



# Meeting Agenda- Revised

The Provincetown Board of Selectmen will hold a public meeting on Monday, April 11, 2016, at 5:00 p.m. in Judge Welsh Room, Town Hall, 260 Commercial Street, Provincetown, MA 02657.

**Motion by the Board of Selectmen to vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clause 6 for the purpose of:**

**Clause 6** - To consider the purchase of, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. VFW property (3 Jerome Smith Road). Votes may be taken.

**Clause 6** - To consider the purchase of, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Old Community Center (46 Bradford Street). Votes may be taken.

and to convene in open session thereafter.

*Consent Agenda – Approval without objection required for the following items:*

- A. *Treasurer's Transfer – Library Gift Fund – to pay invoices from Recorded Books, Inc. for audiobooks, in the amount of \$569.14.*
  - B. *Parade Permit submitted by Lynn d'Angona, Executive Director of Provincetown Cares, P.O. Box 603, Provincetown, MA 02657, for the 3<sup>rd</sup> Annual Diva Dash 5K Run/Walk Charity Fundraiser for Women's Health, to be held on Sunday, May 29, 2016, from 10:00 a.m. to 11:30 a.m.*
1. Public Hearings - Votes may be taken on the following items:
    - A. NStar d/b/a EverSource Energy to install 545 feet of conduits, underground cables, and manholes, in the town road on Point Street, Provincetown, MA – Jessica Elder, Right of Way Agent for NStar.
  2. Public Statements – Three (3) minutes maximum. Selectmen do not respond to Public Statements.
  3. Selectmen's Statements – Initial comments from the Selectmen. Discussion dependent- votes may be taken.
  4. Joint meeting / Presentations - Votes may be taken on the following items: None.
  5. Appointments - Votes may be taken on the following items: None.
  6. Requests - Votes may be taken on the following items:
    - A. Approval of drafted letter to Dept. of Public Utilities Secretary Mark D. Marini ensuring him of the Board's support of their efforts to examine Eversource's Grid Modernization Plan D.P.U. 15-122 – Board of Selectmen Chairman Thomas Donegan.

- B. Approval of drafted letter to Senator Elizabeth Warren requesting her continued support of our National Parks, especially during this year which marks the 100<sup>th</sup> anniversary of the National Park Service – Board of Selectmen Vice-Chairman Erik Yingling.
  - C. Adoption of Section 8. Tax Title Policy of Provincetown's Financial Policies and Procedures Manual - Town Manager David Panagore & Finance Director Dan Hoort.
  - D. Ragnar Parade Permit submitted by Mark Dionne, 7 Donna Pass, Hopkinton, MA 01748, for the Ragnar Relay Cape Cod 200 Mile overnight running relay event to be held on Saturday, May 14, 2016, from 9:00 a.m. to 9:00 p.m. – Mike Dionne.
- 7. Town Manager / Assistant Town Manager - Votes may be taken on the following items:
    - A. Town Manager's Report – Administrative Updates.
    - B. 2016 Annual and Special Town Meeting – Follow up.
    - C. Others – Other matters that may legally come before the board not reasonably anticipated by the Chair 48 hours before the meeting. Votes may be taken.
  - 8. Minutes – Approve minutes of previous meetings. Votes may be taken.
  - 9. Closing Statements/Administrative Updates - Closing comments from the Selectmen. Discussion dependent; motions may be made; votes may be taken.

Posted by the Assistant Town Clerk: [www.provincetown-ma.gov](http://www.provincetown-ma.gov), 4/7/16 4:40 pm dv  
REVISED: April 8, 2016 8:35 am dv



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

000

## EXECUTIVE SESSION MOTION

MGL c30A, Sec. 21(a), Clause 6

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

**MOVE that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clause 6 for the purpose of:**

**Clause 6** - To consider the purchase of, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. VFW property (3 Jerome Smith Road). Votes may be taken.

**Clause 6** - To consider the purchase of, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Old Community Center (46 Bradford Street). Votes may be taken.

and to convene in open session thereafter.

**Roll Call Vote:**

**Tom Donegan:**

**Erik Yingling:**

**Cheryl Andrews:**

**Raphael Richter:**

**Robert Anthony:**

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

00

## CONSENT AGENDA

Approval required for the following items:

Requested by: BOS Chair Tom Donegan

Action Sought: Approval

### Proposed Motion(s)

**MOVE that the Board of Selectmen vote to approve items listed on the consent agenda as submitted.**

*Consent Agenda – Approval without objection required for the following items:*

- A. *Treasurer's Transfer – Library Gift Fund – to pay invoices from Recorded Books, Inc. for audiobooks, in the amount of \$569.14.*
- B. *Parade Permit submitted by Lynn d'Angona, Executive Director of Provincetown Cares, P.O. Box 603, Provincetown, MA, for the 3<sup>rd</sup> Annual Diva Dash 5K Run/Walk Charity Fundraiser for Women's Health, to be held on Sunday, May 29, 2016, from 10:00 a.m. to 11:30 a.m.*

### Additional Information

*See attached documents.*

### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

00A

## TREASURER'S TRANSFERS

### LIBRARY GIFT FUND

Requested by: Dan Hoot, Finance Director

Action Sought: **Approval**

#### Proposed Motion(s)

**MOVE that the Board of Selectmen vote, as Commissioners of the Library Gift Fund – (#1107), pursuant to MGL C44 § 53A, to approve the use of the funds in the Library Gift Fund (#1107) to pay \$569.14 for the attached invoices from Recorded Books, Inc.**

#### Additional Information

This motion will allow the Town Treasurer to transfer money from the Library Gift Fund – (#1107) to pay for the audiobooks from Recorded Books, Inc. The Library Gift Fund will have a balance of \$66,831.10 in the expendable account after this invoice is paid.

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



# RECORDED BOOKS, INC

270 Skipjack Road  
Prince Frederick, MD 20678  
1-800-638-1304 TIN: 464533122  
www.recordedbooks.com

Order # 75307661  
Invoice # 75308592  
Date 3/22/16  
PO #  
Ship Via UPS/Ground

## Invoice

**Bill to:**  
**Account # : 259454**  
PROVINCETOWN PUBLIC LIBRARY  
356 Commercial St  
Provincetown, MA 02657

**Ship to:**  
**Account # : 259454**  
PROVINCETOWN PUBLIC LIBRARY  
356 Commercial St  
Provincetown, MA 02657

Item #	Title	ISBN	Business Term	Media Type	List Price (Unit)	Your Price (Unit)	Qty	Disc %	Net
C00517	✓ Black Mass	9781464023804	Purchase	CD	\$123.75	\$123.75	1	50.0	\$61.87
C02426	The Boys in the Boat <i>on hold shelf</i>	9781470352509	Purchase	CD	\$123.75	\$123.75	1	50.0	\$61.87

email order from Nancy Gilbert \*\*

There are remaining items from original order # 75307661 that will be delivered at a later date.

Release of Order No 75307661

Bill To : 259454

Inv No : 75308592

REMIT PAYMENT ALONG WITH A  
COPY OF THIS INVOICE TO:

CORRESPONDENCE &  
RETURNS TO:

Recorded Books, INC  
PO Box 64900  
Baltimore, MD 21264-4900

Recorded Books, INC  
270 Skipjack Road  
Prince Frederick, MD 20678

Payments terms are Net 30 Days

Subtotal	\$123.74
Processing/Marc Fees	\$0.00
Postage	\$0.00
Tax/GST	\$0.00
<b>Invoice Total</b>	<b>\$123.74</b>
Payment Received	\$0.00
<b>Amount Due</b>	<b>\$123.74</b>

Recorded Books also offers the option to receive PDF invoices through email. if you would like to receive your invoices in this manner, please contact us at [customerservice@recordedbooks.com](mailto:customerservice@recordedbooks.com) or Call 1-877-732-2898.

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Prince Frederick, MD 20678  
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www.recordedbooks.com

## Invoice

Order # 75307659  
Invoice # 75309479  
Date 3/24/16

PO #  
Ship Via UPS/Ground  
Promo Code: CD6H

Bill to:  
Account # : 259454  
PROVINCETOWN PUBLIC LIBRARY  
356 Commercial St  
Provincetown, MA 02657

Ship to:  
Account # : 259454  
PROVINCETOWN PUBLIC LIBRARY  
356 Commercial St  
Provincetown, MA 02657

Item #	Title	ISBN	Business Term	Media Type	List Price (Unit)	Your Price (Unit)	Qty	Disc %	Net
C03937	✓ Clementine	9781490698076	Purchase	CD	\$123.75	\$123.75	1	20.0	\$99.00
C04126	✓ Saving Jason	9781501905384	Purchase	CD	\$123.75	\$123.75	1	20.0	\$99.00
C04128	✓ The Portable Veblen	9781501905346	Purchase	CD	\$123.75	\$123.75	1	20.0	\$99.00
CM0386	✓ Where Serpents Sleep	9781490648941	Purchase	CD	\$92.75	\$92.75	1	20.0	\$74.20

email order from Nancy Gilbert

Adult CD6 - HOLD FOR PO

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Release of Order No 75307659

Subtotal	\$371.20
Processing/Marc Fees	\$0.00
Postage	\$0.00
Tax/GST	\$0.00

<b>Invoice Total</b>	<b>\$371.20</b>
Payment Received	\$0.00
<b>Amount Due</b>	<b>\$371.20</b>

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# RECORDED BOOKS, INC

270 Skipjack Road  
Prince Frederick, MD 20678  
1-800-638-1304 TIN: 464533122  
www.recordedbooks.com

Order # 75307660  
Invoice # 75309839  
Date 3/24/16

PO #  
Ship Via UPS/Ground  
Promo Code: CD6H

## Invoice

**Bill to:**  
**Account # : 259454**  
PROVINCETOWN PUBLIC LIBRARY  
356 Commercial St  
Provincetown, MA 02657

**Ship to:**  
**Account # : 259454**  
PROVINCETOWN PUBLIC LIBRARY  
356 Commercial St  
Provincetown, MA 02657

Item #	Title	ISBN	Business Term	Media Type	List Price (Unit)	Your Price (Unit)	Qty	Disc %	Net
C04131	 The Revolving Door of Life	9781501905865	Purchase	CD	\$92.75	\$92.75	1	20.0	\$74.20

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Release of Order No 75307660

<b>Bill To : 259454</b>	<b>Inv No : 75309839</b>
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Recorded Books, INC PO Box 64900 Baltimore, MD 21264-4900	Recorded Books, INC 270 Skipjack Road Prince Frederick, MD 20678
<b>Payments terms are Net 30 Days</b>	

Subtotal	\$74.20
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# TOWN OF PROVINCETOWN

## REQUEST OF TRANSFER OF FUNDS

Date: April 11, 2016  
To: Provincetown Treasurer  
From: Board of Selectmen

As Commissioners of the Library Gift Fund – (#1107), permission is hereby granted to you, the Treasurer of the Town of Provincetown, to approve the use of the Library Gift Fund (#1107), for the payment of the \$569.14 to Recorded Books, Inc.

The Honorable Board of Selectmen:

\_\_\_\_\_  
Thomas N. Donegan, Chair

\_\_\_\_\_  
Erik Yingling, Vice Chair

\_\_\_\_\_  
Cheryl Andrews, Selectman

\_\_\_\_\_  
Robert Anthony, Selectman

\_\_\_\_\_  
Raphael Richter, Selectman



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

00B

## PARADE PERMIT REQUEST

Provincetown Cares, Inc.

Requested by: Lynn d'Angona, Executive Director

Action Sought: Approval

### Proposed Motion(s)

**MOVE** that the Board of Selectmen vote to approve the Parade Application Permit submitted by Lynn d'Angona on behalf of Provincetown Cares, Inc., P.O. Box 603, Provincetown, MA 02657, to hold Provincetown's 3<sup>rd</sup> Annual Diva Dash 5K Run/Walk Charity Fundraiser for Women's Health, to be held on Sunday, May 29, 2016 from 10:00 a.m. to 11:30 a.m.

### Additional Information

See attached application and route information.

### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

# Town of Provincetown

# Police Department

James F. Golden  
Chief of Police, Acting  
jgolden@provincetown-ma.gov



26 Shank Painter Road  
Provincetown, MA 02657  
Phone: (508) 487-1213  
Fax: (508) 487-4077  
www.provincetown-ma.gov

To: Provincetown Board of Selectmen  
From: Chief of Police James Golden   
Subject: Staff Report Provincetown Cares 5K Walk-Run Parade Permit  
Date: April 6, 2016

---

Please know that I have reviewed the parade application from Lynn d'Angona on behalf of the Provincetown Cares for a charity "DIVA DASH" 5K road race event on Sunday May 29, 2016. This is the Sunday of Memorial Day weekend. They estimate approximately 200 attendees.

The event is scheduled from 10:00am to 11:30pm and will navigate a route beginning and ending on Commercial Street. The petitioner had requested two modifications to the event route (one against the one-way and another through residential neighborhoods) but has since withdrawn them without prejudice. No reverse direction request is included in this application.

This is a change in route from their request last year.

- They are requesting your permission to have runners/walkers on Commercial Street during Sunday morning over Memorial Day weekend. There is no way that the police department can close Commercial Street for this event.
- Entrance to Commercial Street will need to be closed 15 minutes prior to the event and will remain closed for duration of the event start. One Police Officer will be required for this function. A police vehicle and an additional Police Officer will be needed to escort the bulk of the runners along the intended parade route.
- Two special duty police detail officers will be needed for 4 hours for these services and would cost them approximately \$396.00.
- Detail Officers are there to escort the procession per the 5K parade permit and provide a public safety presence at the starting and finishing lines only. This event cannot be supported by the on-duty police shift.

- ROUTE: The proposed 5k run/walk charity race will begin at the East end of Commercial Street. Participants will register at the Harbor Hotel at 8:00am. Runners/ Walkers will line up at the start, the fork of Bradford Street and Commercial Street at the yellow blinking light. The runners will start at 9:00am followed by the walkers at 9:05am. The runners/walkers will go West down Commercial Street to Lopes Square and continue left up MacMillan Pier to its end turn around and run back down the wharf to Lopes Square and continue West on Commercial street to its end. The race/ walk will circle around the rotary at the west end of Commercial Street finishing just beyond the rotary.

Petitioner would like to set up a race registration table in the green area of the rotary.

- The petitioner must acknowledge that event users are not guaranteed exclusivity of Commercial Street or any public way as a condition of their permit and that they may have to share the road with bikes, pedestrians and all local vehicle and essential delivery traffic. The road essentially remains open to the public while the group is being escorted.
- You should consider whether it would be appropriate for this entity to obtain blanket liability insurance in the usual municipal amounts in the event of any mishap.
- Provincetown Cares will outline the names of the volunteers trained in emergency services used during the event and provide the proposed location for water stations at least 14 days prior.

If this request is approved, could you please remind them to contact Lisa Cook at the Police Department about 2 weeks before the event to make arrangements for the needed traffic officers?

RECEIVED ✓  
BOS - ~~Venue~~  
FEB 01 2016  
CC: BOS/TM/ATM

# Town of Provincetown Parade Permit Application

**Note:** This form must be submitted to the Board of Selectmen's office at least six weeks prior to the date of your event

Applicant's Name: Provincetown Cares, Inc  
Address: PO Box 603 Phone: 323-819-9447  
City/Town: Provincetown State: MA Zip Code: 02657  
Email: lynndangona@yahoo.com or info@provincetowncares.com

Applicant is: [ ] Private Individual [ ] Business [X] Non-Profit Corp

Individual Responsible: Name: Lynn d'Angona, Executive Director Provincetown Cares  
Address: PO Box 603  
Phone: 323-819-9447  
Email: lynndangona@yahoo.com

Will charges or fees be collected? [X] Yes [ ] No

Name & Purpose of Parade: Provincetown Cares 3rd Annual Diva Dash 5K Run/Walk charity fundraiser for Women's Health.

Date of Parade: Sunday May 29, 2016 Rain Date (if any): none

Schedule: Start Time: 10:00am Finish Time: 11:30am

Number of Marchers: 200 estimated Number of Vehicles: none

Events with amplified sound, entertainment, alcohol or food service MUST obtain Licensing Department approvals. Noise bylaw waiver applications required minimum 60 days prior to your scheduled event.

(Please indicate actual or estimated.)

**Note:** Use the attached map, highlight and provide a written plan of parade route including assembly and disassembly locations, special parade features or events as well as stopping locations if any are requested.

The undersigned applicant agrees that the applicant and parade participants will conform with applicable laws, by-laws, and regulations as well as with special requirements that may be made a condition of the granting of a parade permit pursuant to this application. I/we agree to hold the Town of Provincetown harmless from any and all liability and will defend the Town of Provincetown in connection therewith

Signature of Applicant: Lynn d'Angona

Date: Fri., Jan 29, 2016

Application received by: Joetta Dougherty  
(Secretary to Board of Selectmen)

Date: 02.01.2016

**CONDITIONS and REQUIREMENTS**

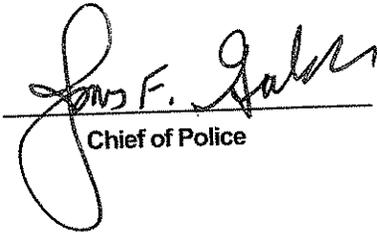
It is the obligation of applicants, organization(s) and responsible individuals to assure that their parade(s) is (are) orderly. Unless specifically authorized, there will be no parades held during the hours of darkness and no stopping of the parade to advertise or perform.

All parades will be assigned and will follow a police cruiser on the approved route. If the Chief of Police deems it necessary to assign additional officers as part of the parade permit, then the cost of such special duty officers will be borne by the applicant.

Any violation of applicable laws, by-laws, regulations, the above requirements, and/or special requirements made a condition of the granting of a Parade Permit will be grounds for immediate revocation of the Parade Permit, prosecution, and denial of future parade permissions.

PARADE ROUTE. SPECIAL CONDITIONS. REQUIREMENTS. ETC. (Please PRINT or TYPE and allow margin space)

**APPROVALS**

  
\_\_\_\_\_  
Chief of Police

Date 04-06-2016

**Board of Selectmen**

\_\_\_\_\_  
Chairman, Board of Selectmen

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

Date: \_\_\_\_\_





Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

1A

## PUBLIC HEARING

EverSource Energy Underground Conduit Installation for 31 Point Street,  
Provincetown, MA

Requested by: Jessica Elder Right of Way Agent NStar Electric

Action Sought: Public Hearing/Approval

### Proposed Motion(s)

**MOVE that the Board of Selectmen vote, pursuant to MGL C.166,§22, to approve the request of EverSource Energy to install 545 feet of Conduits, Underground Cables, and Manholes, together with such sustaining and protecting fixtures as may be deemed necessary in, under, along, and across the public way or ways in the town road on Point Street, Provincetown, MA.**

### Additional Information

A copy of EverSource Energy's petition is attached.

### Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>



## Board of Selectmen

# Public Hearing

## **Proposal by EverSource Energy to Install 545 feet of Conduits, Underground Cables, and Manholes, in the Town Road on Point Street, Provincetown, MA**

The Provincetown Board of Selectmen will hold a public hearing on Monday, April 11, 2016, at 6:00 p.m. in the Judge Welsh Room, 260 Commercial Street, Provincetown, MA 02657, pursuant to MGL Chapter 166, Section 22, at the request of EverSource Energy to:

Install and maintain 545 feet of conduits, underground cables, and manholes, together with such sustaining and protecting fixtures as may be deemed necessary, in, under, along, and across the public way or ways in the town road on Point Street, Provincetown, MA, to provide electrical service to customers on Point Street, Provincetown, MA.

The public is encouraged to submit any written comments by Tuesday, April 5, 2016, by 12:00 noon, to [selectmen@provincetown-ma.gov](mailto:selectmen@provincetown-ma.gov) or to the office of the Board of Selectmen, Town Hall, 260 Commercial Street, Provincetown, MA 02657, or in person at the hearing.

*Thomas Donegan, Chairman  
Board of Selectmen*

Posted: Town Hall, <http://www.provincetown-ma.gov>  
Published Banner: March 24, 2016 and March 31, 2015

RECEIVED  
BOS - ~~Vermont~~

MAR 02 2016

CC: BOS/TM/ATM

February 26, 2016

Board of Selectmen  
Town of Provincetown  
260 Commercial Street  
Provincetown, MA 02657

Dear Board Members:

Enclosed is a petition to install 545 feet of conduit in the town road on Point Street, Provincetown.

This proposed location (s) is to provide electrical service to customers on Point Street. This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval.

If you have any questions please call me at 508-790-9022.

Warm Regards,



Jessica Elder  
Right of Way Agent  
NSTAR Electric

Enc.

**PETITION FOR  
UNDERGROUND CABLE AND CONDUIT LOCATIONS  
WO#2097495**

Barnstable, Massachusetts

February 24, 2016

To the Board of Selectmen for the Town of Provincetown, Massachusetts.

**NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**

request permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:

Point Street, Provincetown

To install 545' of conduit and cable in town road.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, conduits, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed in accordance with the plan files herewith marked Plan No. 103892 Dated February 17, 2016.

**NSTAR ELECTRIC COMPANY  
d/b/a EVERSOURCE ENERGY**

By \_\_\_\_\_

  
Right of Way Agent  
Jessica S. Elder

**FORM OF ORDER FOR  
UNDERGROUND CABLE AND CONDUIT LOCATIONS  
WO#2097495**

**IN BOARD OF SELECTMEN FOR THE TOWN OF PROVINCETOWN, MASSACHUSETTS.**

Notice having been given and a public hearing held, as provided by law,  
**IT IS HEREBY ORDERED:**  
that the **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY**

be and it is hereby granted a location for and permission to install and maintain underground cables, conduits and manholes, together with such sustaining and protecting fixtures as said Company may deem necessary, in, under, along and across the public way or ways hereinafter referred to, as requested in petition of said Company dated the 26<sup>th</sup> day of February, 2016.

All construction under this order shall be in accordance with the following conditions:

Cables, conduits, and manholes shall be installed substantially at the point indicated upon the plan marked Plan No. 103892 Dated February 17, 2016 filed with said petition. The following are the public ways or parts of ways under, along and across which the cables above referred to may be installed under this order.

Point Street, Provincetown

545' feet conduit and cable in town road

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Provincetown, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Clerk of Selectmen.

\_\_\_\_\_, Massachusetts \_\_\_\_\_ 2016.

Received and entered in the records of location orders of the Town of Provincetown  
Book \_\_\_\_\_ Page \_\_\_\_\_.

Attest:

\_\_\_\_\_  
Town Clerk

H

We hereby certify that on \_\_\_\_\_ 2016, at \_\_\_\_\_ o'clock,  
\_\_\_\_\_ M. at \_\_\_\_\_ a public hearing was held on the  
petition of the

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY for permission to install and maintain the underground cables, conduits, manholes and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to install underground cables, conduits, manholes and fixtures under said order. And that thereupon said order was duly adopted.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Selectmen of the Town of  
Provincetown, Massachusetts

**CERTIFICATE**

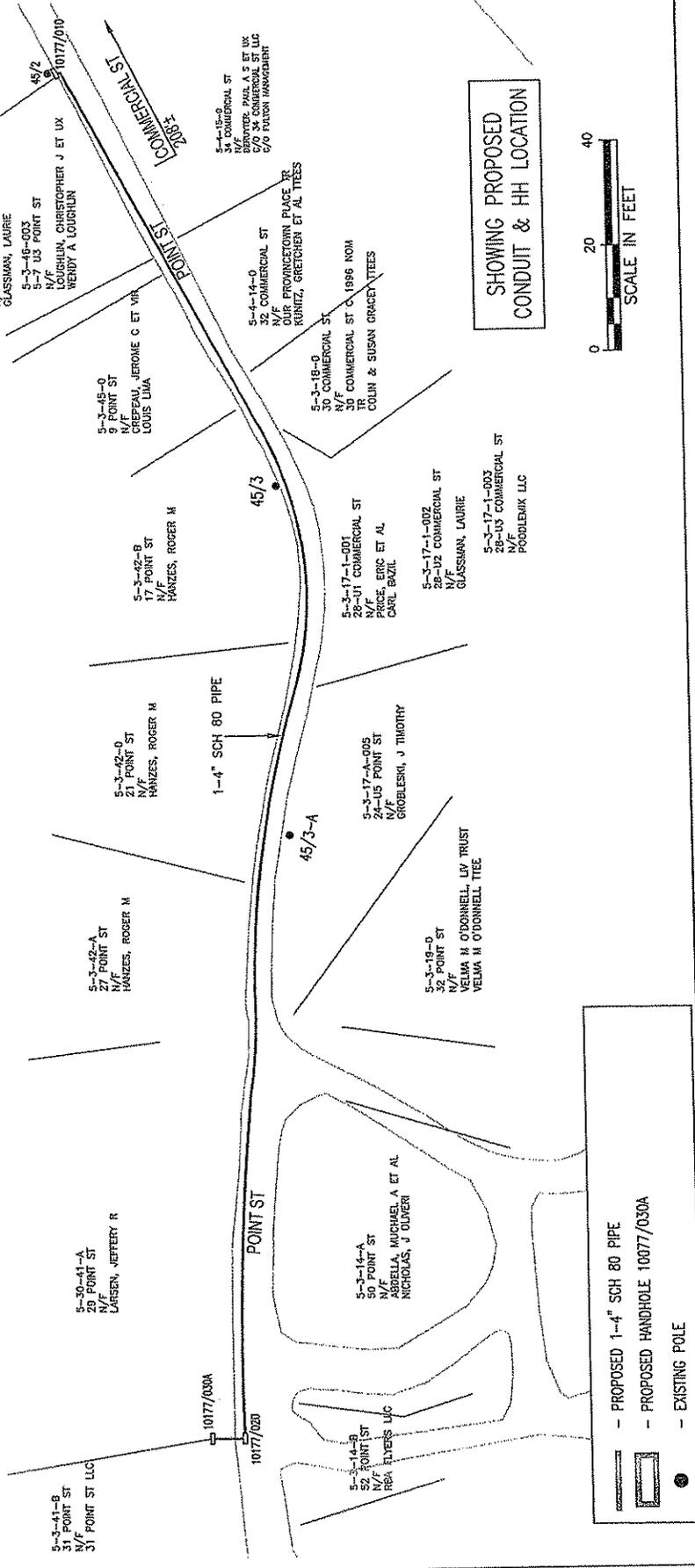
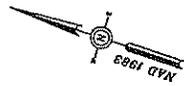
I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the Board of Selectmen of the Town of Provincetown, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 2016, and recorded with the records of location orders of said Town,  
Book \_\_\_\_\_, Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
**Town Clerk.**

Plan to accompany petition of EVERSOURCE ENERGY  
 To install approximately 545'± of underground cable & conduit  
 under town road from P45/2 to 10077/030A  
 to provide electric service for customer at #31 POINT ST.



SHOWING PROPOSED  
 CONDUIT & HH LOCATION

- PROPOSED 1-4" SCH 80 PIPE
- PROPOSED HANDHOLE 10077/030A
- EXISTING POLE

EVERSOURCE ENERGY

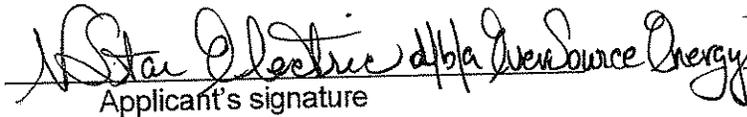
LOCATION #31 POINT ST, PROVINCETOWN	DATE FEB 17, 2016	PLAN NO. 103892	WORK ORDER NO. 2097495
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# Improvement within the Public Way Requiring a License Agreement Application

Location:	11 Point Street, Provincetown, MA 02657		
Applicant:	N Star Electric Company d/b/a EverSource Energy		
Applicants Mailing Address:	484 Willow Street, W. Yarmouth, MA 02673		
Applicant's Phone number:	508.790.9022	email:	jessica.elder@eversource.com

Pursuant to General Bylaw Section 11-6, I hereby request permission of the Board of Selectmen to install improvements within the public way.

Please attach certified to-scale plot plan showing existing conditions in the immediate area as well as the proposed improvements, including any adjacent public parking spaces or curb cuts, all structures, trees, landscaping, fences, power poles, utility equipment, Title 5 septic systems, propane or oil tanks, etc... Also include any photos of the existing conditions taken from various vantage points, other supporting documentation if necessary, and a written project narrative if warranted.


2.26.2016  
 Applicant's signature Date

### For Office use Only

Public Safety Official	Approve	Disapprove	Date
<input checked="" type="checkbox"/> DPW Director	✓		3/21/16
Fire Chief			
Police Chief			
Building Commissioner			
Town Planner			
Assistant Town Manager			

Comments: There are shallow water mains within the proposed location. It is recommended that excavation goes no deeper than 18". No existing utility lines (drainage) shall be cut.

\*Recommend that BOS requires full width paving of roadway at completion

## Improvement within the Public Way Requiring a License Agreement Application

Location: 31 Point Street, Provincetown, MA 02657

Applicant: NStar Electric Company d/b/a Eversource Energy

Applicants Mailing Address: 484 Willow Street, W. Yarmouth, MA 02673

Applicant's Phone number: 508.790.9022 email: jessica.elder@eversource.com

Pursuant to General Bylaw Section 11-6, I hereby request permission of the Board of Selectmen to install improvements within the public way.

Please attach certified to-scale plot plan showing existing conditions in the immediate area as well as the proposed improvements, including any adjacent public parking spaces or curb cuts, all structures, trees, landscaping, fences, power poles, utility equipment, Title 5 septic systems, propane or oil tanks, etc... Also include any photos of the existing conditions taken from various vantage points, other supporting documentation if necessary, and a written project narrative if warranted.

NStar Electric d/b/a Eversource Energy 2.26.2016  
 Applicant's signature Date

**For Office use Only**

Public Safety Official	Approve	Disapprove	Date
DPW Director			
<input checked="" type="checkbox"/> Fire Chief	<i>John Brown</i>		3-10-16
Police Chief			
Building Commissioner			
Town Planner			
Assistant Town Manager			

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Improvement within the Public Way Requiring a License Agreement Application

Location: 31 Point Street, Provincetown, MA 02657

Applicant: NStar Electric Company d/b/a EverSource Energy

Applicants Mailing Address: 484 Willow Street, W. Yarmouth, MA 02673

Applicant's Phone number: 508.490.9022 email: jessica.elder@eversource.com

Pursuant to General Bylaw Section 11-6, I hereby request permission of the Board of Selectmen to install improvements within the public way.

Please attach certified to-scale plot plan showing existing conditions in the immediate area as well as the proposed improvements, including any adjacent public parking spaces or curb cuts, all structures, trees, landscaping, fences, power poles, utility equipment, Title 5 septic systems, propane or oil tanks, etc... Also include any photos of the existing conditions taken from various vantage points, other supporting documentation if necessary, and a written project narrative if warranted.

NStar Electric d/b/a EverSource Energy  
Applicant's signature

2.26.2016  
Date

**For Office use Only**

Public Safety Official	Approve	Disapprove	Date
DPW Director			
Fire Chief			
✓ Police Chief <u>[Signature]</u>	✓		
Building Commissioner			
Town Planner			
Assistant Town Manager			

Comments: \_\_\_\_\_

Special Duty Police officers as needed consistent with company practice and safety procedures.





## Improvement within the Public Way Requiring a License Agreement Application

Location:	<u>51 Point Street, Provincetown, MA 02657</u>
Applicant:	<u>NStar Electric Company d/b/a EverSource Energy</u>
Applicants Mailing Address:	<u>484 Willow Street, W. Yarmouth, MA 02673</u>
Applicant's Phone number:	<u>508.790.9022</u> email: <u>jessica.elder@eversource.com</u>

Pursuant to General Bylaw Section 11-6, I hereby request permission of the Board of Selectmen to install improvements within the public way.

Please attach certified to-scale plot plan showing existing conditions in the immediate area as well as the proposed improvements, including any adjacent public parking spaces or curb cuts, all structures, trees, landscaping, fences, power poles, utility equipment, Title 5 septic systems, propane or oil tanks, etc... Also include any photos of the existing conditions taken from various vantage points, other supporting documentation if necessary, and a written project narrative if warranted.

NStar Electric d/b/a EverSource Energy  
Applicant's signature

2.26.2016  
Date

### For Office use Only

Public Safety Official	Approve	Disapprove	Date
DPW Director			
Fire Chief			
Police Chief			
Building Commissioner			
Town Planner			
<input checked="" type="checkbox"/> Assistant Town Manager	<u>Gardner</u>		<u>3.6.16</u>

Comments: NONE  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Policy Statement

2016-01-25B

## License Agreement - Permitted Improvements within the Public Way - Guidelines and Procedures

These procedures are established by the Board of Selectmen as Commissioners of the Public Way.

A license shall be required for any improvement that encroaches within the public way.

The intent of a License Agreement is to protect the integrity of the public way and prevent unauthorized encroachments so as to ensure adequate public safety and access for both vehicles and pedestrians within the public right-of-way.

### Evaluation Criteria:

- The Selectmen shall review license requests to ensure that the location of any improvement is suitably located so as to preserve public safety and convenience.
- Where feasible, any improvement should be considered in relation to existing on-street traffic patterns for vehicles, bikes and pedestrians
- Where feasible, any improvement should ensure sufficient sight lines for backup into traffic and pedestrian ways.
- Where feasible, any improvement should preserve public parking within the public way.
- Where feasible, any improvement should be designed to adequately mitigate stormwater flow into or within the public way.

Improvements shall be reviewed on a case by case basis and shall not be considered precedent setting.

Improvements that serve a project requiring site plan review shall meet the minimum standard as set forth by the Planning Board and approved by the Public Works Director or Fire Chief as applicable.

A public hearing may be required at the discretion of the Board of Selectmen.

**Fee:** A License request shall be accompanied by a fee of \$100.00. The fee is based on the cost of staff to review and evaluate the requests and the cost associated with the administering the license.

### Application Procedure:

**Step 1:** Application is filed with the Community Development Department and must be accompanied by:

1. Certified to-scale plot plan indicating both the existing or proposed conditions identifying the actual location of the proposed improvement and abutting areas (including all structures, trees, landscaping, fences, power poles, utility equipment, Title V septic system, propane or oil tanks).
2. Any supporting documentation provided by the applicant

- Step 2:** Once the application is deemed complete, the Permit Coordinator will schedule a meeting with the Selectmen's Secretary.
- Step 3:** Prior to the meeting, the Permit Coordinator will distribute individual copies of the application and plans to the Assistant Town Manager, Chief of Police, DPW Director, Fire Chief, Building Commissioner and Town Planner for their review and comments.
- Step 4.** The applicant or his/her representative must be present at the meeting.
- Step 5.** The Selectmen reserve the right to alter the proposed layout or place conditions on the approval of any improvement request at the meeting. The Permit Coordinator will forward the approved license with conditions confirming the motion and vote of the Board of Selectmen to the applicant.
- Step 6.** Once the improvements are installed, the applicant shall schedule a final inspection with Local Building Inspector.

*Adopted January 25, 2016*

*In favor: Donegan, Andrews, Richter and Anthony*

*Opposed: none.*



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

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## PUBLIC STATEMENTS

Requested by: Board of Selectmen

Action Sought: Open

Proposed Motion(s)

Three (3) minutes maximum. Selectmen do not respond during Public Statements.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

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## SELECTMEN'S STATEMENTS

Requested by: Town Manager David Panagore

Action Sought: Discussion

### Proposed Motion(s)

*Motions may be made and votes may be taken.*

**Cheryl Andrews**

**Robert Anthony**

**Raphael Richter**

**Erik Yingling**

**Tom Donegan**

### Additional Information

### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

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Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

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## JOINT MEETING

Requested by: Town Manager David Panagore

Action Sought: Discussion

### Proposed Motion(s)

**None.**

### Additional Information

### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

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Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

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## BOARD OF SELECTMEN APPOINTMENT

Requested by: Town Clerk Doug Johnstone

Action Sought: **Approval**

Proposed Motion(s)

**None.**

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

6A

LETTER TO DEPT. OF PUBLIC UTILITIES SECRETARY MARK D. MARINI  
D.P.U. 15-122, Eversource Grid Modernization Plan

Requested by: BOS Chairman Thomas Donegan

Action Sought: Discussion/Approval

Proposed Motion(s)

**Move that the Board of Selectmen vote to approve a letter written to Secretary Mark D. Marini of the Department of Public Utilities ensuring him of the Board's support of their efforts to examine the modernization of the electric grid.**

Additional Information

See attached drafted letter to Secretary Mark D. Marini, and the letter from Cape Light Compact Administrator Margaret T. Downey.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

April 11, 2016 (DRAFT LETTER)

*VIA Electronic Mail*  
*Original by U.S. Mail*

Mark D. Marini, Secretary  
Department of Public Utilities  
One South Station, 5<sup>th</sup> Floor  
Boston, MA 02110

Re: D.P.U. 15-122, Eversource Grid Modernization Plan

Dear Secretary Marini:

On behalf of the Provincetown Board of Selectmen, we are writing to let you know that the Board of Selectmen supports the efforts of the Massachusetts Department of Public Utilities to examine the modernization of the electric grid. This subject is of critical importance to residents and businesses on Cape Cod and Martha's Vineyard because we represent the outermost portions of the Eversource Electric grid. The Cape Light Compact brought the Eversource Grid Modernization Plan to our attention several months ago and identified several issues that we believe warrant further dialogue with electric ratepayers of Cape Cod and Martha's Vineyard before the Department of Public Utilities takes action on Eversource's Grid Modernization Plan. Below is an overview of the key issues that will have long-term economic and environmental impacts for Cape Cod and Martha's Vineyard.

- Time Varying Rates (TVR) – eligibility for customers within municipal aggregation service territories, associated fees and who pays those fees, requirements on how long a customer must commit to participate;
- Ensuring geographical equity in capital improvements that are designed to improve reliability, and ensuring equity in how those costs are allocated;
- How customers will pursue renewable energy and other smart technologies (meters, energy storage, and appliances), and
- Whether normal maintenance of power line rights of way should be eligible for accelerated cost recovery. How are these costs appropriate in a Grid Modernization Plan cost recovery?

It is our understanding that the Cape Light Compact intends to intervene in this proceeding and raise the issues above, and other issues that impact Cape Cod and Martha's Vineyard electric ratepayers. We respectfully request that the schedule for this proceeding allow for sufficient time to engage the electric rate payers on Cape Cod and

Martha's Vineyard in robust discussion on how they wish to see their electric grid be modernized, including what technologies do they want to see pursued; where will infrastructure improvements be located, and how much are they willing to pay for these items. To date, Eversource has not engaged residents on Cape Cod or the Vineyard on its Grid Modernization Plan, and as a result there has not been enough local discussion on these subjects. We ask the Department to allow time for these discussions to occur.

Sincerely,

Erik Yingling, Vice-Chairman  
Provincetown Board of Selectmen

EY:ld

cc: Danielle Winter, Eversource Counsel ([dwinter@keeganwelin.com](mailto:dwinter@keeganwelin.com))  
Tina Chin, DPU Hearing Officer ([tina.chin@state.ma.us](mailto:tina.chin@state.ma.us))  
Margaret T. Downey, Administrator Cape Light Compact  
([mdowney@barnstablecounty.org](mailto:mdowney@barnstablecounty.org))



Cape Light Compact  
P.O. Box 427, Barnstable, MA 02630  
1.800.797.6699 | Fax: 508.362.4136 | capelightcompact.org

March 29, 2016

Provincetown Board of Selectmen  
260 Commercial Street  
Provincetown, MA 02657

RE: EVERSOURCE GRID MODERNIZATION PLAN, DPU 15-122

Dear Board of Selectmen:

As you may recall, during my annual briefing on the Compact last fall, I included a few slides to alert you to the major transformation ahead with “Grid Modernization” or the “Smart Grid.” The plans for that transformation are being reviewed by the Massachusetts Department of Public Utilities, and public comments on the plans are due on April 14, 2016.

The Provincetown Board of Selectmen will soon receive a letter from Eversource announcing its “Grid Modernization Plan.” The five-year, \$496 million plan outlines major changes in electric infrastructure that will have long-term impacts on our region’s economy, environment, energy use, and reliability. It is vital that all of our towns, businesses, and residents be made aware of, and have an opportunity to review and comment on, this plan.

The “big picture” perspective is that the electric system will shift away from a century-old design of centralized plants producing power and transmitting it in one direction to consumers. The new “smart” system will have interactive digital intelligence that allows consumers to produce power, store it, and choose when to use it. The transition will take time, but the infrastructure developed as part of these plans will determine the course of events, the costs we pay, and what benefits we ultimately receive.

In the past, the Cape Light Compact has successfully intervened in cases at the Department of Public Utilities and saved consumers millions of dollars. Given the significant costs and benefits at stake in the Eversource Plan, the Compact plans to intervene in this case (DPU 15-122) with several goals, including:

- **Ensuring Cost Efficiency.** Under the plan, spending is pre-authorized and will appear on our bills for a long period of time. This means making sure that the amounts being charged are fair, costs are properly allocated, and Cape and Vineyard consumers do not end up subsidizing improvements in Boston or other areas that provide us with little or no benefit.

*Working Together Toward A Smarter Energy Future*

Aquinnah | Barnstable | Barnstable County | Bourne | Brewster | Chatham | Chilmark | Dennis | Dukes County | Eastham | Edgartown | Falmouth  
Harwich | Mashpee | Oak Bluffs | Orleans | Provincetown | Sandwich | Tisbury | Truro | Wellfleet | West Tisbury | Yarmouth

- Ensuring Reliability At Desired Levels And At Problem Locations. Inappropriate costs for standard maintenance (such as tree-trimming), as currently proposed by Eversource, should not be part of this plan. And possible overbuilding for minimal gains in reliability should be evaluated.
- Ensuring Continued Opportunities for Distributed Generation Development. Technological capacity needed to accommodate more distributed generation such as solar needs to be evaluated, as well as the cost of proposed enhancements.
- Ensuring Consumer Access to Smart Grid Technology at the Level Desired. Eversource has proposed that anyone wishing to have a “smart meter” enroll in Eversource’s power supply, rather than the Cape Light Compact or other independent suppliers. This issue severely limits customer choice, and needs to be fully examined.

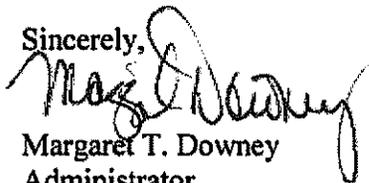
The Eversource Plan marks the most significant transformation in the way we receive and use electricity in the past century. The process for reviewing and commenting on the Eversource Plan should not be rushed.

Within these roles, we would ask that you consider submitting a comment letter to the Department of Public Utilities expressing your concern that all issues related to the Eversource “Grid Modernization Plan” be thoroughly examined, and that extensions of deadlines be granted in order to allow for a process of stakeholder engagement and education.

Eversource stated that it developed a plan “that puts the customer at the center of its grid modernization efforts.” It’s vital that we make sure this remains the case.

I have attached a model comment letter that you are free to utilize. If you have any questions, I would be happy to meet with the Board of Selectmen to discuss specific questions. Thank you for your consideration of this very important matter.

Sincerely,



Margaret T. Downey  
Administrator

Cc: David Panagore, Town Manager  
Tom Donegan, Cape Light Compact Board Member

Enclosure



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

6B

LETTER TO THE HONORABLE SENATOR ELIZABETH WARREN  
Requesting Support of our National Parks

Requested by: BOS Chairman Thomas Donegan

Action Sought: Discussion/Approval

Proposed Motion(s)

**Move that the Board of Selectmen vote to approve a letter written to Senator Elizabeth Warren asking for her continued support of our National Parks, especially during this year which marks the 100<sup>th</sup> anniversary of the National Park Service.**

Additional Information

See attached drafted letter and request from Mr. John Romano, Campaign Organizer of Environment Massachusetts.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

April 11, 2016 (DRAFT LETTER)

The Honorable Senator Elizabeth Warren  
317 Hart Senate Office Building  
2 Russell Court Yard  
Washington, D.C. 20510

Dear Senator Warren:

On behalf of the Provincetown Board of Selectmen, we write to thank you for your past efforts to stand up for our public parks, and we call on you to do even more to elevate the importance of our parks especially during this year – the Centennial of the National Park Service. We all know that spending time outside is good for our health, and as local officials we are well aware that access to our parks – whether an urban green space or one of our iconic national wonders is a great benefit to our citizens and our community.

We are anxious to ensure that the opportunity to explore and benefit from our most special places remains available to all Americans today and for years to come. As requested in our letter of March 23, 2016, to Cape Cod National Seashore Superintendent George Price; copied to you, the Board of Selectmen by unanimous vote at our meeting held on March 14, 2016, asked that every possible effort be made to ensure that Herring Cove beach in Provincetown, MA be open and operating at full capacity in time for our summer season.

The need for public parks has never been greater – especially for our kids. Today the average child spends only thirty minutes a day playing outdoors compared to nearly seven hours in front of a screen. This is detrimental to kids' physical, mental, and emotional health and it denies our children the experience of enjoying the outdoors. But of course, experiencing nature benefits all of us. A recent study showed that strolling in a leafy green area even briefly made people happier and more attentive and it changed their brain function in positive ways.

Our parks are great economic drivers as well. Numerous studies show that public lands—whether a local park or an iconic national park – benefit the local economy in numerous ways. In 2013, local and regional public park agencies across the US generated close to \$140 billion and supported nearly 1 million jobs. In 2014, while visiting national parks, visitors spent more than \$15 billion in surrounding communities.

This year marks the 100<sup>th</sup> anniversary of the National Park Service. We are calling on you to speak out about the importance of our public parks. And we hope you will do everything you can to keep our public lands in public hands, to ensure they are well-funded and maintained, and to protect them from pollution or other threats. Together we can make sure all Americans can experience the wonders of the great outdoors today and for the next 100 years.

Sincerely,

Thomas N. Donegan, Chairman  
Provincetown Board of Selectmen  
508.487.7003

TD:ld

**From:** John Romano <[jromano@environmentmassachusetts.org](mailto:jromano@environmentmassachusetts.org)>

**Date:** March 28, 2016 at 7:01:39 PM EDT

**To:** Erik Yingling <[eyingling@provincetown-ma.gov](mailto:eyingling@provincetown-ma.gov)>

**Subject:** Add your name to protect our parks



Dear Mr. Erik Yingling,

As a local elected official in Barnstable County, I'm sure you understand the importance of green spaces and the value of our parks and public lands, such as the Cape Cod National Seashore in your county.

The health benefits of getting outside are many – especially for our kids. In fact, children spend only thirty minutes a day playing outdoors compared to nearly seven hours in front of a screen.<sup>[i]</sup> Spending time outdoors benefits children by lowering their stress levels,<sup>[ii]</sup> protecting them from problems like heart disease and diabetes,<sup>[iii]</sup> and reducing symptoms of ADHD.<sup>[iv]</sup> But of course, being out in nature provides health benefits to everyone.

Our parks can also drive local economies. Numerous studies show that public lands—whether a small park or an iconic national landmark – benefit the local economy in numerous ways. In 2013, local and regional public park agencies across the US generated close to \$140 billion and supported nearly 1 million jobs.<sup>[v]</sup> In 2014, while visiting national parks, guests spent more than \$15 billion in surrounding communities.<sup>[vi]</sup>

We are anxious to ensure that the opportunity to explore and benefit from our most special places remains available to all Americans today, and for years to come. Thus, we are concerned about some of the threats facing our parks, including chronic underfunding resulting in a \$12 billion repair backlog, developments from private-interests, and even land auction proposals by a few extremists in Congress.

In this year of the Centennial of the National Park Service, we have a great opportunity to highlight the importance of our parks—from local greenspaces to our iconic national parks like the Grand Canyon. So, it is critical that we encourage Senator Warren to speak out as a champion for our public parks so we can ensure that they are as vibrant in another 100 years as they are today.

We are working to get elected officials across Massachusetts, such as you, to join us in calling on Senator Warren to stand up and speak out for our parks by signing the letter (below). We would greatly appreciate being able to add your name.

We are also looking for local officials who want to join us at an event in our parks with Senator Warren, and who might want to help us generate some media attention for the National Park Centennial by co-authoring an op-ed for a local newspaper. Please let me know if you can contribute to our efforts in this way, or any others.

Thank you for your time, and please let me know if you have any questions.

Sincerely,

John Romano  
Campaign Organizer, Environment Massachusetts  
294 Washington Street, Suite 500  
Boston, MA 02108  
617-747-4447

<sup>13</sup> <http://www.nwf.org/What-We-Do/Kids-and-Nature/Why-Got-Kids-Outside/Health-Benefits.aspx>

Rideout, Victoria et al. (2005). *Generation M: Media in the Lives of 8-18 Year-Olds*. The Henry J. Kaiser Family Foundation.

<sup>14</sup> Kuo, PhD, Frances E., and Andrea Faber Taylor, PhD. "A Potential Natural Treatment for Attention-Deficit/Hyperactivity Disorder: Evidence From a National Study," *American Journal of Public Health* 94.9. Sept. 2004.

<sup>15</sup> American Academy of Pediatrics. "Many Children have suboptimal Vitamin D Levels," *Pediatrics*, October 26, 2009. <http://www.aap.org/advocacy/releases/oct2609studies.htm>

<sup>16</sup> Study; Wells, N.M. (2000). At Home with Nature: Effects of "greenness" on children's cognitive functioning. *Environment and Behavior* (32), 6, pp 775-795. <http://eab.sagepub.com/cgi/content/abstract/32/6/775>

<sup>17</sup> <http://www.npsa.org/parksconreport/>

<sup>18</sup> <http://www.nature.nps.gov/socialscience/vss.cfm>

Dear Senator Warren,

We, the undersigned elected officials from across Massachusetts write to thank you for your past efforts to stand up for our public parks, and we call on you to do even more to elevate the importance of our parks especially during this year –the Centennial of the National Park Service. We all know that spending time outside is good for our health. And as local officials we are well aware that access to our parks – whether an urban green space or one of our iconic national wonders is a great benefit to our citizens and our community.

We are anxious to ensure that the opportunity to explore and benefit from our most special places remains available to all Americans today and for years to come.

The need for public parks has never been greater – especially for our kids. Today the average child spends only thirty minutes a day playing outdoors compared to nearly seven hours in front of a screen. This is detrimental to kids' physical, mental, and emotional health and it denies our children the experience of enjoying the outdoors. But of course, experiencing nature benefits all of us. A recent study showed that strolling in a leafy green area even briefly made people happier and more attentive and it changed their brain function in positive ways.

Our parks are great economic drivers as well. Numerous studies show that public lands—whether a local park or an iconic national park – benefit the local economy in numerous ways. In 2013, local and regional public park agencies across the US generated close to \$140 billion and supported nearly 1 million jobs. In 2014, while visiting national parks, visitors spent more than \$15 billion in surrounding communities.

This year marks the 100<sup>th</sup> anniversary of the National Park Service. We are calling on you to speak out about the importance of our public parks. And we hope you will do everything you can to keep our public lands in public hands, to ensure they are well-funded and maintained, and to protect them from pollution or other threats. Together we can make sure all Americans can experience the wonders of the great outdoors today and for the next 100 years.

Sincerely,

Elected Official Name \_\_\_\_\_

Title/Office \_\_\_\_\_

Phone Number (w) \_\_\_\_\_

Phone Number (c) \_\_\_\_\_

Email Address \_\_\_\_\_

City/Town \_\_\_\_\_



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

6C

## FINANCIAL POLICIES AND PROCEDURES MANUAL

### Adoption of Section 8. Tax Title Policy

Requested by: Town Manager David Panagore

Action Sought: Discussion/Adoption

#### Proposed Motion(s)

**Move that the Board of Selectmen vote to adopt Section 8. Tax Title Policy, in Provincetown's Financial Policies and Procedures Manual, [as presented] [as revised].**

#### Additional Information

See attached Section 8. Tax Title Policy.

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

# Town of Provincetown

## Financial Policies and Procedures Manual

### 8. Tax Title Policy

---

**Purpose:**

It is the policy of the Town of Provincetown to ensure all property taxes are paid on a timely basis to the Town. All taxpayers shall be treated equally and are responsible for the payment of their taxes. Any delinquent taxpayers may have a tax title lien placed on their property and may be subject to foreclosure proceedings should the delinquent taxes remain unpaid.

**Authority:**

The Town Collector is authorized to record a tax title lien on any Town of Provincetown property which is delinquent in the payment of taxes to the Town. The Town Treasurer has the responsibility for maintaining the tax title records, monitoring payment agreements, and initiating foreclosure proceedings on behalf of the Town through Town Counsel when warranted.

**Definition:**

The tax taking is a claim of legal ownership by the Town, subject to the right to redeem. In accordance with State law, taxes assessed upon real estate and unpaid constitute a lien on real estate from January first of the year of assessment. Taxes that are unpaid for six months or more are certified to the tax title account and, in accordance with state law, accrue interest at a rate of 16%.

**Policy**

A foreclosure process may begin when a property is put into Tax Title. Foreclosure is a legal process by which the Town seeks to recover the balance of unpaid taxes from a taxpayer who has stopped making payments, to the Town, by forcing a transfer of title to the real estate upon which the taxes are assessed.

Foreclosure proceedings may begin on any property in Tax Title, at any time. The following properties will be considered a priority for foreclosure proceedings:

- Vacant or uninhabited properties
- Multi-family properties
- Any property in tax title for three years or more without a current payment plan
- Commercial properties, both occupied and unoccupied

Taxpayers may avoid foreclosure proceedings by agreeing to and abiding by a payment plan with the Town. The Town of Provincetown will not actively pursue owner-occupied residential properties through foreclosure, except in extreme financial circumstances or other instances of a threat to public safety or health. The Town may consider selling a property lien to an outside party; however, on a case-by-case basis. Any property is subject to foreclosure if taxes have not been paid.

**Town of Provincetown  
Financial Policies and Procedures Manual**

**8. Tax Title Policy**

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**Procedure**

1. Tax Title Notification:

Taxpayers shall receive notification from Town Counsel that their property has been entered into Tax Title and a lien has been placed on their property and request the owner contact the Treasurer to arrange for payment or to enter into a payment plan.

2. Payment Plan:

The Town shall provide taxpayers an opportunity to set up a payment plan with the Treasurer's office. Taxpayers may call the Treasurer's office, at any time, to discuss their individual situation. At that time, the Treasurer and taxpayer may enter into a mutually beneficial payment agreement. Payment plans will not exceed five years and will include taxes, interest, and tax title fees. All taxes will be paid to date at the end of the five year agreement.

3. Notification of Impending Foreclosure:

If the tax title notification correspondence is ignored, a second and final notification letter shall be sent thirty days prior to the Treasurer filing for any foreclosure action on the property. The taxpayer will be given one opportunity for a payment plan; if the payment plan is not kept current, another payment plan will not be offered. The agreement will be in effect as long as the payment plan is current and in good standing. If the payment plan is delinquent more than sixty days and the taxpayer has not corrected such delinquency within thirty days, then the Treasurer is authorized to begin foreclosure. If so, no other legal action will be taken against this property. However, the lien will stay on the property until the debt is cleared.

4. Town Counsel Initiates Foreclosure Proceedings:

In accordance with the provisions of this policy, the Treasurer may pursue a foreclosure process through Town Counsel. Town Counsel will send out a letter of foreclosure to the appropriate party to begin the legal process of foreclosure. As foreclosure may take up to two years to be completed, the taxpayer will continue to have the opportunity to avoid having their property foreclosed upon, by the town, by paying their back taxes, penalty, and interest at any time until the foreclosure is complete.

All properties are eligible to receive the same payment plan option with the same parameters and consequences. A commercial property owner in Tax Title without a current payment plan will not be allowed to obtain a license or permit from the Town.

**Conclusion**

The Town's last option is to foreclose on a property. Every reasonable opportunity will be provided to the taxpayer to pay off their back taxes and every effort will be made to keep from evicting a property owner from their property. However, all taxpayers have a responsibility to pay their taxes to fund the services provided by the Town. Those that are unable to pay their taxes on a timely basis are a drain on the resources of taxpayers who do pay their taxes on a timely basis. As a matter of fairness, all taxpayers are responsible for paying their taxes on time.



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

6D

## PARADE PERMIT REQUEST

### Ragnar Relay Cape Cod – 200 Mile Overnight Running Relay

Requested by: Tian CK Luu

Action Sought: Approval

#### Proposed Motion(s)

**MOVE** that the Board of Selectmen vote to approve the Parade Application Permit submitted by Mike Dionne, 7 Donna Pass, Hopkinton, MA 01748, for the Ragnar Relay Cape Cod 200 Mile Overnight Running Relay Event, to be held on Saturday, May 14, 2016, from 9:00 a.m. to 9:00 p.m.

#### Additional Information

See attached application and materials for event.

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

# Town of Provincetown

James F. Golden  
Chief of Police,  
jgolden@provincetown-ma.gov



# Police Department

26 Shank Painter Road  
Provincetown, MA 02657  
Phone: (508) 487-1213  
Fax: (508) 487-4077  
www.provincetown-ma.gov

To: Provincetown Board of Selectmen  
From: Chief of Police James Golden   
Subject: Staff Report RAGNAR Cape Relay Race Parade Permit  
Date: April 6, 2016

---

To all board members,

Please know that various town departments have been working in partnership with the petitioner. The petitioner RAGNAR Events is a professional race sponsor which currently plans 14 relay style race events across the United States. This is NOT a charity event; the event coordinator indicates that some of the proceeds will be designated to charity but none are outlined in their material. RAGNAR sells 525 relay teams and each team raises an average of \$1,000 per team. I recommend that this application should be viewed procedurally as a for-profit event. If approved this would be the 6<sup>th</sup> event held in Provincetown, the 5<sup>th</sup> under the RAGNAR name.

**History:** The Cape Relay event first came before the Provincetown Board of Selectmen and approved as "13 Relay" in 2010. This first event was marred with logistical problems which ran the gamut from an inadequate parking plan, team members sleeping in the open and adults drinking alcohol from open containers. It was later learned that the event was being administered from Utah with little to no on-site direction.

In 2011, "13 Relay" wanted to travel a route down the length of Bradford Street and then establish a finish line at the Bas Relief Plaque. The road surface, due in part to the ongoing sewer project at the time resulted in the 2011 event ending in Truro. They asked for this again this year which was denied.

RAGNAR Events purchased the race from "13 Relay" and have been administrating it as the Cape Relay for 2012, 2013, 2014, 2015 & 2016 with this year's new point of contact Michael Dionne is based in Hopkinton, Massachusetts. Race command is still facilitated remotely from the state of Utah.

**Outline:** RAGNAR proposes bringing 3000 people and as many as 600 vehicles in a staggered fashion over 6 hours on Saturday May 14, 2016. Event time will be 9:00am to 9:00pm, which is longer.

Each relay team consists of a maximum of 12 teammates. Each team of runners will run three inconsecutive legs varying in length and difficulty. Each team has 2 vans with 6 runners each.

Vehicle 1 (V1) will start off the relay with runner #1. After that runner makes it to the first exchange area, they will hand off the "baton" to the second runner in V1. This pattern repeats itself until six legs of the course to exchange #6, where Vehicle #2 (V2) picks up for the next 6 legs of the relay. This exchange between runners and the two team vehicles repeats 6 times until all 36 legs are completed.

Provincetown is LEG 36 and includes a route from the Truro Town Line along Shore Road (US RT# 6A) to the Harbor Hotel.

- Truro Town Line to Harbor Hotel           0.9 miles
- Right turn onto Snail Road North       0.3 miles
- Turn left onto US RT #6                 1.9 miles

Unlike a bike race that travels with the flow of traffic, runners run against (facing) traffic for safety.

- Turn left onto Shankpainter Road       28 yards
- Turn left onto Jerome Smith Road
- Turn right onto Winslow Street
- Turn left onto High Pole Hill Road
- END on the grounds of the Pilgrim Monument and Museum

The event proposed a timed finish line with rehab, medical, food, sponsor, merchandise and beer service (via Ptown Parties) all on the grounds of the Pilgrim Monument and Museum.

STAFF RECOMMENDATION:

- All vehicles must utilize public parking for a fee as discussed with Mr. Rosati, there will be no free event parking and RAGNAR event staff will serve as a presence in ALL designated parking lots. There will be no on-street, drop off, short term or staff/volunteer parking provided as a condition of this permit. All violators will be ticketed and if necessary, towed at owner's expense. There will be only one designated shuttle drop off stop on Winslow Street at the entrance to High Pole Hill.
- RAGNAR will be allowed to stage one tractor trailer size vehicle in the Jerome Smith parking Lot for a fee as a condition of this permit.
- RAGNAR desires to rent the available municipal spaces at the VFW property at market value and the blocked spaces on Winslow Street. VFW spaces would be for staging, event staff, volunteers and VIP access only with a designated event parking pass.
- RAGNAR will provide a detailed public parking plan (attached) which includes all locations (Grace Hall, Herring Cove and Lions Club Charity\*) for the event.

**Locations will be published on the event blog, all printed event materials and literature.**

- Jerome Smith will be closed to all vehicle traffic from Shankpainter Road to Winslow Street. Alden Street and the Jerome Smith Parking Lot will be open for public access and local vehicle traffic only as far as Winslow Street. Winslow Street will be open to local traffic only (northbound), exiting from Jerome Smith Road.
- RAGNAR event staff will direct with dedicated staff members support, visitor and well-wishers from parking areas to the end event. **This should include a “flip the switch” manager on-site who is empowered to manage and address any public safety issues on the day of the event.**
- RAGNAR event staff will position event staff at the local businesses (Cumberland Farms and TD Bank) to ensure their private properties are not being used for free overflow event parking. This has been requested at all large scale events.
- There will be only ONE main shuttle bus in operation in accordance with the modified plan. The shuttle bus will operate a circular route from Herring Cove via US Route #6, to Shankpainter Road to Bradford Street to Winslow Street to the drop off point on Winslow Street (at the entrance to the monument grounds). The shuttle bus will then exit on Winslow Street to Jerome Smith back to Shankpainter Road. A smaller shuttle van will run back and forth from the Provincetown Inn.
- There will be two (2) dedicated police officer at the beer garden. They remain a representative for the licensing authority and to ensure no alcohol crosses the perimeter of the service tent. Ragnar *Tips* trained personnel will be on hand as your police officer are not there to check ID's.
- RAGNAR assumes the cost of the up to 12-14 traffic control officers per the parade permit. This will include if, in opinion of the Police Supervisor in-charge, special duty officers are needed in greater numbers than present at any given time, additional officers will be detailed at the expense of RAGNAR with no advance notice required.

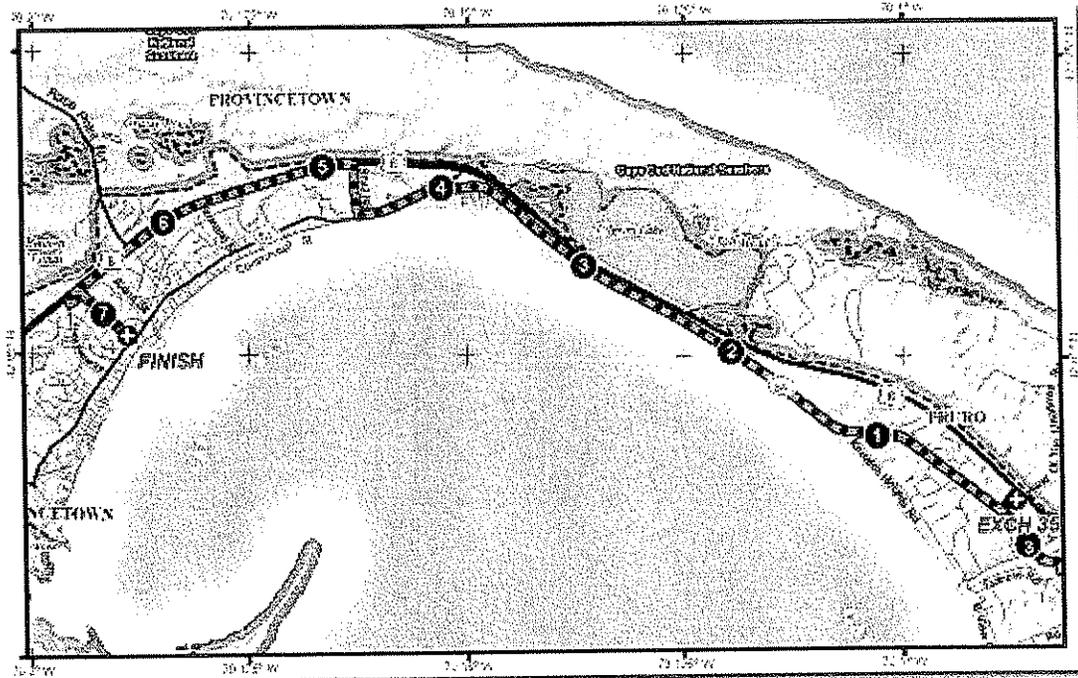
**Quality of life issues:** Please know that RAGNAR staff acknowledges and appears keenly sensitive to concerns from neighbors, abutters and other members of the community impacted by this event. Their representative will outline their plan to provide better safeguards at your meeting.

These concerns include noise, disrupted traffic patterns, limited neighborhood access, trash, trespassing (property rights) and public urination.

I strongly suggest that this application not be placed on the consent agenda and that their race director appear in person to review this permit material with you.

I will also be in attendance at your meeting to answer any of your public safety related questions.

# LEG 36 -- 7.2 MILES -- VERY HARD

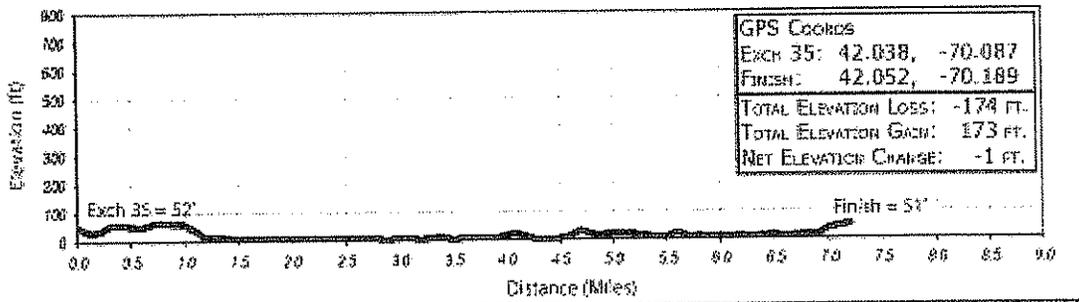


### Leg Notes:

Finish Line is located at Pigeon Monument at the Pigeon Monument, 1 High Hill Pole Road, Provincetown MA 02357. See Parking Map for directions to finish line parking

### Leg Legend:

- 0.0 Depart Exchange 35, Left on Stardish Road
- 0.1 Right on Hwy 8A
- 4.5 Right on Snail Road
- 4.8 Left on Hwy 6
- 6.7 Left on Shank Painter Road
- 6.7 Left on Jerome Smith Road
- 6.8 Right on Winslow Street
- 7.2 Arrive at Finish line



**LEG 36**

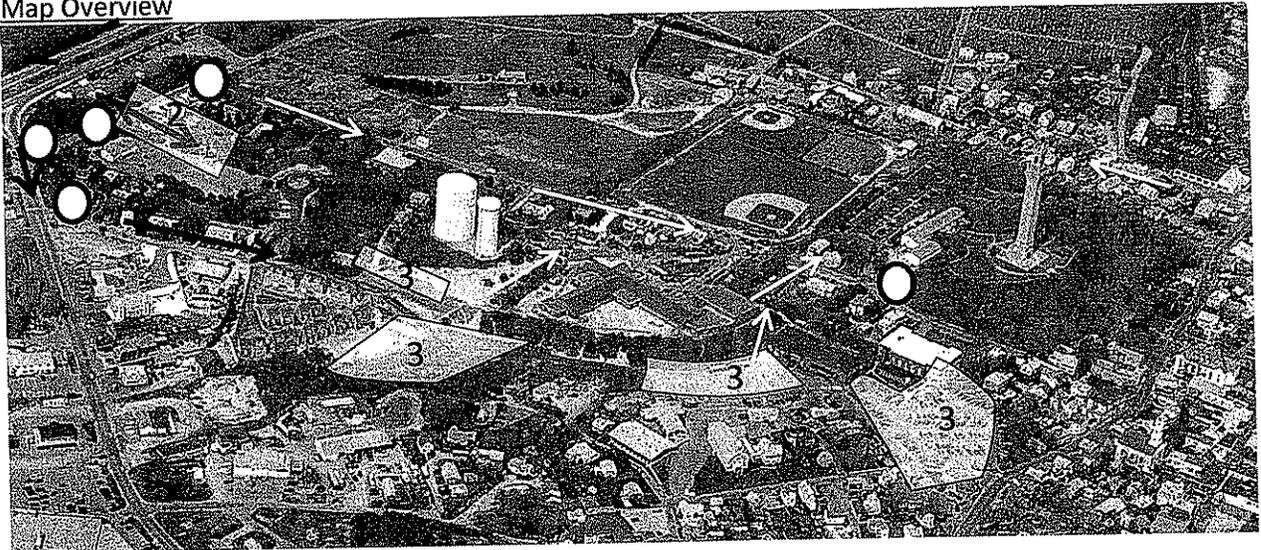
## Ragnar Relay Event Parking Plan

- Ragnar Relay will utilize 3 parking options:
  - Option 1 – Shuttle from Herring Cove Park (200 spots)
  - Option 2 – VFW (94 spots)
  - Option 3 – Grace Hall Parking Lot (350 spots)
- Parking will peak at about 2:30PM and there will be a maximum of 450 vans at this time
- After parking participants will walk to the Pilgrim Monument for the finish line activities from the Grace Hall lot and the remote shuttles. Participants will be dropped off by the shuttle at Winslow/High Pole intersection. There will no event parking on Monument Grounds.
- Ragnar will also reserve the NE corner of the Jerome Smith Parking Lot to park the Ragnar Semi Trailer and use the space to unpack race vehicles. Ragnar will place 'No Race Parking' at entrance/exit of lot to keep participant vans from parking in Jerome Smith Lot. Ragnar will also cone off area around trailer to keep packing activities contained. The public will have access to the skate park and the contracted lots.

### To Access Grace Hall Lot

- Vans will enter from Shank Painter Road (black line)
- Parking attendants (white circles) will be located at Shank Painter/Jerome Smith and Shank Painter/Captain Bertie's Way and direct vans to 2 Parking options (yellow)
- Parking will peak at about 2:30PM and there will be a maximum of 450 vans at this time.
- Access to the VFW by Ragnar supplied parking permits only.

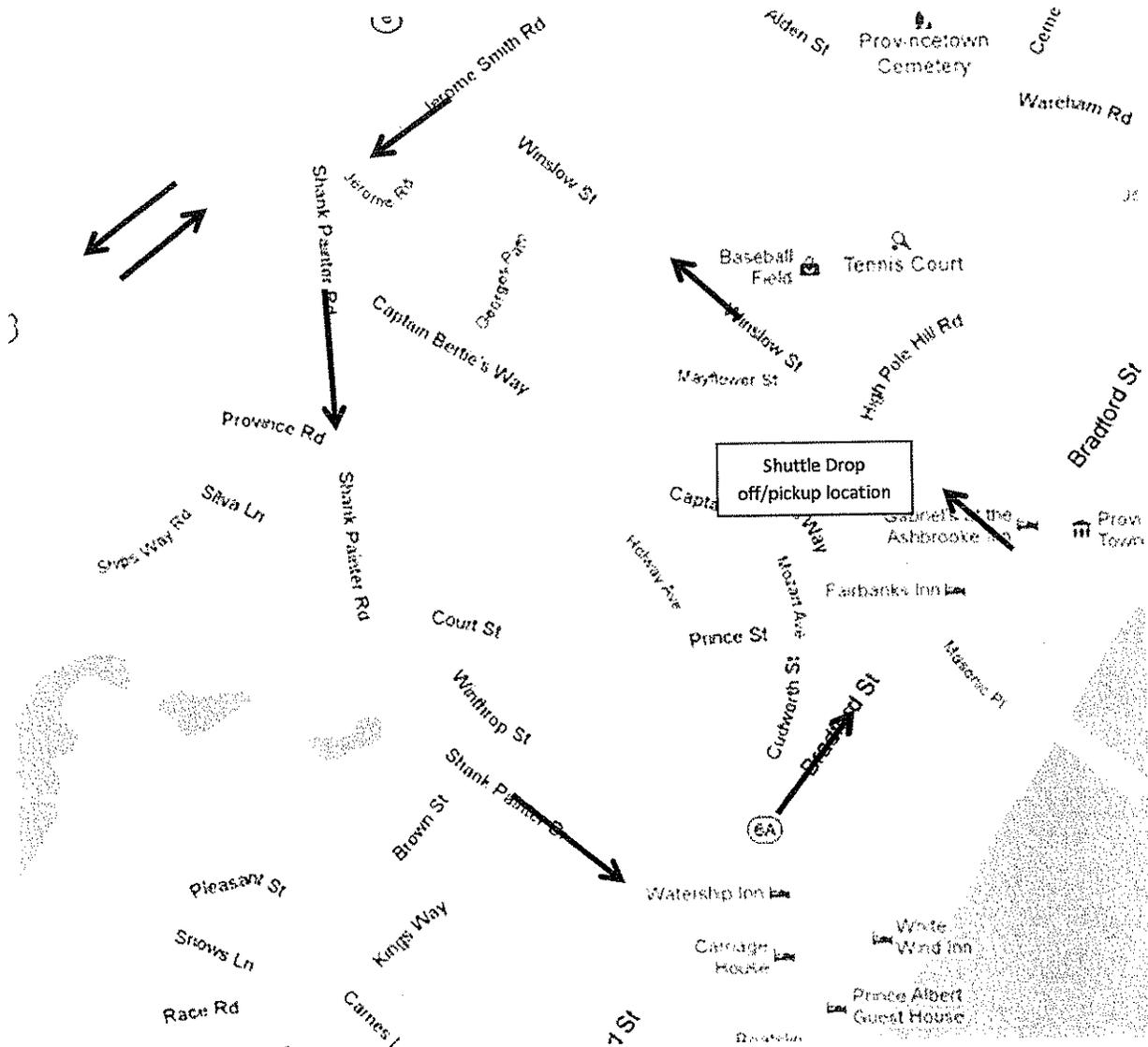
### Map Overview

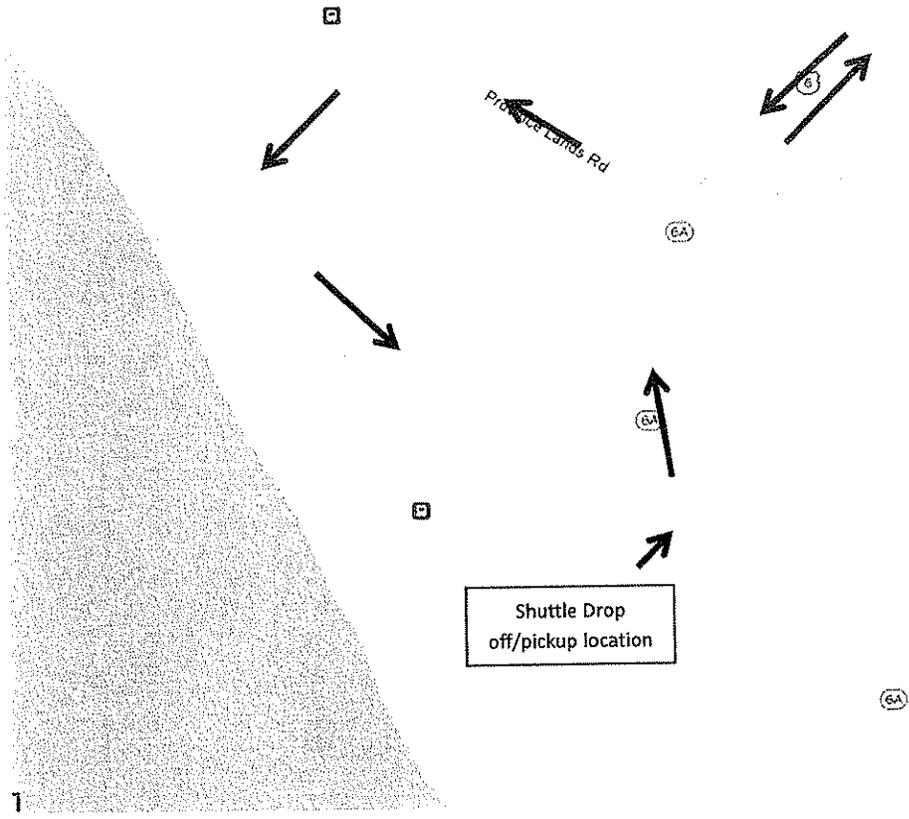


## Shuttle

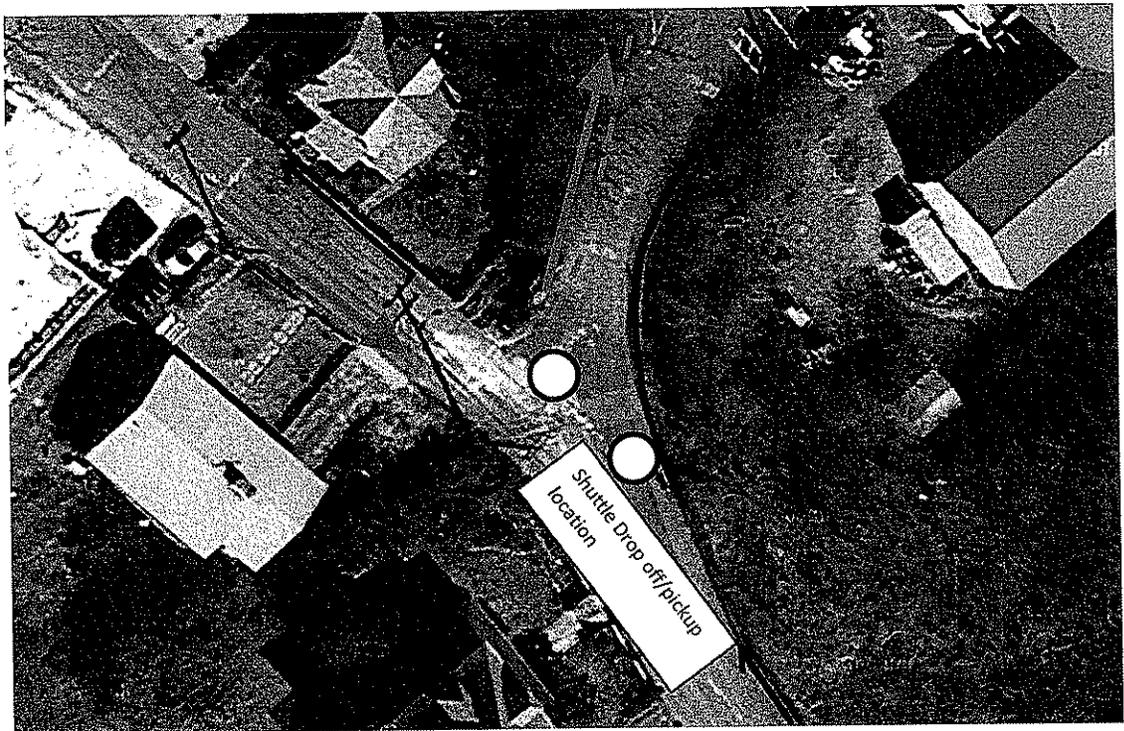
Participants will be directed with signage to park at the Herring Cove Beach Parking lot. The shuttle will drop off participants at the Monument Entrance on Winslow Street. Participants will board the bus at same location to return to the Herring Cove Beach Parking lot. Volunteers will be stationed at the shuttle drop off/pick up site to direct participants to finish line and to shuttle. Volunteers will control bus/runner crossing.

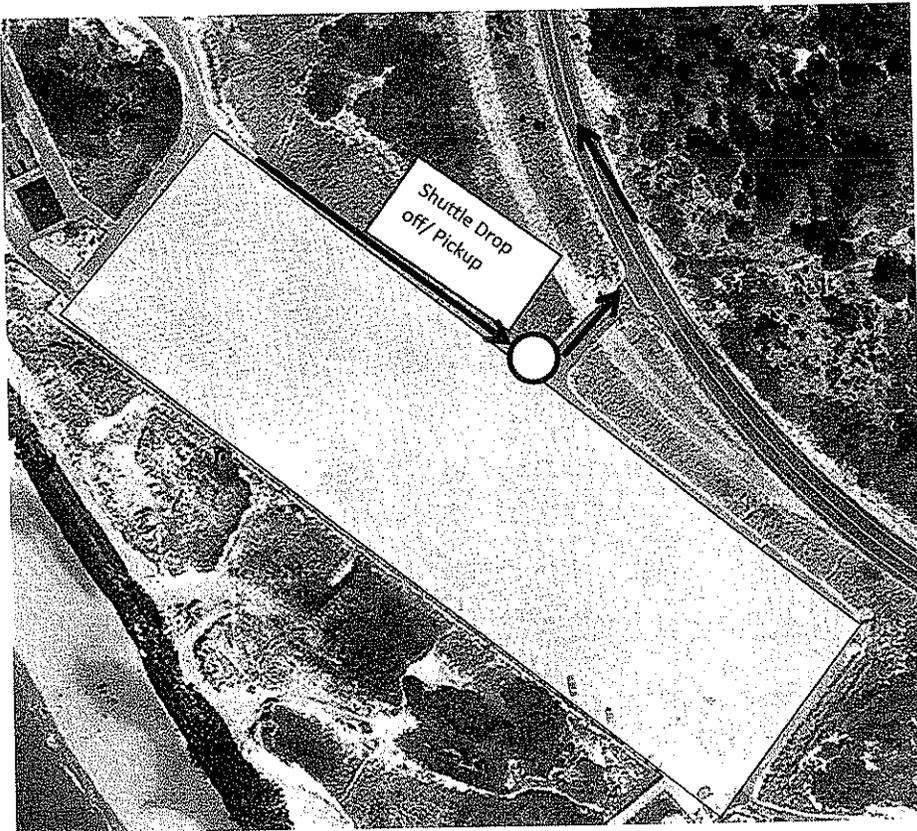
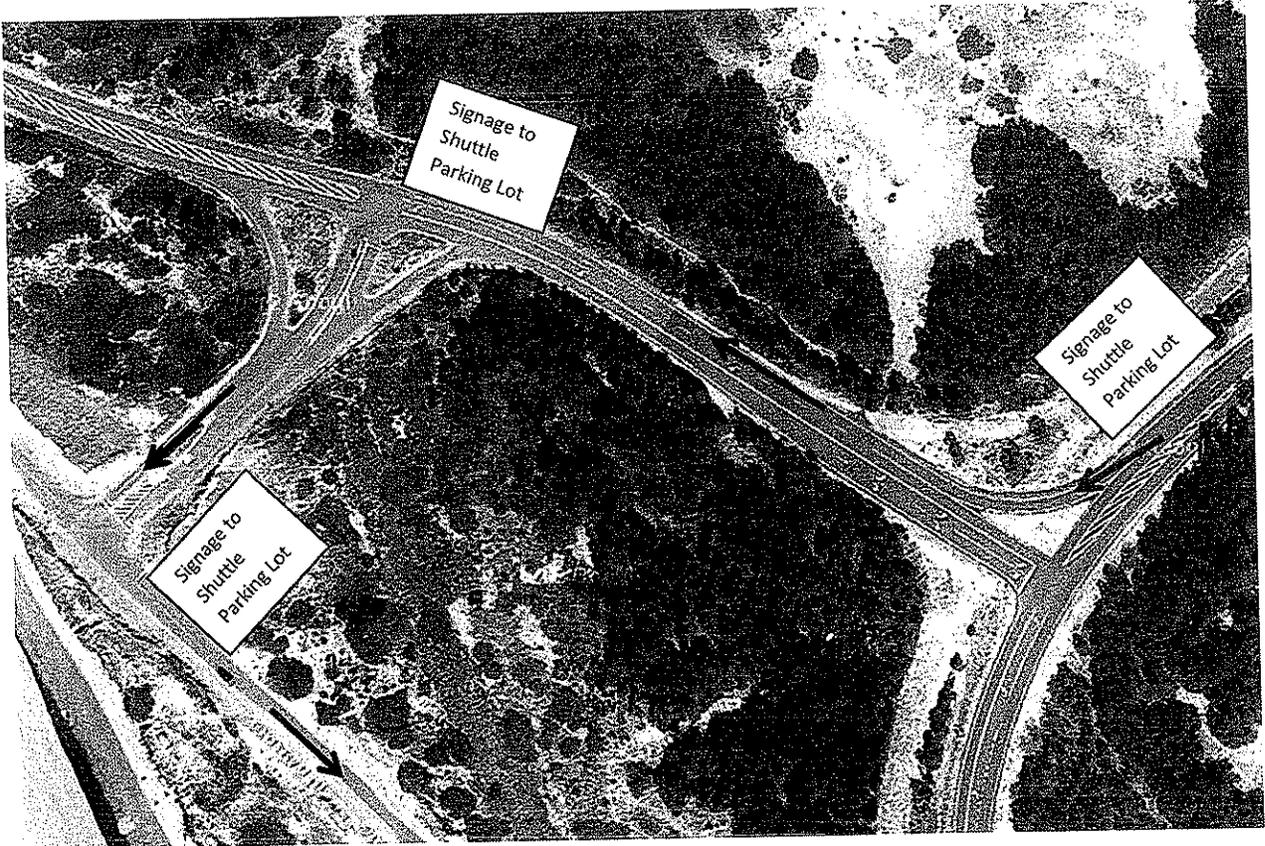
### Shuttle Route





*Shuttle Drop off/Pickup*  
 Orange Line indicates runner route, black line indicates Bus Route and black circle indicates volunteer location.





RECEIVED  
BOS - ~~V...~~

JAN 07 2016

CC: BOS/TM/ATM

# Town of Provincetown Parade Permit Application

**Note:** This form must be submitted to the Board of Selectmen's office at least six weeks prior to the date of your event.

Applicant's Name: Mike Dionne, Ragnar Events  
Address: 7 Donna Pass Phone: 617-686-3216  
City/Town: Hopkinton, State: MA Zip Code: 01748  
Email: mdionne@ragnarrelay.com

Applicant is:  Private Individual  Business  Non-Profit Corp

Individual Responsible: Name: Mike Dionne  
Address: 7 Donna Pass, Hopkinton MA 01748  
Phone: 617-686-3216  
Email: mdionne@ragnarrelay.com

Will charges or fees be collected?  Yes  No

Name & Purpose of Parade: Ragnar Cape Cod Relay- 200 mile overnight running relay

Date of Parade: May 14th Rain Date (if any): NA

Schedule: Start Time: 9:00AM Finish Time: 9PM

Number of Marchers: 525 Number of Vehicles: 1000

Events with amplified sound, entertainment, alcohol or food service MUST obtain Licensing Department approvals. Noise bylaw waiver applications required minimum 60 days prior to your scheduled event.

(Please indicate actual or estimated.)

**Note:** Use the attached map, highlight and provide a written plan of parade route including assembly and disassembly locations, special parade features or events as well as stopping locations if any are requested.

The undersigned applicant agrees that the applicant and parade participants will conform with applicable laws, by-laws, and regulations as well as with special requirements that may be made a condition of the granting of a parade permit pursuant to this application. I/we agree to hold the Town of Provincetown harmless from any and all liability and will defend the Town of Provincetown in connection therewith

Signature of Applicant: Mike Dionne

Date: 1-7-2016

Application received by: [Signature]  
(Secretary to Board of Selectmen)

Date: 01-07-2016

**CONDITIONS and REQUIREMENTS**

It is the obligation of applicants, organization(s) and responsible individuals to assure that their parade(s) is (are) orderly. Unless specifically authorized, there will be no parades held during the hours of darkness and no stopping of the parade to advertise or perform.

All parades will be assigned and will follow a police cruiser on the approved route. If the Chief of Police deems it necessary to assign additional officers as part of the parade permit, then the cost of such special duty officers will be borne by the applicant.

Any violation of applicable laws, by-laws, regulations, the above requirements, and/or special requirements made a condition of the granting of a Parade Permit will be grounds for immediate revocation of the Parade Permit, prosecution, and denial of future parade permissions.

PARADE ROUTE. SPECIAL CONDITIONS. REQUIREMENTS. ETC. (Please PRINT or TYPE and allow margin space)

**APPROVALS**

  
\_\_\_\_\_  
Chief of Police

Date 04-06-2016

**Board of Selectmen**

\_\_\_\_\_  
Chairman, Board of Selectmen

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

Date: \_\_\_\_\_

# EVENT NOTIFICATION FORM

Date: 2/10/2016

Ms. Mary-Joe Perry  
District Highway Director, District Five  
MassDOT, Highway Division  
1000 County Street  
Taunton, MA 02780

Dear Sir:

Please be advised that the City/Town of Provincetown has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct **road work/parade/race** or other events impacting State Highways on Route(s) 6 & 69 in or through the City/Town(s) of Provincetown benefiting Ragnar Relay & Hole in the Wall Gang Camp and other

Local charities along the route  
The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The Grantee must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

## LOCAL POLICE DEPARTMENT

Signed: [Signature]

Title: Chief of Police

City/Town: Provincetown

## FIRE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

## BOARD OF SELECTMEN/CITY COUNCIL

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

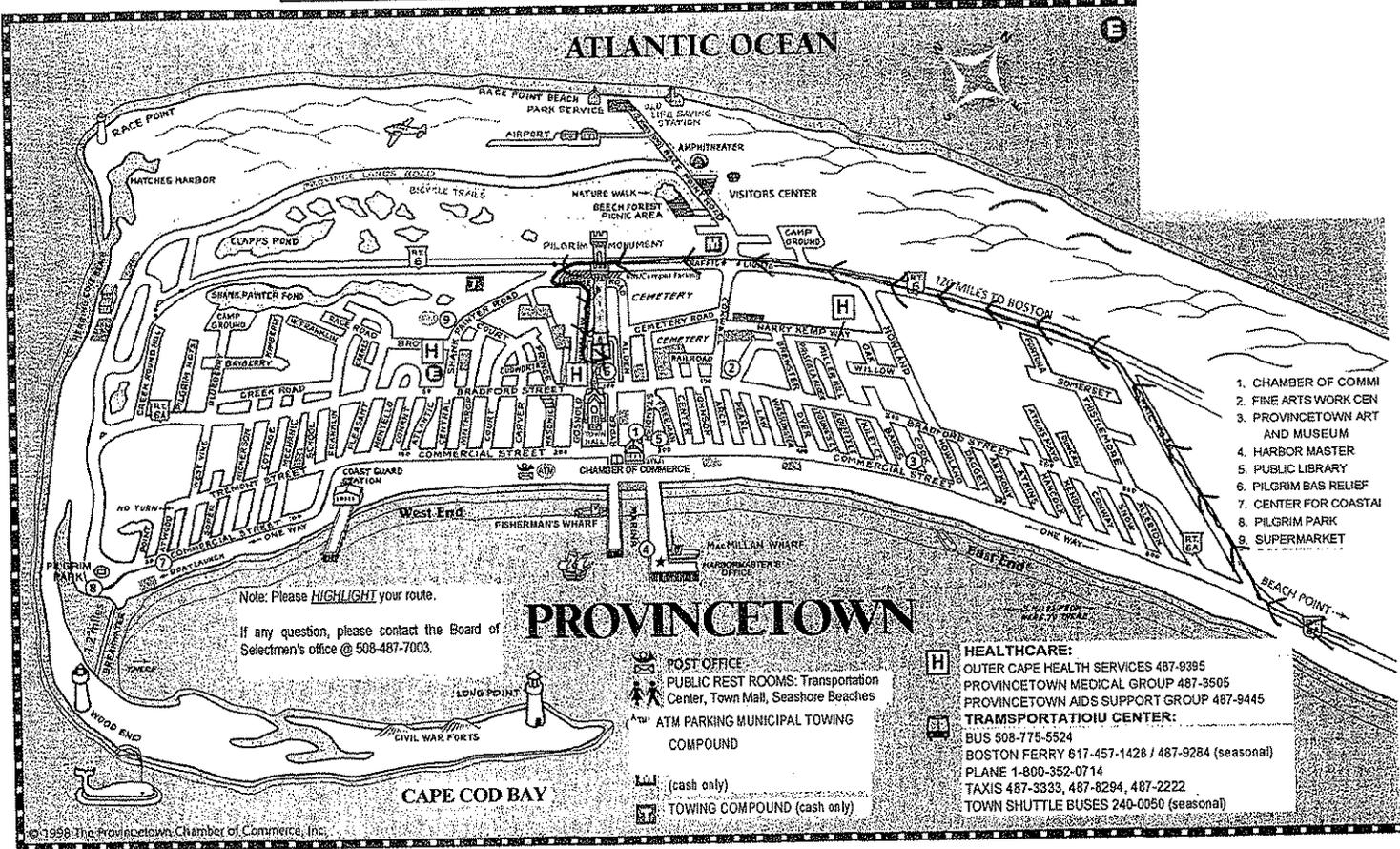
## STATE POLICE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Please highlight your Parade Route on the Map



1. CHAMBER OF COMMI
2. FINE ARTS WORK CEN
3. PROVINCETOWN ART AND MUSEUM
4. HARBOR MASTER
5. PUBLIC LIBRARY
6. PILGRIM BAS RELIEF
7. CENTER FOR COASTA
8. PILGRIM PARK
9. SUPERMARKET

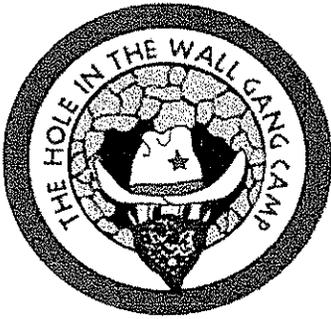
- POST OFFICE
- PUBLIC REST ROOMS: Transportation Center, Town Mall, Seashore Beaches
- ATM PARKING MUNICIPAL TOWING COMPOUND
- (cash only)
- TOWING COMPOUND (cash only)

- H** HEALTHCARE:
- OUTER CAPE HEALTH SERVICES 487-9395
  - PROVINCETOWN MEDICAL GROUP 487-3505
  - PROVINCETOWN AIDS SUPPORT GROUP 487-8445
- T** TRANSPORTATION CENTER:
- BUS 508-775-5524
  - BOSTON FERRY 617-457-1428 / 487-9284 (seasonal)
  - PLANE 1-800-352-0714
  - TAXIS 487-3333, 487-8294, 487-2222
  - TOWN SHUTTLE BUSES 240-0050 (seasonal)



RAGNAR CAPE COD

May 13-14, 2016



a seriousfun camp



**Ragnar Cape Cod 2016 | Supplemental Information**



## ABOUT RAGNAR

Ragnar is the overnight running relay race that makes testing your limits a team sport.

At Ragnar, we strive to make life more awesome. This may sound like a lofty goal, but it starts very simple. We believe in better health, lasting relationships and an enormous amount of fun.

Americans average 7 hours + of screen time and 4 minutes outdoors a day. We exist to break that cycle and rebuild individuals' connections with their mind and body, with nature, and with other like-minded people. Ragnar is changing relationships, communities, participant health and wellness, and the world of endurance sports.

Ragnar Events presented its first event, the Ragnar Relay Wasatch Back, in Utah in 2004 and since then has grown to a national series consisting of both road and trail events that number over 38 annually. For more information, see [www.ragnarrelay.com](http://www.ragnarrelay.com).

## RAGNAR CAPE COD 2016

The race will start at Nantasket Beach in Hull, MA on Friday May 13<sup>th</sup>, 2016 and will finish at The Pilgrim Monument in Provincetown. on Saturday May 14<sup>th</sup>, 2016. The course will be nearly 200 miles consisting of 36 relay legs with each leg ranging in 3-8 miles.

Each team is responsible for providing two support vehicles, with six runners in each vehicle. The first vehicle will drop off the first runner at the start, and then proceed to the first exchange point. At the first exchange, the vehicle will drop off the second runner and pick up the first runner when that runner's leg is complete. Teams will repeat this pattern for six legs until they hand off to their second vehicle. This leapfrogging pattern will continue all the way to the finish line.

We anticipate 525 teams to participate in the race. Each team is typically comprised of 12 individuals and 2 vehicles (there are a few "ultra" teams that only have six (6) individuals and one van). Therefore, we anticipate 6100 participants and 1000 vehicles to be involved in the race.



# 12 FRIENDS 2 VANS 2 DAYS 1 NIGHT 200 MILE RELAY UNFORGETTABLE STORIES

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## RUNNER EXPERIENCE

In the Ragnar Relay Series, 12 crazy friends (or 5 crazier friends for an ultra team) pile into two vans and tag team running 200(ish) miles relay-style over two days and one night. Often called a slumber party without sleep, pillows or deodorant, this unique relay turns out crazy costumes, inside jokes, close quarters and unforgettable stories. Each Ragnar brings thousands of people together to create deeper connections and celebrate together as they conquer a challenge they couldn't accomplish alone.

Participants have been unfailingly enthusiastic about their experiences. There are always a wide variety of human interest stories associated with these events. These range from the experienced runner finding special meaning through participation in a running event as a member of a team; to the first-time runner who participates at the urging of a friend and discovers previously unknown abilities and a love for running; to families, businesses, old friends and other groups who enhance their relationships as they individually and collectively test their limits; to teams who simply run for a cause, whether in honor of a deceased friend or relative, or to raise money for local charities or another charity of special importance to the team.

## COMMUNITY IMPACT

Communities also directly benefit economically from money spent by participants for food, lodging and other services. Additionally, Ragnar partners with regionally based charities for each event to encompass an even more positive impact on the local communities. We reach out to non-profit based community organizations to volunteer at our event. We then make a donation to each group that varies from a few hundred to over a thousand dollars. Last year, we donated over \$20,000 to local organizations.

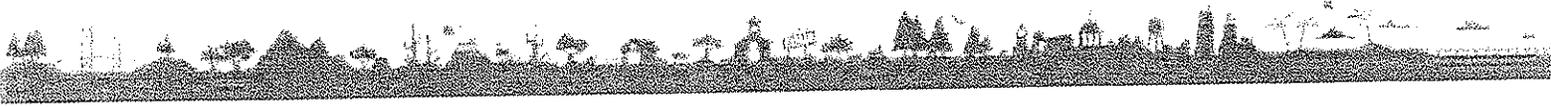
This year Ragnar Events is very fortunate to partner with The Hole in the Wall Gang Camp, a non-profit organization dedicated to providing "a different kind of healing" to seriously ill children and their families throughout the Northeast, free of charge. It's a community that celebrates the fun, friendship and spirit of childhood, where every kid can "raise a little hell." Ray Shedd, Senior Development Officer of Hole in the Wall Gang Camp, said "the Ragnar experience embodies what Camp is all about – camaraderie, challenge, and a healthy dose of crazy, good fun!

Through our partnership, The Hole in the Wall Gang Camp will be receiving a monetary donation in addition to fundraising efforts on behalf of our teams.

To learn more about The Hole in the Wall Gang Camp visit: <http://www.holeinthewallgang.org/>

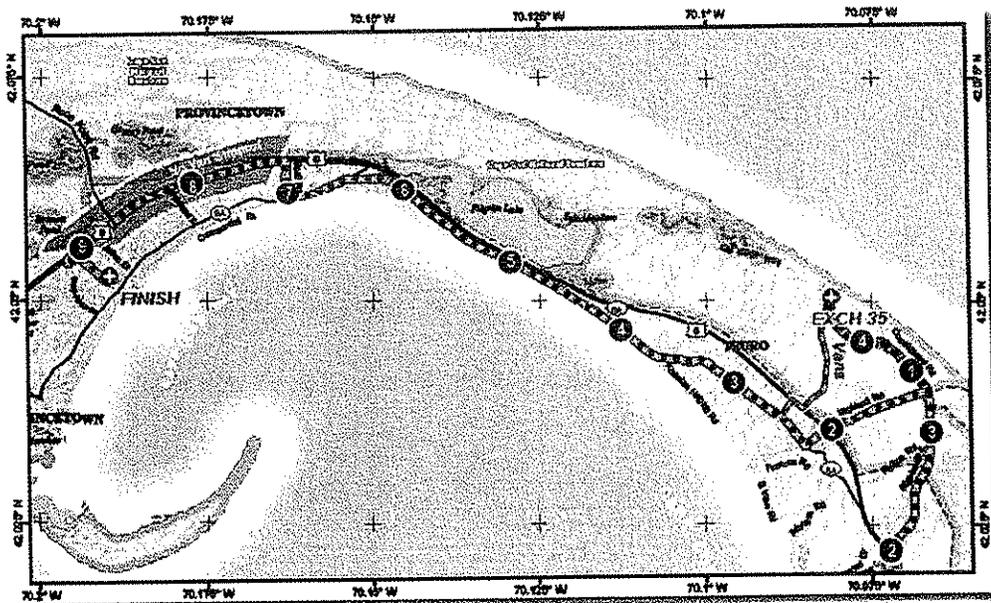
We are also working with the Pilgrim Monument to help them leverage this event and generate more fundraising revenue than they currently generate from the event. This will take a few years to build up, but our goal is to exceed their current revenue and grow it over the years.

# Proposal to the Town of Provincetown



## Turn by Turn

- Enter Provincetown heading West on Highway 6a
- Right on Snail Road
- Left on Highway 6
- Left on Shank Painter Rd
- Left on Jerome Smith Rd
- Right on Winslow Street
- Arrive at Pilgrim Monument



**FINISH LINE ADDRESS:** Pilgrim Monument, 1 High Hill Pole Road, Provincetown, MA 02657

**LEG DESCRIPTION:** Oh sweet victory, you're so close to beer, soup, and massages. This leg will surround you by water on all sides with Pilgrim Lake to your right and Cape Cod Bay to your left. Next stop: Provincetown.

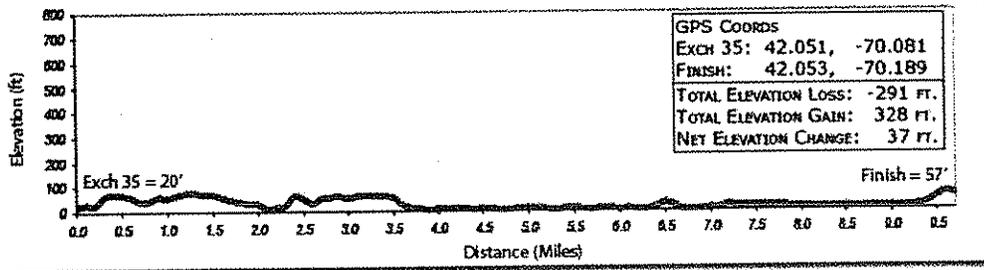
**LEG NOTES:** While this is not an official No Van Support leg, you will want to leave yourself plenty of time to get to the finish line and find parking and/or catch the shuttle. To accommodate this, we will be providing two water stations.

**LEG LEGEND:**

- 0.0 Depart Exchange 35 heading south on Head of the Meadow Road
- 0.1 Turn LEFT (E) onto Old King's Hwy
- 0.7 Turn RIGHT (SE) onto Coast Guard Road
- 1.2 Turn RIGHT (W) onto Highland Road
- 2.2 Turn RIGHT (N) onto Shore Rd/Rd 6A
- 6.9 Turn RIGHT (N) onto Snail Road
- 7.2 Turn LEFT (W) onto Highway 6
- 9.1 Turn LEFT (S) onto Shank Painter Rd
- 9.1 Turn LEFT (E) onto Jerome Smith Rd
- 9.2 Turn RIGHT (S) onto Winslow Street
- 9.5 Turn LEFT (N) onto High Hill Pole Rd
- 9.6 Arrive at Finish Line

**VAN ROUTE:** Please refer to the parking plan to view all of your parking options in Provincetown.

- 0.0 Depart Exchange 35 heading south on Head of the Meadow Road
- 7.9 Follow runner directions until Shank Painter Road
- 7.9 Turn LEFT (S) on Shank Painter Road to access pay lots near the finish line
- 7.9 Continue STRAIGHT on Highway 6 to access Herring Cove Beach shuttle parking



## Community Impact and Outreach

Ragnar understands that a lot of work needs to be done in order to continue improving relationships with the local community in order for the event to be successful for our participants, the town, and its residents.

As part of this effort we propose continuing the following from our 2015 event:

- Reach out to Residents on Winslow Street
  - Pre-Event: We will go door-to-door to distribute flyers and discuss the upcoming event. Each flyer will include the phone number for Ragnar Race Command which residents can use to text Ragnar during the event with any concerns or questions that they have.
  - During: Staff will be responsive to residents during the event to address concerns.
- Trash Sweeps
  - Ragnar will sweep the town the day after the event to ensure trash has been cleaned up throughout the town. Areas of focus will be: the Pilgrim Monument, the cemetery, event parking lots, and the runner route.
- Local Partnerships and Charitable Donations
  - Ragnar is currently working with several local businesses in order to provide a positive impact to the community. We will continue these efforts leading up to the event in 2016.
- Contain our Finish line festival within the monument grounds to keep participants off of roadways (particularly Winslow Street) and encourage them to visit local restaurants and businesses.

- Creating a shuttle service helped to diffuse participant parking in town lots so as to not overwhelm any one part of Provincetown.
- Utilize added volunteers and staff throughout Provincetown to monitor parking lots and ensure participants are only parking in designated lots.
- Permitting directly with the National Seashore to utilize the Herring Cove Beach parking area as our shuttle lot.

## PARKING PLAN 2016:

### Participant Parking

- Shuttle from Herring Cove Beach: 300 spots
- Grace Hall Pay Lots: 350 spots

### Staff Parking

- VFW parking: strictly for staff, volunteers, and 25 teams with VIP parking passes.

Parking will peak around 5:00pm with approximately 220 vehicles.

### Staffing and Volunteers:

In an effort to continue to address the issue of participant vehicles parking on private property we will once again designate at least one staff person to oversee parking volunteers and float between parking lots to ensure participants are parking in designated areas only. Each parking lot will have volunteers stationed to direct participants, and 3 volunteers will be placed at St Peter's Church as well as several other private lots throughout the town.



### Proposed Shuttle Route

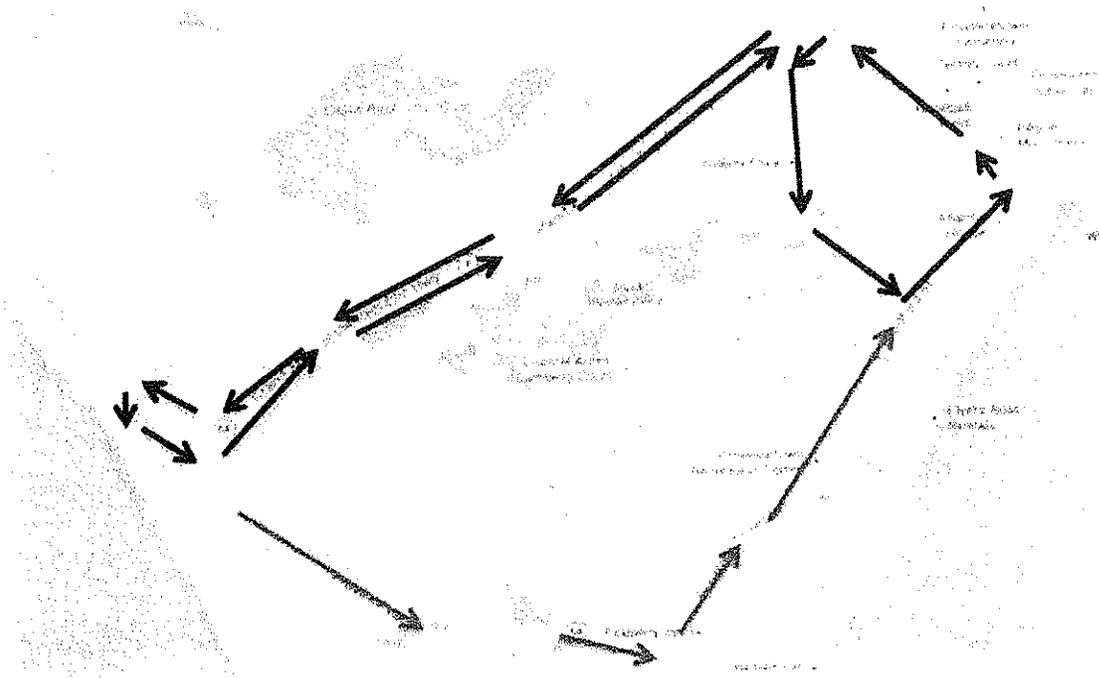
Participants will be directed to park at either the Herring Cove Beach parking lot or the Provincetown Inn parking lot. There will be two separate shuttles for each stop.

We will have one staff person dedicated to monitoring parking in Provincetown. The parking manager's responsibilities include:

- Checking in on parking volunteers
- Updating directional a-frames with "lot full" signs and directions to other lots
- Monitoring team vehicles to ensure participants do not park on private property

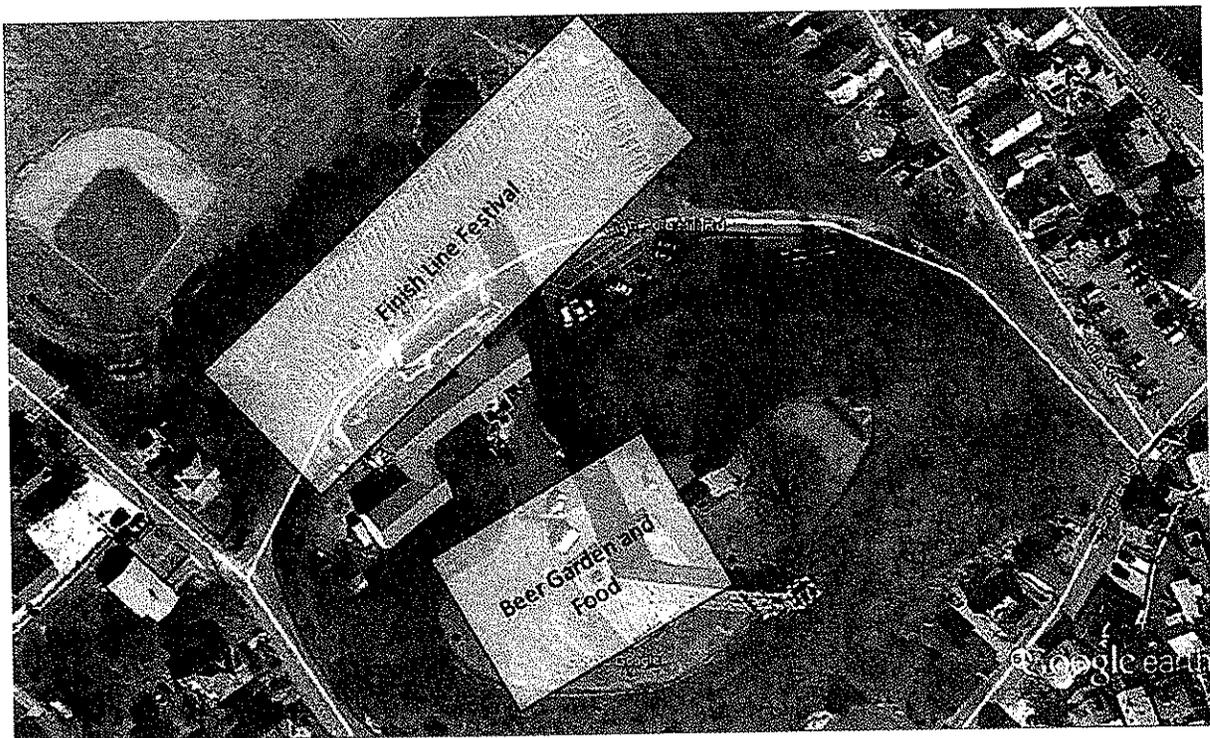
Volunteers stationed at Herring Cove Beach will be:

- Using two-way radios to update parking manager on parking lot capacity and shuttle arrival/departures
- Overseeing shuttle loading/unloading
- Supervising crowd control



## Finish Line Festival

- Beer Garden and Food Distribution (will adhere to park and city ordinances)
- Ragnar Headquarters (6 10x10 tents)
- Merchandise Sales – Ragnar 40x40 Tent
- Team Finish – Inflatable Arch
- Sponsorship – 10x10 tents
- Team Photos



## Timing

Thursday May 12, 2015

Toilets, dumpsters, chairs, tables, and tents delivered to finish line

Saturday May 14, 2015

4:00 AM – Finish Line set-up begins

11:00 AM – First team crosses finish line

4:00-6:00 PM – Peak number of teams

8:00 PM – Last team crosses finish line

9:00 PM – Teardown begins

10:30 PM – Teardown complete

**\*\*Total vehicles in Provincetown over the course of 12 hours: 1000**

**Total participants on site over the course of 12 hours: 6000**

**Total runners on Highway 6 over the course of 12 hours: 525**

## Traffic | Safety | Emergencies | First Aid

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### Traffic Impact

We anticipate 525 teams to register for this year's event. That means no more than 525 runners will be on the course at any given time. Teams will be provided with staggered start times, from 5 AM to 4 PM on Friday, May 13<sup>th</sup>. Because start times are spread over a 9-hour period and only 525 runners are on the course at any given time, *there will never be a large group of runners at any one location*. Typically the complete group of 525 individual runners will be spread out over 30-40 miles.

### Safety

Runner safety is of foremost concern. All teams are provided a Race Bible that includes a detailed course description and event rules. All runners sign waivers to acknowledge that the course includes areas where there may be traffic congestion and that they must obey race rules, which require observance of all applicable traffic rules and regulations.

All runners are required to run on the sidewalk when available. If there is no sidewalk available then the route has been designed where a sufficient shoulder or bike lane is available. Whenever possible our runners are directed to run against traffic as that is typical safe practice for runners. Runners are all also required to obey all crosswalk signals. Vehicles with teammates are required to obey all speed limits, traffic signs, and laws of the road.

Each team must have at least six reflective vests and two flashlights. These must be presented at the time that the team checks in. Runners starting their legs after **7:00 PM** and before **6:00 AM** must be wearing a reflective vest, a flashing tail

20

light and holding a flashlight or headlamp. Additionally, any team-member or spectator must wear a reflective vest during these hours when outside of their vehicle while on our course and on public roads.

Runners are also instructed during a required team safety briefing to text Ragnar for any concerns of problems out on the course. The designated number to reach Ragnar Race Command is 661-RAGNAR1 (661-724-6271). Race Command communicates with all Staff members via telephone, push-to-talk radio, and text. Race Command manages weather, runner location, lost runners, animal control, night time hours, and rule infractions. Teams may text if they have a lost or injured runner, a moved sign, or general question about the course. In case of emergency all runners and staff will call 911 then contact our Race Command number to let race staff know of the emergency. This number and information on our safety requirements are outlined as well on the RagMag – our race day publication.

We have 10-12 Ragnar Staff and trained volunteers on the course at all times monitoring the course. Ragnar teams can be issued by any Ragnar Staff or trained volunteer for violating any rules outlined in the RagMag. These violations are then reported to Race Command and Race Command will then notify the team that they have been given a violation.

## First Aid

A first-aid station and first-aid staff will be located at each major exchange location. These first-aid stations will be equipped to handle extreme dehydration, heat stroke, and all of the minor sport injuries we often experience, including; blisters, sprains, strains, stings, etc. We require our first aid staff to be licensed to administer intravenous fluids (typically EMT intermediate and above, or RN, PA, M.D., etc). We hire first aid workers (EMT intermediate or above), either through a medical staffing agency.

In the event of a major medical emergency (i.e. any life threatening condition or injury that requires immediate medical attention) we instruct runners/volunteers to first call 911. The line of communication then follows: 911 → Race Director → Senior Race Director → Course Manager for that section.

In addition to our own first aid services on the course, we list the local emergency rooms near the course, along with their address and phone number in the race packets.

# Safety | Emergencies | First Aid (2)

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## Contingency/inclement weather plan

### Bad Weather

The race will occur rain or shine. However, under certain severe weather conditions where significant damage or alterations to the race course occur, we will cancel the event. Conditions that may result in a race being canceled or delayed include but are not limited to the following: severe electrical storm, snowfall, tornadoes, earthquakes, hurricanes, flooding, fog, etc.

### Lightning

If there is lightning at the start of the race we will delay starts until the lightning clears. If runners see lightning on the course after the race has started, runners are to off the road and into the support vehicle. If lightning clears within 1 hour runner will go back on the road where they left and make a note of the time. If lightning persists longer than an hour, runners will move ahead to the next exchange and be informed of Ragnar decision on whether or not the race will continue.

## Rain

If there is severe rain on the course, we will ask that runners and teams return to their support vehicles and drive to the nearest exchange point. Severe rain hold hours will be set in full hour increments. Runners will skip 1 leg per 1 hour of the hold. Teams will be directed to drive to the nearest exchange where Ragnar will send staff to manage exchange while keeping 4-8 staff members to troubleshoot on the course.

## Heat

If the apparent temperature reaches 120°F we will implement a heat hold. The Heat Hold hours will be set in full hour increments. Runners will skip 1 leg per 1 hour of Heat Hold. Teams will be directed to drive to the nearest exchange where Ragnar will send staff to manage and explain the heat hold while keeping 4-8 staff members to troubleshoot on the course.

## Flooding

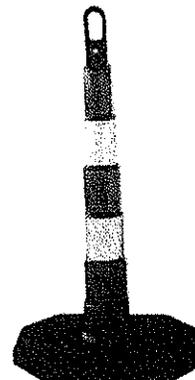
If a runner encounters flooded areas that cannot be ran through, runner are to get into the support vehicle, drive the runner ahead where the road is no longer flooded to continue running his or her leg.

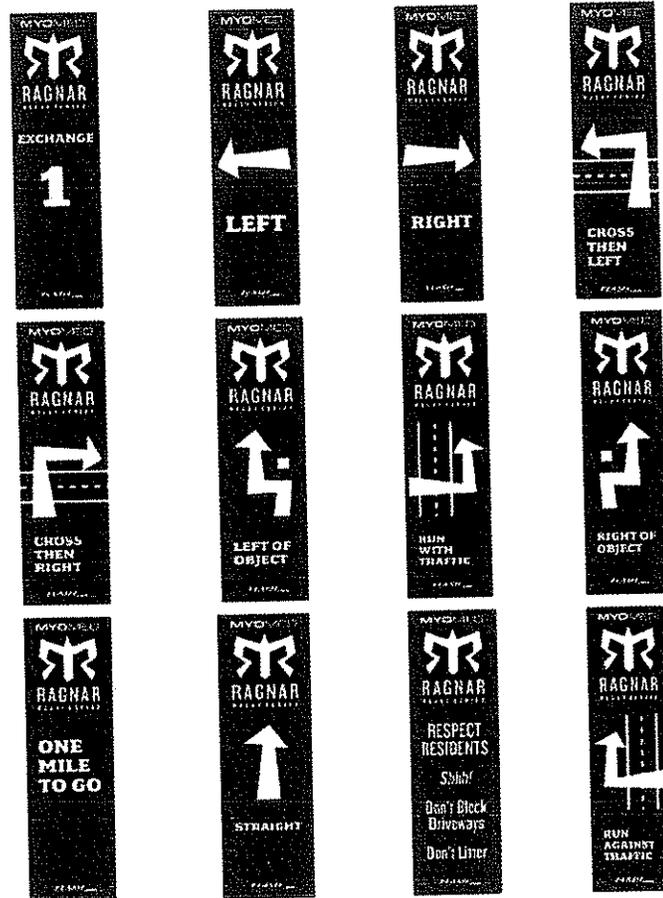
# Signs

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Along the course there will be course signs that communicate to the runners which direction to go, on what side of the road to run, which exchange they are at, etc. Directional signs are only placed at change of direction intersections. An example of such a sign can be seen in the picture below:

The signs are 42" High, 18" Wide, .25" Thick and are made of corrugated plastic. Each sign will be secured to a delineator post traffic cone. An example of the traffic cone is shown below.





## Additional Information

### Insurance

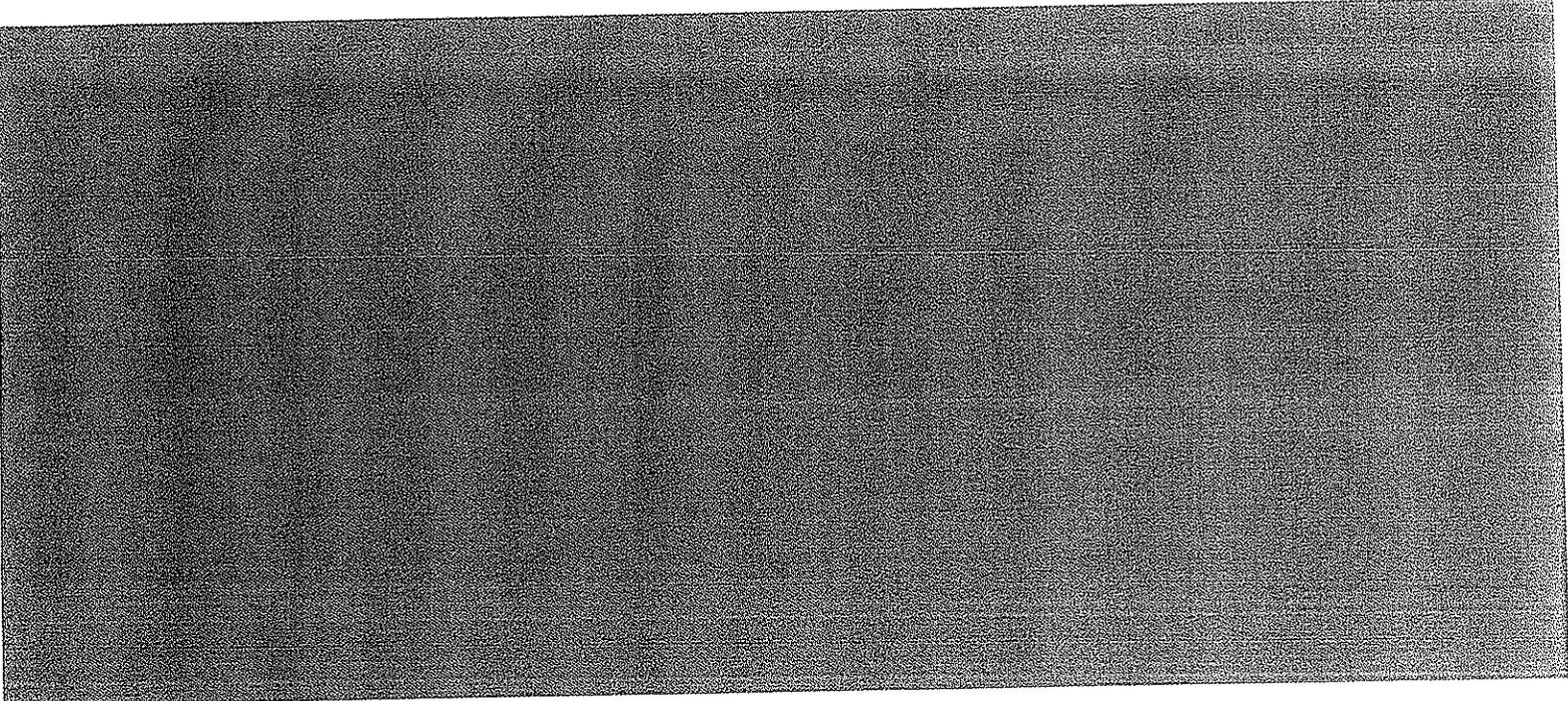
We are sanctioned under USA Track and Field through American Specialty Insurance. I will forward you the certificate of insurance as soon as it is issued to us.

### Waste receptacles

We will hire a company to place dumpsters at each of our major exchange locations. In addition – the exchange will also have various Ragnar trash boxes for participants on site at the Finish line. Volunteers and Staff will be given the task of emptying the trash cans and keeping exchanges clean.

### Toilets

We will hire a company to place toilets at each of our exchange locations. A minimum of 20 toilets will be placed at Nantasket Beach.



Mike Dionne | Race Director  
Ragnar Relay Series

7 Donna Pass, Hopkinton MA  
01748

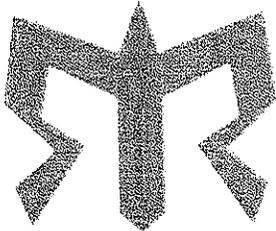
Corporate Office:  
12 S. 400 W. | 2<sup>nd</sup> Floor  
Salt Lake City, UT 84101

☎ 877.83.RELAY ext. 142

☎ 801.499.5023

☎ 617-686-3216

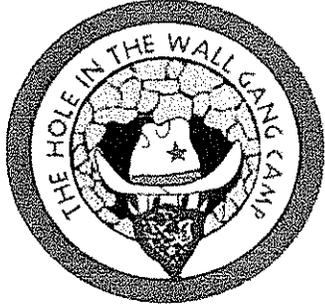
[mdionne@ragnarrelay.com](mailto:mdionne@ragnarrelay.com)



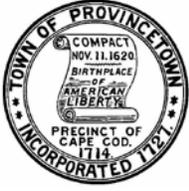
RAGNAR

↳ Cape Cod

new balance



a seriousfun camp



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

7A

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## TOWN MANAGER'S REPORT

### Administrative Updates

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

**Discussion dependent – votes may be taken.**

Additional Information

### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

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Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2015

7B

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## 2016 ANNUAL & SPECIAL TOWN MEETING

### Follow-up

Requested by: Town Manager David Panagore

Action sought: Discussion

#### Proposed Motion(s)

**Discussion Dependent. Votes may be taken.**

#### Additional Information

See attached follow-up sheet for the April 2016 Annual & Special Town Meeting.

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

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**APRIL 5, 2015 ANNUAL & SPECIAL TOWN MEETING**

Article	Action	Staff Responsible
STM-1 FY 2016 Budget Adjustments.	Allocate Funds	Finance Director
STM-2 FY 2016 Budget Adjustments to Fund 27 <sup>th</sup> Pay Period.	Allocate Funds	Finance Director
STM-3 Transfer of Funds to Provincetown Television.	Allocate Funds	Finance Director
STM-4 Transfer of Funds to Provincetown Television.	Allocate Funds	Finance Director
STM-5 Parking Kiosk Upgrade.	1) Allocate Funds 2) Acquire & Install	1) Finance Director 2) Finance Director & Parking Director
STM-6 Provincetown 400 Executive Director.	1) Allocate Funds 2) Selection Process	1) Finance Director 2) Town Manager
STM-7 Acquisition of 48 Winslow Street.	DID NOT PASS	N/A
STM-8 Rescind Unused Borrowing Authority	Rescind Borrowing	Treasurer
STM-9 Water Enterprise Capital Improvement Project	1) Allocate Funds 2) Project Implementation	1) Finance Director 2) DPW/Water Superintendent
STM-10 MacMillan Pier Capital Improvement Project - Repairs to Boston Boat Gangways.	1) Allocate Funds 2) Project Implementation	1) Finance Director 2) Harbormaster
STM-11 MacMillan Pier Capital Improvement Project - Replace Outboard Motors	1) Allocate Funds 2) Project Implementation	1) Finance Director 2) Harbormaster
STM-12 MacMillan Pier Emergency Capital Improvements.	1) Allocate Funds 2) Project Implementation	1) Finance Director 2) Harbormaster

LEGEND: **DNP** = DID NOT PASS; **IP** = INDEFINITELY POSTPONE

Article	Action	Staff Responsible
ATM-1 To Hear Town Reports.	N/A	N/A
ATM-2 Cape Cod Greenhead Fly Control District	Allocate Funds	Finance Director
ATM-3 Amendments to Personnel Bylaw/Classification and Compensation Plan.	Implement Plan	Finance Director
ATM-4 Expenditures from the Tourism Fund.	Allocate Funds	Finance Director & Tourism Director
ATM-5 FY 2017 Human Services Grant Program.	Allocate Funds	Finance Director & Human Services
ATM-6 Creation of Year-Round Market Rate Rental Housing Trust – A Home Rule Petition.	1) Discuss with Delegation 2) File with State – Legislature	1) Town Manager 2) Town Clerk
ATM-7 Room Occupancy Tax: A Home Rule Petition.	1) Discuss with Delegation 2) File with State – Legislature	1) Town Manager 2) Town Clerk
ATM-8 0.5% Real Estate Transfer Fee: A Home Rule Petition.	1) Discuss with Delegation 2) File with State – Legislature	1) Town Manager 2) Town Clerk
ATM-9 Expanding Residential Property Exemption – A Home Rule Petition.	1) Discuss with Delegation 2) File with State – Legislature	1) Town Manager 2) Town Clerk
ATM-10 FY 2017 Operating Budget.	--	--
Div I General Gov	Allocate Funds	Finance Director
Div II Finance	Allocate Funds	Finance Director
Div III Public Safety	Allocate Funds	Finance Director
Div IV Public Works	Allocate Funds	Finance Director
Div V Public Services	Allocate Funds	Finance Director

LEGEND: DNP = DID NOT PASS; IP = INDEFINITELY POSTPONE

Article	Action	Staff Responsible
Div VI Schools	Allocate Funds	Finance Director
ATM-11 FY2017 Cape Cod Regional Technical High School Assessment	Allocate Funds	Finance Director
ATM-12 FY2017 Enterprise Funds Water	Allocate Funds	Finance Director
Wastewater	Allocate Funds	Finance Director
ATM-13 Fireworks Celebration	Allocate Funds	Finance Director
ATM-14 General Bylaw Amendment: Stipend for Selectmen	File with State – Attorney General	Town Clerk
ATM-15 General Bylaw Amendment: Non-Criminal Disposition of Pier Corporation Regulations	File with State – Attorney General	Town Clerk
ATM-16 FY2017 Revolving Accounts	1) Allocate Funds 2) Procure Town Hall Auditorium Management Services	1) Finance Director 2) Town Manager
ATM-17 Community Preservation Budget for FY2017. Part 1 and 2	Allocate Funds	Finance Director
A. VMCC Shade Structure	1) Allocate Funds 2) Procure & Install	1) Finance Director 2) Recreation Director
B. Cemetery Commission	1) Allocate Funds 2) Restore Tombstones	1) Finance Director 2) Grant Specialist
C. School Department Auditorium	1) Allocate Funds 2) Install Improvements	1) Finance Director 2) School Superintendent
D. Housing Authority Expansion	1) Allocate Funds 2) Implement Planning & Design	1) Finance Director 2) Housing Specialist
E. Community Housing Office	Allocate Funds	Finance Director

LEGEND: **DNP** = DID NOT PASS; **IP** = INDEFINITELY POSTPONE

Article	Action	Staff Responsible
ATM-18 FY2017 Capital Improvements Program	--	--
1. MIS	1) Allocate Funds 2) MIS Relocation & Server Replacement	1) Finance Director 2) Town Manager & MIS Director
2. Police Fleet	1) Allocate Funds 2) Replace One Police Vehicle	1) Finance Director 2) Town Manager & Chief of Police
3. Police Radio	Indefinitely Postponed	N/A
4. Fire Radio	Indefinitely Postponed	N/A
5. Fire Radio and Paging	1) Allocate Funds 2) Radio/Paging System Replacement	1) Finance Director 2) Town Manager & Board of Fire Engineers
6. Fire Thermal Imagers	1) Allocate Funds 2) Purchase Thermal Imagers	1) Finance Director 2) Town Manager & Board of Fire Engineers
7. Fire Power Structures	1) Allocate Funds 2) Purchase Two New Power Stretchers	1) Finance Director 2) Town Manager & Board of Fire Engineers
8. DPW Street & Sidewalks	1) Allocate Funds 2) Maintenance & Repairs	1) Finance Director 2) Town Manager & DPW Director
9. Storm Water Management	1) Allocate Funds 2) Ongoing Improvements to Town's Drainage System	1) Finance Director 2) Town Manager & DPW Director
10. Roadway Paving Plan	1) Allocate Funds 2) Continue Roadway Maintenance as Outlined in Town-wide Paving Plan	1) Finance Director 2) Town Manager & DPW Director
11. Shank Painter Rd. Concept Developments	1) Allocate Funds 2) Concept Development & Preliminary Design for Rehabilitation	1) Finance Director 2) Town Manager & DPW Director with Planning Director

LEGEND: **DNP** = DID NOT PASS; **IP** = INDEFINITELY POSTPONE

Article	Action	Staff Responsible
12. DPW Street Sweeper	1) Allocate Funds 2) Purchase Replacement Sweeper	1) Finance Director 2) Town Manager & DPW Director
13. DPW Freeman St/Library Building Maintenance	1) Allocate Funds 2) Replacement of Roof & Window Repairs	1) Finance Director 2) Town Manager & DPW Director
14. Parking AIMS Software	1) Allocate Funds 2) Purchase Software	1) Finance Director 2) Town Manager
ATM-19 Alter Layout of Harry Kemp Way and Authorize Conveyance of the Discontinued Portion-34A Pearl St.	Approval by Town Counsel	David Gardner to Town Counsel for Board of Selectmen Approval
ATM-20 Hire a Lobbyist for the Town.	Consideration	Board of Selectmen & Town Manager
ATM-21 Adoption of Property Known as Pilgrim's First Landing Park	Negotiation	Town Manager
ATM-22 Adoption of Provincetown Noise Bylaw 2016	Referred for Further Study	Board of Selectmen
ATM-23 General Bylaw Amendment: Chapter 15. Local Historic District Regulations 15-11-12. Siding	Referred for Further Study	Board of Selectmen & Housing District Commission
ATM-24 General Bylaw Amendment: Chapter 15. Local Historic District Regulations 15-9. Solar Exclusions	Indefinitely Postponed	N/A
ATM-25 General Bylaw Amendment: Chapter 11. Building Regulations – Demolition Delay Bylaw	File with State – Attorney General	Town Clerk
ATM-26 General Bylaw Amendment: Chapter 16 – Condo Conversion Bylaw	DID NOT PASS	N/A

LEGEND: **DNP** = DID NOT PASS; **IP** = INDEFINITELY POSTPONE

Article	Action	Staff Responsible
ATM-27 Zoning Bylaw Amendment – Article 2, Section 2440	File with State – Attorney General then make changes to Bylaw	Town Clerk
ATM-28 Zoning Bylaw Amendment – Article 2, Section 2440	File with State – Attorney General then make changes to Bylaw	Town Clerk
ATM-29 Zoning Bylaw Amendment – Article 2, Section 2440	File with State – Attorney General then make changes to Bylaw	Town Clerk
ATM-30 Zoning Bylaw Amendment – Article 6, Growth Management	File with State – Attorney General then make changes to Bylaw	Town Clerk
ATM-31 Zoning Bylaw Amendment – Article 1, Definitions	File with State – Attorney General then make changes to Bylaw	Town Clerk
ATM-32 Zoning Bylaw Amendment – Article 4, Section 4810 Inclusionary Housing Bylaw	Referred for Further Study	Board of Selectmen & Planning Board
ATM-33 Funding for Year-Round Rental Housing	Place on Ballot for Election to be held May 3, 2016	Town Clerk
ATM-34 Resolution: Prohibit Poisoning of Wildlife in the Cape Cod National Seashore. Designate Cruelty Free Zone for all Animals in Provincetown.	Letter to National Seashore & State & Federal Delegations	Board of Selectmen

**Town Meeting  
Attendance  
2005 – April 2016**

April 4, 2016  
1<sup>st</sup> Night 322  
2<sup>nd</sup> Night 246  
3<sup>rd</sup> Night 167

October 26, 2015  
1<sup>st</sup> Night 286

April 6, 2015  
1<sup>st</sup> night 338  
2<sup>nd</sup> night 318  
3<sup>rd</sup> night 227  
4<sup>th</sup> night 142

October 27, 2014  
1<sup>st</sup> night 252

April 1, 2014  
1<sup>st</sup> night 227  
2<sup>nd</sup> night 217  
3<sup>rd</sup> night 224

October 21, 2013  
1<sup>st</sup> night 217

April 2013  
1<sup>st</sup> night 278  
2<sup>nd</sup> night 243  
3<sup>rd</sup> night 241

October 2012  
1<sup>st</sup> night 208

April 2012  
1<sup>st</sup> night 277  
2<sup>nd</sup> night 179  
3<sup>rd</sup> night 152

April 2011  
1<sup>st</sup> night 270  
2<sup>nd</sup> night 205

November 2010  
1<sup>st</sup> night 176

April 2010  
1<sup>st</sup> night 349  
2<sup>nd</sup> night 226

December 2009  
1<sup>st</sup> night 148

September 2009  
1<sup>st</sup> night 123

June 2009  
1<sup>st</sup> night 148

April 2009  
1<sup>st</sup> night 359  
2<sup>nd</sup> night 307

April 2008  
1<sup>st</sup> night 491  
2<sup>nd</sup> night 347  
3<sup>rd</sup> night 208

November 2007  
1<sup>st</sup> night 140

April 2007  
1<sup>st</sup> night 412  
2<sup>nd</sup> night 392  
3<sup>rd</sup> night 138

November 2006  
1<sup>st</sup> night 425

April 2006  
1<sup>st</sup> night 409  
2<sup>nd</sup> night 305  
3<sup>rd</sup> night 232  
4<sup>th</sup> night 187

October 2005  
1<sup>st</sup> night 210

April 2005  
1<sup>st</sup> night 420  
2<sup>nd</sup> night 290



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

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## OTHER

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

**Discussion Dependent – votes may be taken.**

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Monday, April 11, 2016

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## MINUTES OF BOARD OF SELECTMEN'S MEETINGS

Requested by: BOS Secretary

Action Sought: Approval

### Proposed Motion(s)

**Move that the Board of Selectmen approve the minutes of:**

- March 28, 2016 (Ex. Session Open)     as presented     as revised
- April 5, 2016 (Special)                 as presented     as revised
- April 6, 2016 (Special)                 as presented     as revised

### Additional Information

See attached minutes.

### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

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**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN  
MEETING MINUTES  
MONDAY – MARCH 28, 2016 – 5:30 PM  
EXECUVITE SESSION - OPEN  
JUDGE WELSH ROOM - 260 COMMERCIAL STREET  
DRAFT**

Chairman Donegan convened the open meeting at 5:30 p.m. noting the following attendees:  
Board of Selectmen members: Thomas Donegan, Erik Yingling, Cheryl Andrews, Raphael Richter and Robert Anthony.

Other attendees: Town Manager David Panagore, Assistant Town Manager David Gardner, Director of Finance Dan Hoort.

Recorder: David Gardner

1. The Board motioned to enter into executive session at approximately 5:30 p.m. and then voted as follows:

**MOTION: Move that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A Section 21 (a) Clause 3 for the purpose of:**

**Clause 3** - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (chair declared). (Tax Title Updates). Votes may be taken. and not to convene in open session thereafter.

**Motion: Erik Yingling  
(Roll Call Vote)**

**Tom Donegan: Yes**

**Erik Yingling: Yes**

**Cheryl Andrews: Yes**

**Raphael Richter: Yes**

**Robert Anthony: Yes**

**Seconded: Raphael Richter**

**Yea: 5    Nay: 0    Motion passed**

The Board went into Executive Session at approximately 5:32 p.m.

Minutes transcribed by: David Gardner & Loretta Dougherty

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN  
MEETING MINUTES - SPECIAL MEETING  
TUESDAY – APRIL 05, 2016 – 5:30 PM  
TOWN HALL AUDITORIUM - 260 COMMERCIAL STREET  
DRAFT**

Chairman Donegan convened the open meeting at 5:30 p.m. noting the following attendees:  
Board of Selectmen members: Thomas Donegan, Erik Yingling, Cheryl Andrews, Raphael Richter, and Robert Anthony.

Other attendees: Town Manager David Panagore, Assistant Town Manager David Gardner, Director of Finance Dan Hoort, and DPW Director Richard Waldo.

Recorder: Loretta Dougherty

**1. Execution of a contract with Lawrence Lynch Corp. in the amount of \$134,387.16 for upcoming paving work, to be done on Bradford and Dyer Streets, commencing on April 11, 2016:**

Chairman Donegan asked the Board's approval to give authority to Town Manager David Panagore to execute a contract with Lawrence Lynch Corp., as presented to them by DPW Director Richard Waldo, for paving of Bradford and Dyer Streets. This item was requested this evening as the actual paving is to commence on the date of the Board's next regular meeting of April 11, 2016.

Selectman Andrews moved the motion, as presented.

**MOTION: Move that the Board of Selectmen vote to approve and give authority to the Town Manager to execute a contract with Lawrence Lynch Corp., in the amount of \$134,387.16, for upcoming paving work to commence on April 11, 2016.**

**Motion: Cheryl Andrews  
5/0/0 Motion passed.**

**Seconded: Erik Yingling**

**2. Town Meeting Matters:**

Assistant Town Manager David Gardner gave a brief explanation of the new layout of documents in the town meeting books. He stated that everything but the motion is contained on one page and the presenter is to bring only the script with them to the podium. The motion itself will be at the podium and only to be read as, "I move..." The presenter will then sign the motion and hand it to the Moderator.

**3. Other: None.**

The special meeting was adjourned at 5:40 p.m. with unanimous consent.

The Special Town Meeting convened at 6:00 p.m. and was dissolved at 7:50 p.m.

The Annual Town Meeting convened at 8:15 p.m. and was adjourned at 9:49 p.m. until tomorrow evening at 6:00 p.m.

Minutes transcribed by: Loretta Dougherty

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN  
MEETING MINUTES - SPECIAL MEETING  
WEDNESDAY – APRIL 06, 2016 – 5:30 PM  
TOWN HALL AUDITORIUM - 260 COMMERCIAL STREET  
DRAFT**

Chairman Donegan convened the open meeting at 5:38 p.m. noting the following attendees:  
Board of Selectmen members: Thomas Donegan, Cheryl Andrews, Raphael Richter, and Robert Anthony.

Other attendees: Town Manager David Panagore, Assistant Town Manager David Gardner, and Director of Finance Dan Hoort.

Excused: Erik Yingling

Recorder: Loretta Dougherty

**1. Approval by the Board of Selectmen for the Town Manager David Panagore to hire Mr. John O'Buck as the Town Treasurer:**

Selectmen Donegan requested that the Board vote to approve Town Manager David Panagore's hiring of Mr. John O'Buck as Provincetown's new Treasurer.

Finance Director Dan Hoort and Town Manager David Panagore both gave favorable statements regarding their interviews with Mr. O'Buck. The Town Manager also stated that Mr. O'Buck will have housing and has been in the area for approximately one month already.

Assistant Town Manager David Gardner commented that Selectman Anthony probably remembers Mr. O'Buck from his past service, as Recreation Director many years ago.

Selectman Anthony stated that he does remember him and that it has been a long time since he last saw him.

Selectman Andrews moved the motion, as presented.

**MOTION: Move that the Board of Selectmen vote to give their approval to Town Manager David Panagore to hire Mr. John O'Buck, as Provincetown's new Treasurer.**

**Motion: Cheryl Andrews**

**Seconded: Robert Anthony**

**4/0/0 Motion passed.**

**2. Town Meeting Matters:**

Chairman Donegan asked if there were any items for reconsideration to be discussed before Town Meeting this evening. There were none.

**3. Other:**

Town Manager David Panagore stated that he has received new information from Town Counsel Kopelman & Paige regarding M.G.L. 32(b) relative to health insurance which he will be sharing with the Board.

The special meeting was adjourned at 5:45 p.m. with unanimous consent.

The Annual Town Meeting convened at 6:00 p.m. and adjourned at 10:11 p.m. until tomorrow night at 6:00 p.m.

Minutes transcribed by: Loretta Dougherty



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
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## CLOSING SELECTMEN'S STATEMENTS

### Administrative Updates

Requested by: Town Manager David Panagore

Action Sought: Discussion

#### Proposed Motion(s)

*Motions may be made and votes may be taken.*

**Cheryl Andrews**

**Robert Anthony**

**Raphael Richter**

**Erik Yingling**

**Tom Donegan**

#### Additional Information

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

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