the Finance Committee's Meeting Minutes of 2/19/09 as written.			
Motion By: R. Gilbert		Second By: A. Maguire	
For: 5	Against: 0	Abstain: 1	Recuse: 0

Motion # 5: To approve the Finance Committee’s Meeting Minutes of 2/10/09 as amended.			
Motion By: A. Maguire		Second By: P. Gaudio	
For: 5	Against: 0	Abstain: 1	Recuse: 0

Next Meeting:	Thursday, February 26, 2009
Adjourn:	2:35 pm
Minutes by:	W. Winnowski

Approved by  on April 22, 2009
 Thomas Coen, Chair