



Meeting Agenda-Revised

The Provincetown Board of Selectmen will hold a public meeting on Monday, March 28, 2016, at 6:00 p.m. in Judge Welsh Room, Town Hall, 260 Commercial Street, Provincetown, MA 02657.

Consent Agenda – Approval without objection required for the following items:

- A. *Treasurer's Transfer – Library Trust Fund (Flores Fund), to pay Ingram Library Services for books/videos, in the amount of \$4,564.82.*
- B. *Parade Permit submitted by Amanda Morris, 3 Sylvan Lane, N. Truro, MA, on behalf of Helping Our Women, for a "Walking Home" fundraiser to be held on Saturday, April 16, 2016, from 9:00 a.m. to 11:00 a.m.*
- C. *Parade Permit submitted by Sean McCabe, 4 Sunset Avenue, #2, Jamaica Plain, MA, on behalf of the 6th Annual Provincetown 10K Charity Road Race to be held on Sunday, June 5, 2016, from 9:00 a.m. to 12:00 p.m.*
- D. *Parade Permit submitted by Recreation Director Brandon Motta, 2 Mayflower, Provincetown, MA, on behalf of the Provincetown Recreation Department, for the Fourth of July Parade to be held on Monday, July 4, 2016, from 11:00 a.m. to 1:30 p.m.*
- E. *Parade Permit submitted by Executive Director Erin Atwood, 225 Bradford Street, #2, Provincetown, MA, on behalf of the Provincetown Business Guild, for the 38th Annual Carnival Parade to be held on Thursday, August 18, 2016, from 3:00 p.m. to 5:00 p.m.*
- F. *Approval of the contract for the installation, by Winkler Construction & Crane, of composite pilings on MacMillan Pier per 2015 Annual Town Meeting Article 18-13.*
- G. *Removal of Ballot Question previously approved by the Board of Selectmen for the May 3, 2016, Annual Town Election, regarding the proposition two and one-half to pay cost of making capital improvements to MacMillan Pier.*
- H. *Approval of Draft Policy Statement 2016-03-28 for restroom signage changes to Town owned single-stall restrooms.*

1. Public Hearings - Votes may be taken on the following items: None.
2. Public Statements – Three (3) minutes maximum. Selectmen do not respond to Public Statements.
3. Selectmen's Statements – Initial comments from the Selectmen. Discussion dependent-votes may be taken.
4. Joint meeting / Presentations - Votes may be taken on the following items:
 - A. Cape Cod Regional Tech High School Budget PowerPoint Presentation to be given by School Superintendent Bob Sanborn.
5. Appointments - Votes may be taken on the following items:
 - A. Interviews and deliberation for appointment of Provincetown's Representative to the

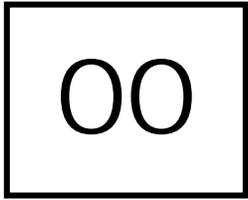
- Cape Cod Commission (Elton R. Cutler; John Krajovic, or Paul Richardson) with a term to expire on April 24, 2019.
- B. Appointment of Paul Richardson, as a regular member, to the Community Housing Council, with a term to expire on June 30, 2017.
6. Requests - Votes may be taken on the following items:
- A. Reinstall light pole in Portuguese Square and installation of a granite stone dedicating the lights to Fishermen lost at sea – Portuguese Festival Team members Susan Avellar and Susan Leonard.
 - B. Commercial Street Improvements Project & GHD Phase III Project Update– DPW Director Richard Waldo & Russell Kleekamp and Jessica Janney from GHD.
 - C. Police Report for the Month of February 2016 – Police Chief Jim Golden.
 - D. Disclosure of a Conflict of Interest – Water & Sewer Board Regular member Jean Horner.
7. Town Manager / Assistant Town Manager - Votes may be taken on the following items:
- A. Discussion of Winslow Farms & Old Community Center real estate transaction.
 - B. Review of Police Station options.
 - C. Recommendations for the 2016 Annual Town Meeting Article 18-1 through 14, and Special Town Meeting Articles 10, 11 & 12, for the FY2017 Capital Improvements Program.
 - D. Town Manager's Report – Administrative Updates.
 - E. Others – Other matters that may legally come before the Board not reasonably anticipated by the Chair 48 hours before the meeting. Votes may be taken.
8. Minutes – Approve minutes of previous meetings. Votes may be taken.
9. Closing Statements/Administrative Updates - Closing comments from the Selectmen. Discussion dependent; motions may be made; votes may be taken.
- A. Thank you letter to Brenda Haywood who resigned from the Community Housing Council on March 7, 2016.
 - B. Letter to Superintendent George Price, Cape Cod National Seashore, regarding Herring Cove Beach north parking lot.
 - C. Letter of appreciation to Dennis Santos who just recently retired after 32 years with the Provincetown Dept. of Public Works.

Motion by the Board of Selectmen to vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clause 3 for the purpose of:

Clause 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (Tax Title Updates). Votes may be taken.



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016



CONSENT AGENDA

Approval required for the following items:

Requested by: BOS Chair Tom Donegan

Action Sought: Approval

Proposed Motion(s)

MOVE that the Board of Selectmen vote to approve items listed on the consent agenda as submitted.

Consent Agenda – Approval without objection required for the following items:

- A. *Treasurer’s Transfer – Library Trust Fund (Flores Fund), to pay Ingram Library Services for books/videos, in the amount of \$4,564.82.*
- B. *Parade Permit submitted by Amanda Morris, 3 Sylvan Lane, N. Truro, MA, on behalf of Helping Our Women, for a “Walking Home” fundraiser to be held on Saturday, April 16, 2016, from 9:00 a.m. to 11:00 a.m.*
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- G. *Removal of Ballot Question previously approved by the Board of Selectmen for the May 3, 2016, Annual Town Election, regarding the proposition two and one-half to pay cost of making capital improvements to MacMillan Pier.*
- H. *Approval of Draft Policy Statement 2016-03-28 for restroom signage changes to Town owned single-stall restrooms.*

Additional Information

See attached documents.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

00A

TREASURER'S TRANSFERS

LIBRARY TRUST FUND – Flores Fund

Requested by: Dan Hoot, Finance Director

Action Sought: **Approval**

Proposed Motion(s)

MOVE that the Board of Selectmen vote, as Commissioners of the Library Trust Fund – Flores Fund (#1626), pursuant to MGL C44 § 53A, to approve the use of the funds in the Library Trust Fund – Flores Fund (#1626) to pay \$4,564.82 for the attached invoice from Ingram Library Services.

Additional Information

This Motion will allow the Town Treasurer to transfer money from the Library Trust Fund – Flores Fund (#1626) to pay for the books and videos from Ingram Library Services. The Flores Trust Fund will have a balance of \$12,353.59 in the expendable account after this invoice is paid.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



TOWN OF PROVINCETOWN

REQUEST OF TRANSFER OF FUNDS

Date: March 28, 2016
To: Provincetown Treasurer
From: Board of Selectmen

As Commissioners of the Library Trust Fund – Flores Fund (#1626), permission is hereby granted to you, the Treasurer of the Town of Provincetown, to approve the use of the Library Trust Fund – Flores Fund (#1626), for the payment of the \$4,564.82 to Ingram Library Services.

The Honorable Board of Selectmen:

Thomas N. Donegan, Chair

Erik Yingling, Vice Chair

Cheryl Andrews, Selectman

Robert Anthony, Selectman

Raphael Richter, Selectman



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60968695	02	02	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3KXL3EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67453

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
1	1	PEARS I	27.95	48.0	14.53	14.53
1	1	GARDNER	27.00	48.0	14.04	14.04
2	2	INGRAM	.65	NET	.65	1.30
2	2	INGRAM	.54	NET	.54	1.08
2		Retail: 57.33				30.95
		Chambersburg UPS Ground I				.00
		SubTotal:	57.33			
		Shipping/Handling:				
		#Ctns 1 Weight 3.10 Lbs				
		Product SubTotal: 28.57				
		Processing SubTotal: 2.38				
		** Total **				30.95



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH	LB
60968669	02	02	2016		

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3KW2TEH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67454

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRIC/ AFTER DISC	EXTENSION
Ordered	Shipped	AUTHOR				
Items Below From P.O. 012216						
1	1	REYNOLD BOY IN THE BLACK SUIT	1050	R	1442459506	17.99 48.0 9.35 9.35
1	1	ENGLE M DRUM DREAM GIRL	0433	R	0544102290	16.99 48.0 8.83 8.83
1	1	ENGLE M ENCHANTED AIR	1050	R	1481435221	17.99 48.0 9.35 9.35
1	1	SMITH R HOODOO	0435	R	0544445252	16.99 48.0 8.83 8.83
4	4	INGRAM 9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65 NET .65 2.60
4	4	INGRAM 9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54 NET .54 2.16
4		Retail: 74.72			SubTotal: 74.72	41.12
		Chambersburg UPS Ground I.			Shipping/Handling:	.00
			#Ctns	1	Weight	2.93 Lbs
		Product SubTotal:	36.36			
		Processing SubTotal:	4.76			
** Total **						41.12



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60969594	02	03	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAN
C3MGFTEH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
EMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67455

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION			
Ordered	Shipped	AUTHOR							
1	1	Low From P.O. 110415 LIGHT A WHAT HAPPENED MISS SIMONE ONSALE 02-09-16	0683	R	1101904879	26.00	48.0	13.52	13.52
1	1	INGRAM 9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65	.65
1	1	INGRAM 9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54	.54
		Retail: 27.19			SubTotal:	27.19			14.71
		Chambersburg UPS Ground I			Shipping/Handling:				.00
		#Ctns 1 Weight 1.00 Lbs							
		Product SubTotal: 13.52							
		Processing SubTotal: 1.19							
					** Total **				14.71

4



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60969685	02	03	2016	

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3MFMPEH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67456

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
1	RUBY LA	BONE GAP	17.99	48.0	9.35	9.35
1	WILLIAM	GONE CRAZY IN ALABAMA	16.99	48.0	8.83	8.83
2	INGRAM	9999999 AUTO PROC W/O PCKT-CAT	.65	NET	.65	1.30
2	INGRAM	9999999 AUTO PROC W/O PCKT-PRO	.54	NET	.54	1.08
2		Retail: 37.36				
		Chambersburg UPS Ground I				
		SubTotal:	37.36			20.56
		Shipping/Handling:				.00
		#Ctns 1 Weight 1.70 Lbs				
		Product SubTotal:	18.18			
		Processing SubTotal:	2.38			
		** Total **				20.56

5



Fed-Id
62-1746696

INVOICE

REMIT TO
Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60970555	02	04	2016	

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3NGV7EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67457

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
1	1	Low From P.O. 010816 MYS				
1	1	NESBO J MIDNIGHT SUN	23.95	48.0	12.45	12.45
		ONSALE 02-16-16				
1	1	MAY PET RUNAWAY	26.99	48.0	14.03	14.03
		ONSALE 02-09-16				
1	1	SIGURDA SILENCE OF THE SEA	25.99	48.0	13.51	13.51
		ONSALE 02-16-16				
4	3	INGRAM 9999999 AUTO PROC W/O PKCT-CAT	.65	NET	.65	1.95
4	3	INGRAM 9999999 AUTO PROC W/O PKCT-PRO	.54	NET	.54	1.62
		Retail: 80.50				
		Chambersburg UPS Ground 1				.00
		SubTotal:	80.50			43.56
		Shipping/Handling:				.00
		#Ctns 1 Weight 3.15 Lbs				
		Product SubTotal: 39.99				
		Processing SubTotal: 3.57				
		** Total **				43.56

6



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60971242	02	05	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3NF14EH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
EMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 57461

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	STEIN E BATING PURELY	24.99	48.0	12.99	12.99
5	1	INGRAM 9999999 AUTO PROC W/O PKT-CAT	.65	NET	.65	.65
5	1	INGRAM 9999999 AUTO PROC W/O PKT-PRO	.54	NET	.54	.54
1		Retail: 26.18				14.18
		Chambersburg UPS Ground I				.00
		SubTotal:	26.18			
		Shipping/Handling:				
		#Ctns 1 Weight 2.55 Lbs				
		Product SubTotal: 12.99				
		Processing SubTotal: 1.19				
** Total **						14.18



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66674339	02	12	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7CDS0EH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67465

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	AUTHOR	TITLE				UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION	
Items Below From P.O. 1.30.16DVD											
1	1	COOPER	V-BLACK MASS	G	H400	K	0883929457816	28.98	31.0	20.00	20.00
		ONSALE	02-16-16								
1	1	NOT AVA	V-LEFTOVERS	3G	H400	K	0883929524457	39.98	31.0	27.59	27.59
1	1	BOYLE D	V-STEVE JOBS	G	H400	K	0025192301001	29.98	31.0	20.69	20.69
		ONSALE	02-16-16								
1	1	ROACH J	V-TRUMBO	G	H400	K	0025192265105	29.98	31.0	20.69	20.69
		ONSALE	02-16-16								
1	1	ERWIN A	V-WOODLAWN	G	H400	K	0025192340260	24.98	31.0	17.24	17.24
1	1	RIGGEN	V-33	G	H400	K	0883929487547	29.98	31.0	20.69	20.69
		ONSALE	02-16-16								
6			Retail:	183.88			SubTotal:	183.88			126.90
			Nashville	UPS Ground			Shipping/Handling:				00
					#Ctngs	1	Weight	1.32	Lbs		
										** Total **	126.90

12



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60975097	02	14	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3RW4WEH	20E9117	1	

018

V# 674666

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC	EXTENSION	
Ordered	Shipped	AUTHOR								
Items Below From P.O. 010816 MYS										
1	1	BEATON	DEATH OF A NURSE	0520	R	145558257	25.00	48.0	13.00	13.00
		ONSALE	02-23-16							
2	1	INGRAM	9999999 AUTO PROC W/O PKCT-CAT	8899	C		.65	NET	.65	.65
2	1	INGRAM	9999999 AUTO PROC W/O PKCT-PRO	8899	C		.54	NET	.54	.54
	1		Retail: 26.19			SubTotal:	26.19			14.19
			Chambersburg UPS Ground I			Shipping/Handling:				.00
			#Ctns 1 Weight .80 Lbs							
			Product SubTotal:				13.00			
			Processing SubTotal:				1.19			
									** Total **	14.19

13



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60975098	02	14	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3RW4WEH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67467

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	FIELDIN ONSALE	27.00	48.0	14.04	14.04
2	1	INGRAM 9999999 AUTO PROC W/O PCKT-CAT	.65	NET	.65	.65
2	1	INGRAM 9999999 AUTO PROC W/O PCKT-PRO	.54	NET	.54	.54
	1	Retail: 28.19				15.23
		Chambersburg UPS Ground I				.00
		SubTotal:	28.19			
		Shipping/Handling:				
		#Ctns 1 Weight 1.20 Lbs				
		Product SubTotal:	14.04			
		Processing SubTotal:	1.19			
		** Total **				15.23



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60976536	02	16	2016	

1/B

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3RWDHEH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V#67468

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION			
1	LOW FROM	P.O. 010816 MYS							
1	TODD CH	NO SHRED OF EVIDENCE	0394	R	0062386182	25.99	48.0	13.51	13.51
8	INGRAM	9999999 AUTO PROC W/O PKKT-CAT	8899	C		.65	NET	.65	.65
8	INGRAM	9999999 AUTO PROC W/O PKKT-PRO	8899	C		.54	NET	.54	.54
1		Retail: 27.18			SubTotal:	27.18			14.70
		Chambersburg UPS Ground I			Shipping/Handling:				.00
			#Ctns	1	Weight	1.10	Lbs		
		Product SubTotal:				13.51			
		Processing SubTotal:				1.19			
						** Total **			14.70

15



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60976537	02	16	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3RWDHEH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
EMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67469

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR							
1	1	ENGLER	THIS IS AN UPRISING	0400	R	1568587333	26.99	48.0	14.03
8	1	INGRAM	9999999 AUTO PROC W/O PKCT-CAT	8899	C		.65	NET	.65
8	1	INGRAM	9999999 AUTO PROC W/O PKCT-PRO	8899	C		.54	NET	.54
	1		Retail: 28.18 Chambersburg UPS Ground I						15.22
			Product SubTotal: 14.03						
			Processing SubTotal: 1.19						
			SubTotal: 28.18						
			Shipping/Handling: .00						
			#Ctns 1 Weight 1.30 Lbs						
** Total **									15.22

16



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60976538	02	16	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	FAX
C3RWDHEN	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67470

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR							
	Items Below From		P.O. 012216						
1	1	RIVERA-	MY TATAS REMEDIES / LOS REMEDI	6578	R	1935955918	17.95	48.0	9.33
1	1	SAVAGE	SUPERTRUCK	6422	R	1596438215	12.99	48.0	6.75
1	1	WEATHER	VOICE OF FREEDOM FANNIE LOU HA	0884	R	0763665312	17.99	48.0	9.35
1	1	ALEMAGN	WONDERFUL FLUFFY LITTLE SQUISH	6578	R	1592701809	18.95	48.0	9.85
1	1	SHABAZZ	X A NOVEL	0884	R	0763669679	16.99	48.0	8.83
8	5	INGRAM	9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65
8	4	INGRAM	9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54
	5		Retail: 90.28			SubTotal:	90.28		49.52
			Chambersburg UPS Ground I			Shipping/Handling:			.00
				#Ctns	1	Weight	5.45	Lbs	
			Product SubTotal:				44.11		
			Processing SubTotal:				5.41		
									** Total **
									49.52

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60976539	02	16	2016	

L.R

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3RWDHEH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67471

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	COATES BETWEEN THE WORLD & ME	E541 R 1410485846	NET	34.99	34.99
8	1	INGRAM 9999999 AUTO PROC W/O PKT-CAT	8899 C	NET	.65	.65
1		Retail: 35.64 Chambersburg UPS Ground I			35.64	35.64
		SubTotal:			35.64	35.64
		Shipping/Handling:				.00
		#Ctns 1 Weight 1.05 Lbs				
		Product SubTotal: 34.99				
		Processing SubTotal: .65				
** Total **						35.64



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66676457	02	18	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7JZ87EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67472

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION				
Ordered	Shipped	AUTHOR								
Items Below From P.O. 021216NF										
1	1	EPHRON	EVERYTHING GT WRITING YOUR 1ST	0920	Q	1440509573	15.95	39.0	9.73	9.73
1	1	MAKADON	FENWAY GT LESBIAN GAY BISEXUAL	D986	Q	1938921003	69.95	39.0	42.67	42.67
1	1	BLOCK J	FRIDAY IN FRANCE	7200	Q	069256716X	19.95	3.0	19.35	19.35
1	1	SAX	HIV ESSENTIALS 2014 REV/E 7/E	A785	Q	1284051005	24.95	3.0	24.20	24.20
1	1	LIONTAS	MANNER OF BEING	6336	R	1625341814	90.00	NET	90.00	90.00
1	1	PEPIN J	ORIGINS OF AIDS	S132	Q	0521186374	34.99	10.0	31.49	31.49
1	1	GAAG MI	POSITIVE	8745	R	1626340641	25.95	48.0	13.49	13.49
1	1	HOWE SU	QUARRY	0615	Q	0811222462	16.95	39.0	10.34	10.34
1	1	MILLER	RIVER BEND CHRONICLE	6559	Q	0984900004	17.95	39.0	10.95	10.95
1	1	EAGER R	SELL YOUR BK LIKE WILDFIRE	0920	Q	159963421X	16.99	39.0	10.36	10.36
1	1	CLARK R	WOMANS GT LIVING W/HIV INFECT	0427	Q	1421405490	18.95	10.0	17.06	17.06
12	9	INGRAM	9999999 AUTO PROC W/O PKT-CAT	8899	C		.65	NET	.65	5.85
11	2	INGRAM	9999999 AUTO PROC W/O PKT-PRO	8899	C		.54	NET	.54	1.08
9	9	INGR	9999999 LAMINATED PB COVERS 5M	8899	C		1.99	NET	1.99	17.91
11			Retail: 377.42			SubTotal:	377.42			304.48
			Nashville UPS Ground			Shipping/Handling:				.00
				#Ctng	1	Weight	11.67	lbs		
			Product SubTotal:	279.64						
			Processing SubTotal:	24.84						
						** Total **				304.48

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66676458	02	18	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7JZ87EH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V/H 67473

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	Items Below From P.O. 1.30.16DVD NOT AVAILABLE AGATHA CHRISTIES PARTNER 2WG	39.99	31.0	27.59	27.59
		Retail: 39.99	39.99			27.59
		Nashville UPS Ground				.00
		#Ctns 1	Weight .32	Lbs		
** Total **						27.59

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66676561	02	18	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7MVG5EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67474

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
1	1	ALVERSON V-ENTERTAINMENT G	26.98	31.0	18.62	18.62
1	1	NOT AVA V-FARGO 4G	39.98	31.0	27.59	27.59
1	1	ETREAN V-ITA-I KNEW HER WELL CRITE WG	29.95	31.0	20.67	20.67
1	1	RAY BILL V-SECRET IN THEIR EYES G	29.98	31.0	20.69	20.69
4		Retail: 126.89				87.57
		Nashville UPS Ground				.00
		#Ctns 1 Weight 1.13 Lbs				
** Total **						87.57

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60978273	02	18	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3VBR6EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
B MARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67475

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
1	1	JAMES M NO CATS ALLOWED	26.00	48.0	13.52	13.52
1	1	ONSALE 02-23-16				
1	1	INGRAM 9999999 AUTO PROC W/O PCKT-CAT	.65	NET	.65	.65
1	1	INGRAM 9999999 AUTO PROC W/O PCKT-PRO	.54	NET	.54	.54
1		Retail: 27.19				
		Chambersburg UPS Ground I				
		SubTotal:	27.19			14.71
		Shipping/Handling:				.00
		#Ctns 1 Weight 1.00 Lbs				
		Product SubTotal:	13.52			
		Processing SubTotal:	1.19			
		** Total **				14.71

22



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60978715	02	19	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3TQ9TEH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V#67476

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	KONIGSB	17.99	48.0	9.35	9.35
1	1	BARZAK	17.99	48.0	9.35	9.35
23	2	INGRAM	.65	NET	.65	1.30
23	2	INGRAM	.54	NET	.54	1.08
	2	Retail: 38.36				21.08
		Chambersburg UPS Ground I				.00
		SubTotal:	38.36			
		Shipping/Handling:				
		#Ctns 1 Weight 1.90 Lbs				
		Product SubTotal:	18.70			
		Processing SubTotal:	2.38			
		** Total **				21.08



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60978716	02	19	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3TQ9TEH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67477

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION		
Ordered	Shipped							
1	1	P.O. 021216NF						
1	1	PETRO A AFTER THE WRATH OF GOD	0630 R	0199391289	29.95	10.0	26.96	26.96
1	1	LUDWIG ALWAYS HUNGRY	0520 R	1455533866	28.00	48.0	14.56	14.56
1	1	FRIEDEM BUTTERFLY JOURNEY	E220 R	3791381490	18.95	48.0	9.85	9.85
1	1	HENDRIC CONSCIOUS LOVING	0283 Q	0553354116	16.00	39.0	9.76	9.76
1	1	MAYER J DARK MONEY	D800 R	0385535597	29.95	48.0	15.57	15.57
1	1	EASWARA DHAMMAPADA 2/E	D931 Q	1586380206	10.95	39.0	6.68	6.68
1	1	RATEY J DRIVEN TO DISTRACTION REV/E	0249 Q	0307743152	15.95	39.0	9.73	9.73
1	1	ECKSTUT ESSENTIAL GT GETTING YOUR-2/E	3833 Q	076116085X	17.95	39.0	10.95	10.95
1	1	HERMAN JEFF HERMANS GT BK PUBLS EDS &	D931 Q	1608683095	29.95	39.0	18.27	18.27
1	1	WEBEL A LIVING A HEALTHY LIFE W/HIV RE	0902 Q	1936693720	21.95	39.0	13.39	13.39
1	1	LISICKY NARROW DOOR	1478 Q	1555977286	16.00	39.0	9.76	9.76
1	1	SCHWARZ NEW ENCY OF MODERN BODYBULDIN	1066 Q	0684857219	32.00	39.0	19.52	19.52
1	1	MALGIER NICK MALGIERIS PASTRY	6745 R	1909487112	29.95	48.0	15.57	15.57
1	1	MERRIAM OFF SCRABBLE PLAYERS DICT 5TH	5159 P	0877798222	8.50	39.0	5.19	5.19
1	1	POGUE D POGUES BASICS LIFE	H001 Q	1250080436	19.99	3.0	19.39	19.39
1	1	MATLEN QUEEN OF DISTRACTION	D535 Q	1626250898	16.95	39.0	10.34	10.34
1	1	STRYKER TRANSGENDER HIST	D931 Q	158005224X	14.95	39.0	9.12	9.12
1	1	BERGEN US OF JIHAD	0683 R	0804139547	28.00	48.0	14.56	14.56
1	1	BALL SU VOICES IN THE BAND	0239 R	0801453623	27.95	48.0	14.53	14.53
1	1	GALLANT 100 QUES & ANSW ABT HIV & AIDS	A785 Q	128408986X	19.95	39.0	12.17	12.17
23	20	INGRAM 9999999 AUTO PROC W/O PCKT-CAT	8899 C		.65	NET	.65	13.00
23	6	INGRAM 9999999 AUTO PROC W/O PCKT-PRO	8899 C		.54	NET	.54	3.24
13	13	INGR 9999999 LAMINATED PB COVERS 5M	8899 C		1.99	NET	1.99	25.87
20		Retail: 475.95		SubTotal:	475.95			307.98
		Chambersburg UPS Ground I		Shipping/Handling:				.00
		#Ctns 1 Weight 27.26 Lbs						
		Product SubTotal: 265.87						
		Processing SubTotal: 42.11						
				** Total **				307.98

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60978717	02	19	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3TQ9TEH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67478

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	SCHOEN NIXON EFFECT	25.99	48.0	13.51	13.51
23	1	INGRAM 9999999 AUTO PROC W/O PKT-CAT	.65	NET	.65	.65
1		Retail: 26.64 Chambersburg UPS Ground I	26.64			14.16
		#Ctns 1 Weight 1.60 Lbs				
		Product SubTotal: 13.51				
		Processing SubTotal: .65				
						14.16
						** Total **



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH	LB
60979790	02	22	2016		

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WC54EH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

✓ # 67479

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	McDONALD OXFORD INHERITANCE	25.99	48.0	13.51	13.51
4	1	INGRAM 99999999 AUTO PROC W/O PKT-CAT	.65	NET	.65	.65
2	2	INGRAM 99999999 AUTO PROC W/O PKT-PRO	.54	NET	.54	.54
1		Retail Chambersburg UPS Ground I	27.18			14.70
		SubTotal:	27.18			14.70
		Shipping/Handling:				.00
		#Ctns 1 Weight 1.00 Lbs				
		Product SubTotal:	13.51			
		Processing SubTotal:	1.19			
		** Total **				14.70

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60979791	02	22	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WC54EH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67480

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION			
Ordered	Shipped	AUTHOR							
1	1	ADLER D	0883	R	0670016314	14.99	48.0	7.79	7.79
1	1	TOTEN T	0684	R	0553507869	17.99	48.0	9.35	9.35
2	2	INGRAM	8899	C	9999999 AUTO PROC W/O PKCT-DLT	.65	NET	.65	.65
4	2	INGRAM	8899	C	9999999 AUTO PROC W/O PKCT-PRO	1.54	NET	1.54	1.08
	2				Retail:	35.36			
					SubTotal:	35.36			19.52
					Shipping/Handling:				.00
					Chambersburg UPS Ground I				
					#Ctns	1			
					Weight	1.40			
					Product SubTotal:	17.14			
					Processing SubTotal:	2.38			
					** Total **				19.52



Fed-Id
62-1746696

INVOICE

REMIT TO
Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH	
60980636	02	23	2016		LB
ORDER ENTRY	ACCOUNT		PAGE	TAX	
C3WQ08EH	20E9117		1		

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67482

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE				UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION	
Ordered	Shipped	AUTHOR								
1	1	BJORK S	P.O. 02.17.16 MYST	0872	R	0525428968	27.00	48.0	14.04	14.04
		ONSALE	IM TRAVELING ALONE							
			02-23-16							
1	1	O CONNO	MURDER IN AN IRISH VILLAGE	D487	R	1617738441	25.00	48.0	13.00	13.00
		ONSALE	02-23-16							
1	1	BOYCE T	OUT OF THE BLUES	0680	R	0399167269	27.00	48.0	14.04	14.04
		ONSALE	02-23-16							
1	1	FLUKE J	WEDDING CAKE MURDER	D487	R	1617732168	26.00	48.0	13.52	13.52
		ONSALE	02-23-16							
8	4	INGRAM	9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65	2.60
8	4	INGRAM	9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54	2.16
	4		Retail: 109.76			SubTotal:	109.76			59.36
			Chambersburg UPS Ground I			Shipping/Handling:				.00
				#Ctns	1	Weight	4.30	Lbs		
			Product SubTotal:				54.60			
			Processing SubTotal:				4.76			
						** Total **				59.36



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60980637	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WQ08EH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67483

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR				
1	1	STEINER P.O. 021711116FIC CAPITALIST 02-23-16 ONSALE	0711 R 1250065038	25.99	48.0	13.51
1	1	BEHRENS CARRY ME 02-23-16 ONSALE	0249 R 1101870494	26.95	48.0	14.01
1	1	REBECK IM GLAD ABT YOU 02-23-16 ONSALE	0680 R 0399172882	27.00	48.0	14.04
1	1	AWAD MO 13 WAYS OF LOOKING AT A FAT GI 02-23-16 ONSALE	4164 Q 0143128485	16.00	39.0	9.76
8	4	INGRAM 99999999 AUTO PROC W/O PCKT-CAT	8899 C	.65	NET	2.60
8	3	INGRAM 99999999 AUTO PROC W/O PCKT-PRO	8899 C	.54	NET	1.62
1	1	INGR 99999999 LAMINATED PB COVERS 5M	8899 C	1.99	NET	1.99
	4	Retail: 102.15 Chambersburg UPS Ground I				57.53
		SubTotal:		102.15		.00
		Shipping/Handling:				
		#Ctns 1 Weight 4.00 Lbs				
		Product SubTotal: 51.32				
		Processing SubTotal: 6.21				
		** Total **				57.53

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Fed-Id
62-1746696

INVOICE

REMIT TO
Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60980768	02	23	2016	

L8

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WQG6EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
B MARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67484

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR							
		Low From	P.O. 02.17.16 MYST						
1	1	CROFTS	ANTIDOTE TO VENOM	S083	Q	1464203792	12.95	39.0	7.90
1	1	YING SO	APRICOTS REVENGE	0711	R	1250016444	26.99	48.0	14.03
1	1	RAYNE S	BELL TOWER	S017	R	0727885596	29.95	48.0	15.57
1	1	OULD CH	BLOOD STRAND	D918	Q	1783297042	14.95	39.0	9.12
1	1	DAMS JE	BLOOD WILL TELL	S017	R	0727885553	28.95	48.0	15.05
1	1	ROBB J	BROTHERHOOD IN DEATH	3009	R	0399170898	28.00	48.0	14.56
1	1	ACE CAT	CASE OF THE MISSING MORRIS DAN	S017	R	0727885545	28.95	48.0	15.05
1	1	WALTERS	CELLAR	D931	R	0802124518	24.00	48.0	12.48
1	1	BUDE JO	CORNISH COAST MURDER REV/E	0826	Q	0712357157	15.00	39.0	9.15
1	1	HAY MAV	DEATH ON THE CHERWELL	0826	Q	0712357262	15.00	39.0	9.15
1	1	BUDE JO	DEATH ON THE RIVLERA	S083	Q	1464205698	12.95	39.0	7.90
1	1	HIGASHI	DEVOTION OF SUSPECT X	E997	Q	1250002699	15.99	39.0	9.75
1	1	ARLIDGE	DOLLS HOUSE	D462	Q	0451475518	15.00	39.0	9.15
1	1	ARLIDGE	EENY MBENY	D462	Q	0451475496	15.00	39.0	9.15
1	1	ANDREW	FEMALE DETECTIVE 2/E	0826	Q	0712357599	15.00	39.0	9.15
1	1	CROFTS	HOGAS BACK MYST	S083	Q	1464203814	12.95	39.0	7.90
1	1	LANSDAL	HONKY TONK SAMURAI	0517	R	0316329401	26.00	48.0	13.52
1	1	BLAEDEL	KILLING FOREST	0520	R	1455581542	26.00	48.0	13.52
1	1	BUDE JO	LAKE DISTRICT MURDER	0826	Q	0712357165	15.00	39.0	9.15
1	1	HOLT AN	LIONS MOUTH	1066	R	1501123238	26.00	48.0	13.52
1	1	EDWARDS	MURDER AT THE MANOR	S083	Q	1464205736	12.95	39.0	7.90
1	1	BRODY F	MURDER ON A SUMMERS DAY	0711	R	1250067405	25.99	48.0	13.51
1	1	FLANNER	MYST OF THE VENUS ISLAND FETIS	0711	R	125007942X	24.99	48.0	12.99
1	1	BURKE Z	NO GUN INTENDED	S083	R	1464204845	26.95	48.0	14.01
1	1	SMITH B	ROUGH JUSTICE FIRST WORLD PUBL	S017	R	072788560X	29.95	48.0	15.57
1	1	SEARS M	SAVING JASON	0680	R	0399166726	27.00	48.0	14.04
1	1	HARRIS	SECRETS IN THE STONES	D487	Q	0758293410	15.00	39.0	9.15
		ONSALE	02-23-16						
1	1	MURTHY	SHERLOCK HOLMES THE MISSING YE	S083	R	1464204527	26.95	48.0	14.01
1	1	ESTLEMA	SHOOT	E998	R	0765380455	25.99	48.0	13.51
1	1	SPENCER	THICKER THAN WATER	S017	R	0727885618	28.95	48.0	15.05
1	1	WISHART	TRADE SECRETS FIRST WORLD PUBL	S017	R	1780290802	28.95	48.0	15.05
1	1	MARGOLI	VIOLENT CRIMES	0394	R	0062266551	26.99	48.0	14.03
1	1	BARTON	WIDOW	D462	R	1101990260	26.00	48.0	13.52
1	1	HARROD-	1 UNDER	S017	R	0727885561	29.95	48.0	15.57
152	34	INGRAM	9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65
152	34	INGRAM	9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54
47	13	INGR	9999999 LAMINATED PB COVERS 5M	8899	C		1.99	NET	1.99
	34		Retail: 827.57			SubTotal:	827.57		479.01
			Chambersburg UPS Ground I			Shipping/Handling:			.00
				#Ctns	5	Weight	28.62	Lbs	
			Product SubTotal:				412.68		
			Processing SubTotal:				66.33		
						** Total **			479.01

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Fed-Id
62-1746696

INVOICE

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INVOICE	MO	DAY	YEAR	BATCH
60980769	02	23	2016	

J.B

ORDER ENTRY	ACCOUNT	PAGE	FAX
C3WQG6EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67485

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	AUTHOR	TITLE				UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped										
		Low From	P.O. 02.17.16	CLASSIC							
1	1	FAULKNE	ABSALOM	ABSALOM	0249	Q	0679732187	15.00	39.0	9.15	9.15
1	1	BALDWIN	ANOTHER	COUNTRY	0249	Q	0679744711	15.95	39.0	9.73	9.73
1	1	SHAKESP	AS YOU	LIKE IT	0661	P	074348486X	5.99	39.0	3.65	3.65
1	1	AUSTEN	EMMA		0396	R	0674048849	35.00	10.0	31.50	31.50
1	1	GALSWOR	FORSYTE	SAGA	0631	Q	0199549893	15.95	10.0	14.36	14.36
1	1	FREEDOM	FREEDOM	WRITERS DIARY	0683	Q	038549422X	14.99	39.0	9.14	9.14
1	1	BALDWIN	GIOVANNIS	ROOM	0249	R	1101907746	21.00	48.0	10.92	10.92
		ONSALE	03-01-16								
1	1	ANGELOU	I KNOW	WHY THE CAGED BIRD SING	0676	R	0375507892	24.00	48.0	12.48	12.48
1	1	SHAKESP	LOVES	LABORS LOST	0661	P	0743484924	6.99	39.0	4.26	4.26
1	1	SHAKESP	MACBETH		0661	P	0743477103	5.99	39.0	3.65	3.65
1	1	FRANKL	MANS	SEARCH FOR MEANING GIFT /	B422	R	0807060100	22.95	48.0	11.93	11.93
1	1	AUSTEN	MANSFIELD	PARK	0631	Q	0199535531	7.95	10.0	7.16	7.16
1	1	SHAKESP	MERCHANT	OF VENICE	0661	P	0743477561	5.99	39.0	3.65	3.65
1	1	SHAKESP	MERRY	WIVES OF WINDSOR	0661	P	0671722786	5.99	39.0	3.65	3.65
1	1	SHAKESP	MIDSUMMER	NIGHTS DREAM	0661	P	0743477545	5.99	39.0	3.65	3.65
1	1	SHAKESP	OTHELLO		0661	P	0743477553	5.99	39.0	3.65	3.65
1	1	AUSTEN	PERSUASION		0631	Q	0199535558	5.95	10.0	5.36	5.36
1	1	FROST R	POETRY	OF ROBERT FROST	0422	Q	0805069860	23.99	39.0	14.63	14.63
1	1	PIPHER	REVIVING	OPHELIA	3009	Q	1594481881	16.00	39.0	9.76	9.76
1	1	SHAKESP	RICHARD	II	0661	P	0743484916	5.99	39.0	3.65	3.65
1	1	SHAKESP	ROMEO &	JULIET	0661	P	0743477111	5.99	39.0	3.65	3.65
1	1	AUSTEN	SENSE &	SENSIBILITY	0396	R	0674724550	35.00	10.0	31.50	31.50
1	1	KNOWLES	SEPARATE	PEACE	1066	R	0684833662	22.00	48.0	11.44	11.44
1	1	FAULKNE	SOUND &	THE FURY -ML	0676	R	0679600175	22.00	48.0	11.44	11.44
1	1	HESSE H	STEPPENWOLF		0711	R	1250074827	16.00	48.0	8.32	8.32
1	1	SHAKESP	TAMING	OF THE SHREW UPDATED/E	1066	Q	147677739X	9.95	39.0	6.07	6.07
1	1	GRASS G	TIN	DRUM	0433	Q	0547339100	15.95	39.0	9.73	9.73
1	1	LEE HAR	TO KILL	A MOCKINGBIRD	0394	R	0062420704	25.99	48.0	13.51	13.51
1	1	SHAKESP	TRAGEDY	OF RICHARD III	0661	P	0743482840	5.99	39.0	3.65	3.65
1	1	COLLINS	WOMAN	IN WHITE	C824	Q	0141439610	10.00	39.0	6.10	6.10
1	1	SHAKESP	12TH	NIGHT	0661	P	0743482778	5.99	39.0	3.65	3.65
152	31	INGRAM	9999999	AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65	20.15
152	31	INGRAM	9999999	AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54	16.74
47	22	INGR	9999999	LAMINATED PB COVERS 5M	8899	C		1.99	NET	1.99	43.78
	31		Retail:	523.18							365.66
			Chambersburg	UPS Ground I							.00
			#Ctns	5	Weight	25.98	Lbs				
			Product SubTotal:	284.99							
			Processing SubTotal:	80.67							
			** Total **								365.66

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Fed-Id
62-1746696

INVOICE

REMIT TO
Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60980770	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WQG6EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67486

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR					
1	1	BAKEWEL	P.O. 021216NF AT THE EXISTENTIALIST CAFE	D383 R 1590514882	25.00	48.0	13.00
		ONSALE	03-01-16				
152	1	INGRAM	9999999 AUTO PROC W/O PKCT-CAT	8899 C	.65	NET	.65
152	1	INGRAM	9999999 AUTO PROC W/O PKCT-PRO	8899 C	.54	NET	.54
	1		Retail: 26.19 Chambersburg UPS Ground I		26.19		14.19
			#Ctns 5 Weight 1.65 Lbs				.00
			Product SubTotal: 13.00				
			Processing SubTotal: 1.19				
** Total **							14.19



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60980771	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WQG6EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
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SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
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PROVINCETOWN, MA 02657-2322

V# 67487

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR							
		Items Below From	P.O. 021711116FIC						
1	1	ANDERS	ALL THE BIRDS IN THE SKY	E998	R	0765379945	25.99	48.0	13.51
1	1	LE JOW	AND AFTER MANY DAYS	0683	R	1101903147	25.00	48.0	13.00
1	1	WARLICK	ARRANGEMENT	0872	R	0525429662	26.00	48.0	13.52
1	1	GOTTLIE	BEAUTIFUL POSSIBLE	0394	Q	0062383361	15.99	39.0	9.75
1	1	GAPPAN	BK OF MEMORY	0313	R	0865479070	26.00	48.0	13.52
1	1	CHASE E	BLACK RABBIT HALL	0680	R	0399174125	27.00	48.0	14.04
1	1	KENNEDY	BLUE HOUR	0661	R	1451666373	26.99	48.0	14.03
1	1	LES BEC	BREAKING WILD	3009	R	042528378X	26.00	48.0	13.52
1	1	ARCHER	COMETH THE HOUR	0711	R	1250061628	27.99	48.0	14.55
1	1	WELSH I	DECENT RIDE	D800	R	0385540892	26.95	48.0	14.01
1	1	HARRIS	DICTATOR	0249	R	0307957942	26.95	48.0	14.01
1	1	CANIN E	DOUBTERS ALMANAC	0676	R	1400068266	28.00	48.0	14.56
1	1	HARRIGA	FRIEND OF MR LINCOLN	0249	R	0307700674	27.95	48.0	14.53
1	1	HUNT SA	MR SPLITFOOT	0433	R	0544526708	24.00	48.0	12.48
1	1	PATTERS	NYPD RED 4	0517	R	0316407062	28.00	48.0	14.56
1	1	HADLEY	PAST	0394	R	0062270419	26.99	48.0	14.03
1	1	KANG HA	VEGETARIAN	0683	R	0553448188	21.00	48.0	10.92
1	1	BERENSO	WOLVES	0680	R	0399176144	28.00	48.0	14.56
1	1	GALLAGH	YOUNGBLOOD	0661	R	1501105744	26.00	48.0	13.52
1	1	GRUSHIN	40 ROOMS	0680	R	1101982330	27.00	48.0	14.04
152	20	INGRAM	9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65
152	20	INGRAM	9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54
47	1	INGR	9999999 LAMINATED PB COVERS 5M	8899	C		1.99	NET	1.99
	20		Retail: 543.59			SubTotal:	543.59		296.45
			Chambersburg UPS Ground I			Shipping/Handling:			.00
				#Ctns	5	Weight	22.45	Lbs	
			Product SubTotal:				270.66		
			Processing SubTotal:				25.79		
						** Total **			296.45

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60980772	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WQG6EH	20E9117	2	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
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SHIP TO 20K2819
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PROVINCETOWN, MA 02657-2322

018

V# 67488

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION	
Ordered	Shipped	AUTHOR								
1	1	BARNETT	TERRIBLE 2 GET WORSE	0008	R	1419716808	13.95	48.0	7.25	7.25
1	1	BENJAMI	THING ABT JELLYFISH	5071	R	0316380865	17.00	48.0	8.84	8.84
1	1	MORPURG	WAR HORSE	4170	Q	0439796644	6.99	39.0	4.26	4.26
1	1	CHRISTO	WAY BACK THEN	0902	R	1772270210	16.95	48.0	8.81	8.81
1	1	CLINE-R	WHALE TRAILS BEFORE & NOW	G422	R	0805096426	17.99	48.0	9.35	9.35
1	1	JENKINS	WHAT DO YOU DO W/A TAIL LIKE T	0435	R	0618256288	17.99	48.0	9.35	9.35
1	1	JAVERNI	WHAT IF EVERYBODY DID THAT	H960	R	0761456864	12.99	48.0	6.75	6.75
1	1	STARK U	WHEN DAD SHOWED ME THE UNIVERS	6531	R	1927271819	16.99	48.0	8.83	8.83
1	1	KELSEY	WILD IDEAS	D931	R	1771470623	18.95	48.0	9.85	9.85
1	1	MARTINS	WORLD IN A 2ND	6578	R	1592701574	18.95	48.0	9.85	9.85
1	1	DISNEY	WORLD OF READING SW THE FORCE	5668	Q	1484704819	3.99	39.0	2.43	2.43
1	1	DISNEY	WORLD OF READING SW THE FORCE	5668	Q	1484704800	3.99	39.0	2.43	2.43
1	1	POLSTIK	YEAR W/O MOM	D931	R	1554986923	19.95	48.0	10.37	10.37
1	1	PAUL MI	1 PLASTIC BAG	6531	R	1467716081	19.99	48.0	10.39	10.39
1	1	AVERBEC	1 WORD FROM SOPHIA	1050	R	1481405144	17.99	48.0	9.35	9.35
1	1	EWERT M	10000 DRESSES	F003	R	1583228500	14.95	48.0	7.77	7.77
1	1	BUITRAG	2 WHITE RABBITS	D931	R	1554987415	18.95	48.0	9.85	9.85
152	63	INGRAM	9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65	40.95
152	21	INGRAM	9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54	11.34
		66	Retail: 1,230.05			SubTotal:	1,230.05		678.84	
			Chambersburg UPS Ground I			Shipping/Handling:			.00	
				#Ctns	5	Weight	64.09	Lbs		
			Product SubTotal:				626.55			
			Processing SubTotal:				52.29			
						** Total **			678.84	

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Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
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ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
60980772	02	23	2016	

JLB

ORDER ENTRY	ACCOUNT	PAGE	TAX
C3WQG6EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
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SHIP TO 20K2819
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EMARC/GRANT ACCOUNT
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TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE				UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
Ordered	Shipped	AUTHOR								
Items Below From P.O. 021716JUV										
1	1	BATAILL	ABC3D	G422	R	1596434252	24.99	48.0	12.99	12.99
1	1	APPELFE	ADAM & THOMAS	F003	R	1609806344	18.95	48.0	9.85	9.85
1	1	PALACIO	AUGGIE & ME 3 WONDER STORIES	0684	R	1101934859	16.99	48.0	8.83	8.83
1	1	SANDS K	BLACKTHORN KEY	1050	R	1481446517	17.99	48.0	9.35	9.35
1	1	ALKO SE	CASE FOR LOVING	4170	R	0545478537	18.99	48.0	9.87	9.87
1	1	VAN FLE	CAT	1050	R	1416978003	17.99	48.0	9.35	9.35
1	1	HENTY G	CAT OF BUBASTES	0284	Q	0486423638	7.95	39.0	4.85	4.85
1	1	DRISCOL	CHILDS INTRO TO THE NIGHT SKY	5071	R	157912366X	19.95	48.0	10.37	10.37
1	1	CITRO A	CURIOUS KIDS SCIENCE BK	H750	Q	1943147000	21.95	39.0	13.39	13.39
1	1	JONES Y	DAUGHTER OF XANADU	0684	Q	0385739249	9.99	39.0	6.09	6.09
1	1	TUPPER	DOUBLE HAPPINESS	0191	R	1452129185	16.99	48.0	8.83	8.83
1	1	BROWN D	DROWNED CITY	0435	R	054415777X	18.99	48.0	9.87	9.87
1	1	WOODWAR	EVERYTHING YNTKA SNAKES	1411	R	1465402462	15.99	48.0	8.31	8.31
1	1	LEWIS P	FINDING SOMEPLACE	G422	R	0805047166	16.99	48.0	8.83	8.83
1	1	VERNON	HARRIET THE INVINCIBLE	0883	R	0803739834	12.99	48.0	6.75	6.75
1	1	O BRIEN	IM NEW HERE	0684	R	158089612X	16.95	48.0	8.81	8.81
1	1	VAN MUO	IN A VILLAGE BY THE SEA	D931	R	1939547156	16.95	48.0	8.81	8.81
1	1	ROGERS	INFO GRAPHICS SPACE	0884	Q	0763677698	17.99	39.0	10.97	10.97
1	1	WINTER	LILLIANS RIGHT TO VOTE	0684	R	0385390289	17.99	48.0	9.35	9.35
1	1	BROWN M	LOLA LEVINE IS NOT MEAN	5071	R	0316258369	15.00	48.0	7.80	7.80
1	1	RIORDAN	MAGNUS CHASE & THE GODS OF ASG	5668	R	1423160916	19.99	48.0	10.39	10.39
1	1	DANTICA	MAMAS NIGHTINGALE	0883	R	0525428097	17.99	48.0	9.35	9.35
1	1	NIELSEN	MARK OF THE THIEF (MARK OF THE	4170	R	054556154X	17.99	48.0	9.35	9.35
1	1	VAN FLE	MOO	1050	R	1442435038	17.99	48.0	9.35	9.35
1	1	GRABENS	MR LEMONCELLOS LIB OLYMPICS	0684	R	0553510401	16.99	48.0	8.83	8.83
1	1	KILODAV	MY PRINCESS BOY	1050	R	1442429887	17.99	48.0	9.35	9.35
1	1	WINTERF	MYST OF THE ROMAN RANSOM	0435	Q	0152162682	7.99	39.0	4.87	4.87
1	1	CHILD L	NEW SMALL PERSON	0884	R	0763678104	17.99	48.0	9.35	9.35
1	1	MONTGOM	OCTOPUS SCIENTISTS	0435	R	0544232704	18.99	48.0	9.87	9.87
1	1	SABUDA	POP UP-DRAGON & THE KNIGHT	1070	R	1416960813	29.99	48.0	15.59	15.59
1	1	REINHAR	POP UP-DRAGONS & MONSTERS	0884	R	0763631736	29.99	48.0	15.59	15.59
1	1	SABUDA	POP UP-ENCY PREHISTORICA DINOS	0884	R	0763622281	34.99	48.0	18.19	18.19
1	1	FAULKNE	POP UP-WIDE-MOUTHED FROG	0883	R	0803718756	14.99	48.0	7.79	7.79
1	1	CARTER	POP UP-1 RED DOT	1070	R	0689877692	29.99	48.0	15.59	15.59
1	1	TBA TBA	PREHISTORIC PREDATORS	B870	R	1604335521	19.95	48.0	10.37	10.37
1	1	BEATON	PRINCESS & THE PONY	4170	R	0545637082	17.99	48.0	9.35	9.35
1	1	PULLEY	RAINDROPS ROLL	1050	R	148142064X	17.99	48.0	9.35	9.35
1	1	HALL MI	RED	0402	R	0062252070	17.99	48.0	9.35	9.35
1	1	SONNICH	RED BUTTERFLY	1050	R	1481411098	16.99	48.0	8.83	8.83
1	1	NIELSEN	RISE OF THE WOLF (MARK OF TH D	4170	W	0545910285	39.99	36.5	25.39	25.39
1	1	SHETH K	SONA & THE WEDDING GAME	2387	R	1561457353	16.95	48.0	8.81	8.81
1	1	WAHL PH	SONYAS CHICKENS	0684	R	1770497897	17.99	48.0	9.35	9.35
1	1	ALVAREZ	SPA-DE COMO TIA LOLA VINO DE V	3099	Q	0307930408	6.99	39.0	4.26	4.26
1	1	RUSSELL	SPA-DIARIO DE NIKKI #02 CUANDO	1320	R	8427200846	19.99	48.0	10.39	10.39
1	1	LINDGRE	SPA-PIPPI CALZASLARGAS	1320	R	8426131921	16.99	48.0	8.83	8.83
1	1	PATERSO	SPA-PUENTE HACIA TERABITHIA	1320	Q	1933032774	12.99	39.0	7.92	7.92
1	1	WHITE E	SPA-TELARANA DE CARLOTA	1432	Q	006075740X	7.99	39.0	4.87	4.87
1	1	WILLEMS	STORY OF DIVA & FLEA	5668	R	1484722841	14.99	48.0	7.79	7.79
1	1	REINHAR	SW A GALACTIC POP-UP ADV	4170	R	0545176166	36.99	48.0	19.23	19.23

36



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66677928	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7PFCKEH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20X2819
PROVINCETOWN PUBLIC LIBRARY
EMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

✓ # 67489

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
Items Below From P.O. 021711116FIC						
1	1	PENCKNE BLACK DEUTSCHLAND	26.00	48.0	13.52	13.52
1	1	WOOD LU WEATHERING	26.00	48.0	13.52	13.52
21	2	INGRAM 9999999 AUTO PROC W/O PKCT-CAT	.65	NET	.65	1.30
19	2	INGRAM 9999999 AUTO PROC W/O PKCT-PRO	.54	NET	.54	1.08
2		Retail: 54.38				29.42
		Nashville UPS Ground				.00
		SubTotal:	54.38			
		Shipping/Handling:				
		#ctns 1 Weight 1.80 Lbs				
		Product SubTotal:	27.04			
		Processing SubTotal:	2.38			
** Total **						29.42

37



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66677930	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7PFCKEH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67491

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
1	1	Low From P.O. 1.30.16DVD				
1	1	MCCARTH V SPOTLIGHT G	29.98	31.0	20.69	20.69
		ONSALE 02-23-16				
1	1	ZEMECKI V WALK UV DIGITAL COPY +/E WB	34.99	31.0	24.14	24.14
2		Retail: 64.97				44.83
		Nashville UPS Ground				.00
		#Ctns 1 Weight .54 Lbs				
		SubTotal:	64.97			44.83
		Shipping/Handling:				.00
		** Total **				44.83



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66677982	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7QPSREH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V#67492

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE				UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
1	1	WESTERS SILENCE OF STONES	S017	R	0727885626	29.95	48.0	15.57	15.57
25	1	INGRAM 9999999 AUTO PROC W/O PCKT-CAT	8899	C		.65	NET	.65	.65
22	1	INGRAM 9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54	.54
		Retail: 31.14			SubTotal:	31.14			16.76
		Nashville UPS Ground			Shipping/Handling:				.00
			#Ctns	1	Weight	.90	Lbs		
		Product SubTotal:				15.57			
		Processing SubTotal:				1.19			
					** Total **				16.76

48



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH	LB
66677983	02	23	2016		

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7QPSREH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67493

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
1	1	BYRON G BYRONS POETRY & PROSE	24.50	3.0	23.77	23.77
1	1	DICKENS CHILDS HIST OF ENGLAND	17.95	NET	17.95	17.95
1	1	FAULKNER COLL STORIES OF WILLIAM FAULKNER	30.30	30.0	21.21	21.21
1	1	SHAKESP CYMBELINE	5.99	39.0	3.65	3.65
1	1	SHAKESP HENRY IV PART 1	5.99	39.0	3.65	3.65
1	1	SHAKESP HENRY IV PART 2	5.99	39.0	3.65	3.65
1	1	SHAKESP HENRY VI PART 1	5.99	39.0	3.65	3.65
1	1	SHAKESP HENRY VI PART 2	5.99	39.0	3.65	3.65
1	1	SHAKESP HENRY VI PART 3	5.99	39.0	3.65	3.65
1	1	SHAKESP HENRY VIII	5.99	39.0	3.65	3.65
1	1	SHAKESP KING JOHN	5.99	39.0	3.65	3.65
1	1	RILKE R LETTERS OF RAINER MARIA RILKE	27.95	39.0	17.05	17.05
1	1	RILKE R LETTERS OF RAINER MARIA RILKE	27.95	39.0	17.05	17.05
1	1	AUSTEN NORTHANGER ABBEY	35.00	10.0	31.50	31.50
1	1	DE BALZ PERE GORIOT	11.95	10.0	10.76	10.76
1	1	DU MAUR REBECCA	32.50	48.0	16.90	16.90
1	1	HESSE H SIDDHARTHA	23.99	3.0	23.27	23.27
1	1	DICKENS TALE OF 2 CITIES	23.00	48.0	11.96	11.96
1	1	SHAKESP TITUS ANDRONICUS	6.99	39.0	4.26	4.26
1	1	SHAKESP TROILIUS & CRESSIDA	5.99	39.0	3.65	3.65
1	1	SHAKESP 2 GENTLEMEN OF VERONA	5.99	39.0	3.65	3.65
25	19	INGRAM 9999999 AUTO PROC W/O PKCT-CAT	.65	NET	.65	12.35
22	20	INGRAM 9999999 AUTO PROC W/O PKCT-PRO	.54	NET	.54	10.80
16	6	INGR 9999999 LAMINATED PE COVERS 5M	1.99	NET	1.99	11.94
20		Retail: 351.08				
		Nashville UPS Ground				
		SubTotal:	351.08			263.62
		Shipping/Handling:				.00
		#Ctns 1 Weight 17.09 Lbs				
		Product SubTotal: 228.53				
		Processing SubTotal: 35.09				
		** Total **				263.62

41



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66677984	02	23	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7QPSREH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67494

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE				UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION	
Ordered	Shipped	AUTHOR								
Items Below From P.O. 021716JUV										
1	1	WOLF AL	NEW FOUND LAND	0884	Q	0763632880	14.99	39.0	9.14	9.14
22	1	INGRAM	9999999 AUTO PROC W/O PCKT-PRO	8899	C		.54	NET	.54	.54
1			Retail: 15.53							9.68
			Mashville UPS Ground							.00
				#Ctns	1	Weight	1.64	Lbs		
			Product SubTotal:						9.14	
			Processing SubTotal:						.54	
** Total **										
									9.68	

42



Fed-Id
62-1746696

INVOICE

REMIT TO
Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66678681	02	25	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7WWR8EH	20E9117	1	

DUNS 12-159-9042

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

018

V# 67496

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE AFTER DISC.	EXTENSION
1	1	Items Below From P.O. 1.30.16DVD				
1	1	MELGELA V-LEGEND ONSALE 03-01-16	22.98	31.0	15.86	15.86
1		Retail: 22.98 Nashville DPS Ground				15.86
		SubTotal:	22.98			15.86
		Shipping/Handling:				.00
		#Ctns 1 Weight 17 Lbs				
		** Total **				15.86

44



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66679323	02	26	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7VMT8EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIP TO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67497

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION		
Ordered	Shipped	AUTHOR						
1	1	Low From P.O. 021716JUV						
1	1	WINTERF DETECTIVES IN TOGAS	0435	Q	0152162801	7.99	39.0	4.87
3	1	INGRAM 9999999 AUTO PROC W/O PKT-CAT	8899	C		.65	NET	.65
1	1	INGR 9999999 LAMINATED PB COVERS 5M	8899	C		1.99	NET	1.99
		Retail: 10.63			SubTotal:	10.63		7.51
		Nashville UPS Ground			Shipping/Handling:			.00
		#Ctns 1 Weight .45 Lbs						
		Product SubTotal: 4.87						
		Processing SubTotal: 2.64						
					** Total **			7.51

45



Fed-Id
62-1746696

INVOICE

REMIT TO

Ingram Library Services
PO BOX 277616
ATLANTA, GA 30384-7616
1-800-937-5300 option 1

INVOICE	MO	DAY	YEAR	BATCH
66679324	02	26	2016	

LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
N7VMT8EH	20E9117	1	

DUNS 12-159-9042

018

SOLD TO 20E9117
PROVINCETOWN PUBLIC LIBRARY
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

SHIPTO 20K2819
PROVINCETOWN PUBLIC LIBRARY
BMARC/GRANT ACCOUNT
356 COMMERCIAL ST
PROVINCETOWN, MA 02657-2322

V# 67498

TERMS: 1% 10 NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY	T/C	TITLE	UNIT PRICE	% DISC	UNIT PRICE AFTER DISC	EXTENSION
1	Low From	P.O. 1.30.16DVD				
1	NOT AVA	V-AMER	39.98	31.0	27.59	27.59
	ONSALE	03-01-16				
1	HOOPER	V-DANISH GIRL	29.98	31.0	20.69	20.69
	ONSALE	03-01-16				
2		Retail: 69.96				
		Nashville UPS Ground				
		SubTotal:	69.96			48.28
		Shipping/Handling:				.00
		#Ctns 1 Weight .64 Lbs				
** Total **						48.28

44



Provincetown Board of Selectmen
AGENDA ACTION REQUEST

Monday, March 28, 2016

00B

PARADE PERMIT REQUEST

Helping our Women "Walking Home" Fundraiser

Requested by: Amanda Morris

Action Sought: Approval

Proposed Motion(s)

MOVE that the Board of Selectmen vote to approve the Parade Application Permit submitted by Amanda Morris, 3 Sylvan Lane, N. Truro, MA, on behalf of Helping Our Women, to hold a "Walking Home" fundraiser on Saturday, April 16, 2016, starting at 9:00 a.m. to 11:00 a.m.

Additional Information

See attached application and current route diagram.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

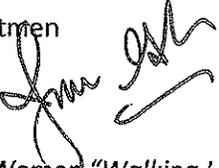
Town of Provincetown

James F. Golden
Chief of Police
jgolden@provincetown-ma.gov
www.provincetown-ma.gov



Police Department

26 Shankpainter Road
Provincetown, MA 02657
Phone: (508) 487-1212
Fax: (508) 487-4488

To: Provincetown Board of Selectmen
From: Chief of Police James Golden 
Subject: Staff Report Helping our Women "Walking Home" Fundraiser
Date: March 21, 2016

Please know that I have reviewed the parade application for the Helping Our Women (HOW) Walking-Home Capital Campaign Fundraiser on Saturday, April 16, 2016. They estimate approximately 100 attendees.

The event is scheduled from 9am to 11am and will navigate a route beginning and ending at Seamen's Bank at 221 Commercial Street. The current route follows the direction of traffic as illustrated below.

- Assemble at Seamen's Bank parking lot 221 Commercial Street
- Turn left from West on Commercial Street to the Pilgrim Park Rotary
- Then North on Provincelands Road along the moors to Bradford Street Extension
- Turn right East on Bradford Street Extension which becomes Bradford Street
- Follow Bradford Street East to Standish Street
- Turn right going South on Standish Street
- Turn right going West on Commercial Street ending at the start point.

They will need to be escorted for this route and will hire a detail Police Officer as it cannot be supported by the two-officer shift on a Saturday in April. They have been advised that one police officer for 4 hours would be needed and will cost approximately \$198.00.

Kindly ask them to contact Lisa Cook at the police department approximately 2-weeks before the event.

Please let me know what questions you may have.

This event is recommended for inclusion to the consent agenda.

In partnership with the community

RECEIVED
BOS - ~~Veterans~~

MAR 21 2016

CC: BOS/TM/ATM

Town of Provincetown Parade Permit Application

Note: This form must be submitted to the Board of Selectmen's office at least six weeks prior to the date of your event

Applicant's Name: Helping Our Women
Address: 34 Conwell St. Phone: 508-487-4364
City/Town: Provincetown State: MA Zip Code: 02657
Email: info@helpingourwomen.org

Applicant is: Private Individual Business Non-Profit Corp

Individual Responsible: Name: Amanda Morris
Address: 3 Sylvan Lane, N. Truro, MA
Phone: 508-237-2002 - 508-487-0035
Email: amorris@seamensbank.com

Will charges or fees be collected? Yes No

Name & Purpose of Parade: Walking Home - fundraiser
Date of Parade: 4/16/16 Rain Date (if any): ∅
Schedule: Start Time: 9:00am Finish Time: 11:00am
Number of Marchers: 100± Number of Vehicles: ∅

Events with amplified sound, entertainment, alcohol or food service MUST obtain Licensing Department approvals. Noise bylaw waiver applications required minimum 60 days prior to your scheduled event.

(Please indicate actual or estimated.)

Note: Use the attached map, highlight and provide a written plan of parade route including assembly and disassembly locations, special parade features or events as well as stopping locations if any are requested.

The undersigned applicant agrees that the applicant and parade participants will conform with applicable laws, by-laws, and regulations as well as with special requirements that may be made a condition of the granting of a parade permit pursuant to this application. I/we agree to hold the Town of Provincetown harmless from any and all liability and will defend the Town of Provincetown in connection therewith

Signature of Applicant: Amanda Morris Date: 3/18/16

Application received by: Shirley Dougherty Date: 3.21.16
(Secretary to Board of Selectmen)

CONDITIONS and REQUIREMENTS

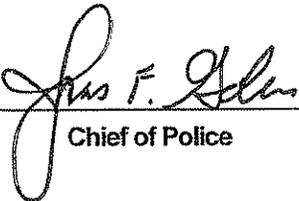
It is the obligation of applicants, organization(s) and responsible individuals to assure that their parade(s) is (are) orderly. Unless specifically authorized, there will be no parades held during the hours of darkness and no stopping of the parade to advertise or perform.

All parades will be assigned and will follow a police cruiser on the approved route. If the Chief of Police deems it necessary to assign additional officers as part of the parade permit, then the cost of such special duty officers will be borne by the applicant.

Any violation of applicable laws, by-laws, regulations, the above requirements, and/or special requirements made a condition of the granting of a Parade Permit will be grounds for immediate revocation of the Parade Permit, prosecution, and denial of future parade permissions.

PARADE ROUTE. SPECIAL CONDITIONS. REQUIREMENTS. ETC. (Please PRINT or TYPE and allow margin space)

APPROVALS



Chief of Police

Date 03-21-2016

Board of Selectmen

Chairman, Board of Selectmen

Selectman

Selectman

Selectman

Selectman

Date: _____

Start @ Seame's Bank - traveling west on Commercial St.
Continue to Pilgrim Park Rotary turning north onto
Provincelands Road to Bradford Street turning east
onto Bradford Street to Standish Street going south
to Commercial Street turning right onto Commercial St.
ending @ Seame's Bank -



WALKING HOME
The community walk sponsored by Seamen's Bank

Walking Home will raise money for Helping Our Women, Cape Cod Children's Place and Accessible Provincetown.

HOW supports women as they cope with chronic disease and life threatening illnesses. The Cape Cod Children's Place provides care, support and advocacy for families with young children. Accessible Provincetown is dedicated to making Provincetown and the Seashore truly welcoming to all.

The walk will begin at 9 am on Saturday, April 16 at Seamen's Bank, 221 Commercial Street, Provincetown. Registration will be held just prior to the walk, from 8 am to 9 am. Paid parking is available at the Town Pier Parking Lot. The 3.2 mile walk will go to the Provincetown Inn and return via Bradford Street.

Walkers are encouraged to gather as many sponsors as possible, and to have sponsors make their donations at the time they pledge. Walkers who have turned in at least \$100 in donations will receive a Walking Home T-shirt.

Tips for Raising Money

Start asking people to sponsor you today and ask at least one person a day from now until the walk.

Send mailings and emails to your friends and associates.

Ask people to give whatever they can; no donation is too small.

Let people know where the money is going.

Talk about the walk and encourage people to walk and raise funds with you.

We thank you for your assistance in aiding these worthy community causes.

John K. Roderick
President and CEO
Seamen's Bank

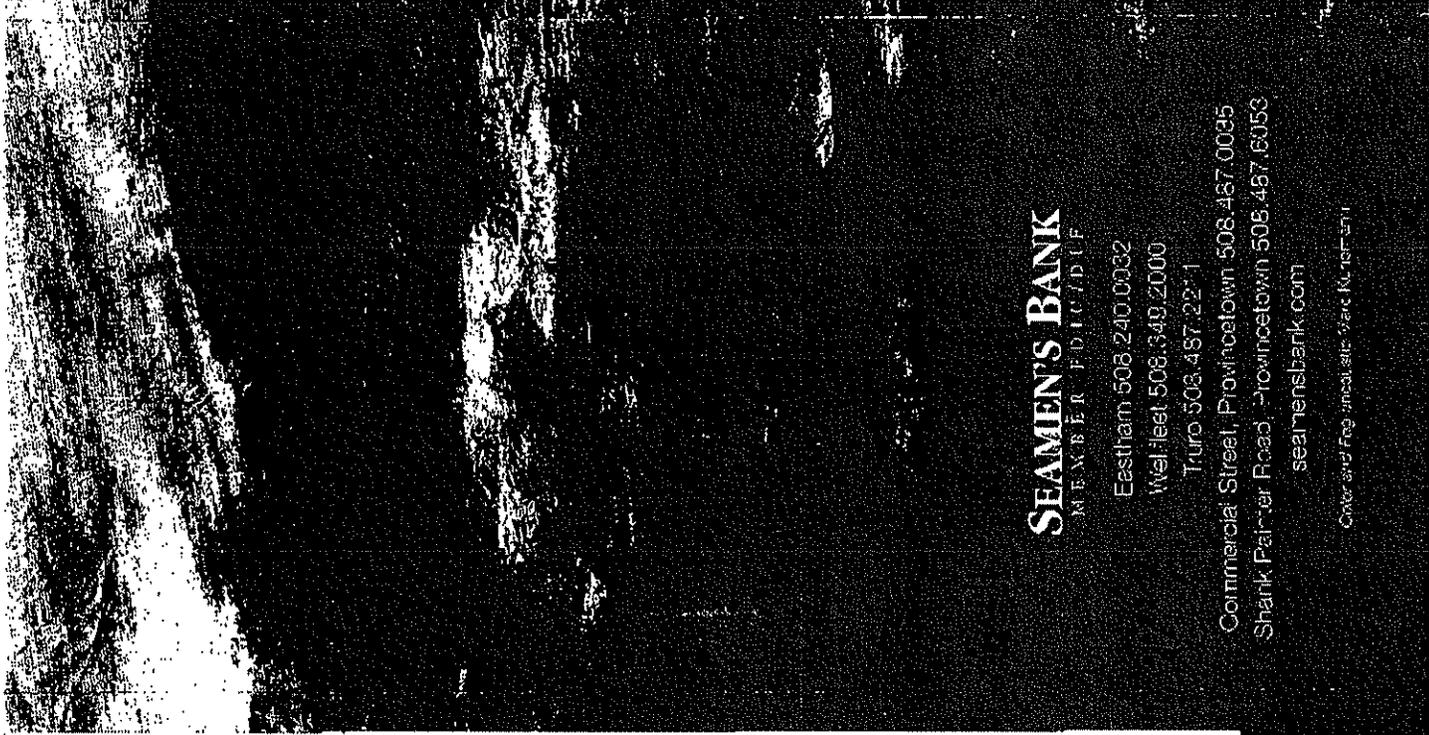
SEAMEN'S BANK
MEMBER FDIC/DFUF

Eastham 508.240.0932
Wellfleet 508.349.2000
Truro 508.487.2211

Commercial Street, Provincetown 508.487.0035
Shank, Palmer Road, Provincetown 508.487.6053

seamensbank.com

Center and Reg. Institutions - State of Massachusetts





Provincetown Board of Selectmen
AGENDA ACTION REQUEST

Monday, March 28, 2016

OOC

PARADE PERMIT REQUEST

6th Annual Provincetown Charity 10K Road Race

Requested by: Sean McCabe

Action Sought: Approval

Proposed Motion(s)

MOVE that the Board of Selectmen vote to approve the Parade Application Permit submitted by Sean McCabe, 4 Sunset Avenue, #2, Jamaica Plain, MA 02130, on behalf of the 6th Annual Provincetown 10K Charity Road Race ,to benefit Outer Cape Health Services, to be held on Sunday June 5, 2016, starting at 9:00 a.m. to 12:00 p.m.

Additional Information

See attached application and current route diagram.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

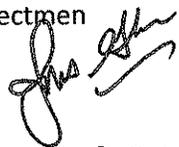
Town of Provincetown

Police Department

James F. Golden
Chief of Police
jgolden@provincetown-ma.gov



26 Shank Painter Road
Provincetown, MA 02657
Phone: (508) 487-1213
Fax: (508) 487-4077
www.provincetown-ma.gov

To: Provincetown Board of Selectmen
From: Police Chief James Golden 
Subject: Parade Permit Charity 10K to benefit Outer Cape Health Services
Date: March 21, 2016

Please know that I have reviewed the parade application for Mr. Sean McCabe for the 6th annual charity 10K road race event on Sunday, June 05, 2016. They estimate 300 attendees which is the same amount from 2015.

The event is scheduled from 9am to 12pm and will navigate a route beginning at the base of MacMillan Pier and ending on Commercial Street. This event also involves permitting from both the National Park Service and State DOT as well.

- Three special duty police detail officers will be needed for 4 hours and would cost them approximately \$594.00.
- Special duty detail Officers are there to escort the procession pursuant to the Provincetown 10K parade permit and provide a public safety presence at the starting and finishing lines only. This is the same number as previously assigned.
- The petitioner must acknowledge that event users are not guaranteed exclusivity of Commercial Street or any public way as a condition of their permit and that they may have to share the road with bikes, other pedestrians and all local vehicle and essential delivery traffic.

The road essentially remains open to the public while the group is escorted.

Could you please remind them to contact Lisa Cook at the Police Department about 2-3 weeks before the event to make arrangements for the traffic officers?

FYI: I am not aware of any other event that conflicts but this event.

We continue to monitor the finish line to ensure it does not become a problem with congestion near the Mews Restaurant complex on a Sunday afternoon. They should also be advised to notify Saint Mary's of the Harbor Church as this events timing will coincide with Sunday church services.

RECEIVED ✓
BOS - ~~Vernon~~ 70

FEB 09 2016

CC: BOS/TM/ATM

Town of Provincetown Parade Permit Application

Note: This form must be submitted to the Board of Selectmen's office at least four weeks prior to the date of your event.

Applicant's Name: Sean McCabe
Address: 4 Sunset Ave. #2 Phone: 617 524-0175
City/Town: Jamaica Plain State: MA Zip Code: 02130
Email: race@provincetown10K.com

Applicant is: Private Individual Business Non-Profit Corp

Individual Responsible: Name: Sean McCabe
Address: 4 Sunset Ave. #2 JP MA 02130
Phone: 617 -524-0175
Email: race@provincetown10K.com

Will charges or fees be collected? Yes No

Name & Purpose of Parade: The Provincetown 10K charity road race

Date of Parade: June 05, 2016 Rain Date (if any): _____

Schedule: Start Time: 9:00 AM Finish Time: 12:00 PM

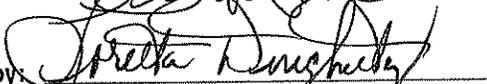
Number of Marchers: 300 CAP per police Number of Vehicles: None
(Please indicate actual or estimated.)

Note: Use the attached map, highlight and provide a written plan of parade route including assembly and disassembly locations, special parade features or events as well as stopping locations if any are requested.

The undersigned applicant agrees that the applicant and parade participants will conform with applicable laws, by-laws, and regulations as well as with special requirements that may be made a condition of the granting of a parade permit pursuant to this application. I/we agree to hold the Town of Provincetown harmless from any and all liability and will defend the Town of Provincetown in connection therewith

Signature of Applicant: 

Date: 02/08/2016

Application received by: 
(Secretary to Board of Selectmen)

Date: 2/9/2016

CONDITIONS and REQUIREMENTS

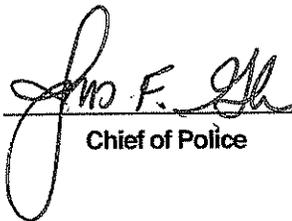
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All parades will be assigned and will follow a police cruiser on the approved route. If the Chief of Police deems it necessary to assign additional officers as part of the parade permit, then the cost of such special duty officers will be borne by the applicant.

Any violation of applicable laws, by-laws, regulations, the above requirements, and/or special requirements made a condition of the granting of a Parade Permit will be grounds for immediate revocation of the Parade Permit, prosecution, and denial of future parade permissions.

PARADE ROUTE. SPECIAL CONDITIONS. REQUIREMENTS. ETC. (Please PRINT or TYPE and allow margin space)

APPROVALS



Chief of Police

Date 03-21-2016

Board of Selectmen

Chairman, Board of Selectmen

Selectman

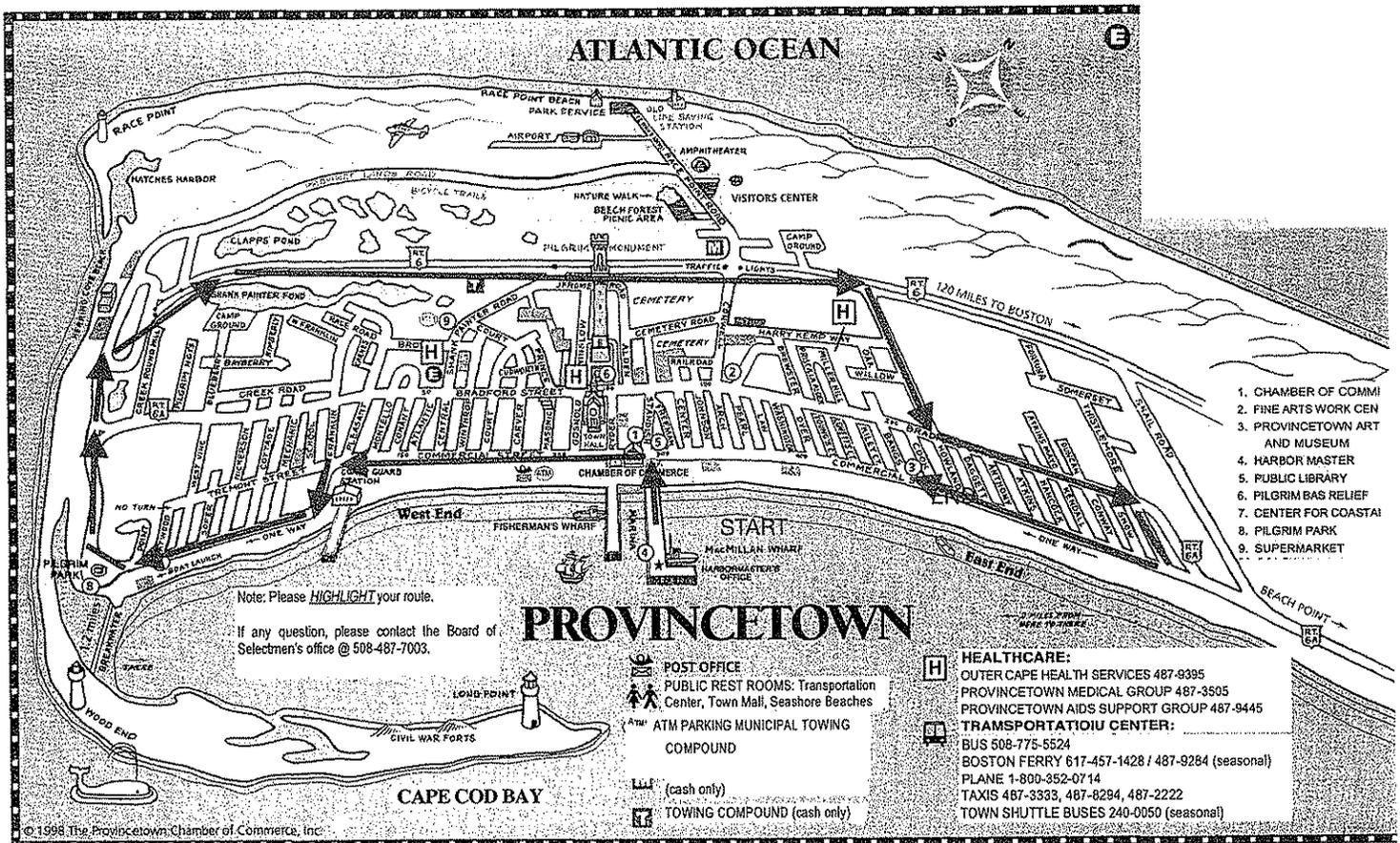
Selectman

Selectman

Selectman

Date: _____

Please **HIGHLIGHT** and type or print your parade route. (Pg 4 of 4)





Provincetown Board of Selectmen
AGENDA ACTION REQUEST

Monday, March 28, 2016

OOD

PARADE PERMIT REQUEST

Annual Recreation Department's Fourth of July Parade

Requested by: Recreation Director Brandon Motta

Action Sought: Approval

Proposed Motion(s)

MOVE that the Board of Selectmen vote to approve the Parade Application Permit submitted by Recreation Director Brandon Motta, 2 Mayflower, Provincetown, MA 02657, on behalf of the Provincetown Recreation Department, for the Fourth of July Parade to be held on Monday July 4, 2016, starting at 11:00 a.m. to 1:30 p.m.

Additional Information

See attached application and current route diagram.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

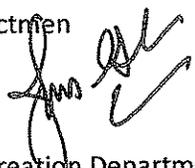
Town of Provincetown

James F. Golden
Chief of Police
jgolden@provincetown-ma.gov



Police Department

26 Shank Painter Road
Provincetown, MA 02657
Phone: (508) 487-1213
Fax: (508) 487-4077
www.provincetown-ma.gov

To: Provincetown Board of Selectmen
From: Police Chief James Golden 
Subject: Parade Permit ANNUAL Recreation Department July 4th Permit
Date: March 21, 2016

- Please know that I have reviewed the parade application from Recreation Director Brandon Motta for the ANNUAL Recreation Department July 4th on Monday, July 04, 2016. They estimate approximately 50 marchers with 40 vehicles in the procession.

The event is scheduled from 11am to 2pm and will navigate a route beginning at Harbor Hotel on Shore Road (Route 6A), then heading West on Commercial Street to Franklin Street.

This event will follow its historical route and the application includes a parking restriction on Commercial Street along the parade route. Violators will be towed.

This event will be police escorted.

Please let me know what questions you may have on this.

This event is recommended for inclusion to the consent agenda.

Town of Provincetown
Parade Permit Application

RECEIVED
BOS - ~~V...~~

MAR 08 2016

CC: BOS/TM/ATM

Note: This form must be submitted to the Board of Selectmen's office at least four weeks prior to the date of your event.

Applicant's Name: PROVINCETOWN REC DEPT
Address: 7 MAYFLOWER ST Phone: 508 427 7097
City/Town: PROVINCETOWN State: MA Zip Code: 01957
Email: DMETTA@PROVINCETOWN-MA.GOV

Applicant is: [] Private Individual [] Business [X] Non-Profit Corp / Town DEPT

Individual Responsible: Name: BRANDON METTA
Address: 7 MAYFLOWER
Phone: 508 427 7097
Email: _____

Will charges or fees be collected? [] Yes [X] No

Name & Purpose of Parade: LINE 7 JULY PARADE (2nd of July)
Date of Parade: 7/4/16 Rain Date (if any): NONE
Schedule: Start Time: 11AM Finish Time: 1:30 PM
Number of Marchers: APPROX 50 Number of Vehicles: APPROX 30-40

(Please indicate actual or estimated.)

Note: Use the attached map, highlight and provide a written plan of parade route including assembly and disassembly locations, special parade features or events as well as stopping locations if any are requested.

The undersigned applicant agrees that the applicant and parade participants will conform with applicable laws, by-laws, and regulations as well as with special requirements that may be made a condition of the granting of a parade permit pursuant to this application. I/we agree to hold the Town of Provincetown harmless from any and all liability and will defend the Town of Provincetown in connection therewith

Signature of Applicant: [Signature] Date: 3/7/16

Application received by: [Signature] Date: 3.7.2016
(Secretary to Board of Selectmen)

CONDITIONS and REQUIREMENTS

It is the obligation of applicants, organization(s) and responsible individuals to assure that their parade(s) is (are) orderly. Unless specifically authorized, there will be no parades held during the hours of darkness and no stopping of the parade to advertise or perform.

All parades will be assigned and will follow a police cruiser on the approved route. If the Chief of Police deems it necessary to assign additional officers as part of the parade permit, then the cost of such special duty officers will be borne by the applicant.

Any violation of applicable laws, by-laws, regulations, the above requirements, and/or special requirements made a condition of the granting of a Parade Permit will be grounds for immediate revocation of the Parade Permit, prosecution, and denial of future parade permissions.

PARADE ROUTE. SPECIAL CONDITIONS. REQUIREMENTS. ETC. (Please PRINT or TYPE and allow margin space)

START AT HARBOR HOTEL, PROCEED DOWN COMMERCIAL ST AND
END AT FRANKLIN ST

APPROVALS



Chief of Police

Date 03-21-2016

Board of Selectmen

Chairman, Board of Selectmen

Selectman

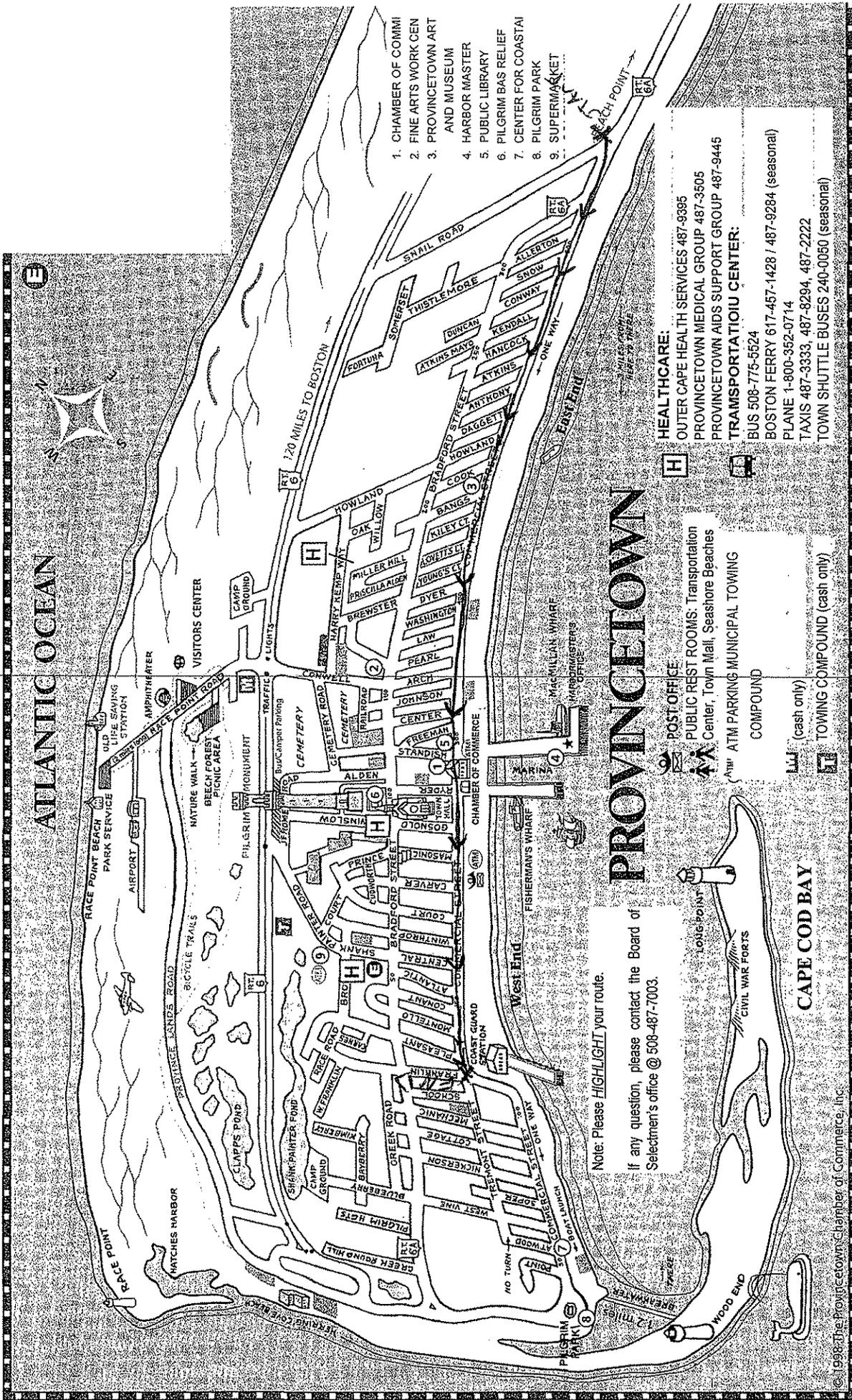
Selectman

Selectman

Selectman

Date: _____

Please highlight your Parade Route on the Map



ATLANTIC OCEAN

PROVINCETOWN

CAPE COD BAY

1. CHAMBER OF COMMERCE
2. FINE ARTS WORK CENTER
3. PROVINCETOWN ART AND MUSEUM
4. HARBOR MASTER
5. PUBLIC LIBRARY
6. PILGRIM BAS RELIEF
7. CENTER FOR COASTAL
8. PILGRIM PARK
9. SUPERMARKET

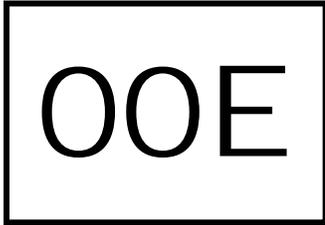
HEALTHCARE:
 OUTER CAPE HEALTH SERVICES 487-9895
 PROVINCETOWN MEDICAL GROUP 487-3505
 PROVINCETOWN AIDS SUPPORT GROUP 487-9445
TRANSPORTATION CENTER:
 BUS 508-775-5524
 BOSTON FERRY 617-457-1428 / 487-9284 (seasonal)
 PLANE 1-800-352-0714
 TAXIS 487-3333, 487-8294, 487-2222
 TOWN SHUTTLE BUSES 240-0060 (seasonal)

POST OFFICE
PUBLIC REST ROOMS, Transportation Center, Town Mail, Seashore Beaches
 ATM
 ATMs
 ATM PARKING MUNICIPAL TOWING COMPOUND
 (cash only)
 TOWING COMPOUND (cash only)

Note: Please HIGHLIGHT your route.
 If any question, please contact the Board of Selectmen's office @ 508-487-7003.



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016



PARADE PERMIT REQUEST

38th Annual Carnival Parade

Requested by: Executive Director Erin Atwood

Action Sought: Approval

Proposed Motion(s)

MOVE that the Board of Selectmen vote to approve the Parade Application Permit submitted by Executive Director Erin Atwood, 225 Bradford Street, #2, Provincetown, MA 02657, on behalf of the Provincetown Business Guild, for the 38th Annual Carnival Parade to be held on Thursday, August 18, 2016, starting at 3:00 p.m. to 5:00 p.m.

Additional Information

See attached application and current route diagram.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

Town of Provincetown

James F. Golden
Chief of Police
jgolden@provincetown-ma.gov



Police Department

26 Shank Painter Road
Provincetown, MA 02657
Phone: (508) 487-1213
Fax: (508) 487-4077
www.provincetown-ma.gov

To: Provincetown Board of Selectmen *JFG*
From: Police Chief James Golden *JFG*
Subject: Staff Report Parade Permit (PBG) 38th Annual Provincetown Carnival Parade
Date: March 21, 2016

Please know that I have reviewed the parade application from Mr. Erin Atwood representing the (PBG) Provincetown Business Guild to hold its 38th annual Provincetown Carnival Parade event on Thursday, August 18, 2016. They estimate approximately 80 registered attendees.

The event is scheduled from 3pm to 6pm and will navigate a route beginning and ending on Commercial Street.

Event Staging: Harbor Hotel & Snail Road

- US Route #6A to Commercial Street
- Travel length of Commercial Street to Franklin Street
- Right on Franklin Street to end

Parade rules and regulations are signed by all parade participants.

Rules can be found as a reference at www.ptown.org/carnival

This petitioner historically works with all aspects of the public safety community to ensure a safe event.

This event is recommended for inclusion to the consent agenda.

RECEIVED
BOS - ~~Vernon~~ ✓

MAR 18 2016

CC: BOS/TM/ATM

Town of Provincetown Parade Permit Application

Note: This form must be submitted to the Board of Selectmen's office at least four weeks prior to the date of your event.

Applicant's Name: Provincetown Business Guild
Address: 3 Freeman St. Unit 2 Phone: 508-487-2313
City/Town: Provincetown State: MA Zip Code: 02657
Email: info@ptown.org

Applicant is: Private Individual Business Non-Profit Corp

Individual Responsible: Name: Erin Atwood
Address: 225 Bradford St. #2
Phone: 508-237-4313
Email: Erin@ptown.org

Will charges or fees be collected? Yes No

Name & Purpose of Parade: 38th Annual Carnival Parade

Date of Parade: 8/19/16 Rain Date (if any): N/A

Schedule: Start Time: 3pm Finish Time: 5pm

Number of Marchers: → Number of Vehicles: Approx 80 sentences in total
(Please indicate actual or estimated.)

Note: Use the attached map, highlight and provide a written plan of parade route including assembly and disassembly locations, special parade features or events as well as stopping locations if any are requested.

The undersigned applicant agrees that the applicant and parade participants will conform with applicable laws, by-laws, and regulations as well as with special requirements that may be made a condition of the granting of a parade permit pursuant to this application. I/we agree to hold the Town of Provincetown harmless from any and all liability and will defend the Town of Provincetown in connection therewith.

Signature of Applicant: [Signature] Date: 3/2/16

Application received by: [Signature] Date: 3.18.2016
(Secretary to Board of Selectmen)

CONDITIONS and REQUIREMENTS

It is the obligation of applicants, organization(s) and responsible individuals to assure that their parade(s) is (are) orderly. Unless specifically authorized, there will be no parades held during the hours of darkness and no stopping of the parade to advertise or perform.

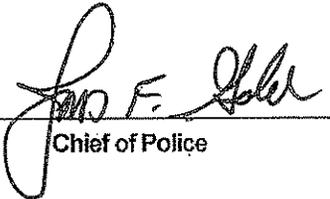
All parades will be assigned and will follow a police cruiser on the approved route. If the Chief of Police deems it necessary to assign additional officers as part of the parade permit, then the cost of such special duty officers will be borne by the applicant.

Any violation of applicable laws, by-laws, regulations, the above requirements, and/or special requirements made a condition of the granting of a Parade Permit will be grounds for immediate revocation of the Parade Permit, prosecution, and denial of future parade permissions.

PARADE ROUTE, SPECIAL CONDITIONS, REQUIREMENTS, ETC. (Please PRINT or TYPE and allow margin space)

- US Route #6A to Commercial Street;
- Travel length of Commercial Street to Franklin Street;
- Right on Franklin Street to end.

APPROVALS



 Chief of Police

Date 03-21-2016

Board of Selectmen

Chairman, Board of Selectmen

Selectman

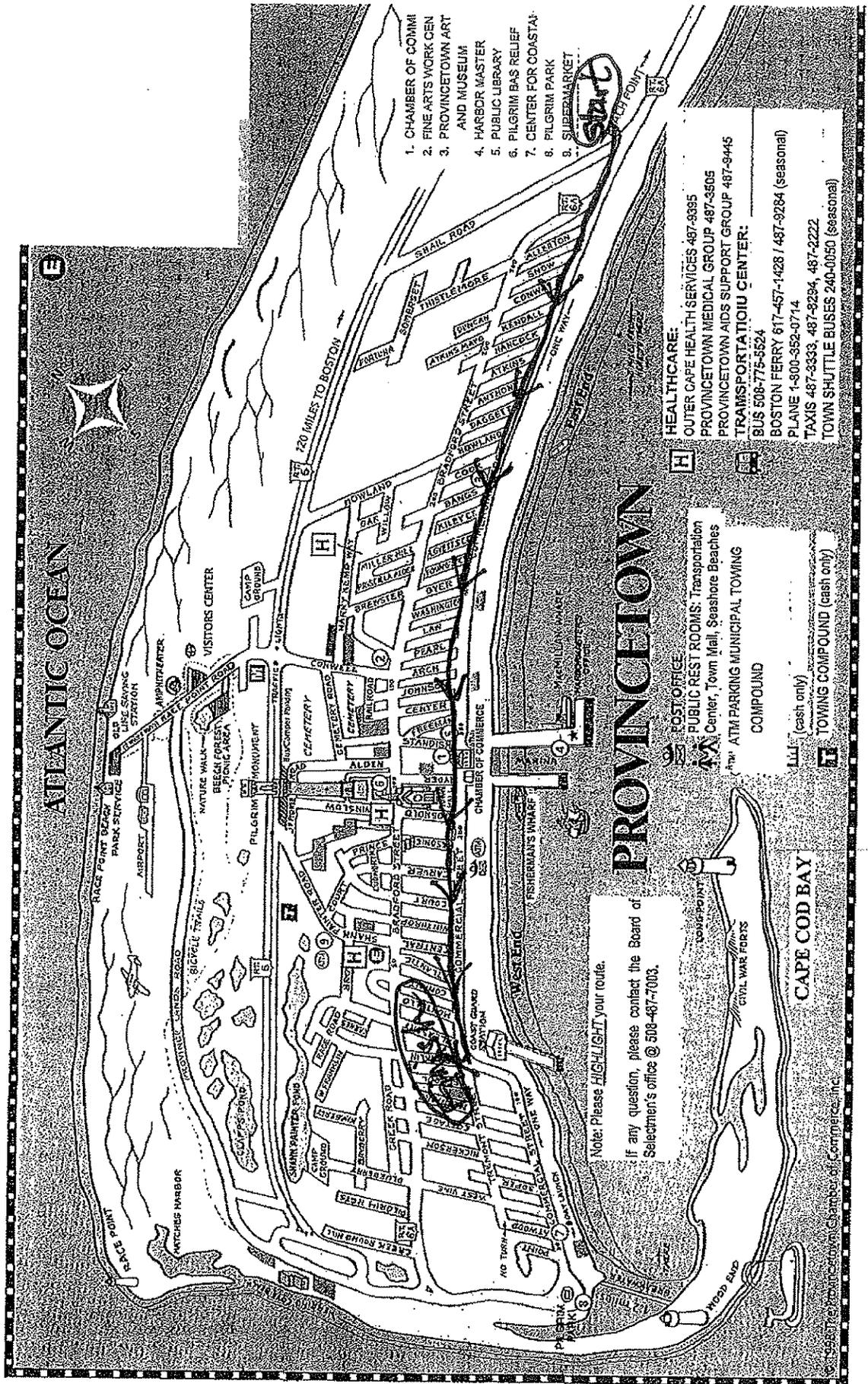
Selectman

Selectman

Selectman

Date: _____

Please **HIGHLIGHT** and **type or print your parade route.** (Pg 4 of 4)



1. CHAMBER OF COMMERCE
2. FINE ARTS WORK CENTER
3. PROVINCETOWN ART AND MUSEUM
4. HARBOR MASTER
5. PUBLIC LIBRARY
6. PILGRIM BAS RELIEF
7. CENTER FOR COASTAL
8. PILGRIM PARK
9. SUPERMARKET

HEALTHCARE:
 OUTER CAPE HEALTH SERVICES 487-9385
 PROVINCETOWN MEDICAL GROUP 487-3505
 PROVINCETOWN AIDS SUPPORT GROUP 487-9445
 TRANSPORTATION CENTER:
 BUS 508-775-5524
 BOSTON FERRY 617-457-1428 / 487-9284 (seasonal)
 PLANE 1-800-352-0714
 TAXIS 487-3333, 487-9294, 487-2222
 TOWN SHUTTLE BUSES 240-0050 (seasonal)

PROVINCETOWN

POST OFFICE:
 PUBLIC REST ROOMS: Transportation Center, Town Mall, Seashore Beaches
 ATM: ATM PARKING MUNICIPAL TOWING COMPOUND
 (cash only)
 TOWING COMPOUND (cash only)

Note: Please **HIGHLIGHT** your route.
 If any question, please contact the Board of Selectmen's office @ 508-487-7003.

CAPE COD BAY



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

OOF

WINKLER CONSTRUCTION & CRANE

Approval of Contract for Installation of Composite Pilings on MacMillan Pier

Requested by: Harbormaster/Pier Manager Rex McKinsey

Action Sought: Approval

Proposed Motion(s)

Move that the Board of Selectmen vote to approve the contract(s) in the amount of \$98,000 with Winkler Construction & Crane, to install composite fender pilings on MacMillan Pier, as funded by FY2015 Annual Town Meeting Article 18-13 Pier Maintenance Requests, in the amount of \$335,000 [as presented] [as revised].

MOVE that the Board of Selectmen vote to declare as surplus the old composite fender pilings being replaced on MacMillan Pier.

Additional Information

See attached contract.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

SECTION 00300

FORM OF GENERAL BID

Bid of Winkler Construction & Crane Inc. (hereinafter called "Bidder")*

- a corporation, organized and existing under the laws of the state of MASS.
- a partnership
- a joint venture
- an individual doing business as _____

To the City/Town of Provincetown, Massachusetts (hereinafter called "Owner").

Gentlemen:

A) The undersigned Bidder, in compliance with your invitation for bids for the project known as **Macmillan Pier – Fender Pile Replacement** having examined the plans and specifications and related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the contract documents and the plans and specifications within the time set forth below, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this bid is a part.

The Bidder hereby agrees to commence work on or before the date to be specified in written "Notice to Proceed" of the Owner, and to fully complete the project before June 1, 2016 unless otherwise stated in writing by the Town of Provincetown. The Bidder further agrees to pay as liquidated damages the sum of two-hundred (\$ 200) Dollars for each consecutive calendar day thereafter that the work is not complete as provided in the contract.

*Specify corporation, partnership or individual as applicable.

B) Bidder acknowledges receipt of and this bid includes the following addenda:

No. Ø Dated:

No. Ø Dated:

C) The Bidder agrees to perform the bid work described in the specifications and shown on the plans for the following contract price: \$ 98,000⁰⁰

BASE BID

Brief Description of Item	Est. Quant.	Unit	Rate	Total Amount in words	Total Amount in figures
Mobilization	1	LS		Five thousand dollars and Ø cents	\$ 5,000 ⁰⁰
Site Preparation	1	LS		Fifteen thousand, Five Hundred dollars and Ø cents	\$ 15,500 ⁰⁰
Composite Fender Pile	40	EA	1250 ⁰⁰	Fifty thousand dollars and Ø cents	\$ 50,000 ⁰⁰
TOTAL BID BASE PRICE:					\$ 70,500 ⁰⁰

TOTAL BASE BID PRICE WRITTEN IN WORDS:

seventy thousand five Hundred DOLLARS
Ø CENTS

ADDITIVE ALTERNATE ITEMS

1. ALTERNATIVE ITEM(S) BID

The Bidder agrees to perform the Work described in the Contract Documents for the following prices should the Owner choose to include this work within the Contract:

2. ALTERNATIVE ITEM BID SCHEDULE

Brief Description of Item	Est. Quant.	Unit	Rate	Total Amount in words	Total Amount in figures
Composite Fender Piles	22	EA	1250 ⁰⁰	Twenty seven thousand dollars and Five Hundred and 700/100	\$ 27,500 ⁰⁰
TOTAL ALTERNATIVE ITEM BID PRICE:					\$ 27,500 ⁰⁰

TOTAL ALTERNATIVE ITEM BID PRICE WRITTEN IN WORDS:

Twenty Seven thousand Five Hundred DOLLARS
0 CENTS

The above unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

The Bidder understands that all bids for this project are subject to the applicable bidding laws of the Commonwealth of Massachusetts, including General Laws Chapter 149 and Chapter 30, Section 39M, as amended.

The Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 days, Saturdays, Sundays and legal holidays excluded, after the opening of bids.

Within 10 days of receipt of the written notice of acceptance of this bid, the Bidder will execute the formal Agreement set forth in Section 00500 CONTRACT.

Bid security is attached in the sum of five percent (5%) of the total bid in accordance with the conditions of Section 00100 INSTRUCTIONS TO BIDDERS. The bid security may become the property of the Owner in the event the contract and bond are not executed within the time set forth above.

The selected Contractor shall furnish a performance bond and a payment bond in an amount at least equal to one hundred percent (100%) of the contract price in accordance with Section 00610 PERFORMANCE BOND, Section 00620 PAYMENT BOND, and as stipulated in the contract.

The undersigned offers the following information as evidence of his qualifications to perform the work as bid upon according to all the requirements of the plans and specifications.

1. Have been in business under present name for 30 years.
2. The names and addresses of all persons interested in the bid (if made by a partnership or corporation) as principals, are as follows:

Michael F. Winkler - President/owner
Katherine E. Winkler - Secretary

(attach supplementary list if necessary)

3. The bidder is requested to state below what work of a similar character to that included in the proposed contract he has done, and give references that will enable the Owner to judge his experience, skill and business standing (add supplementary page if necessary).

Completion Date	Project Name	Contract Amount	Design Engineer	Reference Name	Telephone No.
a. 10/1/2014	Marshfield Airport-Expansion Program	1 Million \$			
b. 1/2011 & 6/2015	Lawrence Lynch Corp.	508.948.1800	FRANK TROBIANO		
	Northside Yarns	225,000.00 \$	83,000.00	JOE BASARDI	
	508.385-3936				
c. 12/2010 12/2010	Delfin Feet Flood Pump Piles,	87,000.00	STEVE KILKEN		
	508.487-2691 or 508.237-5277				
d.					
e.					
f.					

7

Bank reference Seamens Savings Bank
(Name)

(Bank)
Rte. 6 North Turo, MA
(Address)

508-487-2211
(Telephone No.)

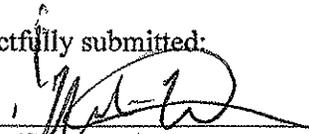
Pursuant to G.L. c.62C, §49A, I certify hereby in writing, under penalties of perjury, that the within named Bidder/Contractor has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

The undersigned Bidder hereby certifies under penalties of perjury, as follows: (1) that he/she is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work; (2) that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and (3) that all employees to be employed in the work subject to this bid have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration.

The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this paragraph the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

The undersigned bidder hereby certifies, under pains and penalties of perjury, that the foregoing bid is based upon the payment to laborers to be employed on the project of wages in an amount no less than the applicable prevailing wage rates established for the project by the Massachusetts Department of Labor and Workforce Development. The undersigned bidder agrees to indemnify the awarding authority for, from and against any loss, expense, damages, actions or claims, including any expense incurred in connection with any delay or stoppage of the project work arising out of or as a result of (1) the failure of the said bid to be based upon the payment of the said applicable prevailing wage rates or (2) the failure of the bidder, if selected as the contractor, to pay laborers employed on the project the said applicable prevailing wage rates.

Date: 3/15/16

Respectfully submitted:
By: 
(Signature)

Michael F. Winkler
(Type Name of Bidder)

President
(Title)

POB 1110
(Business Address)

Truro, MA - 02666
(City and State)

508-737-4690
(Telephone Number)

Town of Provincetown
 MacMillan Pier - Install Composite Fender Piles
 Invitation to Bids dated March 2016

Duly authorized representatives to execute this Agreement:

On Behalf of OWNER:

_____	David B. Panagore	Town Manager	_____
(Signature)	(Print name)	(Title)	(Date)

Certification of Appropriation under MGL c. 44 § 31 C.

Adequate funding in the amount sufficient to cover the total cost of this contract/change order is available.

Additional Signatures, if required:

_____	Dan Hoot	Finance Director	_____
(Signature)	(Print name)	(Title)	(Date)

_____	Thomas N. Donegan	Town Selectman-Chair	_____
(Signature)	(Print name)	(Title)	(Date)

_____	Erik P. Yingling	Town Selectman-Vice Chair	_____
(Signature)	(Print name)	(Title)	(Date)

_____	Robert Anthony	Town Selectman	_____
(Signature)	(Print name)	(Title)	(Date)

_____	Raphael Richter	Town Selectman	_____
(Signature)	(Print name)	(Title)	(Date)

_____	Cheryl Andrews	Town Selectman	_____
(Signature)	(Print name)	(Title)	(Date)

7



SUBMIT COMPLETED FORM TO THE TOWN MANAGER'S OFFICE

Town of Provincetown

260 Commercial Street – Provincetown, Massachusetts, 02657

PROCUREMENT

PART I: Name, Address, Telephone of Desired Vendor		PART II: Town Department, Address, Telephone	
<i>Name:</i>	Winkler Cranes	<i>Department:</i>	DPW
<i>Contact:</i>	Mike Winkler	<i>Contact:</i>	Richard J. Waldo, P.E., Director
<i>Address:</i>	P O Box 1110 Truro, MA 02666	<i>Address:</i>	2 Mayflower Street Provincetown, Ma. 02657
<i>Telephone:</i>	(508) 737-4696	<i>Telephone:</i>	508-487-7060
<i>Fax:</i>		<i>Deliver to:</i>	
<i>Email</i>	winklercrane@aol.com	<i>BUDGET CODE:</i>	02123500- 500118

PART III – Description of Supplies and/or Services to be procured:

Quantity	Description	Cost
1	Installation services for composite piling project as listed in IFB, base bid install 40 piles	\$70,500
1	Add alternate, install 22 additional piles	\$27,500
	<i>TOTAL COST</i>	\$98,000
	Funding is from STM 2015 Article 13-18 for MacMillan Pier repairs from 2015 winter storms. Estimated balance of the article after piles, installation and engineering is \$21,181. We ordered 20 extra piles. The balance could fund installation of piles on the 60 foot east end of the Tee.	

PART IV – ALTERNATIVE VENDORS

<i>Names, Addresses, Telephone Numbers of Vendors Contracted</i>	<i>Total Cost</i>
AGM Marine Construction, John Mikutowicz	\$294,000 base bid \$143,000 add alt.

PART V – DEPARTMENT HEAD/BUDGET MANAGER SIGNATURE
I hereby request approval of the procurement outlined above.

PART VI – CHIEF PROCUREMENT OFFICER APPROVAL
I hereby approve this procurement.

Signature of Department Head/Budget Manager *Date*
Richard J. Waldo, Director

Signature of Town Manager/Chief Procurement Office *Date*
David B. Panagore, Town Manager



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

00G

REMOVE BALLOT QUESTION

Annual Town Election May 3, 2016

Requested by: Town Manager David Panagore

Action Sought: Discussion/Direction

Proposed Motion(s)

Move that the Board of Selectmen vote to remove the attached ballot question previously approved for the May 3, 2016, Annual Town Election, as presented by the Town Manager.

Additional Information

See attached Ballot Question.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

BALLOT

Annual Town Election – Tuesday, May 3, 2016

2. Shall the Town of Provincetown be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to pay cost of making capital improvements to MacMillan Pier, including the payment of all related costs of planning and design services and all other costs incidental and related thereto?



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

OOH

SELECTMEN'S POLICY STATEMENT 2016-03-28

Restroom Signage Changes to Town Owned Single-Stall Restrooms

Requested by: Asst. Town Manager David Gardner

Action Sought: Discussion/Approval

Proposed Motion(s)

Move that the Board of Selectmen vote to approve Policy Statement 2016-03-28 [as drafted] [as revised].

Additional Information

See attached drafted Policy Statement.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

Policy Statement

2016-03-28

Restroom Signage Changes to Town Owned Single-Stall Restrooms

The Board of Selectmen voted on Monday, March 14, 2016, to implement a policy that single-stall restrooms be unisex and not have gender based designations; specifically the foyer restroom of Town Hall which will be identified as gender neutral and that all transsexual, gender non-conforming people be able to use bathrooms consistent with their gender identity. The Town Manager may identify other single-stall restrooms as gender neutral, at his discretion.

Adopted:

In favor:

Opposed:



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

1

PUBLIC HEARING

None

Requested by: Board of Selectmen

Action Sought: Discussion/Approval

Proposed Motion(s)

None.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

2

PUBLIC STATEMENTS

Requested by: Board of Selectmen

Action Sought: Open

Proposed Motion(s)

Three (3) minutes maximum. Selectmen do not respond during Public Statements.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

3

SELECTMEN'S STATEMENTS

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

Motions may be made and votes may be taken.

Erik Yingling

Cheryl Andrews

Robert Anthony

Raphael Richter

Tom Donegan

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

4A

PRESENTATION

Cape Cod Regional Tech High School Budget

Requested by: School Superintendent Bob Sanborn

Action Sought: Discussion

Proposed Motion(s)

Discussion dependent – votes may be taken.

Additional Information

There will be a PowerPoint presentation given by School Superintendent Robert “Bob” Sanborn.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

Cape Cod Regional Technical High School

FY17 Budget - Revenue

Revenue	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget
Assessments from Member Towns	\$ 10,597,091.00	\$ 10,940,347.00	\$ 11,166,640.00	\$ 11,885,260.00	\$ 11,844,513.00
<i>FY17 Assessment % Increase</i>					-0.34%
State Aid					
¹ Chapter 70 State Aid	\$ 2,047,487.00	\$ 2,063,837.00	\$ 2,070,187.00	\$ 2,063,040.00	\$ 2,096,487.00
² Chapter 71 Transportation Aid	\$ 392,376.00	\$ 420,394.00	\$ 472,606.00	\$ 350,000.00	\$ 370,000.00
Total State Aid	\$ 2,439,863.00	\$ 2,484,231.00	\$ 2,542,793.00	\$ 2,413,040.00	\$ 2,466,487.00
Local Revenue					
Anticipated Tuition					
Post Graduate Tuition	\$ 5,400.00				
Interest Income	\$ 23,403.37	\$ 20,587.66	\$ 20,080.34	\$ 18,000.00	\$ 18,000.00
Facility Rental	\$ 35,591.50	\$ 42,302.00	\$ 35,852.05	\$ 35,000.00	\$ 50,000.00
Transfers from Athletic Revolving	\$ 1,000.00	\$ 1,000.00	\$ 1018.69	\$ 1,000.00	
Excess and Deficiency	\$ 65,000.00	\$ 85,000.00	\$ 100,000.00	\$ 100,000.00	\$ 80,000.00
Mass Medicaid Reimbursement	\$ 11,881.36	\$ 495.95	\$ 3640	\$ -	
Transfers from other funds	\$ -	\$ -	\$ -	\$ 80,000.00	
Unanticipated Revenue	\$ 208.93	\$ 2,816.45	\$ 57,141.77		
Total Local Revenue	\$ 142,485.16	\$ 152,202.06	\$ 217,732.85	\$ 234,000.00	\$ 148,000.00
Total Revenue	\$ 13,179,439.16	\$ 13,576,780.06	\$ 13,927,165.85	\$ 14,532,300.00	\$ 14,459,000.00

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
1	Severance Pay	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 45,000.00		
2	Longevity	\$ 52,200.00	\$ 51,364.67	\$ 56,275.00	\$ 63,450.00		
3	Retirement Annuity Incentive	\$ 28,500.00	\$ 30,850.00	\$ 29,850.00	\$ 32,050.00		
4	Provision for Contract Negotiations	\$ 8,258.00			\$ 20,000.00		
5	Reserve for Unanticipated Expenses	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00		
6	School Committee Supplies	\$ 3,643.50	\$ 1,308.57	\$ 3,500.00	\$ 3,500.00		
7	Dues & Subscriptions	\$ 12,145.00	\$ 10,666.00	\$ 12,300.00	\$ 11,000.00		
8	Total District Expenses	\$ 139,746.50	\$ 129,189.24	\$ 186,925.00	\$ 225,000.00	20.37%	
9							
10	Superintendent-Director (1)	\$ 149,309.37	\$ 149,294.00	\$ 152,260.00	\$ 156,798.00		
11	Secretary-Supt.-Director (1)	\$ 65,436.65	\$ 62,384.00	\$ 63,282.00	\$ 65,105.00		
12	Advertising	\$ 9,079.56	\$ 9,341.83	\$ 9,000.00	\$ 9,000.00		
13	Supt/Business Office Supplies	\$ 13,200.03	\$ 11,813.88	\$ 13,000.00	\$ 13,000.00		
14	Superintendent Travel	\$ -	\$ 288.18	\$ 250.00	\$ 225.00		
15	Public Relations	\$ 22,503.98	\$ 22,046.73	\$ 18,000.00	\$ 18,000.00		
16	General Expense	\$ 1,644.23	\$ 2,598.07	\$ 1,500.00	\$ 1,500.00		
17	District Dues/Subscriptions	\$ 3,815.00	\$ 5,146.00	\$ 3,800.00	\$ 3,800.00		
18	Postage	\$ 13,721.65	\$ 13,267.90	\$ 14,000.00	\$ 14,000.00		
19	Public Relations Contracted Services	\$ 10,640.00	\$ 20,240.00	\$ 11,000.00	\$ 11,000.00		
20	Total District Administration	\$ 289,350.47	\$ 296,420.59	\$ 286,092.00	\$ 292,428.00	2.21%	
21							
22	Treasurer (1)	\$ 13,375.00	\$ 14,375.00	\$ 14,375.00	\$ 16,375.00		
23	Business Administrator (1)	\$ 105,354.00	\$ 107,662.00	\$ 109,761.00	\$ 112,971.00		
24	Business Office Staff (2)	\$ 105,663.98	\$ 100,116.50	\$ 105,110.00	\$ 108,264.00		
25	Audit	\$ 28,183.00	\$ 27,074.00	\$ 28,500.00	\$ 30,000.00		
26	Bookkeeper (1)	\$ 59,500.85	\$ 60,988.80	\$ 63,112.00	\$ 65,005.00		
27	Negotiations			\$ 7,000.00			
28	Legal Services	\$ 8,094.00	\$ 20,922.50	\$ 15,000.00	\$ 18,000.00		
29	Total Finance and Administrative Services	\$ 320,170.83	\$ 331,138.80	\$ 342,858.00	\$ 350,615.00	2.26%	
30							
31	Director of Special Needs (1)	\$ 103,810.50	\$ 106,145.73	\$ 109,283.00	\$ 112,539.00		
32	Director of Technical Studies (1)	\$ 90,869.00	\$ 102,125.00	\$ 104,167.00	\$ 107,292.00		
33	Director of Curriculum (1)	\$ 105,207.00	\$ 107,558.00	\$ 109,694.00	\$ 112,962.00		
34	Technical Studies Supplies	\$ 3,901.37	\$ 1,632.88	\$ 1,000.00	\$ 1,000.00		
35	Curriculum Supplies & Software	\$ 2,500.00	\$ 316.20	\$ 2,000.00	\$ 2,000.00		
36	Special Needs Director Travel	\$ 612.89	\$ -	\$ 500.00	\$ 500.00		

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
37	Technical Studies Director Travel	\$ -	\$ 269.76				
38	Total District-wide Academic/Vocational	\$ 306,900.76	\$ 318,047.57	\$ 324,644.00	\$ 336,293.00	3.59%	
39							
40	Principal(1)	\$ 113,236.00	\$ 115,756.00	\$ 117,796.00	\$ 121,300.00		
41	Assistant Principal (1)	\$ 96,703.46	\$ 102,703.00	\$ 103,977.00	\$ 107,074.00		
42	Secretary to Principal(1)	\$ 56,422.00	\$ 57,783.00	\$ 58,619.00	\$ 60,318.00		
43	Secretary-Co-Ordinators (10mos)	\$ 41,054.16	\$ 39,469.26	\$ 39,863.00	\$ 41,059.00		
44	Assistant Principal Secretary (1)	\$ 51,513.00	\$ 52,801.00	\$ 53,593.00	\$ 55,201.00		
45	Agenda Books	\$ 288.50	\$ 3,663.58	\$ 2,000.00	\$ 2,000.00		
46	Accreditation	\$ -	\$ -	\$ -	\$ -		
47	Principal's Supplies	\$ 5,479.27	\$ 7,842.76	\$ 4,500.00	\$ 6,000.00		
48	MCAS Supplies	\$ 5,010.98	\$ 1,210.30	\$ 2,800.00	\$ 1,500.00		
49	Assistant Principal Supplies	\$ 2,533.57	\$ 1,208.46	\$ 1,000.00	\$ 1,000.00		
50	Resource Supplies & Programs	\$ -	\$ 1,495.70				
51	Graduation Expense	\$ 2,966.38	\$ 1,262.88	\$ 2,500.00	\$ 2,500.00		
52	Prin./AP Dues & Subscriptions	\$ 175.00	\$ 530.00	\$ 500.00	\$ 500.00		
53	Principal/AP Travel	\$ -	\$ 1,005.55	\$ 100.00	\$ 100.00		
54	Recognition Awards	\$ 4,518.05	\$ 3,704.80	\$ 3,500.00	\$ 3,500.00		
55	Total School Building Leadership	\$ 379,900.37	\$ 390,436.29	\$ 390,748.00	\$ 402,052.00	2.89%	
56							
57	Network Engineer (1)	\$ 59,375.99	\$ 69,188.00	\$ 70,399.00	\$ 72,511.00		
58	Technology Systems and Data Assistant (1)	\$ 37,350.73	\$ 32,493.67	\$ 41,718.00	\$ 42,970.00		
59	Technology Contracted Services	\$ 7,562.88	\$ 12,021.44	\$ 3,000.00	\$ 10,000.00		
60	Technology Supplies	\$ 7,818.74	\$ 5,226.13	\$ 8,500.00	\$ 8,500.00		
61	Audio Visual Supplies	\$ 1,752.03	\$ 476.63	\$ 600.00	\$ 600.00		
62	Total Building Technology	\$ 113,860.37	\$ 119,405.87	\$ 123,617.00	\$ 134,581.00	8.87%	
63							
64	Auto Collision Instructors (2)	\$ 114,353.00	\$ 119,653.00	\$ 124,836.00	\$ 131,120.46		
65	Auto Technology Instructors (2)	\$ 146,989.97	\$ 135,433.00	\$ 141,001.00	\$ 150,354.23		
66	Carpentry Staff (2)	\$ 206,091.00	\$ 213,453.00	\$ 138,985.00	\$ 145,633.11		
67	Cosmetology Instructors (2)	\$ 130,618.00	\$ 136,285.00	\$ 138,973.00	\$ 153,347.34		
68	Culinary Arts Staff (2)	\$ 178,285.42	\$ 207,645.00	\$ 246,152.00	\$ 170,355.39		
69	Dental Assist. Instructor (1)	\$ 55,984.00	\$ 58,148.00	\$ 60,541.00	\$ 65,041.00		
70	Early Childhood Instructors (2)	\$ 147,829.00	\$ 153,745.00	\$ 156,754.00	\$ 166,560.50		
71	Electrical Instructors (2)	\$ 143,935.67	\$ 135,884.00	\$ 138,566.00	\$ 147,856.04		
72	Graphic Arts Instructors (2)	\$ 178,599.38	\$ 152,130.00	\$ 153,234.00	\$ 163,258.45		

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
73	Health Technology Instructors (3)	\$ 191,381.95	\$ 210,712.00	\$ 220,539.00	\$ 232,361.39		
74	Horticulture Instructors (2.5)	\$ 227,197.00	\$ 235,016.00	\$ 242,485.00	\$ 241,976.65		
75	HVAC Staff (1)	\$ 141,360.00	\$ 131,969.96	\$ 74,577.00	\$ 75,818.20		
76	Information Technology Instructors (2)	\$ 132,497.00	\$ 137,143.87	\$ 142,948.00	\$ 115,812.01		
77	Marine Instructor (2)	\$ 99,499.04	\$ 127,571.61	\$ 133,218.00	\$ 139,737.77		
78	Plumbing Instructor (2)	\$ 132,589.00	\$ 116,480.00	\$ 124,292.00	\$ 139,140.79		
79	Welding Instructor (1)	\$ 71,380.00	\$ 72,950.00	\$ 74,377.00	\$ 75,818.20		
80	Art Teacher (.4)	\$ 26,268.37	\$ 27,471.22	\$ 27,397.00	\$ 22,689.00		
81	21st Century Skills (2)	\$ 146,142.00	\$ 152,136.00	\$ 155,221.00	\$ 133,159.26		
82	English Instructors (6)	\$ 398,031.00	\$ 388,497.76	\$ 399,101.00	\$ 427,975.15		
83	Health Instructor (1)	\$ 77,318.00	\$ 79,543.93	\$ 82,107.00	\$ 84,303.07		
84	Math Instructors (6)	\$ 342,228.93	\$ 377,782.21	\$ 401,587.00	\$ 414,595.95		\$ 22,000.00
85	Phys. Ed. Instructors (2)	\$ 117,336.28	\$ 114,752.67	\$ 120,108.00	\$ 126,316.74		
86	Science Instructor (4)	\$ 223,084.00	\$ 210,754.00	\$ 219,288.00	\$ 256,688.76		\$ 30,000.00
87	Social Studies Instructor (4)	\$ 250,203.90	\$ 267,947.17	\$ 271,974.00	\$ 288,205.85		
88	Spanish Instructor (1)	\$ 75,004.00	\$ 76,675.00	\$ 77,444.00	\$ 79,573.71		
89	Engineering Technology Instructors (2)	\$ 143,201.00	\$ 149,158.00	\$ 153,607.00	\$ 163,552.68		
90	Special Needs Instructor (7)	\$ 475,494.51	\$ 511,606.71	\$ 518,459.00	\$ 542,825.87		
91	Special Needs Inclusion Specialist (1)	\$ 68,040.00	\$ 71,447.00	\$ 76,408.00	\$ 80,322.68		
92	Literacy Coach (1)	\$ 62,824.02	\$ 71,674.95	\$ 78,194.00	\$ 75,323.71		\$ 5,000.00
93	Total Instruction and Teaching Services	\$ 4,703,765.44	\$ 4,843,666.06	\$ 4,892,373.00	\$ 5,009,724.00	2.40%	\$ 57,000.00
94							
95	Special Needs Cont. Service	\$ 199,921.24	\$ 186,364.08	\$ 185,000.00	\$ 195,000.00		
96	Total Medical Therapeutic Services	\$ 199,921.24	\$ 186,364.08	\$ 185,000.00	\$ 195,000.00	5.41%	
97							
98	Vocational Substitutes	\$ 40,615.83	\$ 38,554.58	\$ 47,000.00	\$ 47,000.00		
99	Academic Substitutes	\$ 50,152.07	\$ 56,195.64	\$ 47,000.00	\$ 47,000.00		
100	Total Substitutes	\$ 90,767.90	\$ 94,750.22	\$ 94,000.00	\$ 94,000.00	0.00%	
101							
102	Auto Tech Aide (1)	\$ 17,557.68	\$ 31,330.00	\$ 31,631.00	\$ 32,468.00		
103	Culinary Aide (1)	\$ 28,538.26	\$ -	\$ -	\$ -		
104	Early Childhood Education Aide (1)	\$ 26,794.16	\$ 31,036.84	\$ 30,432.00	\$ 31,268.00		
105	Graphic Arts Aide (1)	\$ 28,251.92	\$ 44,986.97	\$ 45,555.00	\$ 46,629.00		
106	Information Technology Aide (1)	\$ 29,178.00	\$ 29,834.00	\$ 30,836.00	\$ 11,044.00		
107	In-School Suspension Aide	\$ 37,446.00	\$ 38,289.00	\$ -	\$ -		

4

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
108	Marine Services Aide (1)	\$ 29,178.00	\$ 29,834.00	\$ 30,431.00	\$ 31,268.00		
109	Physical Education Aide (1)	\$ 27,511.00	\$ 29,834.00	\$ 30,431.00	\$ 31,268.00		
110	Welding Aide (1)	\$ -	\$ 15,227.20	\$ 30,431.00	\$ 31,268.00		
111	Special Needs Aides (7)	\$ 88,456.93	\$ 95,774.13	\$ 125,939.00	\$ 123,220.00		\$ 105,000.00
112	Total Paraprofessionals Instructional Asst.	\$ 312,911.95	\$ 346,146.14	\$ 355,686.00	\$ 338,433.00	-4.85%	\$ 105,000.00
113							
114	Librarian (1)	\$ 54,300.56	\$ 75,012.60	\$ 82,106.00	\$ 84,302.00		
115	Library Aide	\$ 26,504.22	\$ -	\$ -	\$ -		
116	Total Library	\$ 80,804.78	\$ 75,012.60	\$ 82,106.00	\$ 84,302.00	2.67%	
117							
118	Professional Development	\$ 55,510.92	\$ 58,618.38	\$ 34,000.00	\$ 45,000.00		
119	Course Reimbursement	\$ 15,901.53	\$ 19,032.07	\$ 25,000.00	\$ 25,000.00		
120	Curriculum Development	\$ 3,971.50	\$ 250.48	\$ 3,000.00	\$ 3,000.00		
121	School Council Expenses	\$ 135.00	\$ 53.75				
122	State Mandated Mentoring	\$ 7,297.01	\$ 4,101.09	\$ 6,000.00	\$ 6,000.00		
123	Total Professional Development	\$ 82,815.96	\$ 82,055.77	\$ 68,000.00	\$ 79,000.00	16.18%	
124							
125	Auto Body Texts	\$ -	\$ 1,533.99	\$ 2,000.00	\$ 1,500.00		
126	Auto Technology Texts	\$ 6,035.00	\$ -	\$ 1,100.00	\$ -		
127	Carpentry Texts	\$ -	\$ -	\$ 1,500.00	\$ -		
128	Cosmetology Texts	\$ 629.58	\$ -	\$ 2,000.00	\$ -		
129	Culinary Arts Texts	\$ 907.78	\$ 3,076.36	\$ 275.00	\$ 500.00		
130	Dental Assistant Texts	\$ 560.09	\$ -	\$ 1,100.00	\$ 500.00		
131	Early Childhood Texts	\$ 126.14	\$ 114.28	\$ 750.00	\$ -		
132	Electrical Texts	\$ 2,137.00	\$ 1,910.70	\$ 1,200.00	\$ 1,500.00		
133	Graphic Arts Texts	\$ -	\$ -	\$ 275.00	\$ -		
134	Health Technology Texts	\$ 2,268.53	\$ -	\$ 3,000.00	\$ 2,500.00		
135	Horticulture Texts	\$ 1,969.70	\$ 331.08	\$ 1,700.00	\$ 4,000.00		
136	HVAC Texts	\$ 603.63	\$ -	\$ 850.00	\$ 850.00		
137	Information Technology Texts	\$ -	\$ 1,957.61	\$ 1,400.00	\$ 4,000.00		
138	Marine Mechanics Texts	\$ -	\$ 45.56	\$ 250.00	\$ 250.00		
139	Plumbing Texts	\$ -	\$ 662.95	\$ 1,100.00	\$ 500.00		
140	Welding Texts	\$ 256.67	\$ 1,261.96	\$ 1,000.00	\$ 750.00		
141	Engineering Texts	\$ 39.48	\$ 817.84	\$ 575.00	\$ 500.00		
142	Special Needs Texts	\$ 6,879.57	\$ 225.59	\$ 2,500.00	\$ 2,000.00		
143	21st Century Skills Texts	\$ 85.25	\$ -	\$ 275.00	\$ -		

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
144	English Texts	\$ 4,771.78	\$ 1,568.43	\$ 1,700.00	\$ 1,700.00		
145	Math Texts	\$ 817.72	\$ -	\$ 3,400.00	\$ 1,000.00		
146	Science Texts	\$ 6,764.10	\$ 10,485.38	\$ 3,000.00	\$ 1,500.00		
147	Social Studies Texts	\$ 2,383.52	\$ 1,302.98	\$ 850.00	\$ 850.00		
148	Spanish Texts	\$ -	\$ 2,745.74	\$ 250.00	\$ -		
149	Total Textbooks	\$ 37,235.54	\$ 28,040.45	\$ 32,050.00	\$ 24,400.00	-23.87%	
150							
151	Auto Body S/W	\$ -	\$ -	\$ 200.00	\$ -		
152	Auto Tech S/W	\$ 469.00	\$ -	\$ 450.00	\$ 450.00		
153	Carpentry S/W	\$ -	\$ -	\$ 450.00	\$ -		
154	Cosmetology S/W	\$ 28.00	\$ -	\$ 150.00	\$ 100.00		
155	Culinary Arts S/W	\$ 200.00	\$ -	\$ 140.00	\$ 100.00		
156	Dental S/W	\$ -	\$ -	\$ 375.00	\$ 100.00		
157	Early Childhood S/W	\$ 767.71	\$ 245.40	\$ 200.00	\$ 200.00		
158	Electrical S/W	\$ 300.00	\$ 62.99	\$ 200.00	\$ 100.00		
159	Graphic Arts S/W	\$ -	\$ -	\$ -	\$ -		
160	Health Tech S/W	\$ 1,935.72	\$ 1,768.83	\$ 950.00	\$ 1,100.00		
161	Horticulture S/W	\$ 1,367.55	\$ 72.95	\$ 400.00	\$ 400.00		
162	HVAC S/W	\$ 135.00	\$ -	\$ -	\$ -		
163	Information Technology S/W	\$ -	\$ 475.00	\$ 350.00	\$ 2,000.00		
164	Marine S/W	\$ 393.64	\$ 267.00	\$ 175.00	\$ 175.00		
165	Welding S/W	\$ -	\$ -	\$ 800.00	\$ -		
166	Engineering S/W	\$ -	\$ 571.73	\$ 275.00	\$ 275.00		
167	Special Needs S/W	\$ 4,988.20	\$ 3,062.54	\$ 540.00	\$ 2,500.00		
168	English S/W	\$ -	\$ -	\$ 600.00	\$ -		
169	Health S/W	\$ -	\$ 38.45	\$ 70.00	\$ 50.00		
170	Science S/W	\$ -	\$ -	\$ 100.00	\$ -		
171	Social Studies S/W	\$ 386.82	\$ -	\$ 100.00	\$ 100.00		
172	Spanish S/W	\$ -	\$ 3,291.95	\$ -	\$ -		
173	Special Needs Dues	\$ 1,064.00	\$ 3.36	\$ 540.00	\$ 540.00		
174	Library Books	\$ 3,390.30	\$ 4,252.12	\$ 5,200.00	\$ 4,500.00		
175	Library Subscriptions	\$ 4,351.24	\$ 3,960.46	\$ 3,800.00	\$ 3,800.00		
176	Total Subscriptions /Workbooks	\$ 19,777.18	\$ 18,072.78	\$ 16,065.00	\$ 16,490.00	2.65%	
177							
178	School Paper Bld	\$ 6,591.20	\$ -	\$ 7,500.00	\$ 6,500.00		
179	In-School Suspension Supplies	\$ -	\$ 54.57	\$ -	\$ -		

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
180	Auto Body Supplies	\$ 910.81	\$ 1,902.59	\$ 2,500.00	\$ 2,000.00		
181	Auto Technology Supplies	\$ 5,571.06	\$ 2,969.39	\$ 5,500.00	\$ 3,500.00		
182	Carpentry Supplies	\$ 2,608.06	\$ 5,475.93	\$ 4,000.00	\$ 4,000.00		
183	Cosmetology Supplies	\$ 1,957.86	\$ 8,678.31	\$ 2,000.00	\$ 4,000.00		
184	Culinary Arts Supplies	\$ 3,341.14	\$ 8,030.84	\$ 2,000.00	\$ 4,000.00		
185	Dental Assistant Supplies	\$ 5,039.79	\$ 3,699.77	\$ 4,800.00	\$ 4,000.00		
186	Early Childhood Supplies	\$ 2,060.54	\$ 1,650.51	\$ 2,000.00	\$ 1,800.00		
187	Electrical Supplies	\$ 6,988.32	\$ 7,607.14	\$ 6,000.00	\$ 6,000.00		
188	Graphic Arts Supplies	\$ 3,597.33	\$ 1,252.95	\$ 2,700.00	\$ 2,000.00		
189	Health Technology Supplies	\$ 7,541.31	\$ 7,628.51	\$ 7,000.00	\$ 7,000.00		
190	Horticulture Supplies	\$ 9,454.60	\$ 10,632.14	\$ 6,000.00	\$ 10,000.00		
191	HVAC Supplies	\$ 8,738.03	\$ 5,951.63	\$ 9,000.00	\$ 6,000.00		
192	Information Technology Supplies	\$ 1,231.70	\$ 5,399.98	\$ 2,000.00	\$ 3,000.00		
193	Marine Mechanics Supplies	\$ 8,320.48	\$ 13,813.65	\$ 7,000.00	\$ 7,000.00		
194	Plumbing Supplies	\$ 10,748.92	\$ 14,787.26	\$ 11,000.00	\$ 11,000.00		
195	Welding Supplies	\$ 12,108.53	\$ 18,279.70	\$ 11,000.00	\$ 12,000.00		
196	Exploratory Supplies	\$ 3,390.34	\$ 3,307.96	\$ 4,000.00	\$ 3,500.00		
197	Engineering Supplies	\$ 6,123.36	\$ 1,254.17	\$ 2,100.00	\$ 1,500.00		
198	Voc. General Supplies	\$ -	\$ -	\$ 300.00	\$ -		
199	Safety Supplies / OSHA Training	\$ 12,316.38	\$ 7,163.89	\$ 8,000.00	\$ 8,000.00		
200	Special Needs Supplies	\$ 3,048.04	\$ 4,149.69	\$ 3,500.00	\$ 3,500.00		
201	21st Century Skills Supplies	\$ 73.79	\$ 827.03	\$ 500.00	\$ 500.00		
202	English Supplies	\$ 5,730.05	\$ 3,629.68	\$ 3,000.00	\$ 3,500.00		
203	Health Education Supplies	\$ 2,398.16	\$ 814.22	\$ 2,000.00	\$ 1,700.00		
204	Math Supplies	\$ 8,639.88	\$ 5,492.81	\$ 6,500.00	\$ 5,500.00		
205	Phys. Ed. Supplies	\$ 1,415.83	\$ 2,821.11	\$ 2,000.00	\$ 2,000.00		
206	Science Supplies	\$ 6,699.93	\$ 4,383.93	\$ 5,500.00	\$ 5,000.00		
207	Social Studies Supplies	\$ 4,945.24	\$ 2,707.47	\$ 2,500.00	\$ 2,500.00		
208	Spanish Supplies	\$ 1,532.57	\$ 669.92	\$ 1,500.00	\$ 1,000.00		
209	Art Supplies	\$ 4,967.36	\$ 3,333.81	\$ 3,000.00	\$ 3,000.00		
210	Library Supplies	\$ 1,712.36	\$ 998.99	\$ 1,500.00	\$ 1,000.00		
211	Total Educational Supplies	\$ 159,802.97	\$ 159,369.55	\$ 140,500.00	\$ 136,000.00	-3.20%	
212							
213	Field Trips-Competitions	\$ 17,896.58	\$ 30,054.60	\$ 25,000.00	\$ 28,000.00		
214	Senior Project	\$ 938.48	\$ 792.48	\$ 800.00	\$ 800.00		
215	Summer School	\$ 13,746.04	\$ -	\$ 6,000.00	\$ 6,000.00		

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
216	Tutoring & Credit Recovery	\$ -	\$ -	\$ -	\$ 15,000.00		
217	Total Other Instructional Services	\$ 32,581.10	\$ 30,847.08	\$ 31,800.00	\$ 49,800.00	56.60%	
218							
219	Guidance Counselors (4)	\$ 296,966.24	\$ 297,836.22	\$ 275,126.00	\$ 288,060.00		
220	At Risk Counselor (1)	\$ 54,096.80	\$ 57,455.00	\$ 61,296.00	\$ 65,750.00		
221	Guidance Secretaries (2)	\$ 80,118.82	\$ 84,442.00	\$ 85,286.00	\$ 87,845.00		
222	Guidance Supplies	\$ 13,100.83	\$ 7,959.63	\$ 5,000.00	\$ 5,000.00		
223	Guidance Public Relations	\$ 6,084.80	\$ 6,878.79	\$ 10,000.00	\$ 10,000.00		
224	Volunteer Lunches	\$ 1,142.61	\$ 703.65	\$ 1,000.00	\$ 700.00		
225	Guidance Travel	\$ 232.23	\$ 238.06	\$ 250.00	\$ 200.00		
226	Dues & Subscriptions	\$ -	\$ 180.00	\$ 250.00	\$ 200.00		
227	ELL Testing & Services	\$ 181.58	\$ 1,070.84		\$ 4,000.00		
228	Total Guidance and Counseling Services	\$ 451,923.91	\$ 456,764.19	\$ 438,208.00	\$ 461,755.00	5.37%	
229							
230	Psychological Services	\$ 30,000.00	\$ 42,627.50	\$ 35,000.00	\$ 40,000.00		
231	Total Psychological Services	\$ 30,000.00	\$ 42,627.50	\$ 35,000.00	\$ 40,000.00	14.29%	
232							
233	Nurse (1)	\$ 43,023.00	\$ 46,753.00	\$ 46,753.00	\$ 54,792.00		
234	Assitant to Nurse (.4)	\$ 14,792.82	\$ 15,126.04	\$ 17,876.00	\$ 15,852.00		
235	Medical Services	\$ 422.00	\$ 180.00	\$ 350.00	\$ 350.00		
236	Nurse's Supplies	\$ 1,215.11	\$ 3,266.24	\$ 1,800.00	\$ 3,000.00		
237	Total Health Services	\$ 59,452.93	\$ 65,325.28	\$ 66,779.00	\$ 73,994.00	10.80%	
238							
239	Basic Transportation	\$ 604,767.84	\$ 590,893.15	\$ 700,000.00	\$ 690,000.00		
240	Late Transportation	\$ 56,717.11	\$ 47,958.55	\$ 64,000.00	\$ 56,000.00		
241	Special Needs Transportation	\$ 17,427.64	\$ 29,082.34	\$ 22,000.00	\$ 22,000.00		
242	Homeless Transportation	\$ 29,870.00	\$ -	\$ -	\$ -		
243	Total Student Transportation	\$ 708,782.59	\$ 667,934.04	\$ 786,000.00	\$ 768,000.00	-2.29%	
244							
245	School Lunch	\$ 50,000.00	\$ 55,900.00	\$ 53,000.00	\$ 50,000.00		
246	Total Food Services	\$ 50,000.00	\$ 55,900.00	\$ 53,000.00	\$ 50,000.00	-5.66%	
247							
248							

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
249	Coaches	\$ 89,645.70	\$ 103,450.00	\$ 97,783.00	\$ 115,726.00		
250	Sports Clinics/Trainer	\$ 4,565.24	\$ 5,005.31	\$ 12,000.00	\$ 12,000.00		
251	Officials	\$ 20,016.50	\$ 19,504.50	\$ 20,000.00	\$ 20,000.00		
252	Activity Staff	\$ 9,927.00	\$ 11,877.61	\$ 8,000.00	\$ 8,000.00		
253	Ice Time	\$ 18,878.73	\$ 21,532.00	\$ 21,000.00	\$ 21,000.00		
254	Game Transportation	\$ 33,119.76	\$ 32,428.87	\$ 33,000.00	\$ 33,000.00		
255	Athletic Supplies	\$ 37,411.52	\$ 40,814.21	\$ 30,000.00	\$ 30,000.00		
256	Equipment Reconditioning	\$ 2,469.00	\$ 3,195.00	\$ 3,000.00	\$ 3,000.00		
257	Athletic Dues & Subscriptions	\$ 4,380.00	\$ 5,269.00	\$ 4,000.00	\$ 4,000.00		
258	Athletic Travel	\$ 596.23	\$ 193.50	\$ 500.00	\$ 500.00		
259	Total Athletic Services	\$ 221,009.68	\$ 243,270.00	\$ 229,283.00	\$ 247,226.00	7.83%	
260							
261	Advisors	\$ 36,882.40	\$ 42,873.37	\$ 46,069.00	\$ 43,764.00		
262	Student Activities	\$ 24,349.74	\$ 20,461.12	\$ 15,000.00	\$ 15,000.00		
263	Total Other Student Activities	\$ 61,232.14	\$ 63,334.49	\$ 61,069.00	\$ 58,764.00	-3.77%	
264	Police Liason Officer	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
265	After School Supervision	\$ 6,028.81	\$ 6,731.59	\$ 15,000.00	\$ 10,000.00		
266	Security	\$ 2,038.35	\$ 1,356.15	\$ 1,500.00	\$ 1,500.00		
267	Total School Security	\$ 28,067.16	\$ 28,087.74	\$ 36,500.00	\$ 31,500.00	-13.70%	
268							
269	Custodians (5)	\$ 209,031.04	\$ 237,398.75	\$ 222,911.00	\$ 231,422.00		
270	Custodial/Matron (.8)	\$ 33,970.91	\$ 37,939.84	\$ 38,434.00	\$ 38,042.00		
271	Contracted Services	\$ 241.48	\$ 1,918.49	\$ 500.00	\$ 500.00		
272	Custodial Supplies	\$ 37,203.72	\$ 32,931.19	\$ 33,000.00	\$ 33,000.00		
273	Custodial Clothing Allowance	\$ 5,821.69	\$ 6,091.21	\$ 4,000.00	\$ 4,000.00		
274	Total Custodial Services	\$ 286,268.84	\$ 316,279.48	\$ 298,845.00	\$ 306,964.00	2.72%	
275							
276	Heat for Building - Gas	\$ 275,504.03	\$ 271,811.28	\$ 343,000.00	\$ 275,000.00		
277	Heat for Building - Oil	\$ 2,837.10	\$ 3,703.74	\$ 1,500.00	\$ 1,500.00		
278	Total Heat of Building	\$ 278,341.13	\$ 275,515.02	\$ 344,500.00	\$ 276,500.00	-19.74%	
279							
280	Telephone	\$ 20,957.91	\$ 19,454.22	\$ 17,000.00	\$ 19,000.00		
281	Water	\$ 7,671.00	\$ 8,494.60	\$ 7,000.00	\$ 8,500.00		
282	Electricity	\$ 230,807.53	\$ 206,607.02	\$ 275,000.00	\$ 215,000.00		
283	Gasoline	\$ 29,407.78	\$ 21,556.53	\$ 27,000.00	\$ 25,000.00		

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
284	Refuse Removal	\$ 23,191.42	\$ 24,383.13	\$ 24,000.00	\$ 24,500.00		
285	Total Utility Services	\$ 312,035.64	\$ 280,495.50	\$ 350,000.00	\$ 292,000.00	-16.57%	
286							
287	Student Wages	\$ 26,311.24	\$ 34,041.59	\$ 15,000.00	\$ 15,000.00		
288	Groundskeeper (1)	\$ 43,633.73	\$ 47,982.31	\$ 49,608.00	\$ 51,096.00		
289	Snow Removal	\$ 37,302.50	\$ 48,572.88	\$ 23,000.00	\$ 25,000.00		
290	Grounds Contracted Services	\$ 3,409.00	\$ 4,609.38	\$ 6,000.00	\$ 6,000.00		
291	Grounds Supplies	\$ 29,713.42	\$ 33,645.96	\$ 31,000.00	\$ 31,000.00		
292	Total Maintenance of Grounds	\$ 140,369.89	\$ 168,852.12	\$ 124,608.00	\$ 128,096.00	2.80%	
293							
294	Building & Grounds Supervisor (1)	\$ 68,475.00	\$ 70,187.00	\$ 71,240.00	\$ 81,617.00		
295	Maintenance Employees (2)	\$ 50,237.28	\$ 53,390.16	\$ 100,797.00	\$ 100,752.00		
296	Maintenance Employees - Summer Work	\$ 32,969.36	\$ 20,845.50	\$ 20,000.00	\$ 20,000.00		
297	Maint. of Building Supplies	\$ 72,396.28	\$ 72,641.61	\$ 67,000.00	\$ 67,000.00		
298	Electrical Contracted Service	\$ 17,288.62	\$ 7,974.50	\$ 18,000.00	\$ 15,000.00		
299	Emergency Services	\$ 23,657.64	\$ 28,704.03	\$ 21,000.00	\$ 25,000.00		
300	Mechanical Contracted Services	\$ 15,107.25	\$ 18,450.53	\$ 14,000.00	\$ 19,000.00		
301	Air Conditioning Cont. Serv.	\$ 15,992.00	\$ 19,414.46	\$ 16,000.00	\$ 20,000.00		
302	Building Contracted Services	\$ 74,409.71	\$ 90,392.40	\$ 55,000.00	\$ 75,000.00		
303	Total Maintenance of Building	\$ 370,533.14	\$ 382,000.19	\$ 383,037.00	\$ 423,369.00	10.53%	
304							
305	Maint. Equipment - Tri Generation	\$ 36,389.77	\$ 64,762.19	\$ 36,000.00	\$ 39,000.00		
306	Maint. Equipment - Administration	\$ 78,073.74	\$ 119,378.61	\$ 30,000.00	\$ 30,000.00		
307	Maint. Equipment - Vocational	\$ 16,006.13	\$ 10,316.92	\$ 20,000.00	\$ 15,000.00		
308	Maint. Equipment - Academic	\$ 1,570.90	\$ 1,534.00	\$ 2,000.00	\$ 2,000.00		
309	Maint. Equipment - Maintenance	\$ 3,941.50	\$ 2,968.92	\$ 10,000.00	\$ 10,000.00		
310	Maintenance of Vehicles	\$ 20,524.32	\$ 20,112.31	\$ 20,000.00	\$ 20,000.00		
311	Total Maintenance of Equipment	\$ 156,506.36	\$ 219,072.95	\$ 118,000.00	\$ 116,000.00	-1.69%	
312							
313	Barnstable County Retirement Assessment	\$ 308,536.00	\$ 396,910.00	\$ 426,846.00	\$ 416,008.00		
314	Total Employee Retirement	\$ 308,536.00	\$ 396,910.00	\$ 426,846.00	\$ 416,008.00	-2.54%	
315							
316	Employee Health Insurance	\$ 1,035,020.42	\$ 1,067,130.60	\$ 1,208,284.00	\$ 1,273,677.00		\$ 30,000.00
317	Health Reform Mitigation Cost	\$ 11,000.00	\$ -	\$ -	\$ -		
318	Employee Dental Insurance	\$ 121,226.64	\$ 112,995.40	\$ 115,835.00	\$ 114,427.00		

Cape Cod Regional Technical High School

FY17 Budget - Proposed

	Description	FY14 Actual	FY15 Actual	FY16 Budget	FY17 Budget Proposed	%	Expected Grant Funds
319	Employee Long Term Disability Ins.	\$ 14,765.41	\$ 22,068.82	\$ 16,000.00	\$ 18,126.00		
320	Employee Life Insurance	\$ 9,852.88	\$ 11,658.44	\$ 10,500.00	\$ 11,600.00		
321	Medicare Tax	\$ 119,454.81	\$ 115,178.38	\$ 125,000.00	\$ 130,000.00		
322	Unemployment Insurance	\$ 51,881.64	\$ 52,188.92	\$ 60,000.00	\$ 60,000.00		
323	Workers' Comp. Insurance	\$ 57,143.40	\$ 123,244.00	\$ 118,960.00	\$ 120,088.00		
324	Retirees Health Insurance	\$ 482,361.45	\$ 448,609.06	\$ 481,437.00	\$ 504,989.00		
325	Retiree Section 18 Penalty	\$ 6,022.50	\$ 6,295.20	\$ 6,000.00	\$ 4,155.00		
326	OPEB Obligation	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ 40,000.00		
327	Property & Liability Ins.	\$ 194,295.00	\$ 170,912.00	\$ 181,431.00	\$ 178,930.00		
328	Excess Liability Insurance	\$ 10,536.00	\$ 10,548.00	\$ 10,548.00	\$ 10,548.00		
329	Student Insurance	\$ 14,806.50	\$ 14,871.00	\$ 15,000.00	\$ 15,000.00		
330	Treasurer's Bond	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00		
331	Total Insurances	\$ 2,138,716.65	\$ 2,166,049.82	\$ 2,369,345.00	\$ 2,481,890.00	4.75%	\$ 30,000.00
332							
333	Postage Meter	\$ 2,931.36	\$ 2,931.36	\$ 3,816.00	\$ 3,816.00		
334	Total Fixed Lease Charges	\$ 2,931.36	\$ 2,931.36	\$ 3,816.00	\$ 3,816.00	0.00%	
335							
336	Building Improvement	\$ 363,600.10	\$ 349,693.61	\$ 350,000.00	\$ 250,000.00		
337	New Equipment	\$ 55,979.80	\$ 108,240.49	\$ 80,000.00	\$ 80,000.00		
338	Technology Equip/Software	\$ 84,708.41	\$ 108,148.07	\$ 85,000.00	\$ 95,000.00		
339	Replacement Equipment	\$ 122,636.95	\$ 59,314.46	\$ 90,000.00	\$ 90,000.00		
340	Total Fixed Assets	\$ 626,925.26	\$ 625,396.63	\$ 605,000.00	\$ 515,000.00	-14.88%	
341	Capital Improvement Stabilization Fund			\$ 250,000.00			
342	Total Operating and Capital Budget	\$ 13,501,946.04	\$ 13,905,709.40	\$ 14,532,300.00	\$ 14,459,000.00	-0.50%	\$ 192,000.00



CAPE COD
R E G I O N A L
Technical High School

**FY17 Budget Presentation
Provincetown**

March 28, 2016

(1)

Cape Cod Tech

Finance Committee

Anthony Tullio – Wellfleet (chair)

Bernard Richardson – Eastham

Ann Williams – Barnstable

Stefan Galazzi – Orleans

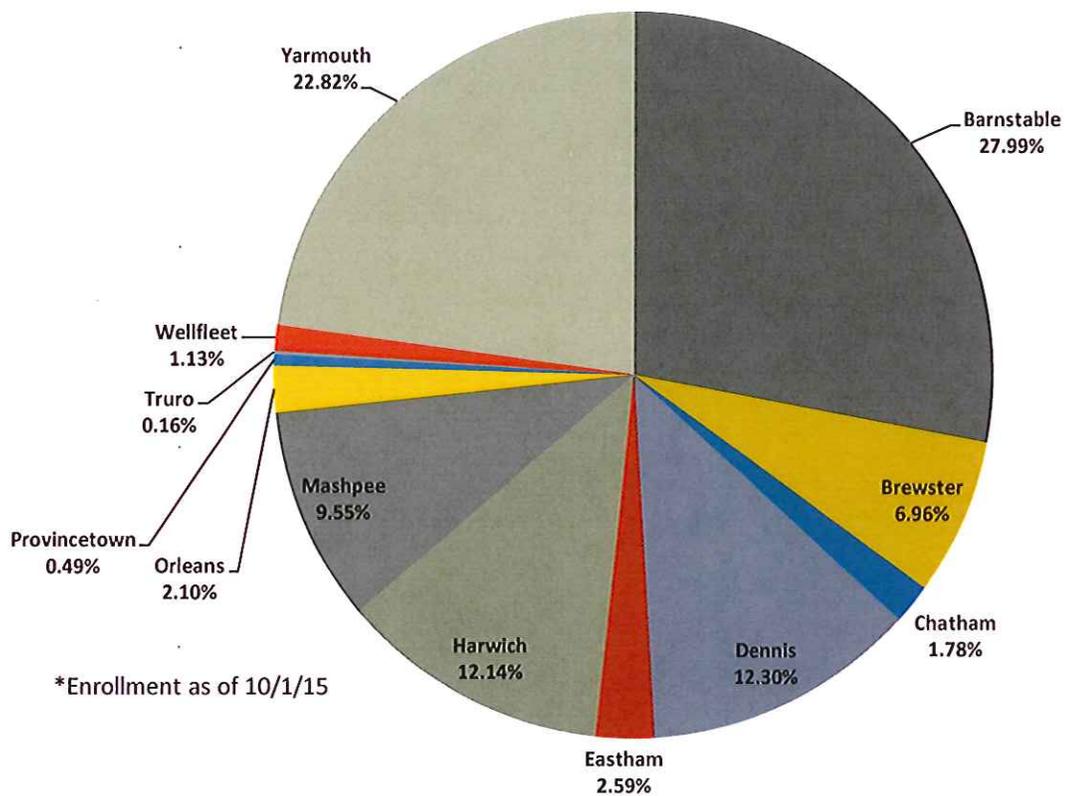
Buck Upson – Chatham



Provincetown Students at Cape Cod Tech

Year	Provincetown Enrollment	Percentage of Total Enrollment
2012	5	0.75%
2013	4	0.61%
2014	6	0.92%
2015	4	0.62%
2016	3	0.49%

FY17 Enrollment



FY17 Enrollment by Town

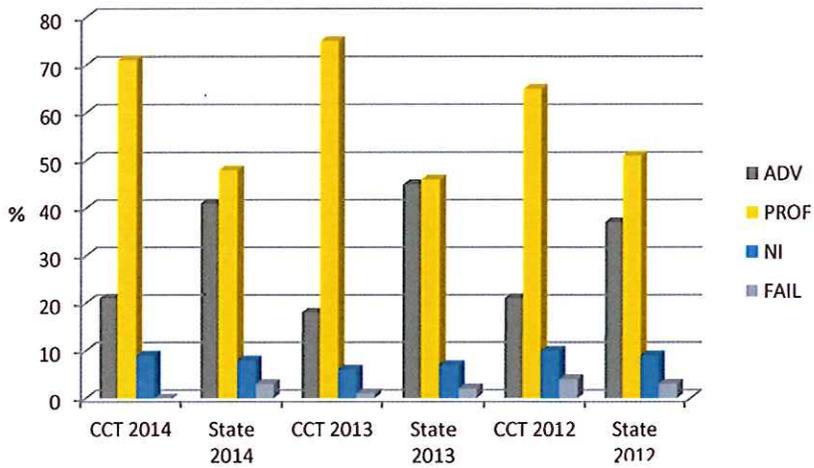
Enrollments	Students		Change
	FY17	FY16	
Barnstable	173	176	-3
Brewster	43	39	4
Chatham	11	17	-6
Dennis	76	77	-1
Eastham	16	11	5
Harwich	75	73	2
Mashpee	59	62	-3
Orleans	13	14	-1
Provincetown	3	4	-1
Truro	1	2	-1
Wellfleet	7	8	-1
Yarmouth	141	163	-22
Out of District		2	-2
	618	648	



Student Enrollment Trend

	2011		2012		2013		2014		2015		2016	
	Students	%										
Barnstable	183	26.41%	171	25.60%	168	25.69%	168	25.69%	176	27.16%	173	27.99%
Brewster	45	6.49%	39	5.84%	42	6.42%	42	6.42%	39	6.02%	43	6.96%
Chatham	18	2.60%	19	2.84%	23	3.52%	21	3.21%	17	2.62%	11	1.78%
Dennis	98	14.14%	92	13.77%	93	14.22%	85	13.00%	77	11.88%	76	12.30%
Eastham	12	1.73%	17	2.54%	14	2.14%	13	1.99%	11	1.70%	16	2.59%
Harwich	68	9.81%	74	11.08%	85	13.00%	73	11.16%	73	11.27%	75	12.14%
Mashpee	67	9.67%	62	9.28%	55	8.41%	57	8.72%	62	9.57%	59	9.55%
Orleans	18	2.60%	19	2.84%	14	2.14%	12	1.83%	14	2.16%	13	2.10%
Provincetown	5	0.72%	5	0.75%	4	0.61%	6	0.92%	4	0.62%	3	0.49%
Truro	6	0.87%	5	0.75%	5	0.76%	3	0.46%	2	0.31%	1	0.16%
Wellfleet	6	0.87%	4	0.60%	4	0.61%	6	0.92%	8	1.23%	7	1.13%
Yarmouth	166	23.95%	161	24.10%	147	22.48%	168	25.69%	163	25.15%	141	22.82%
Out-of-District									2	0.31%		
	693		668		654		654		648		618	

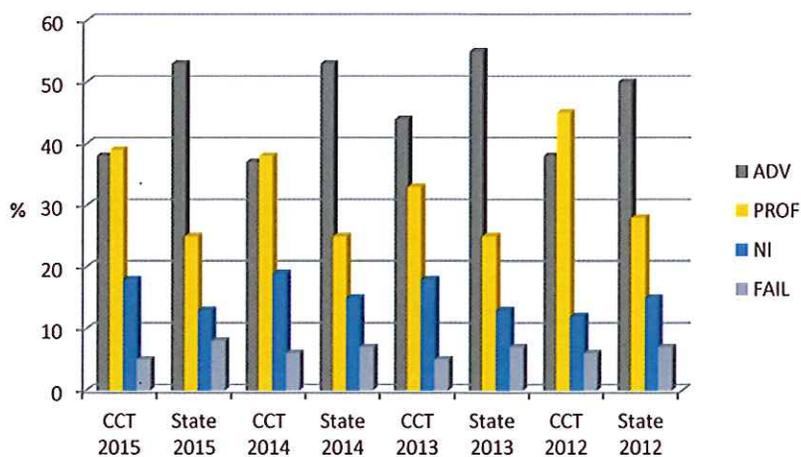
MCAS ELA 2012 - 2015



MCAS ELA 2012 - 2015

	ADV	PROF	NI	FAIL
CCT 2015	18	71	11	0
State 2015	49	42	6	3
CCT 2014	21	71	9	0
State 2014	41	48	8	3
CCT 2013	18	75	6	1
State 2013	45	46	7	2
CCT 2012	21	65	10	4
State 2012	37	51	9	3

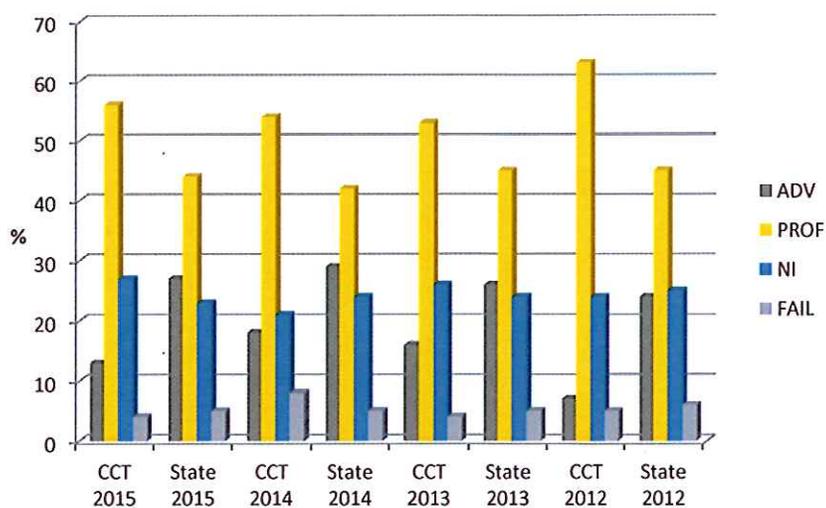
MCAS MATH 2012 - 2015



MCAS MATH 2012 - 2015

	ADV	PROF	NI	FAIL
CCT 2015	38	39	18	5
State 2015	53	25	13	8
CCT 2014	37	38	19	6
State 2014	53	25	15	7
CCT 2013	44	33	18	5
State 2013	55	25	13	7
CCT 2012	38	45	12	6
State 2012	50	28	15	7

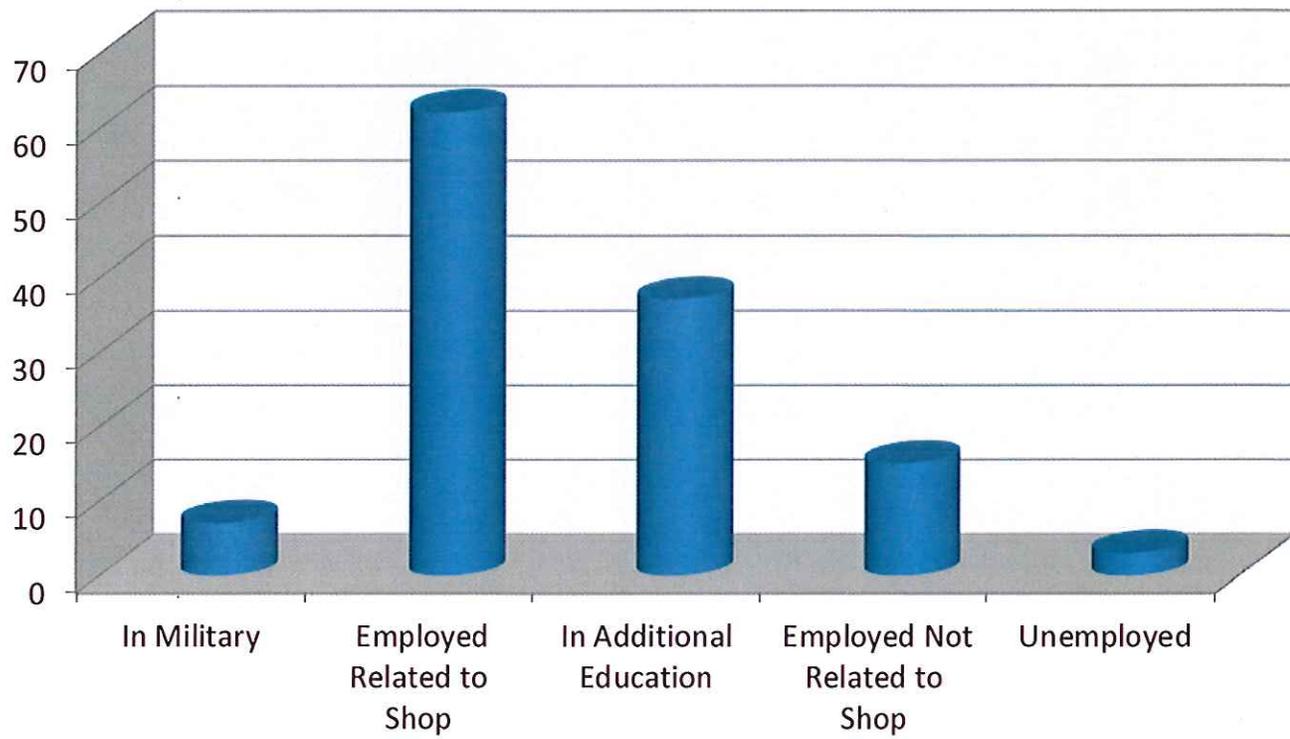
MCAS SCIENCE 2012 - 2015



MCAS SCIENCE 2012 - 2015

	ADV	PROF	NI	FAIL
CCT 2015	13	56	27	4
State 2015	27	44	23	5
CCT 2014	18	54	21	8
State 2014	29	42	24	5
CCT 2013	16	53	26	4
State 2013	26	45	24	5
CCT 2012	7	63	24	5
State 2012	24	45	25	6

2014 Post-Graduate Follow-up Study



Class of 2014 Graduate Follow-up Study

Shop	Number of Graduates	Survey Responses	Shop Grads as % of Total Grads	Response to Survey	In Military	Employed Related to Shop	In Additional Education	Employed Not Related to Shop	Unemployed	Not in Labor Force
Auto Body	5	5	3.5%	100.0%	0	2	0	2	1	0
AutoTech	11	10	7.8%	90.9%	0	6	4	0	0	0
Carpentry	3	3	2.1%	100.0%	0	2	0	1	0	0
Cosmetology	6	6	4.3%	100.0%	0	4	2	0	0	0
Culinary Arts	12	12	8.5%	100.0%	0	7	4	1	0	0
Dental Assisting	6	6	4.3%	100.0%	0	3	1	2	0	0
Early Education	7	6	3.5%	85.7%	0	4	2	0	0	0
Electrical	8	8	7.0%	100.0%	0	4	2	2	0	0
Graphic Arts	8	7	9.8%	87.5%	1	1	3	2	0	0
Health Tech	12	11	7.7%	91.7%	0	6	4	0	1	0
HVAC	3	2	4.9%	66.7%	0	1	1	0	0	0
Horticulture	11	11	4.9%	100.0%	1	7	1	1	1	0
Information Technology	13	10	7.0%	40.0%	1	2	7	0	0	0
Marine Services	10	10	5.6%	100.0%	1	4	4	1	0	0
Welding	9	9	6.3%	77.8%	0	5	1	3	0	0
Plumbing	10	8	8.4%	100.0%	3	4	1	0	0	0
Entire School >>	134	124	100.0%	92.5%	7	62	37	15	3	0

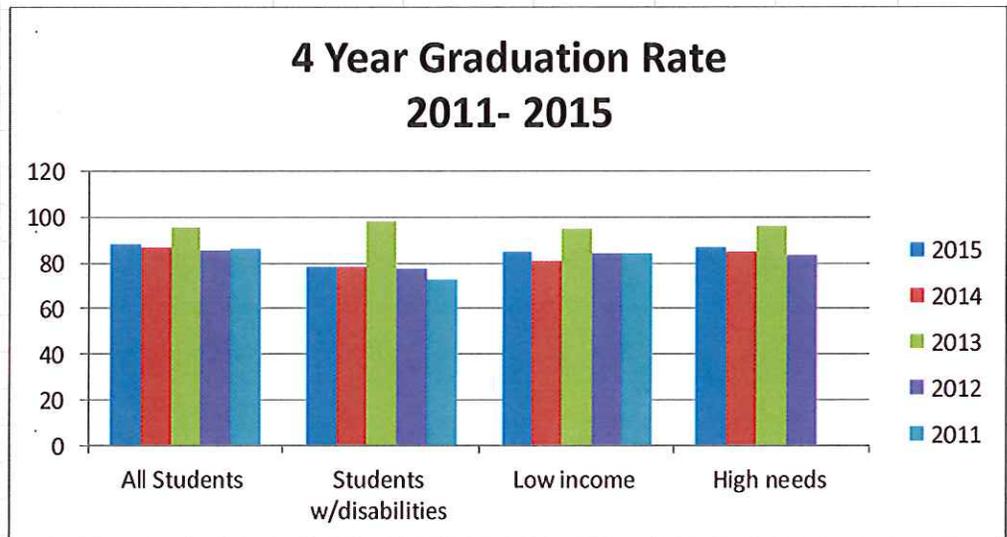
District Demographics History

Selected Populations 2012- 2016										
Title	2015 - 2016		2014 - 2015		2013 - 2014		2012 - 2013		2011 - 2012	
	% of District	% of State								
First Language not English	2.8	19	2.5	18.5	1.8	17.8	1.2	17.3	1.5	16.7
English Language Learner	1.9	9	2	8.5	1.7	7.9	1.1	7.7	1	7.3
Students With Disabilities	25.3	17.2	26.4	17.1	24	17	24.3	17	28	17
High Needs	48.4	43.5	50.7	42.2	54.1	48.8	52.1	47.9	N/A	N/A
Economically Disadvantaged/Low Income (prior to 2014-2015)	29.7	27.4	30.6	26.3	40.5	38.3	36.7	37	41.5	35.2

Enrollment 2012- 2016										
Title	2015 - 2016		2014 - 2015		2013 - 2014		2012 - 2013		2011 - 2012	
	% of District	% of State								
African American	4.9	8.8	4.9	8.7	4.7	8.7	4.9	8.6	4.6	8.3
Asian	0.3	6.5	0.5	6.3	0.8	6.1	0.8	5.9	0.4	5.7
Hispanic	9.7	18.6	9.1	17.9	8.9	17	8.7	16.4	9.4	16.1
Native American	2.1	0.2	1.4	0.2	1.8	0.2	1.2	0.2	1.3	0.2
White	78.2	62.7	79.1	63.7	79.8	64.9	80	66	79.3	67
Native Hawaiian, Pacific Islander	0.2	0.1	0	0.1	0	0.1	0	0.1	0.1	0.1
Multi-Race, Non-Hispanic	4.5	3.2	4.9	3.1	4	2.9	4.4	2.7	4.6	2.5

4- Year Graduation Rate History

4-Year Graduation Rate 2015, 2014, 2013, 2012 & 2011					
	2015	2014	2013	2012	2011
All Students	88.1	86.4	95.6	85.2	85.8
Students w/disabilities	77.8	77.8	98.1	77.2	72.9
Low income	84.7	81	94.7	83.7	84.2
High needs	86.7	85	96.1	83.3	n/a



24

The FY17 Budget A Decrease

\$14,459,000

-0.50%

Five Year History

Fiscal Year	Budget
FY12	2.56%
FY13	2.79%
FY14	2.79%
FY15	2.98%
FY16	4.49%*

*\$250,000 Capital Stabilization Transfer



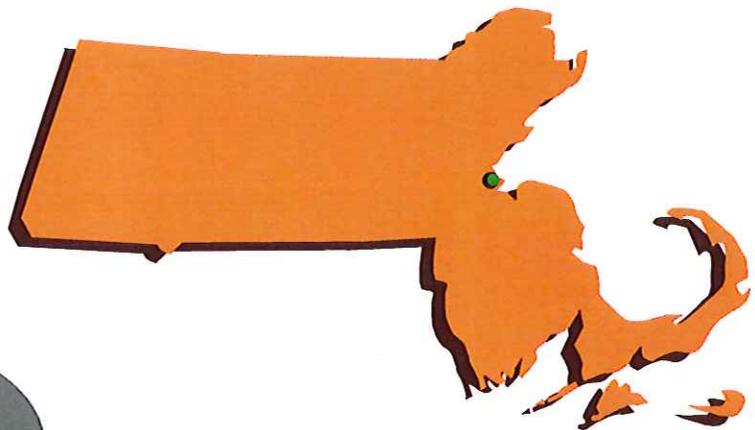
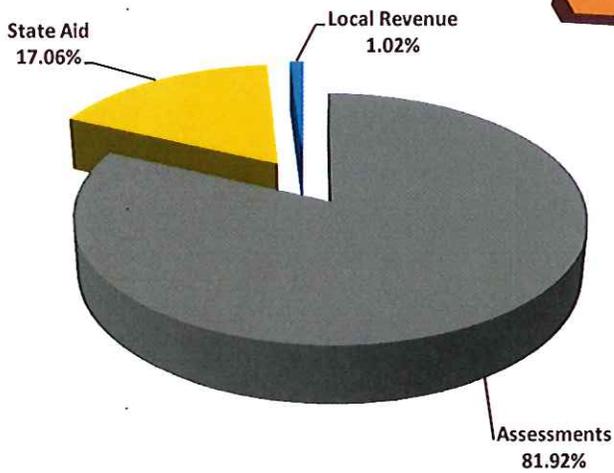
Costs Unique to a Regional H.S. Budget

Budget Categories	FY16 Projected Cost
Insurances property, liability, health, dental unemployment, workers compensation and other fringe benefits	\$2,481,890
Snow Removal and Sanding	\$25,000
School Resource Officer	\$20,000
Equipment Maintenance	\$116,000
Capital Building Improvements	<u>\$250,000</u>

(20% of the total operating budget)

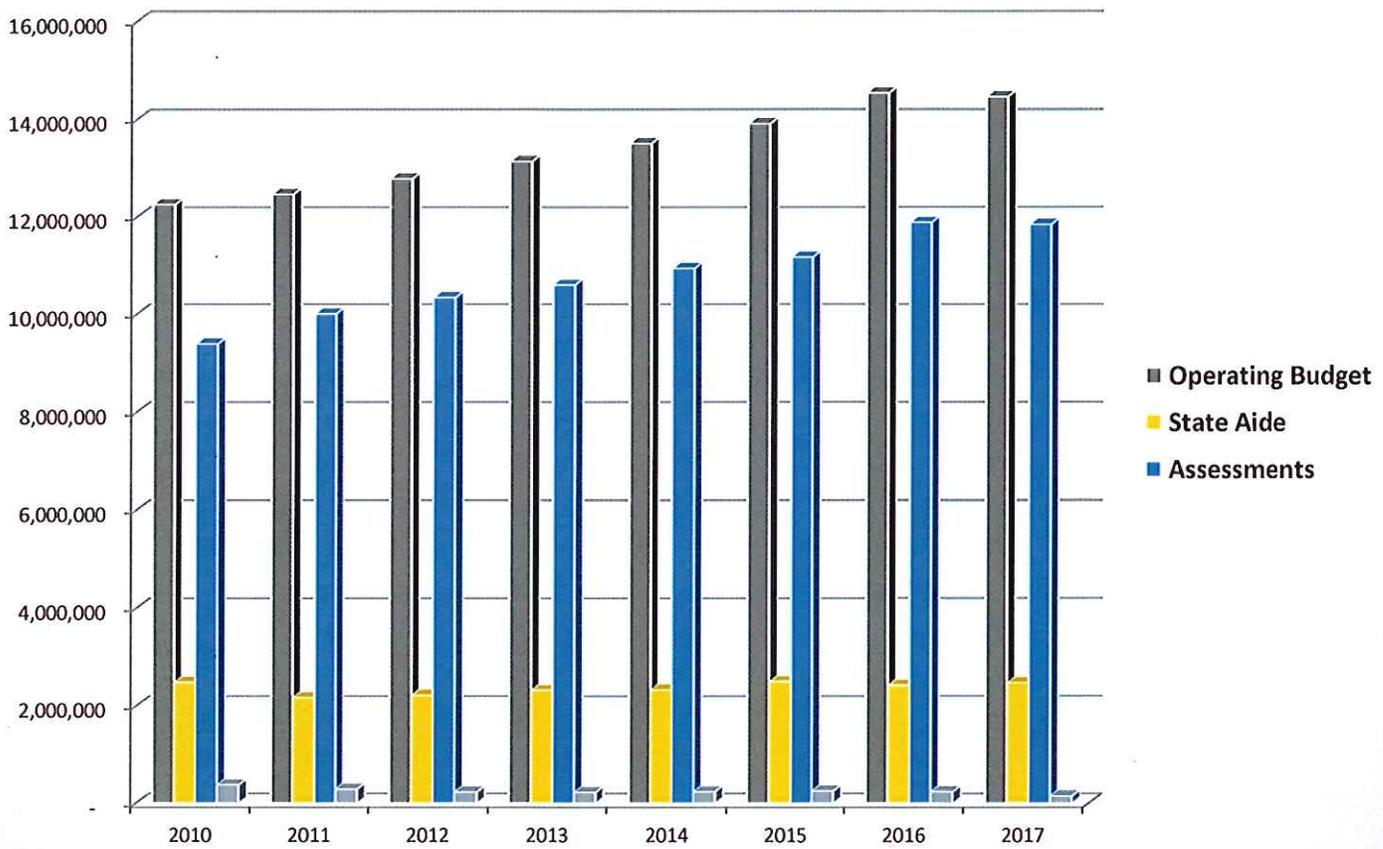


Where Does the Money Come From?

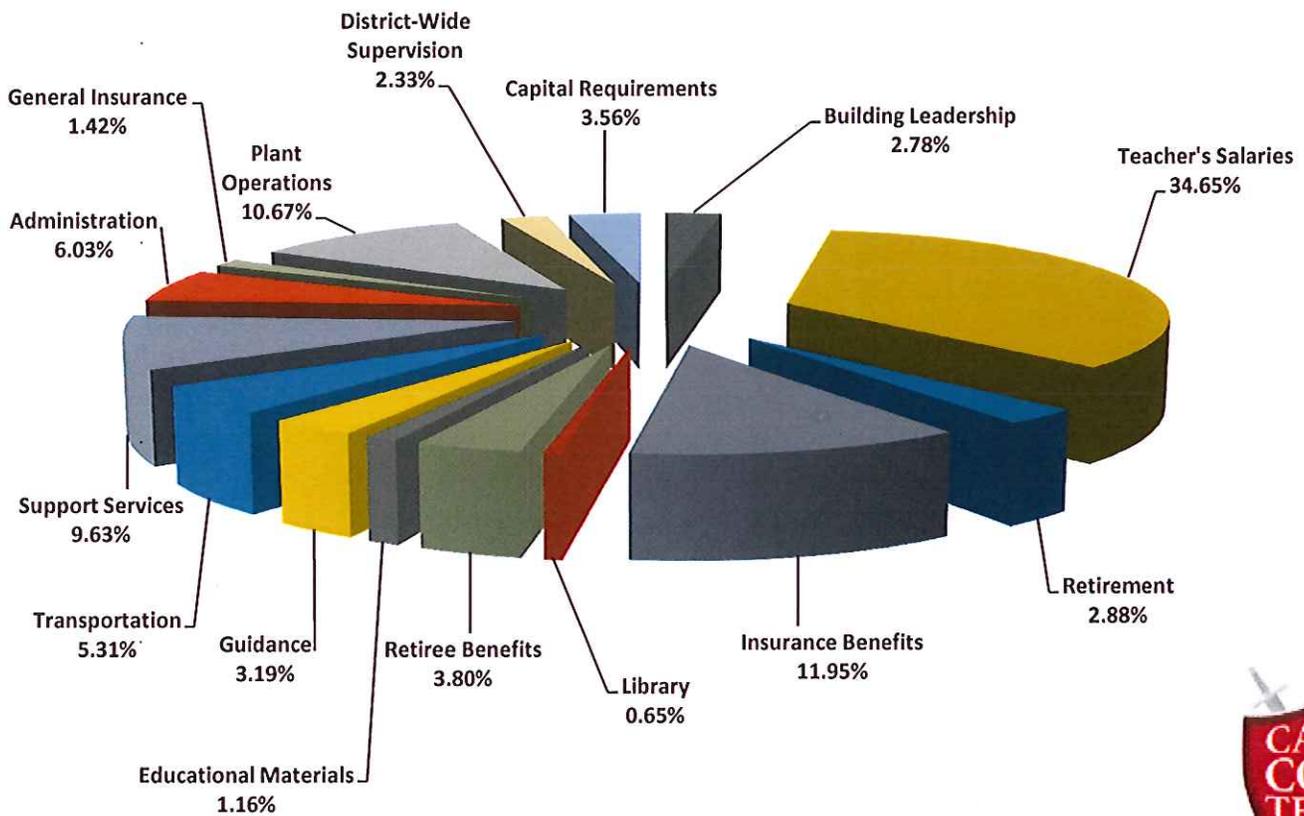


Assessments	\$ 11,844,513.00
State Aid	\$ 2,466,487.00
Local Revenue	\$ 148,000.00

Revenue Source vs. The Operating Budget



What is the Money Used For?



What is the Money Used For?

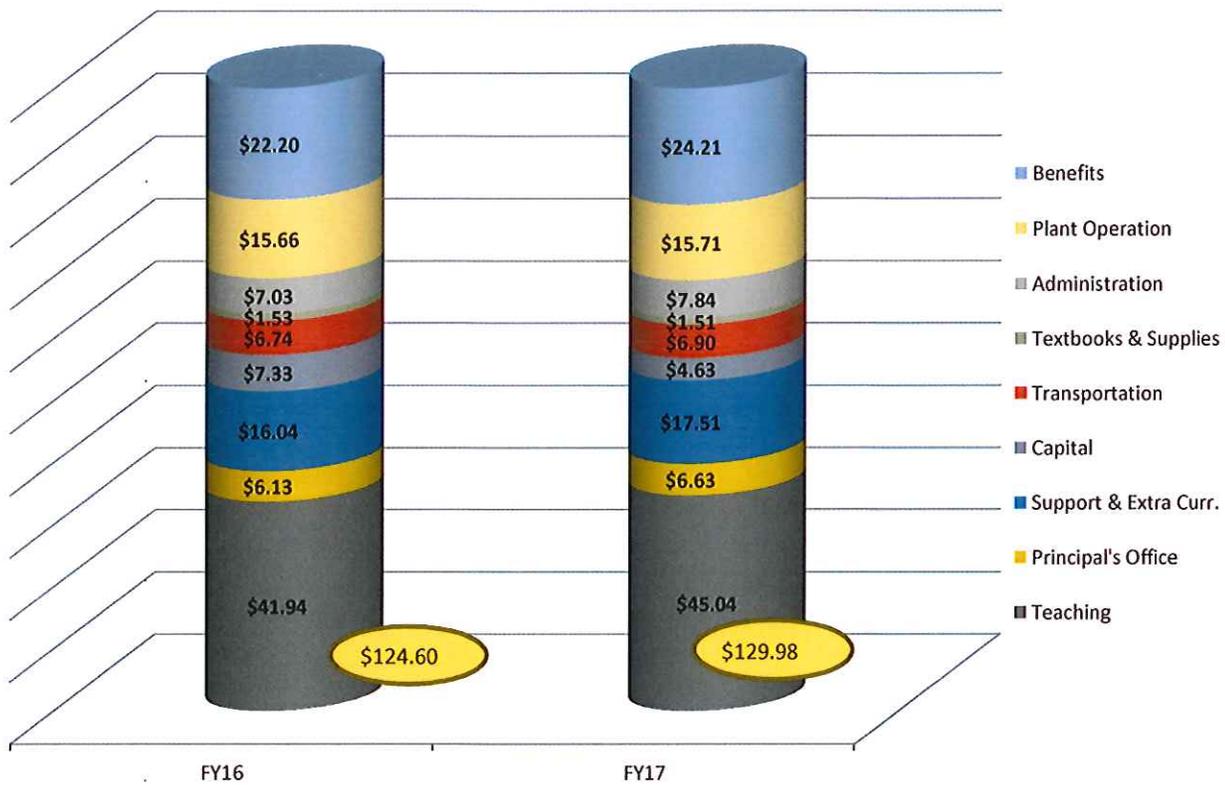
Building Leadership	\$402,052	2.78%
Teacher's Salaries	\$5,009,724	34.65%
Retirement	\$416,008	2.88%
Insurance Benefits	\$1,727,918	11.95%
Library	\$93,602	0.65%
Retiree Benefits	\$549,144	3.80%
Educational Materials	\$167,590	1.16%
Guidance	\$461,755	3.19%
Transportation	\$768,000	5.31%
Support Services	\$1,392,298	9.63%
Administration	\$871,859	6.03%
General Insurance	\$204,828	1.42%
Plant Operations	\$1,542,929	10.67%
District-Wide Supervision	\$336,293	2.33%
Capital Requirements	\$515,000	3.56%



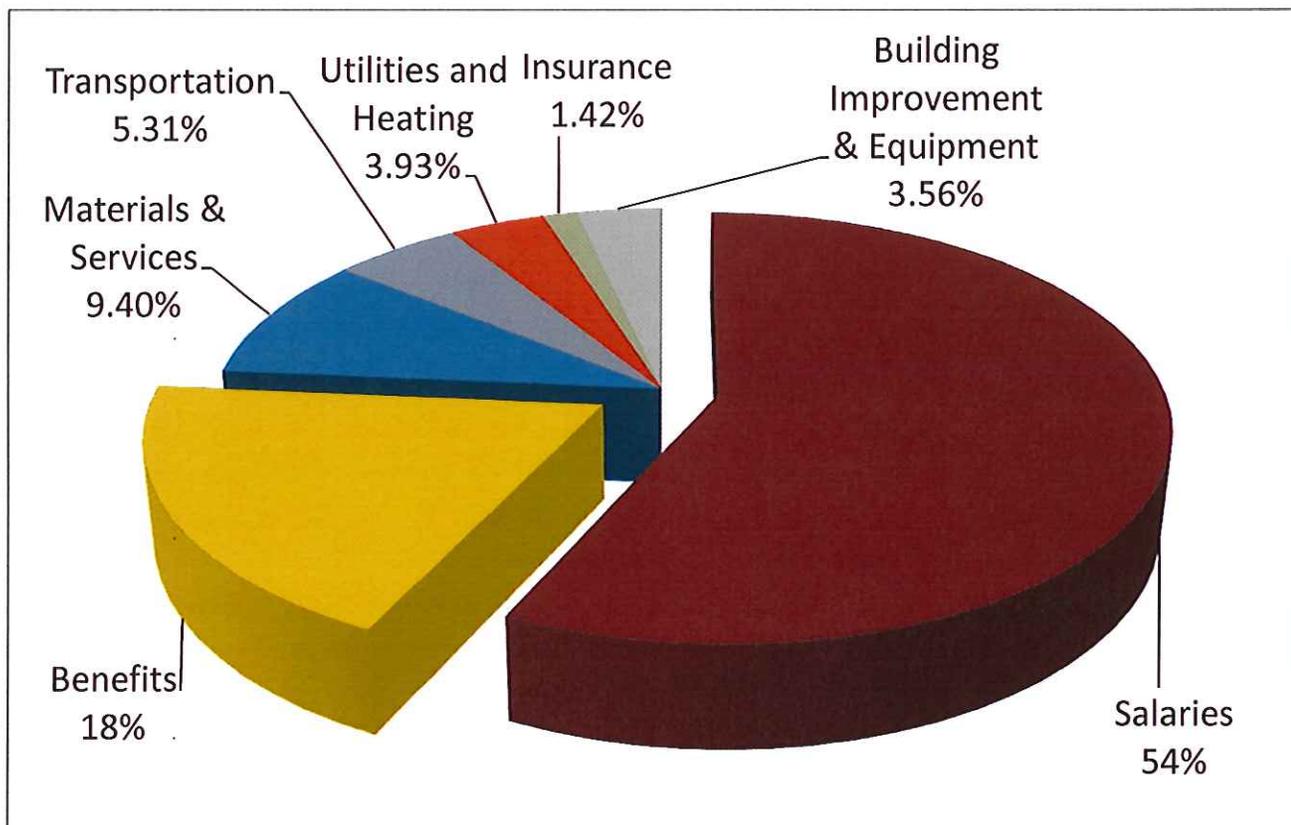
Why a .50% Decrease

Category	FY17	FY16	Change	% Change	FY15	FY14
Salaries	8,244,371	8,015,628	228,743.00	2.85%	7,869,826	7,708,355
Benefits	2,799,120	2,618,712	180,408.00	6.89%	2,569,063	2,396,730
Materials & Services	1,359,181	1,355,131	4,050.00	0.30%	1,425,295	1,409,701
Transportation	768,000	786,000	(18,000.00)	-2.29%	676,000	678,000
Utilities & Heating	568,500	694,500	(126,000.00)	-18.14%	507,000	459,200
Insurance	204,828	207,329	(2,501.00)	-1.21%	231,116	223,919
TOTAL OPERATING	13,944,000	13,278,300	266,700		13,278,300	12,875,905
Capital Budget	515,000	855,000	(340,000.00)	-39.77%	630,000	630,000
Total Operating & Capital	14,459,000	14,532,300	(73,300)	-0.50%	13,908,300	13,505,905

What Does it Cost to Educate a Child Each Day?



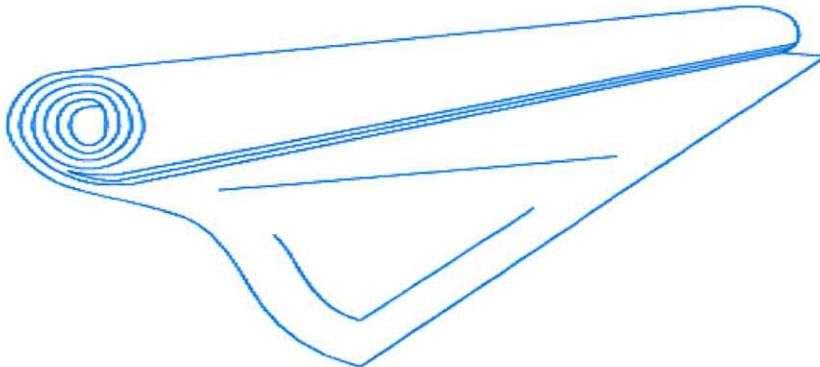
Budget Cost Drivers



Salaries & Benefits account for 72% of the FY17 budget

Capital Stabilization Fund

- Established in FY14
- \$370,000 from the FY16 Budget to be transferred
- Dedicated to funding Feasibility and Schematic Design Phase of the Building Project



Other Post Employment Benefits (OPEB)

In 2015, Cape Cod Tech joined the Plymouth County OPEB Trust, an IRC Section 115 multiple-employer, irrevocable trust program established by Plymouth County and the County Treasurer to assist public entities in Plymouth County and neighboring counties pre-fund retiree healthcare liabilities. This provides the benefit of a lower liability and large investment pool.

Current Liability (2014 GASB Audit)	\$5,615,252
Current Balance of OPEB Reserve	\$290,764
Proposed FY17 Funding	\$40,000

Excess & Deficiency

Balance as of FY15

\$593,601*

Maximum Allowable - \$722,950
(5% of FY17 Budget \$14,459,000)

*Estimated E&D (not yet DOR certified)



FY17 Assessments

Towns	FY16	FY17	% FY17	Total Assessments		Change		Per Student	Per Student
	Enrollment	Enrollment	Enrollment	FY17	FY16	\$	%	Cost	Cost
								FY16	FY17
Barnstable	176	173	27.99%	\$3,302,096	\$ 3,192,748	\$ 109,348.00	3.4%	\$ 18,140.61	\$ 19,087.26
Brewster	39	43	6.96%	\$ 828,976	\$ 723,538	\$ 105,438.00	14.6%	\$ 18,552.26	\$ 19,278.51
Chatham	17	11	1.78%	\$ 210,206	\$ 309,122	\$ (98,916.00)	-32.0%	\$ 18,183.65	\$ 19,109.64
Dennis	78	76	12.30%	\$1,463,089	\$ 1,451,797	\$ 11,292.00	0.8%	\$ 18,612.78	\$ 19,251.17
Eastham	11	16	2.59%	\$ 309,752	\$ 216,660	\$ 93,092.00	43.0%	\$ 19,696.36	\$ 19,359.50
Harwich	73	75	12.14%	\$1,437,053	\$ 1,330,607	\$ 106,446.00	8.0%	\$ 18,227.49	\$ 19,160.71
Mashpee	63	59	9.55%	\$1,137,175	\$ 1,166,386	\$ (29,211.00)	-2.5%	\$ 18,514.06	\$ 19,274.15
Orleans	14	13	2.10%	\$ 249,250	\$ 260,663	\$ (11,413.00)	-4.4%	\$ 18,618.79	\$ 19,173.08
Provincetown	4	3	0.49%	\$ 57,489	\$ 75,735	\$ (18,246.00)	-24.1%	\$ 18,933.75	\$ 19,163.00
Truro	2	1	0.16%	\$ 19,301	\$ 36,809	\$ (17,508.00)	-47.6%	\$ 18,404.50	\$ 19,301.00
Wellfleet	8	7	1.13%	\$ 135,249	\$ 147,379	\$ (12,130.00)	-8.2%	\$ 18,422.38	\$ 19,321.29
Yarmouth	163	141	22.82%	\$2,694,877	\$ 2,973,817	\$ (278,940.00)	-9.4%	\$ 18,244.28	\$ 19,112.60
	648	618		\$ 11,844,513	\$ 11,885,261	\$ (40,748)			
						\$ (40,748)	-0.34%		

Massachusetts School Building Authority (MSBA) at Cape Cod Tech

- After 4 Statements of Interest (SOI's) to the MSBA, Cape Cod Tech was accepted into the eligibility period in the "CORE" program for a major reconstruction or renovation in January of 2015
- The Cape Cod Regional Technical H.S. has formed a School Building Committee comprised of 21 members representing the interest of our 12 sending towns.
- We reached agreement on a design enrollment of 650 students



Feasibility Phase & The MSBA

- On September 30, 2015, the Cape Cod Regional Technical High School was invited into the Feasibility and Schematic Design Phase.
- The SBC has chosen and negotiated with an Owners Project Manager, Colliers International.
- We will soon begin to work with the chosen OPM to select a project Designer for the project.

For up-to-date information on the progress of the project, visit

<http://capetech.us/domain/50>





Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

5A

BOARD OF SELECTMEN APPOINTMENT

Provincetown Representative to the Cape Cod Commission

Requested by: Town Clerk Doug Johnstone

Action Sought: **Approval**

Proposed Motion(s)

Move that the Board of Selectmen vote to approve the appointment of _____, as Provincetown's Representative to the Cape Cod Commission for the remaining term to expire on April 24, 2016, and for reappointment to a term beginning April 25, 2016 through April 24, 2019.

Additional Information

See attached application.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



TOWN OF PROVINCETOWN

Application for Town Board Membership

Name: ETON R. CUTLER
Please type or print

Resident Address: 6 Sandy Hill Lane, Unit 8 Provincetown, MA 02657

Mailing Address (if different): same

Telephone #: (857) 321-3344 Work # (508) 487-2462 X13

Email address: etoncutler@yahoo.com

Please consider this as my application for membership reappointment on the following Town Board(s).
(Please list order of preference.)

1. Cape Cod Commission Representative
2. _____
3. _____

Listed below are the applicant's skills, experience, background, or other factors which would contribute to these committees:

* Please Review - Cover letter + Resume
I currently serve on the Board of Directors for Elder Services of Cape Cod and on the Human Services Committee for the Town of Provincetown.

I hereby certify that I am a resident of the Town of Provincetown.

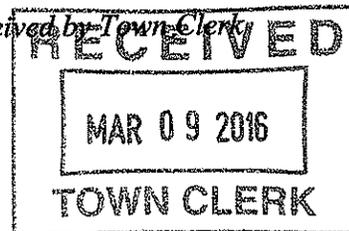
Eton R. Cutler 3/9/2016
 Signature of Applicant Date

TO THE APPLICANT: FILE COMPLETED FORM WITH THE TOWN CLERK

Town Clerk Certification: Applicant is a registered voter: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>S. Stone</u> Name of Town Clerk	This application will remain on file in the Town Clerk's Office for 364 days from the date received. Application Termination Date: <u>3/9/16</u>
--	---

Date Received by Board of Selectmen

Date Received by Town Clerk



Elton R. Cutler
6 Sandy Hill Lane, Unit 8, Provincetown, MA 02657
eltoncutler@yahoo.com
(857) 321-3344

March 9, 2016

Thomas N. Donegan
Chairman, Board of Selectmen
Town of Provincetown
260 Commercial Street
Provincetown, MA 02657

Please accept this letter and the enclosed resume in consideration for your recently advertised Cape Cod Commission Representative for the Town of Provincetown.

As you will see from my resume attached, I currently serve on the Board of Directors for Elder Services of Cape Cod and on the Human Services Committee for the Town of Provincetown. My work experiences in social services and corporate banking have further expanded my capacity to comprehend and act upon multi-task situations while successfully working in a team atmosphere. I have been actively following the Cape Cod Commission's role in protecting the unique values and quality of life on Cape Cod by coordinating a balanced relationship between environmental protection and economic progress. I believe I would bring valuable skills, experience and knowledge to support their mission. My responsibilities include the oversight of community outreach for the Truro Council on Aging by maintaining strategic relationships and support to elders, families and caregivers to remain independent, productive and in the community for as long as possible.

With my proven financial and social service experience, superior decision-making abilities, and committed dedication to make a difference, I can fulfill the requirements you are seeking. I look forward to meeting with you to further detail my experience and provide examples of my relationship building abilities. I have a great work history and know that you will be satisfied with what I can contribute to the Cape Cod Commission.

Sincerely,



Elton R. Cutler
Outreach & Resource Coordinator
Truro Council on Aging

Elton R. Cutler
6 Sandy Hill Lane, Unit 8, Provincetown, MA 02657
eltoncutler@yahoo.com
(857) 321-3344

EXPERIENCE

Outreach & Resource Coordinator, 2014 - Present
Truro Council on Aging, Truro, Massachusetts 02666

Departmental Responsibilities:

- Perform community outreach and recruitment with Truro's elder population
- Build strategic relationships, conduct a variety of outreach services
- Make assessments and gather findings of "Elders at Risk"
- Attend COA outreach meetings; participate in area councils
- Maintain relationships with collaborative partners and cultivate new ones

Residential Manager, 2011 - 2014
Latham Centers, Orleans, Massachusetts 02653

Administrative Responsibilities:

- Provided opportunities for individuals to become as independent as possible, within the medical constraints of Prader-Willi Syndrome
- Coordinate medical and psychological services for clients
- Develop and implementation of community based social events
- Maintain resources from local, state and federal agencies to serve clients
- Monitor records for compliance with Massachusetts licensing and accreditation

Administrator, 2010 - 2011
Lakeview Neurorehabilitation Center,
Effingham, New Hampshire 03882

Administrative Responsibilities:

- Management of residential community-based rehabilitation programs
- Supervision of residential rehabilitation coordinators and direct care staff
- Maintain site budgets, physical plant and quality improvement needs
- Review reportable events to ensure follow-up for correction/treatment
- Monitor records for compliance with JCAHO and CARF accredited

Residential Administrator, 2006 - 2010
Waban Projects, Sanford, Maine 04073

Administrative Responsibilities:

- Liaison for service providers, family, guardians and day services
- Supervision of policies, procedures and state / federal labor laws
- Quality improvements, complete 6-month and annual evaluations
- Monitor records for compliance with SURS, HIPPA and DHHS
- Developed and coached trainings, consumer choice, personal growth

Personal Banking Officer III, 1995 – 2006
MBNA America, Belfast, Maine 04915

Corporate Experiences:

- Card Activation -Managed calls with the purpose of activating new accounts by proper customer verification and avoiding fraudulent use
- Balance Transfer -Solicited balance transfers and transferred funds to lower promotional rates offered for a limited time, while consistently exceeding the sales-per-hour standard
- Telesales -Accurately obtained and recorded all information from prospective customers to complete credit card applications
- Retention -Persuaded and retained customers from closing their accounts by helping them overcome their objections
- Fraud -Primary contact regarding all fraud services and fraud control Resolved possible fraud inquires requiring superior decision-making and immediate problem solving skills

Interdepartmental Responsibilities:

- Conducted personnel hiring interviews & recruitment events
- Developed specialist's communication, sales & retention skills
- Prepared and administered monthly and yearly performance appraisals
- Knowledgeable of corporate & state personnel guidelines
- Responsible for handling high call volume satisfaction standards
- Assisted with monthly & yearly departmental budget preparation
- Provided accurate timely responses to various banking inquiries
- Performed miscellaneous duties as assigned by senior management

EDUCATION

Bachelor of Arts, Psychology, May 1995
Concentration in **Psychology of Business**
University of Maine, Orono, 04473

BOARD OF DIRECTORS

Town of Provincetown, Human Services Committee	2014 – Present
Elder Services of Cape Cod and the Islands	2014 – Present

CERTIFICATION

- SHINE Counselor by the Executive Office of Elder Affairs
- Elder Protective Services Counselor by Elder Services of Cape Cod and the Islands
- Behavioral Health and Aging Counselor by Boston University, School of Social Work
- Massachusetts Energy and Fuel Assistance Counselor

R

RECEIVED
BOS Version 7.0

MAR 15 2016

CC: BOS/TM/ATM



TOWN OF PROVINCETOWN

Application for Town Board Membership

Name: JOHN KRAJOVIC
Please type or print

Resident Address: B YOUNG'S COURT Provincetown, MA 02657

Mailing Address (if different): 35 FAY ST., ES11, BOSTON, MA 02118

Telephone #: 617-390-6238 Work # () SAME

CEU
Email address: jk691@comcast.net

Please consider this as my application for membership reappointment on the following Town Board(s).
(Please list order of preference.)

1. CAPE COD COMMISSION - PTOWN REP
2. _____
3. _____

Listed below are the applicant's skills, experience, background, or other factors which would contribute to these committees:

- * THIRTY YEARS PROFESSIONAL PLANNING EXPERIENCE AT LOCAL AND REGIONAL LEVELS FOR MPO/DCR AND MASSPORT.
- * FORMER ADVISORY BOARD MEMBER TO CENTRAL MASS REGIONAL PLANNING COMMISSION FOR DEVELOPMENT OF A REGIONAL TRANSPORTATION AND ECONOMIC DEV. CORRIDOR.

John Krajovic
Signature of Applicant
MAR 14, 2016
Date

TO THE APPLICANT: FILE COMPLETED FORM WITH THE TOWN CLERK

Town Clerk Certification: Applicant is a registered voter: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>Johnstone</u> <small>Name of Town Clerk</small>	This application will remain on file in the Town Clerk's Office for 364 days from the date received. Application Termination Date: <u>3/15/17</u>
--	--

Date Received by Board of Selectmen

Date Received by Town Clerk

ljd
12/14

RECEIVED

MAR 15 2016

TOWN CLERK

March 14, 2016

35 Fay Street
E 511
Boston, MA 02118

Mr. Doug Johnstone
Town Clerk's Office
260 Commercial Street
Provincetown, MA 02657

Dear Mr. Johnstone:

Please consider my application for Provincetown's representative to the Cape Cod Commission. I have enclosed a completed application for membership and my resume. Note that I retired from my previous position as Deputy Director for Airport Planning for the Massachusetts Port Authority in August 2015.

Please call my cell (617-390-6238) with any questions.

Best regards,

John Krajovic

Enclosures:

- Application Form
- Resume

6

John Krajovic

35 Fay Street • Unit E-511 • Boston, Massachusetts 02118
Office: 617/568-3559 • Cell: 617/390-6238

EDUCATION

1984 – 1985	Harvard University John F. Kennedy School of Government <i>Master of Public Administration</i>	Cambridge, Massachusetts
1969-1974	University of Virginia School of Architecture <i>Bachelor of Science in Landscape Architecture</i>	Charlottesville, Virginia

EXPERIENCE

Airport Planning: responsible for senior management of airport planning and development, strategic planning, community planning and urban design for Logan International and Worcester Regional Airports.

Management: directs interdisciplinary teams to develop creative approaches to solving complex intra-agency planning challenges; initiates coalition-building strategies to engage project stakeholders including executive staff, business representatives, elected officials, environmentalists, and community activists. Directs professional staff and consultants and oversees planning and administration of unit and contract budgets.

Communications: serves as agency spokesperson and primary liaison to community and city and state officials for specific airport planning projects. Develops and implements cultivation strategies for building broad-based community support for agency initiatives. Built coalitions of elected officials, media representatives, environmental organizations, and community activists to support agency open space initiatives for Alewife Brook Parkway and Charles River Basin; served as primary media spokesperson.

Development/Marketing: increased annual giving donor participation from 14% to 32% in two years at Harvard Graduate School of Design (“GSD”); planned and managed cultivation events, forums, and marketing initiatives for business leaders, elected officials, and major donors including the “Boston Vault”.

Open Space Planning and Conservation: directs \$15 million Airport Edge Buffer Program and airport landscape master planning; managed public designer-selection process, advisory committee and design development for Logan’s 9/11 Memorial. Developed and implemented conservation strategies for protecting the Charles River Basin and Alewife Reservations for former Metropolitan District Commission; managed park land restoration projects, developed master plans, and forged public/private partnerships; and, analyzed management structures of Olmsted urban New York and Boston parks. Secured funding and directed federal and state-funded Youth Conservation Corps Programs to enhance the city’s built and landscape environment.

EMPLOYMENT

1995 – Present	Massachusetts Port Authority: Deputy Director, Airport Planning (current position)
1987 – 1994	Metropolitan District Commission: Senior Planner/Charles River Basin and Alewife
1984 – 1988	Planning Consultant: Harvard Graduate School of Design, Boston Harbor Associates, Action for Boston Community Development
1982 - 1984	Harvard University: Director of Annual Giving, Graduate School of Design
1976 – 1982	Boston Zoological Society: Project Director
1974 – 1976	Landscape Design Consultant: private clients; Charlottesville, Virginia

AWARDS

- 1994 *Environmental Service Award for Resource Protection*, Mass. Association of Conservation Commissions
- 1983 and 1988 *Case Design Excellence Awards* for Harvard GSD fundraising programs



TOWN OF PROVINCETOWN

Application for Town Board Membership

Name: PAUL M. RICHARDSON

Please type or print

Resident Address: 42 PEARL STREET Provincetown, MA 02657

Mailing Address (if different): P.O. BOX 555, PROVINCETOWN, MA 02657

Telephone #: 617 571 7788 Work # (same)

Email address: PMR LAWYER @ AOL.COM

Please consider this as my application for membership reappointment on the following Town Board(s).
(Please list order of preference.)

1. CAPE COD COMMISSION - Provincetown Representative
2. _____
3. _____

Listed below are the applicant's skills, experience, background, or other factors which would contribute to these committees:

FOR WORK EXPERIENCE AND PROFESSIONAL QUALIFICATIONS,
PLEASE SEE C.V. ATTACHED. THE CAPE COD COMMISSION
SERVES AN IMPORTANT FUNCTION FOR THE CITIZENS AND
VISITORS TO CAPE COD AND DESERVES ADEQUATE REPRESENTATION
FROM THE TOWN OF PROVINCETOWN.

I hereby certify that I am a resident of the Town of Provincetown.

[Signature]

March 17, 2016

Signature of Applicant

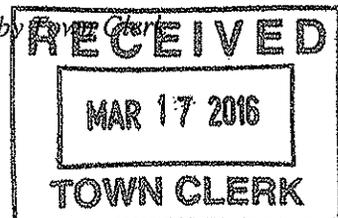
Date

TO THE APPLICANT: FILE COMPLETED FORM WITH THE TOWN CLERK

<p>Town Clerk Certification: Applicant is a registered voter: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><u>[Signature]</u> Name of Town Clerk</p>	<p>This application will remain on file in the Town Clerk's Office for 364 days from the date received. Application Termination Date: <u>3/17/17</u></p>
--	---

Date Received by Board of Selectmen

Date Received by Town Clerk



Paul M. Richardson

P.O. Box 555, Provincetown, MA 02657

(617) 571-7788
pmrlawyer@aol.com

Executive Summary

Experienced, passionate, and discrete professional with extensive legal, business and museum knowledge and abilities. Superb written and oral communication skills. Valuable portfolio of project and management abilities, relationship building and staff development. Pleasant and agreeable personality with strong work ethic, and good sense of humor. Proven ability to meaningfully and successfully contribute to institutional planning and advocate for, and accomplish, organizational goals and needs. Ability to work independently and with others to initiate, develop, and complete organizational mission-driven activities.

Skill Set

Successful civil practice attorney with substantial museum management and museum studies teaching experience. Major litigation, financial and museum exhibition and operations planning, budget development, implementation and tracking. Develop and execute high value projects and operating budgets. Ability to understand and communicate fiscal and budget information and create meaningful and accurate financial statements. Expert communication and legal skills including contract negotiation, compliance and enforcement.

Education

Harvard University, Cambridge, MA, Extension Studies, *Master of Liberal Arts* in Museum Studies, 2015

Northeastern University School of Law, Boston, MA, *Juris Doctor*, 1985

University of Massachusetts, Boston, MA, *Bachelor of Arts*, Magna Cum Laude, Art History, 1982

Experience

Harvard University, Extension School Graduate Program in Museum Studies, Cambridge, MA,
January 2015 to present

Instructor

- Instructor for Masters Degree concluding Capstone Projects in Museum Studies class. Instruct and assist students with devising and executing graduate-degree-level research strategies and thesis-type writing projects.

Paul M. Richardson Law Offices, Provincetown, MA, 2012-present

Paul M. Richardson Law Offices, Boston and Cambridge, MA, 1989-2010

Principal

- Real estate, contract, construction, land use, general business, insurance and estate planning law; investment management; trial court and appellate level civil law advocacy
- Hire and manage all levels of personnel

Sterling and Francine Clark Art Institute, Williamstown, MA, 2010 - 2013

Assistant Exhibitions Manager (Assistant to Director of Exhibitions and Collections Management)

Publications Associate

- Major museum exhibition planning, implementation and installation management. Supervisory and planning responsibilities for in-house and shared (domestic and international) multi-million dollar value fine art exhibitions. Pre-exhibition budgeting and end-of-venue and end-of-tour financial reporting and reconciliation.

Paul M. Richardson, p. 2

- Permanent and temporary exhibition art historical research and publications planning and execution.
- Plan and implement federal grants, indemnities and requests for immunity from judicial seizure
- Gallery programming team member for international, domestic and in-house exhibition planning and implementation; work with visiting scholars, curators, exhibitions and registration staff members; social media and innovative in-gallery and remote access media application planning and review
- Develop, edit, and produce museum and gallery graphics and exhibition catalogs, professional and educational books and pamphlets

Rose Art Museum, Brandeis University, Waltham, MA, 2009-2010

Acting Collections Manager and Registrar, Collections Management and Registration Assistant

Real Estate Development Projects, MA, NH, and RI, 1984-2008

Ellerich Wilkes, LLC, Boston, 2002-present,

Manager and Owner

- Profitably identify and arrange purchase and financing of residential and commercial properties including National Register and local historic district properties; organize, manage and budget owner entities; marketing, leasing and management of residential and commercial real estate; manage asset dispositions
- Managing partner and general contractor for major rehabilitation and maintenance of numerous structurally compromised historic structures in three different state; design and permit management; negotiate and implement contracts and hire staff and building trades workers; coordinate workers and work item schedules

Massachusetts Appeals Court, Boston, MA, 1986-1987

Massachusetts Superior Court, Boston, MA, 1985-1986

Law Clerk to the Justices

Community Activities

Bay Village (Boston) Historic District Commission, Boston, MA, 2000 – 2005

Voting member City of Boston mayorally appointed neighborhood historic district commission. Review building projects and improvements to neighborhood structures in accordance with historic preservation guidelines.

Prudential Center Project Advisory Committee, 1987 - 2003

Community Board membership reviewing and consulting on major downtown Boston redevelopment project.

Massachusetts Probate and Family Court. Volunteer *pro bono* counsel for indigent litigants, 1999-2006

References provided upon request.



CAPE COD COMMISSION

Roles and Responsibilities of Cape Cod Commission Members

The Cape Cod Commission was created in 1990 by an Act of the Massachusetts General Court and confirmed by a majority of Barnstable County voters to protect the region's unique natural, coastal, historical, cultural and other values.

The Commission functions as a department of Barnstable County, but is funded separately through the Cape Cod Environmental Protection Fund and other sources. Its work is divided into three major areas: **planning**, **technical assistance**, and **regulation**. The Cape Cod Regional Policy Plan, adopted as an ordinance of Barnstable County, sets the goals, priorities, and performance standards used in its regulatory work.

3225 Main Street
Barnstable, MA 02630
508-362-3828 | www.capecodcommission.org



■ Commission Activities

Among other areas, technical assistance is provided to Cape communities on:

- Land use planning
- Transportation
- Economic development
- Water quality and supply
- Solid and hazardous waste management
- Affordable housing
- Land protection

Commission planners and technical staff have expertise in a wide variety of areas, such as landscape architecture, land use planning, economic development, affordable housing, historic preservation, wetland and wildlife resources, water resources, coastal resources, waste management, transportation planning, and geographic information and mapping.

■ Commission Makeup

The Cape Cod Commission is made up of 19 appointed members, including representatives from each of Barnstable County's 15 towns; one County Commissioner, one Native American, one Minority Representative and a Governor's appointee. All members are citizen volunteers who receive and evaluate information from the agency's professional staff, consider policies to guide the agency's activities, and make regulatory decisions about development proposals under the agency's jurisdiction.

■ Meetings of the Commission Board and Standing Committees

The full 19-member Cape Cod Commission board generally meets every other Thursday afternoon in the First District Courthouse of the Barnstable County Complex (off Route 6A) in Barnstable. Meetings last about two hours.

Commission members may also be asked by the board's chair (elected by the members annually) to serve on a standing committee. Participation is voluntary on the Committee on Planning and Regulations. The Executive Committee's includes the Chair, Vice Chair, Secretary, County



The Cape Cod Commission

Commissioner and Previous Past Chair. Standing committees generally meet in the Commission office to discuss issues prior to meetings of the full Commission.

■ Regulatory Responsibilities

Commission members are expected to serve on regulatory subcommittees to review specific Development of Regional Impact (DRI) proposals. Members rely on the technical expertise of the agency's staff – a diverse group of professionals who gather and interpret data and advise on project consistency with the Regional Policy Plan's standards to make decisions. The evaluation of data and benefits and detriments of a project are vested in Commission members. In this way, members serve as "quasi-judicial" officials.

DRI subcommittees review written applications, materials and reports; conduct required public hearings; and hold public meetings to discuss issues and concerns and to formulate their recommendations about the DRI decisions to be voted on by the full membership of the Cape Cod Commission.

Depending on the nature and complexity of a development proposal, regulatory subcommittee work can require a significant commitment of time. Meetings may take place during the day and in the evening. Whenever possible, the first hearing is held in the town where the project is proposed. Other hearings and meetings may also be held there or in Barnstable. Preparation for and travel to meetings add to the time commitment.

■ Community Responsibilities

Commission members also serve as liaisons with their towns. Making periodic reports about Commission activities to the Board of Selectmen (or the Town Council, in the case of Barnstable) is an important duty. Within the limits defined by the state Open Meeting Law and the agency's own Public Relations Policy and the Communications Policy for Cape Cod Commission Members, members should make themselves available to answer questions and provide information about Commission activities.



■ Regional Advisory Responsibilities

Commission members are an advisory board responsible for guiding many of the agency's policies and initiatives. Members may also be appointed to represent the agency on special committees or other boards. Most importantly, members help the agency fulfill its mission and uphold the Cape Cod Commission Act and ordinances adopted by Barnstable County.

■ Communication Rules for Commission Members

Cape Cod Commission members serve in several different roles:

1. They are representatives of and liaisons to the 15 Cape towns and Barnstable County residents.
2. They are regional policy makers in issue areas such as land use, transportation and affordable housing.
3. They are quasi-judicial board members regulating development proposals.

In the first two roles, members are encouraged to communicate freely and regularly with local and county officials and the general public. In the third role, however, Commission members are more limited in when and how they may communicate.

Members of Development of Regional Impact subcommittees and the full Commission serve in quasi-judicial roles during project review and the DRI appeal period.

Each member must confine his or her review to the oral and written information received during the public hearing process.

Cape Cod Commission members have adopted and follow written policies governing their communications. The primary policies are the **Communications Policy for Cape Cod Commission Members** (approved June 12, 2008), and the **Cape Cod Commission Public Relations Policy** (approved July 9, 2007).



CAPE COD
COMMISSION

3225 Main Street
Barnstable, MA 02630
508-362-3828 | www.capecodcommission.org



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

5B

BOARD OF SELECTMEN APPOINTMENT

Community Housing Council

Requested by: Town Clerk Doug Johnstone

Action Sought: **Approval**

Proposed Motion(s)

Move that the Board of Selectmen vote to approve the appointment of Paul Richardson, as a regular member, to the Community Housing Council, with a term to expire on June 30, 2017.

Additional Information

See attached application.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



TOWN OF PROVINCETOWN

Application for Town Board Membership

Name: PAUL M. RICHARDSON

Please type or print

Resident Address: 42 PEARL STREET Provincetown, MA 02657

Mailing Address (if different): P.O. Box 555, PROVINCETOWN

Telephone #: 617 571 7788 Work # (SAME)

Email address: PARLAWTE@AOL.COM

Please consider this as my application for membership reappointment on the following Town Board(s).
(Please list order of preference.)

- COMMUNITY HOUSING COUNCIL
- _____
- _____

Listed below are the applicant's skills, experience, background, or other factors which would contribute to these committees:

FOR WORK EXPERIENCE AND PROFESSIONAL QUALIFICATIONS, PLEASE SEE
C.V. ATTACHED. AS A PROVINCETOWN HOMEOWNER SINCE 1999 I HAVE OB-
SERVED DRASTIC CHANGES IN THE AVAILABILITY OF SAFE AND AFFORDABLE
HOUSING FOR A SUBSTANTIAL SEGMENT OF OUR YEAR ROUND POPULATION. USE-
LESS MORE EFFORT AND RESOURCES SHOULD BE FOCUSED ON ADDRESSING THIS
PROBLEM.

I hereby certify that I am a resident of the Town of Provincetown.
[Signature] March, 2016
 Signature of Applicant Date

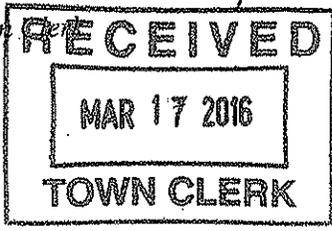
TO THE APPLICANT: FILE COMPLETED FORM WITH THE TOWN CLERK

Town Clerk Certification: Applicant is a registered voter:
 Yes No
[Signature]
 Name of Town Clerk

This application will remain on file in the Town Clerk's Office for 364 days from the date received.
 Application Termination Date: 3/17/17

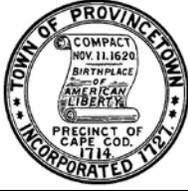
Date Received by Board of Selectmen

Date Received by Town Clerk



Community Housing Council				
	First	Last	Position	Term End
1	BH 3/7/16			06/30/17
2	Ronald	Irwin		06/30/16
3	Susan	Cook	Chair	06/30/18
4	Elaine	Anderson	Vice Chair	06/30/18
5	Kristin	Hatch	HA Rep	06/30/18
Alt	SC 11/4/13		Alternate	06/30/17

Regular



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

6A

PORTUGUESE SQUARE

Reinstall Light Pole & Install Granite Stone

Requested by: The Portuguese Festival Team

Action Sought: Discussion & Approval

Proposed Motion(s)

Move that the Board of Selectmen vote to approve the reinstallation of the light pole in Portuguese Square previously removed during renovation of Town Hall, and to install the granite stone dedicating the lights to Fishermen lost at sea.

Additional Information

See attached materials.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>



Provincetown Portuguese

Festival

Sharing The Heritage

69th

P.O. Box 559, PROVINCETOWN, MA 02657

March 2, 2016

To: Provincetown Board Of Selectmen

From: Portuguese Festival Team

Sub: Installing Light and Granite Dedication Stone In Portuguese Square.

Update and request support to reinstall Light Pole in Portuguese Square that was removed during renovation of Town Hall, and install the granite stone dedicating the lights to Fishermen lost at sea.

Material Enclosed

1. Outline of original plan
2. Minute from March 12 2007 BOS Meeting
3. Plans to dedicate the Light to Fishermen lost at sea
4. July 14 2010 letter to Town Mgr. Confirming plans to return the light for installation and install granite stone with dedication.
5. Location of Light and Stone
6. Granite Stone specifications.
7. Confirmation of Plan from Town Management

Regards

Susan Avellar
Susan Leonard
Don Murphy

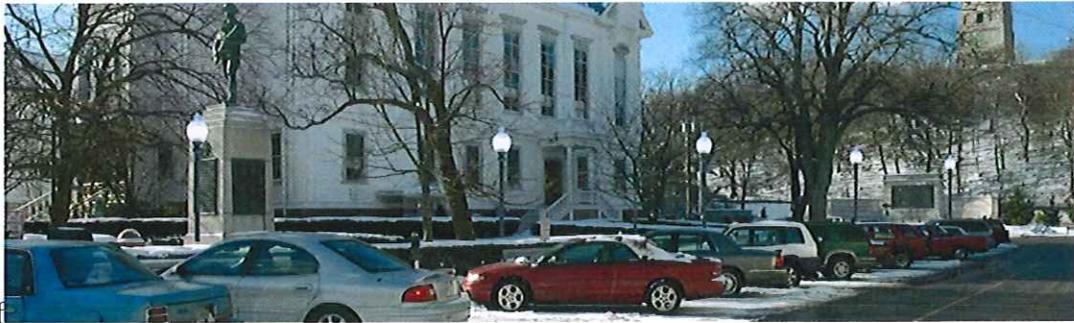
Sharing The Heritage

Provincetown Board Of Selectmen
Town Hall
260 Commercial St.
Provincetown MA 02657

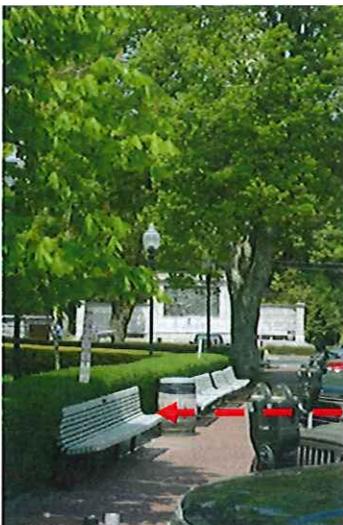
February 12, 2007

PRESENTATION TO BOS FEB 12 2007

Based on ten years of activities and feedback from volunteers and other members of the community, the Festival Team has established a vision to expand the Festival's Ryder St. activities with more attractions throughout the long weekend. To achieve this goal a major improvement in lighting and electrical power is necessary. Based on this goal and a desire to thank the community



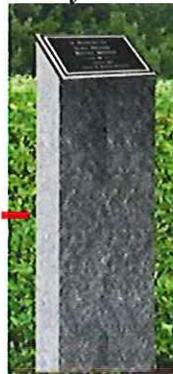
the strong support it has received for the past 60 years, the Festival Team has developed a plan to **Bring Life To Ryder St.** and when complete, gift it to the town.



We are proud to report that **Bringing Life To Ryder Street** has been reviewed and received support

Original Plan

Bring Life To Ryder St.



Need New Plan



P'town prepares to honor 14 fishermen lost at sea

The three lost vessels -

Ceremony to pay respects to crews of three boats from Provincetown that sank between 1976 and 1984.

Cape Cod Times (Hyannis, MA)

June 21, 2007

Author: MARY ANN BRAGG

PROVINCETOWN - The morning after the scalloper Patricia Marie went down, Chris King went to school as usual. He confided in his football coach. Then, from a window overlooking the harbor, King watched for the Coast Guard boat that would bring his father home from the sea one last time.

Capt. William W. King, 44, and his crew of six died when the Patricia Marie sank suddenly, only 3 miles off the coast of Eastham in October 1976. It is still remembered as one of the worst marine disasters to strike at the heart of the small, tightly knit fishing community in Provincetown.

Two years later, another fishing boat and crew would be lost to the elements, this time the Cap'n Bill, a 63-foot dragger, with a crew of four. And only six years after that loss, another Provincetown boat, the Victory II, went down, taking with her a crew of three.

The 14 men who died at sea, doing the kind of work that defined their families for generations, will be honored in a ceremony tonight that begins at 6 p.m. as part of the annual Provincetown Portuguese Festival.

"These were three huge tragedies in Provincetown," said Maureen Hurst, a festival organizer.

"My dad is a fisherman, and my grandfather came from Portugal when he was 19. Personally, I knew all of the people from all three boats," she said.



To some, this yearly event might seem all about revelry, pageantry and the always popular Blessing of the Fleet.

MOTION: Move that the Board of Selectmen vote to authorize the implementation of the project "Bring Life to Ryder Street" including permanent electrical and telephone services, electrical and telephone outlets, and lamp poles, and to accept such work as a gift from the Portuguese Festival Committee; with oversight to be by the Department of Public Works.

Motion by: Richard Olson Seconded by: Michele Couture Yea 3 Nay 0

1B2 PROVINCETOWN FARMERS' MARKET

Public Hearing

Proponent Attendees: Bill Schneider, Andrew Pollock, Farmers Market Organizer, VSB Chairman Lynn Davies.

Public Comments

Austin Knight - Condition that the street not be closed. Signage be posted. Hope that it will not affect small businesses.

Bobby Cabral – Clear that Ryder Street will not be blocked and that the road will be open at all times.

Bonnie Campbell - Ryder Street might be a little bit troublesome. Think of the Bas Relief in the future.

Rex McKinsey - I think it is going to be OK. If any problems .. bag the meters and charge the event organizers.

Rachel White – You might get complaints from crafts people because they were upset that they had to stop in that area.

Board Comments

Michele Couture

Don't want to see meters being blocked off And don't want to see the street blocked off as well.

My main concern is the hours. Anticipate all sorts of problems with the suggested hours. What about other days and times – except Saturday??

MOTION: Move that the Board of Selectmen vote to approve the proposed Provincetown Farmers' Market to be held in the Ryder Street Parking Lot for 16 consecutive Saturday afternoons commencing June 30, 2007 and concluding October 13, 2007; hours of the parking lot closure to be from 8 AM to 5 PM; open to two-way traffic at all times, and should the need arise for any police detail that the organizers of the Farmers Market will bear the cost; and that they will maintain good communications with local residents at all times.

Motion by: Michele Couture Seconded by: Richard Olson Yea 3 Nay 0

2. PUBLIC STATEMENTS

Rex McKinsey – Provincetown Harbormaster - Informed today that we have been approved for the 604B Water Grant (Water Quality Testing). Working with National Park Service and Truro in order to do water quality sampling for Provincetown Harbor and East Harbor Lagoon (Pilgrim Lake), Hatches Harbor and the Pamet Estuaries. Hopefully we can start to get some hard science as to why the beach closures happen. We will be looking for volunteers to assist us with this water quality testing project.

Harbor Committee Recommendations to the Board of Selectmen – are the Harbor Regulations that I put forth to them and the Pier Corp. This is the fewest amount of regulations we've ever brought forward to you. There is one that may raise some contention ... a request to closed Provincetown Harbor to "mechanical dragging".

4



Sharon Lynn
Town Manager
260 Commercial St.
Provincetown MA 02657

July 14, 2010

Dear Sharon

I am writing to advise you of the Ryder Street light pole that is in the Provincetown Portuguese Festival's warehouse. This light pole was removed to make space for the new walk way being installed near the fixture location. We were asked if we could store it during the renovation.

As the restoration work on the Town Hall grounds begins, please advise the appropriate contractor that we have the light pole and will return it to them when they are ready to reinstall it. We would also be glad to put them in contact with the electrician that installed the lights to help them understand the electrical configuration that is in place, including the power panel at the east side of Ryder St.

In addition, as part of the original plan, a simple and appropriate dedication plaque is to be placed in the area adjacent to the lights, dedicating them to Provincetown Fishermen lost at sea. We are pleased to say that we have just received funding from an anonymous donor to fund the plaque.

As we work on the dedication plaque, we would like to coordinate with a person of your choosing to review the plans and placement.

We look forward to the completion of our beautifully restored Town Hall and timing for installation of the dedication plaque could not be better.

Regards
Provincetown Portuguese Festival Team
Don Murphy
Chairman

CC
Susan Leonard
Jeff Perry



From: tomblute@crosbymonuments.com
To: wrover@aol.com
Sent: 2/2/2016 3:27:41 P.M. Eastern Standard Time
Subj: Bronze/granite for dedication.

Don Murphy.

Quote for the granite post with bronze plaque.

4-0 x 1-0 x 1-0 4" beveled top

Gray granite

Bronze plaque: 9" x 9" countersunk in bevel top of granite:

Approximate lettering info:

LIGHTS DEDICATED
TO THE FISHERMEN
LOST AT SEA BY THE
PEOPLE OF PROVINCETOWN

Cost of granite post, bronze plaque and delivery to Provincetown.

Installation not included as discussed.

7



Subj: Re: RETURNING LIGHT TO RYDER ST.
Date: 3/2/2016 2:00:44 P.M. Eastern Standard Time
From: bdocker@comcast.net
To: WROVER@aol.com
CC: rwaldo@provincetown-ma.gov, smleonard.o10@gmail.com

Dear Don and Susan,

As a follow up to your excellent presentation on March 1 to the Beautification Committee, we are pleased to report back to you there was unanimous approval to the proposal you presented.

Thank you for your consideration in coming to our meeting, and may the light return to Ryder Street and your granite stone and plaque remind everyone forever of the fisherman heritage of our town!

Sincerely,
Bill Docker
Chair

Sent from my iPad

On Feb 24, 2016, at 4:09 PM, WROVER@aol.com wrote:

Hi David

I revised the package as per your correction. We are meeting with the Beautification Committee on Monday.

See Attached



Don

<Presentation For BOS Plan 4.pdf>

=

TOWN OF PROVINCETOWN

Department of Public Works

Highway Division
Water & Sewer Division
Buildings & Grounds Division
Transfer Station/Recycling Center
Sanitation Division
Cemetery Division

Richard J. Waldo, Director
Eric L. Larsen, Deputy Director
Cody J. Salisbury, Water Superintendent
Sherry Prada, Operations Director



Veterans Memorial Community Center

2 Mayflower St., Room 74
Mail: 260 Commercial Street
Provincetown MA 02657
Phone: 508.487.7060
FAX: 508.487.4675

<http://www.provincetown-ma.gov>

rwaldo@provincetown-ma.gov
elarsen@provincetown-ma.gov
csalisbury@provincetown-ma.gov
sprada@provincetown-ma.gov

February 22, 2016

Town of Provincetown Board of Selectmen
c/o Thomas Donegan, Chair
260 Commercial Street
Provincetown, Massachusetts 02657

RE: Portuguese Square Lighting and Monument Dedication

Dear Chairman Donegan:

It has been brought to my attention that a light pole located on Ryder Street, was removed during the rehabilitation of Town Hall (several years ago), and never reinstalled after completion. This light pole was installed originally as part of a dedication to Fishermen Lost at Sea, and funded through local fundraising efforts. On behalf of our department, we have no conflict with this light pole being reinstalled, and would be willing to work with the Portuguese Festival Team to ensure that it gets installed properly.

I am also of the understanding that the Portuguese Festival Team will be requesting, from you, permission to install a granite monument on Town Hall property, paying homage to those fishermen who lost their lives. Our department has no issue with the proposed location of the monument, and would be willing to assist in the installation as needed.

Respectfully,

Richard J. Waldo, P.E.
Director, Provincetown Department of Public Works

RJW:dpm

10



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

6B

COMMERCIAL STREET ROAD RECONSTRUCTION

Phase III Project Update #1

Requested by: Richard J. Waldo, Public Works Director, 3/17/2016 Action Sought: Discussion & Approval

Proposed Motion(s)

MOVE that the Board of Selectmen approve the project schedule as presented, including a public meeting on _____, in the neighborhood to obtain abutter input.

Additional Information

Please see attached material which includes Project Schedule, Project Flyer, and Abutter's Notice.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

March 22, 2016

{Insert name & address}

Re: Commercial Street Improvements Project – Phase 3
Provincetown, MA
GHD File No. 11110934

Dear {insert name}:

You are receiving this letter because you own property abutting Commercial Street within the next phase of the construction work. This is the third phase of the project and the approximate limits of work are within the intersections of Howland Street to Johnson Street on Commercial Street. The work will consist of new brick sidewalks, curbing, drainage, and the installation of porous pavement. The Town received a \$2 million grant from the MassWorks Infrastructure Grant Program to help fund this project. Please see the enclosed flyer for additional project information.

We are requesting the assistance of property owners in helping identify existing property monumentation (property identifiers, corner markers, bounds, etc.) to the Town in order to protect them during construction. Additionally we are asking property owners to share any sort of pre-existing flooding or ponding issue with their property. This can include everything from basement flooding to puddles on the sidewalk in front of your property after a rain event. We will try to address pre-existing problems that we are aware of, but we need your assistance to do so.

The project is currently being designed and it would be a benefit to the success of the project if property owners would share this information with the Town's engineer. **Enclosed is a short form for you to fill out and return either via mail or electronically by email to:**

Mail:

Russ Kleekamp
GHD Inc.
1545 Hyannough Road
Hyannis, MA 02601

Email:

russ.kleekamp@ghd.com

In order to incorporate your information into the design, we ask that you respond no later than May 1, 2016. The Monumentation Acknowledgement Form may be duplicated if you have more than one abutting property. A self-addressed stamped envelope has been provided for your convenience.

To keep up with the latest updates regarding this project during construction, please sign up for email blasts; this can be done at the Town's website www.provincetown-ma.gov: under "Services" click on "Notify Me" and follow the prompts. Email blasts are sent weekly during construction and give you the most current project information.

The tentative date of the next Board of Selectmen meeting where the project is expected to be discussed is April 25, 2016.

We look forward to a successful project that will continue to improve the conditions of Commercial Street. If you are unsure of anything stated in this letter or have any questions, please contact me.

Regards,

GHD Inc.

Russ Kleekamp
Project Manager
(774) 470-1647

cc . Richard J. Waldo, P.E.—Town of Provincetown
Board of Selectmen—Town of Provincetown

Enclosures:

Project Flyer
Abutter Property Monumentation Acknowledgement

TOWN OF PROVINCETOWN

Department of Public Works

Highway Division
Water & Sewer Division
Buildings & Grounds Division
Transfer Station/Recycling Center
Sanitation Division
Cemetery Division

Richard J. Waldo, Director
Eric L. Larsen, Deputy Director
Cody J. Salisbury, Water Superintendent
Sherry Prada, Operations Director



Veterans Memorial Community Center

2 Mayflower St., Room 74
Mail: 260 Commercial Street
Provincetown MA 02657
Phone: 508.487.7060
FAX: 508.487.4675

<http://www.provincetown-ma.gov>

rwaldo@provincetown-ma.gov
elarsen@provincetown-ma.gov
csalisbury@provincetown-ma.gov
sprada@provincetown-ma.gov

Abutter Property Monumentation Acknowledgement Form

Commercial Street Improvements Project – Phase 3, Provincetown, Massachusetts

Property Address: _____

Property Owner(s) or Owners Property Manager: _____

Best phone number to contact you: _____

Best email address to contact you: _____

1. Do you have monumentation located on your property that you wish to be protected? YES NO Not Sure
2. If you answered YES to Question 1, do you have a plan showing where they are located on your property? YES NO Not Sure
3. Do you have any pre-existing flooding on your property either inside or outside? YES NO Not Sure
4. Can we contact you for further information? YES NO
5. Would you like us to contact you to have an informational meeting at your property? YES NO

6. Do you have any other comments you wish to provide? Please write in below:

Commercial Street Improvements Project - Phase 3
Provincetown, Massachusetts
Estimated Project Schedule
March 17, 2016

ID	Task Name	Start	Finish	Feb '15	Mar '16	Apr '16	May '16	Jun '16	Jul '16	Aug '16	Sep '16	Oct '16	Nov '16	Dec '16	Jan '17	Feb '17	Mar '17	Apr '17	May '17	Jun '17	Jul '17	Aug '17	Sep '17
1	Contract Execution - NTP	Mon 2/22/16	Mon 2/22/16	2/22																			
2	Internal Project Chartering	Mon 3/7/16	Mon 3/7/16	3/7																			
3	BOS Workshop #1 - Schedule, Abutter Letter, Flyer	Mon 3/28/16	Mon 3/28/16	3/28	3/28																		
4	Kick-Off Meeting with Town	Tue 3/23/16	Tue 3/23/16	3/23	3/23																		
5	95% Design Development	Mon 3/7/16	Tue 5/31/16																				
6	Plans	Mon 3/7/16	Mon 5/2/16																				
7	Specifications	Mon 3/7/16	Mon 5/16/16																				
8	BOS Workshop #2 - 70% Design	Mon 4/25/16	Mon 4/25/16	4/25																			
9	Internal Review & QA/QC	Tue 5/17/16	Tue 5/31/16																				
10	BOS Workshop #3 - 95% Design / Pre-Bid Discussion	Mon 5/23/16	Mon 5/23/16	5/23																			
11	Estimated Submittal to Town	Tue 5/31/16	Tue 5/31/16	5/31																			
12	Public Outreach / Notifications	Mon 3/28/16	Wed 7/13/16																				
13	100% Design	Tue 5/31/16	Wed 7/6/16																				
14	Town Review (2 Weeks)	Tue 5/31/16	Tue 6/14/16																				
15	Incorporate Town Comments	Wed 6/15/16	Tue 6/21/16																				
16	Finalize Bid Forms	Wed 6/15/16	Tue 6/28/16																				
17	Final Review and Seal	Thu 6/23/16	Wed 7/6/16																				
18	Bidding	Wed 7/6/16	Mon 8/8/16																				
19	Advertise	Wed 7/6/16	Tue 7/19/16																				
20	Bid Phase (Pre-Bid Meeting)	Wed 7/6/16	Wed 7/27/16																				
21	Bid Opening	Wed 7/27/16	Wed 7/27/16	7/27																			
22	BOS Workshop #4 - Execution of Construction Contract / Pre-Construction Discussion	Mon 8/8/16	Mon 8/8/16	8/8																			
23	Construction Phase	Mon 8/15/16	Fri 6/9/17																				
24	Notice to Proceed	Mon 8/15/16	Mon 8/15/16	8/15																			
25	Pre-Construction Meeting and Procurement	Mon 8/15/16	Mon 9/5/16																				
26	Construction	Tue 9/5/16	Fri 5/5/17																				
27	BOS Workshop #5 - Estimated Mid-Construction (TBO)	Mon 12/12/16	Mon 12/12/16	12/12																			
28	Estimated Substantial Completion	Mon 5/8/17	Mon 5/8/17																				
29	Punchlist Items	Mon 5/8/17	Thu 6/1/17																				
30	Estimated Final Completion	Fri 6/9/17	Fri 6/9/17																				
31	Project Management	Mon 2/22/16	Fri 6/30/17																				
32	Grant Reporting	Mon 2/22/16	Fri 6/30/17																				

Project: MS Project Schedule 03-17-2016	Date: Thu 3/17/16	Task	Summary	External Milestone	Inactive Summary	Manual Summary Popup	Finish-only
		Split	Project Summary	Inactive Task	Manual Task	Manual Summary	Deadline
		Milestone	External Tasks	Inactive Milestone	Duration-only	Start-only	Progress

4



Commercial Street Improvements Project Phase 3

Project summary

The Commercial Street Road Reconstruction Project – Phases 1 and 2 are now complete and progress is continuing with Phase 3.

To assist with the Phase 3 project funding, the Town of Provincetown received a \$2 million dollar grant from the Commonwealth's MassWorks Infrastructure Program.

Provincetown was awarded this grant based on the Town's previous work history with the grant agencies to improve the overall functionality of Downtown Provincetown for residents and tourists alike. This includes significant improvements for the water quality of Provincetown Harbor in addition to the environmental benefits of the project with the installation of porous asphalt. The design approach for this area is twofold:

- To develop a solution that will effectively improve the water quality of Provincetown Harbor by limiting stormwater runoff
- To reconstruct and pave a portion of Commercial Street and abutting sidewalk

Phase 3 of the project will continue to address two critical issues facing Provincetown—stormwater management and repaving of Commercial Street. This grant will help fund almost the entire cost of final design and construction. The remainder of the project costs will be funded by the Town. The complete Commercial Street Improvements Project – Phase 3 will include repaving, curbing, sidewalks replacement where needed, and new drainage.

Background

In an effort to remediate Provincetown Harbor's water quality issues, the Town was involved with numerous State Agencies that provided grant funding. The first step was identifying the 25 ocean outfalls that discharge untreated stormwater into Provincetown Harbor. The next step included prioritizing the outfalls by location and installing stormwater improvements at each outfall as funding became available. Although effective, this approach is costly to the Town and granting agencies. A more economical solution is to address the root problem, that being the impervious surfaces on Commercial Street causing stormwater to flow into the Harbor.

Through new technologies, the proposed design seeks to help Provincetown manage stormwater runoff and beach impairments occurring at many of the outfalls. A porous paving material being used will fully manage runoff from the Phase 3 section of Commercial Street.

Why porous pavement?

This design for the reconstruction of Commercial Street will use porous pavement allowing stormwater to filter through the pavement (see Figure 1). The larger aggregate used in the production of porous pavement allows water to infiltrate into the ground rather than running off the surface and into the storm drains that carry the runoff to ocean outfalls in the Harbor. Porous pavement is typically used on roadways where sheeting water is a significant safety hazard; and is also used in areas where water quality has been degraded because of

roadway runoff. Using this design, the stormwater is filtered by the soils prior to entering the water table and is one of the best methods to remove the bacteria that cause beach and shellfish bed closures.

Due to the space limitations that are present along portions of Commercial Street and the amount of utilities within the road layout, porous pavement installation is a viable alternative to other stormwater improvements options.

Nonpoint source pollution reduction tips

Individuals can have impacts on their watershed. The following is a list of some items residents can assist with to continue the improvements made to date by the Town

- Limit the amount of fertilizer put on your lawn by following recommended application rates
- Clean up pet waste
- Repair car leaks
- Collect stormwater runoff from roof gutters into a rain barrel and use that collected water for gardening
- Use phosphorus-free dishwashing detergent

Construction times

Road reconstruction

- October 2016 through May 2017
- Phase 3 road reconstruction will be comparable to the Phase 2 schedule with final paving being completed by May 2017

Construction concerns and challenges

The goal is to minimize disruption to residents and businesses through weekly notifications and "e-blasts".

- Weather conditions affect construction progress during the colder months
- Access to paving materials; temperatures affect paving plant operations and availability of mix

Participation is encouraged!

We understand that construction of this project may place temporary burdens on residents and abutters. We are also aware of individual concerns on how the construction period may effect business operation or appearance of one's property that abuts Commercial Street.

Questions about this project should be directed to the DPW Department and we will arrange a meeting with the Town's consultant to address these issues at the earliest convenience.

Town contact information

Richard J Waldo, PE DPW Director

T 1 508 487 7060

E rwaldo@provincetown-ma.gov

Consultant contact information

Russell Kleekamp, Project Manager

T 1 774 470 1647

E russell.kleekamp@ghd.com

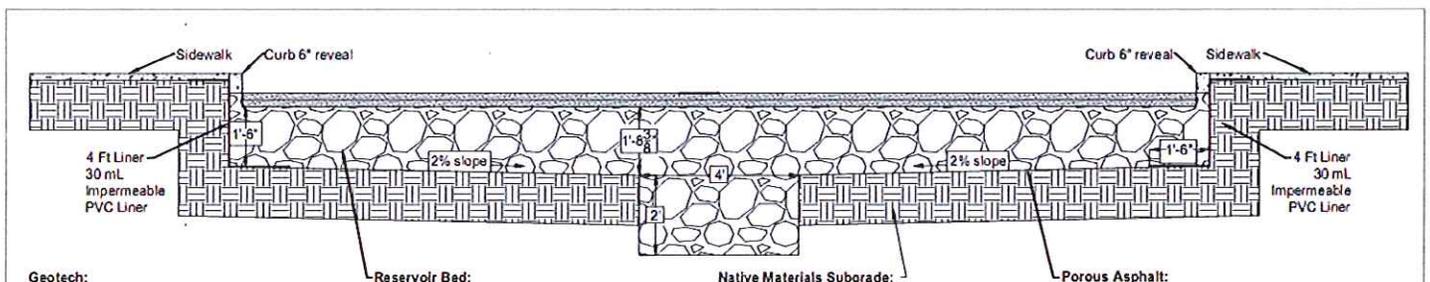
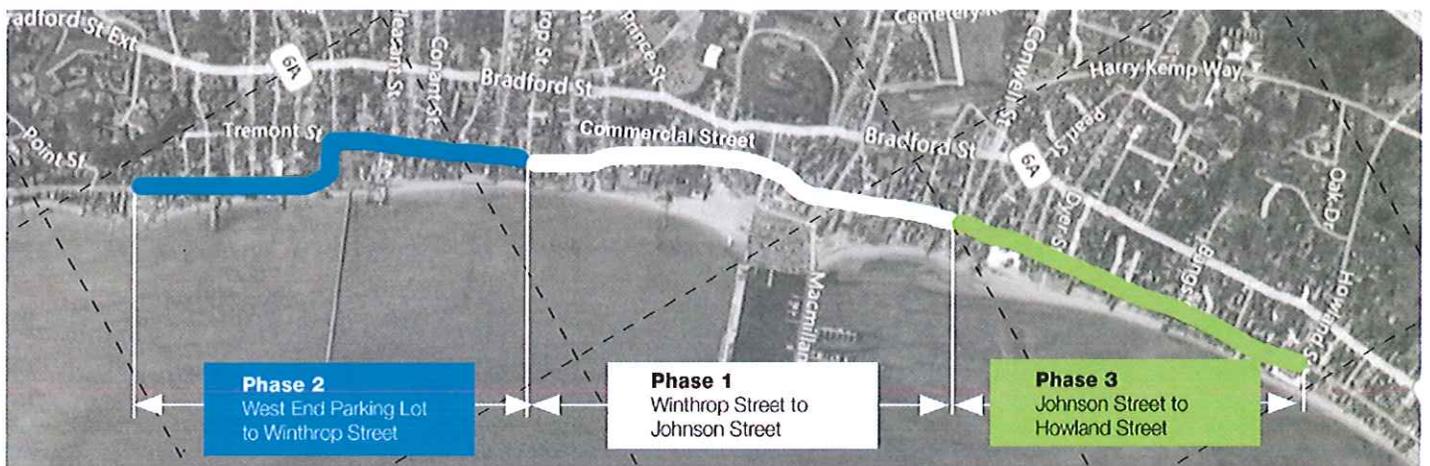


Figure 1: Preliminary Roadway Design





Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

6C

MONTHLY POLICE REPORT FOR FEBRUARY 2016

Requested by: Police Chief Jim Golden

Action sought: Discussion/Approval

Proposed Motion(s)

Discussion Dependent. Votes may be taken.

Additional Information

Police Report will be forthcoming.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016**

6D

DISCLOSURE OF CONFLICT OF INTEREST

Water and Sewer Board

Requested by: Water & Sewer Board member Jean Horner

Action Sought: Policy Decision

Proposed Motion(s)

Discussion dependent – votes may be taken.

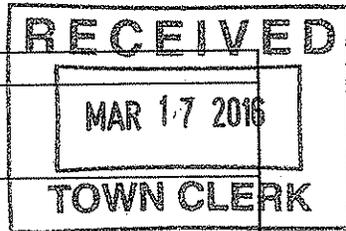
Additional Information

See attached disclosure filing from Water and Sewer Board member Jean Horner.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**



PUBLIC EMPLOYEE INFORMATION	
Name of public employee:	Jean Horner
Title or Position:	board member
Agency/Department:	Water and Sewer
Agency address:	
Office Phone:	
Office E-mail:	
	<p>In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person.</p> <p>I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.</p>
APPEARANCE OF FAVORITISM OR INFLUENCE	
Describe the issue that is coming before you for action or decision.	any issue pertaining to water and sewer
What responsibility do you have for taking action or making a decision?	voting on issues pertaining to water and sewer
Explain your relationship or affiliation to the person or organization.	married to a town employee that works in the water Dept.
How do your official actions or decision matter to the person or organization?	my official actions do not pertain to any employee issues.

Optional: Additional facts – e.g., why there is a low risk of undue favoritism or improper influence.	Employee issues are not discussed, only water and Sewer issues.
If you cannot confirm this statement, you should recuse yourself.	WRITE AN X TO CONFIRM THE STATEMENT BELOW. <input checked="" type="checkbox"/> Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.
Employee signature:	<i>Jean Horner</i>
Date:	<i>3/15/16</i>

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

7A

WINSLOW FARMS & OLD COMMUNITY CENTER

Discussion of Real Estate Transaction.

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

Discussion Dependent – votes may be taken.

Additional Information

See attached materials for discussion of transaction.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

Winslow Farms/Community Center Transaction Development Options

Density Options

Option	Units per Acre
Winslow Farms (permitted)	7.96
George's Path (in permitting)	11.67 (11.94)
Existing Zoning	12
90 Shank Painter	19.4

Development Data: Winslow Farm

Approved Density:

6 units approved on 32,829 sf total lot area

7.96 units/acre

Res 3 Zoning District

Units allowed under zoning: 11

Density allowed under zoning: 14.6 units/acre

Development Data: George's Path

Existing density of built and approved parcels:

8 duplex lots (16 units) on 59,728 sf total lot area

11.67 units per acre

Future density (incl. remaining 2 undeveloped lots):

10 duplex lots (20 units) on 72,951 sf total lot area

11.94 units per acre

Res 3 Zoning District

Units allowed under zoning: 20

Density allowed under zoning: 11.94 units per acre

Development Data: 90 Shank Painter

Existing Density:

50 units on 112,254 sf total lot area

19.4 units per acre

General Commercial (GC) Zoning District

Units allowed under zoning: 29

Density allowed under zoning: 11.25 units/ac

Development Potential: VFW + Winslow Farms

Zoning District: Res 3

Combined lot size: 90,676 sq ft

Density allowed under zoning: 12 units/acre

Units at density of Winslow (permitted): 16.57

Units at density of George's Path: 24.85

Units allowed under zoning: 25

Units at density of 90 Shank Painter: 40.38

Development Potential: VFW

Zoning District: Res 3

Lot size: 57,847 sq ft

Density allowed under zoning: 12.8 units/acre

Units at density of Winslow (permitted): 10.57

Units at density of George's Path: 15.86

Units allowed under zoning: 17

Units at density of 90 Shank Painter: 25.76

Development Potential: Community Ctr

Zoning District: Res 3

Lot size: 19,689 sq ft

Density allowed under zoning: 15.49 units/acre

Units at density of Winslow (permitted): 3.6

Units at density of George's Path: 5.4

Units allowed under zoning: 7

Units at density of 90 Shank Painter: 8.77



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

7B

POLICE STATION

Review of Options

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

No action requested.

Additional Information

See attached documents.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

The Carell Group, Inc.

Provincetown Police Headquarters

March 1, 2016
Project Budget Worksheet

CONSTRUCTION

Construction		\$	5,640,000
Temporary Quarters (Based upon revised program)		\$	1,200,000
Sub total		\$	6,840,000
Construction Contingency	10%	\$	684,000
TOTAL CONSTRUCTION		\$	7,524,000

CONSTRUCTION RELATED COSTS

Document Printing		\$	5,000
Owners Project Manager (OPM)		\$	250,000
Legal Fees		\$	5,000
Relocation		\$	10,000
Utility back charges		\$	12,000
Builders Risk Insurance	Part of Construction	\$	-
Soils/Concrete Testing		\$	10,000
TOTAL CONSTRUCTION RELATED COSTS		\$	292,000

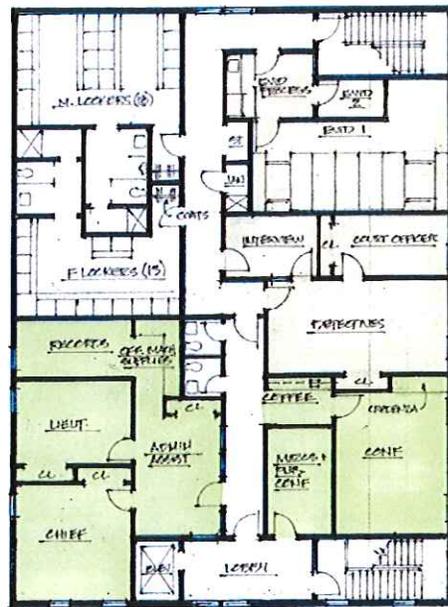
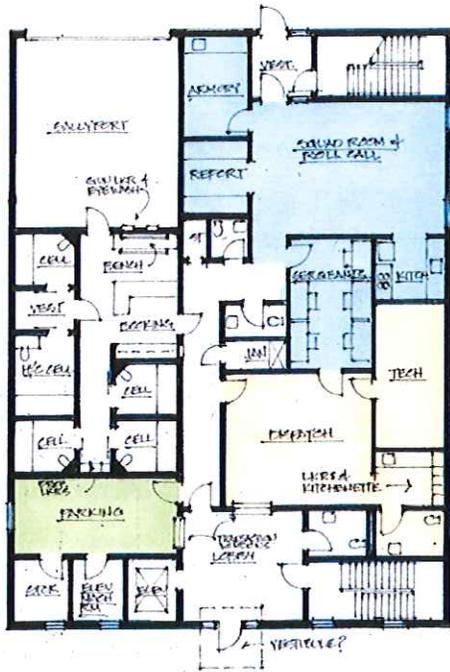
FURNISHINGS & EQUIPMENT

Furniture		\$	60,000
Window Treatment		\$	5,000
HD Storage		\$	20,000
Telephone System		\$	45,000
Antennas/Connections		\$	20,000
Radio/Communication		\$	55,000
Dispatch Furniture		\$	53,000
CJIS Relocation		\$	1,000
Wireless		\$	15,000
Security/ Access Control		\$	140,000
Technology Cabling		\$	65,000
Cable TV		\$	8,000
Misc Tech, EOC AV		\$	25,000
Misc building supplies (Floor buffer, wastebaskets, etc.)		\$	7,000
Soft Cost Total		\$	519,000
Soft Cost Contingency	10%	\$	51,900
TOTAL FURNISHINGS & EQUIPMENT		\$	570,900

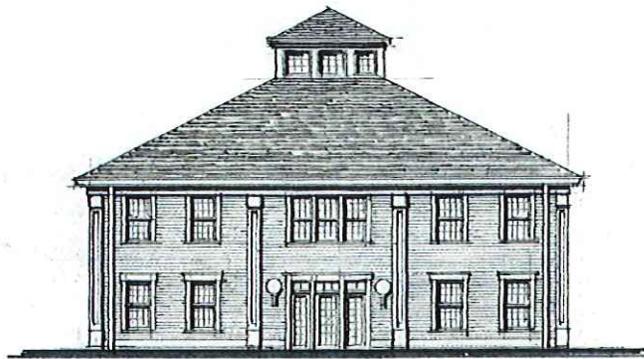
ARCHITECTURE & ENGINEERING

Fees	Allow 10%	\$	752,400
Expenses		\$	20,000
Town Engineering (Survey, etc) and Permitting		\$	30,000
Contingency		\$	20,000
TOTAL ARCHITECTURE & ENGINEERING		\$	822,400

TOTAL PROJECT **\$ 9,209,300**



PROVINCETOWN POLICE HEADQUARTERS
 FLOOR PLAN STUDIES 1/8" = 1'-0"
 THE CARELL GROUP, INC. MARCH 1, 2012



PROVINCETOWN POLICE HEADQUARTERS
FRONT ELEVATION STUDY 1/8" = 1'-0"
MARCH 16, 2016 THE CARELL GROUP, INC.



Provincetown Police Station: **Option 7A** (Brown St. Front)

Preliminary Opinion of Probable Project Cost

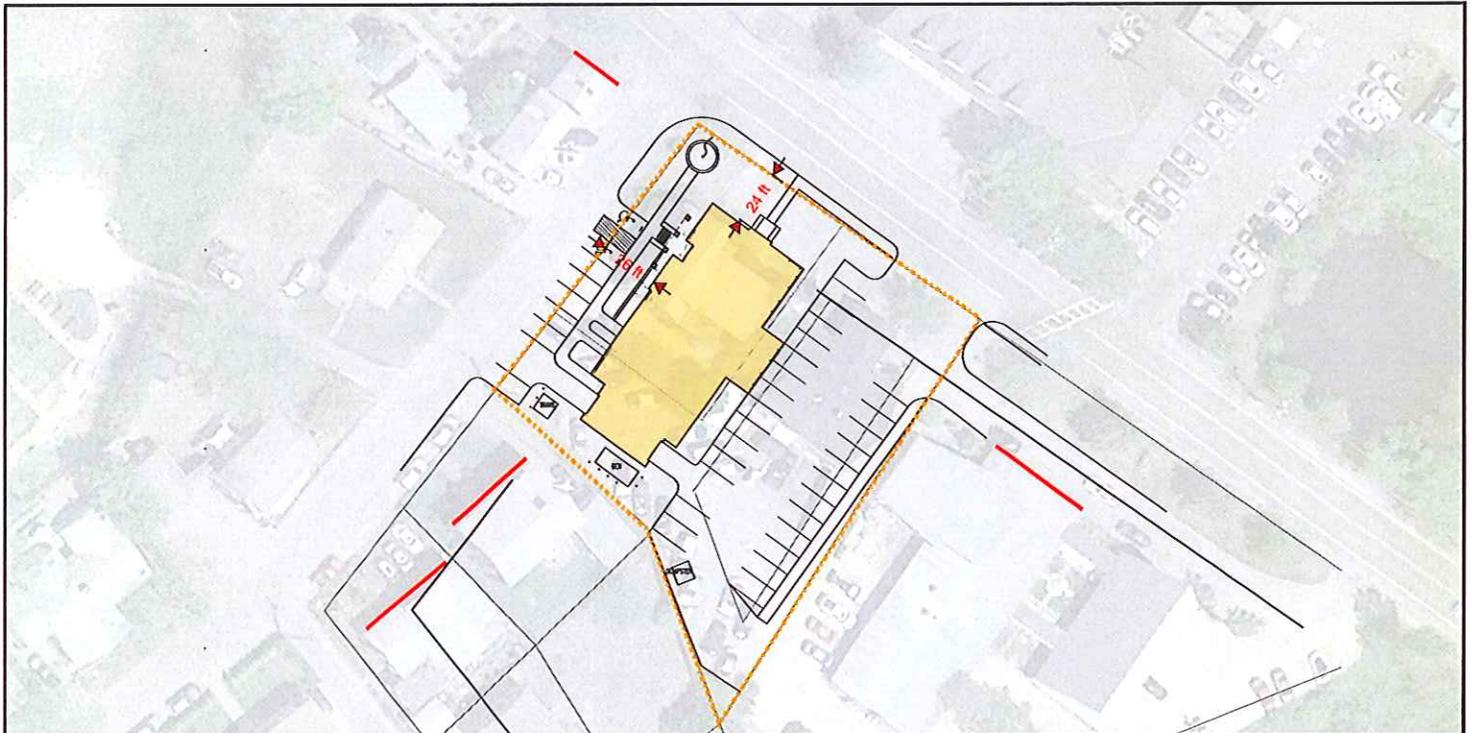
March 18, 2016

KAESTLE BOOS
associates, inc

Item	Description	Sub Total	Cost
<u>Site Acquisition Cost</u>			
	Purchase Price	\$839,900	
	Commission, etc.	\$84,000	
	Haz Mat Clean up Allowance	\$20,000	
			\$943,900
<u>Site Development Cost</u>			
	Existing Conditions (Demo, etc)	\$150,000	
	Basic Site Work	\$1,000,000	
			\$1,150,000
<u>Building Cost</u>			
	Police Dept. Bldg	11,854 SF @ \$340 \$/SF	\$4,030,360
	Unfinished Basement	1,803 SF @ \$220 \$/SF	\$396,660
			\$5,577,020
	General Conditions	9.0%	\$501,930
	Bonds & Insurance	2.0%	\$121,580
	Overhead and Profit	4.5%	\$279,000
	Building Permit		Waived by Town
	Design & Pricing Contingency	10.0%	\$647,950
	Escalation (2nd Quarter 2017 Bid)	5.2%	\$370,620
			\$8,442,000
			\$487 /Sq.Ft.
<u>Owner's Costs</u>			
	Geotech	\$15,000	
	Survey	\$20,000	
	Arch. & Eng. Fees (DD, CD, CA)	\$750,000	
	Reimbursable Expenses	\$35,000	
	Project Management	\$337,000	
	Structural Peer Review	\$3,000	
	Utility Backcharge	\$25,000	Allowance
	PPD Furnishings, Furniture & Equipment	\$120,000	Allowance
	Communications Equipment (Antenna on Water Tank)	\$250,000	Allowance
	Printing /Miscellaneous	\$15,000	
	Legal/Advertising	\$7,000	
	Material Testing	\$25,000	
	Owner's Project Contingency (5% of Construction & Owner's Costs)	\$502,000	
			\$2,104,000
			\$10,546,000

Total Project Cost:

\$10,546,000



SHANK PAINTER SITE PLAN

SCALE: 1" = 40'

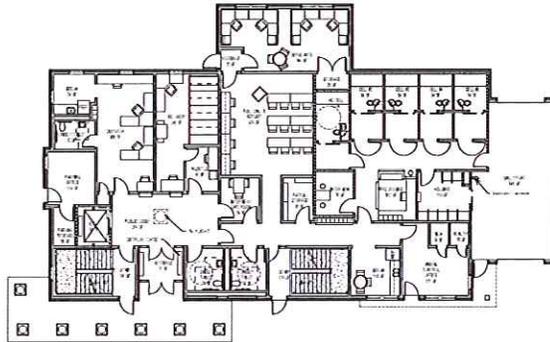
**PROVINCETOWN POLICE - OPTION 7A
REVISED**

PROVINCETOWN, MA
JANUARY 20, 2015

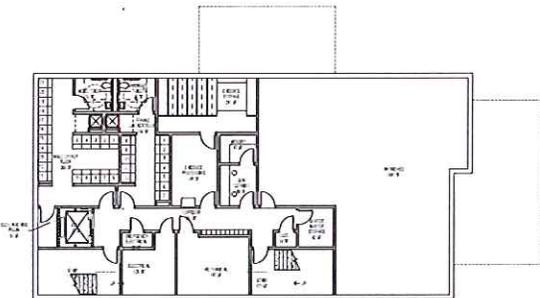
KAESTLE BOOS
associates, inc



3 UPPER LEVEL
18' x 12'



2 MAIN LEVEL
18' x 12'



1 BASEMENT
18' x 12'

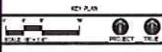
KAESTLE BOOS
associates, Inc

1100 WEST 123RD AVENUE, SUITE 1100
DENVER, COLORADO 80202
TEL: 303.733.1100
WWW.KBASSOCIATES.COM

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NOT FOR CONSTRUCTION

DATE: 3/18/2016 4:02:27 PM

FOR ALL REVISIONS, SHEET LOGS,
AND GENERAL NOTES SEE SHEET A1.01

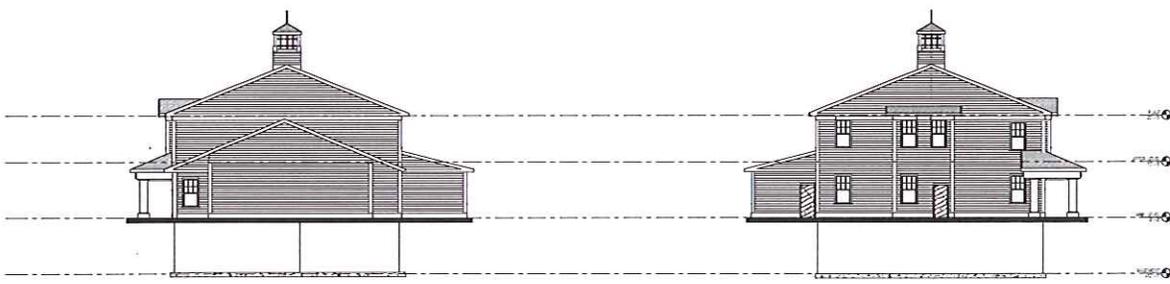
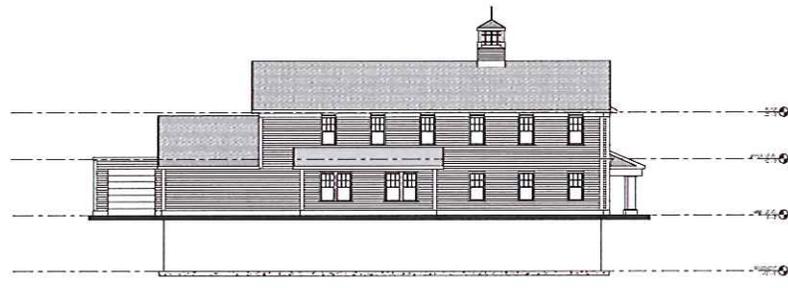
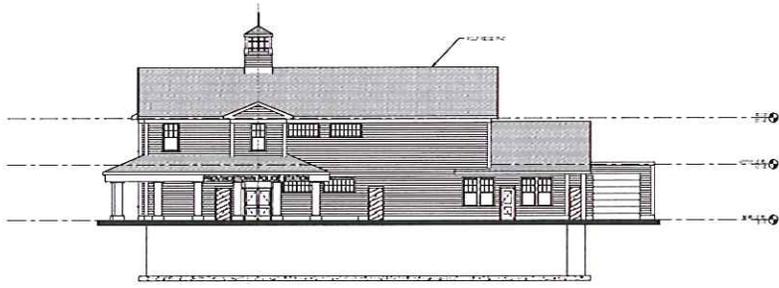


**PROVINCETOWN
POLICE FACILITY
OPTION 7A**

(AREA 11,534 SF +
1,803 SF UNFINISHED BASEMENT)
PROVINCETOWN,
MASSACHUSETTS

FLOOR PLANS

A1.01



KAESTLE BOOS
associates, inc

41 New Pond Rd., Box 200, Provincetown, MA 01970-0200
508-892-2222 FAX 508-892-2227
100 Commercial Street, Provincetown, MA 01970
www.kaestleboos.com

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DATE: 3/18/2016 4:01:32 PM

FOR ALL ABBREVIATIONS, SYMBOLS, LEGENDS,
AND GENERAL NOTES SEE SHEET K-21



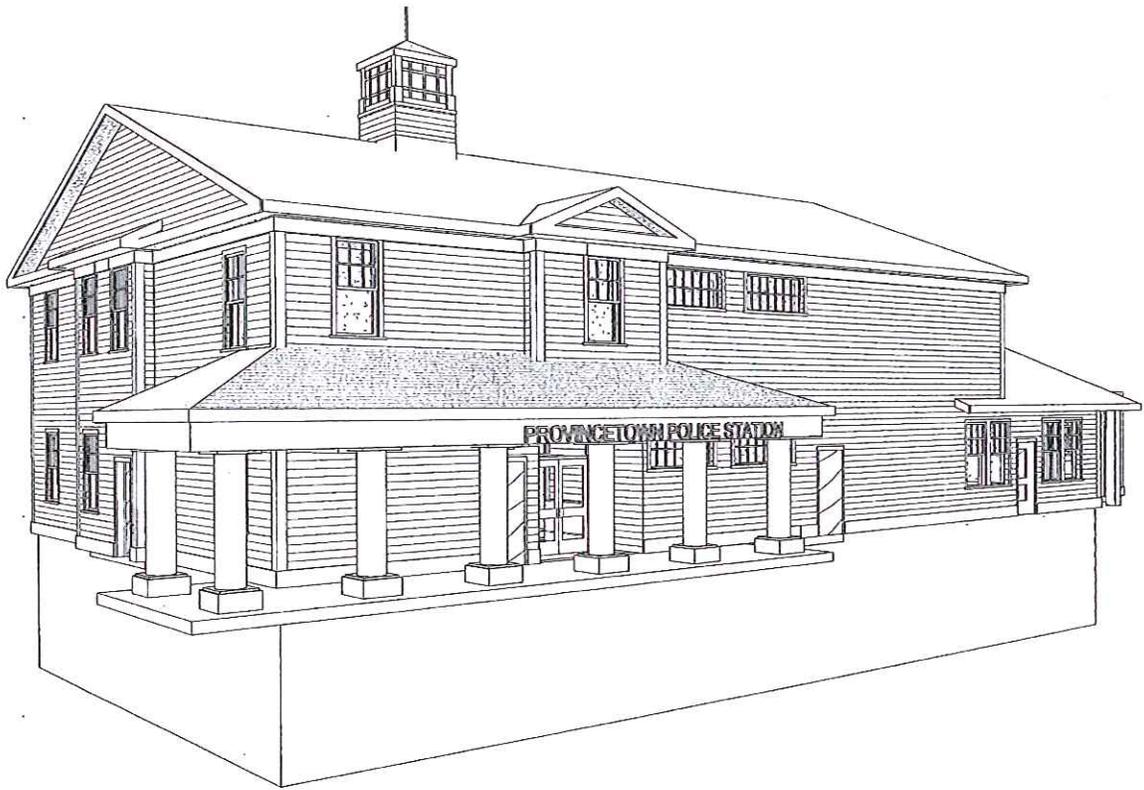
**PROVINCETOWN
POLICE FACILITY
OPTION 7A**

(AREA 11,854 SF +
1,633 SF UNFINISHED BASEMENT)

PROVINCETOWN,
MASSACHUSETTS

**EXTERIOR
ELEVATIONS I**

A5.01







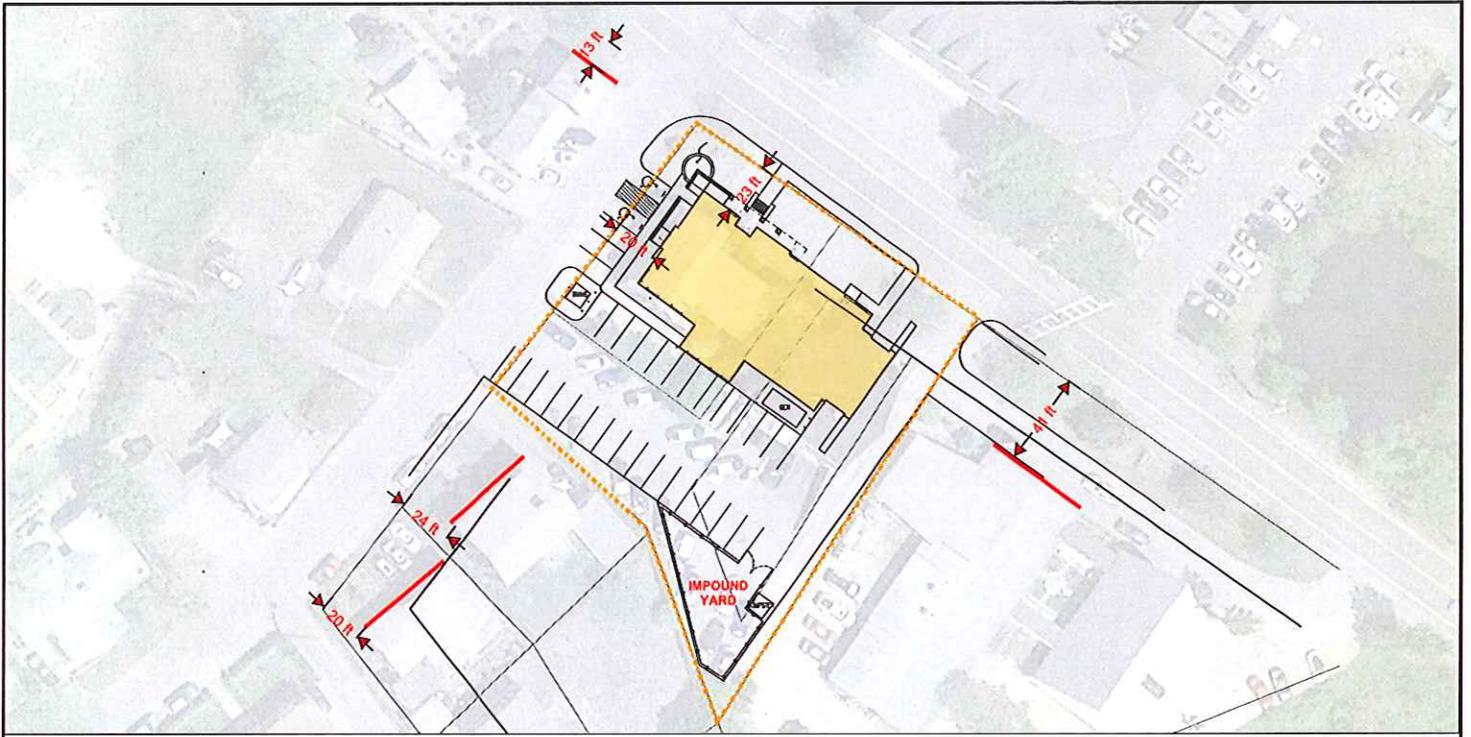
Provincetown Police Station: **Option 7B** (Shank Painter Front)

Preliminary Opinion of Probable Project Cost

March 18, 2016

KAESTLE BOOS
associates, inc

Item	Description	Sub Total	Cost	
Temporary Quarters				
	(VFW @ Jerome Smith ?)		<u>\$750,000</u>	Allowance
Site Acquisition Cost				
	Purchase Price		\$839,900	
	Commission, etc.		\$84,000	
	Haz Mat Clean up Allowance		\$20,000	
			<u>\$943,900</u>	
Site Development Cost				
	Existing Conditions (Demo, etc)		\$150,000	
	Basic Site Work		\$1,000,000	
			<u>\$1,150,000</u>	
Building Cost				
	Police Dept. Bldg	11,854 SF @	\$340 \$/SF	\$4,030,360
	Unfinished Basement	1,803 SF @	\$220 \$/SF	\$396,660
				<u>\$5,577,020</u>
	General Conditions	10.0%		\$557,700
	Bonds & Insurance	2.0%		\$122,690
	Overhead and Profit	4.5%		\$281,600
	Building Permit		Waived by Town	
	Design & Pricing Contingency	10.0%		\$653,900
	Escalation (2nd Quarter 2017 Bid)	5.2%		\$373,990
				<u>\$9,260,800</u>
	Total Construction Cost:			\$9,260,800 \$547 /Sq.Ft.
Owner's Costs				
	Geotech		\$15,000	
	Survey		\$20,000	
	Arch. & Eng. Fees (DD, CD, CA)		\$832,000	
	Reimbursable Expenses		\$36,000	
	Project Management		\$374,000	
	Structural Peer Review		\$3,000	
	Utility Backcharge		\$25,000	Allowance
	PPD Furnishings, Furniture & Equipment		\$120,000	Allowance
	Communications Equipment (Antenna on Water Tank)		\$250,000	Allowance
	Printing /Miscellaneous		\$15,000	
	Legal/Advertising		\$7,000	
	Material Testing		\$25,000	
	Owner's Project Contingency (5% of Construction & Owner's Costs)		\$549,200	
	Estimated Owner's Costs:		<u>\$2,271,200</u>	
	Total Project Cost:		<u>\$11,532,000</u>	



SHANK PAINTER SITE PLAN

**PROVINCETOWN POLICE - OPTION 4 REVISED
FLIPPED 180°**

PROVINCETOWN, MA
JANUARY 20, 2016



KAESTLE BOOS
associates, inc

410 Main Street, Suite 200, Provincetown, MA 01970
Phone: 508/891-1111
Fax: 508/891-1112
www.kaestleboos.com

PROGRESS PRINT
DATE: 3/24/2016 10:41 AM
NOT FOR CONSTRUCTION

DATE: 03/24/16
SCALE: 1/8" = 1'-0"

DATE: 03/24/16
SCALE: 1/8" = 1'-0"

FOR ALL ABBREVIATIONS, SYMBOLS, LEGENDS,
AND GENERAL NOTES SEE SHEET R-1.01.

KEY PLAN
SCALE: 1/8" = 1'-0"

**PROVINCETOWN
POLICE FACILITY
OPTION 7B**

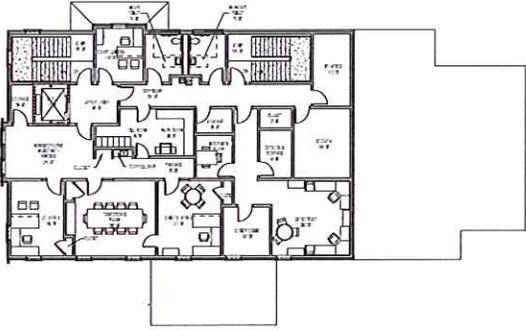
(AREA 11, 854 SF &
1,623 SF UNFINISHED BASEMENT)

PROVINCETOWN,
MASSACHUSETTS

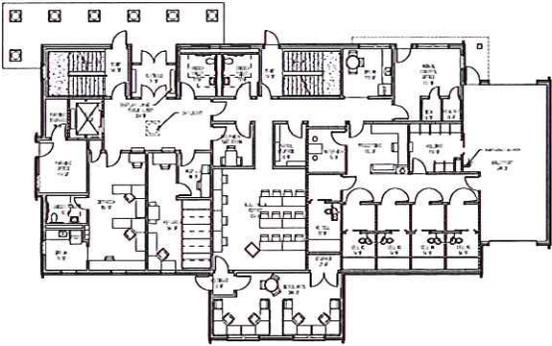
DATE: 03/24/16
SCALE: 1/8" = 1'-0"

FLOOR PLANS

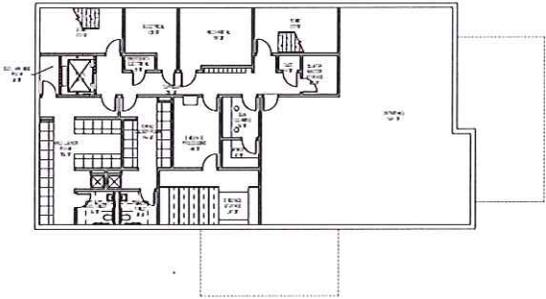
DATE: 03/24/16
A1.01



3 UPPER LEVEL AREA 11, 854 SF
1/8" = 1'-0"



2 MAIN LEVEL AREA 12, 1,623 SF
1/8" = 1'-0"



1 BASEMENT AREA 13, 1,623 SF
1/8" = 1'-0"

KAESTLE BOOS
Associates, Inc

411 Main Street, Suite 200, Provincetown, MA 01970
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PROGRESS PRINT
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DATE: 3/21/2016
TIME: 10:45:09 AM

NO. OF SHEETS: 12
SHEET NO.: 1

FOR ALL REVISIONS, SEE SHEET 7B.1
AND GENERAL NOTES SEE SHEET 7B.1

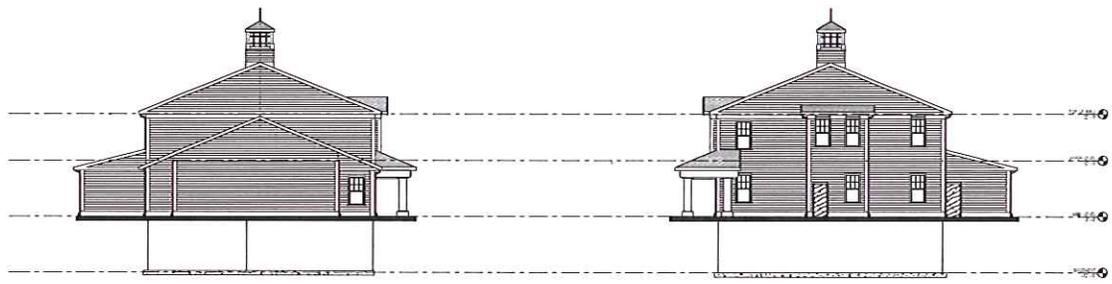
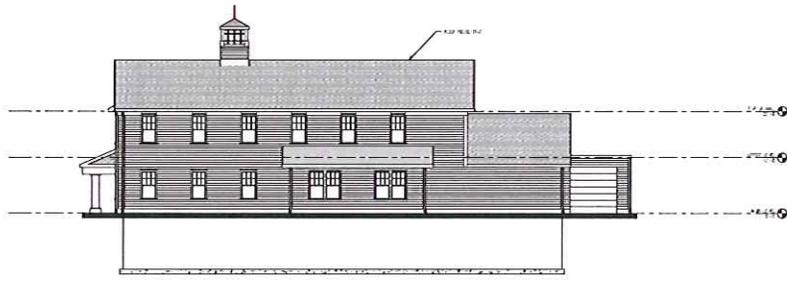
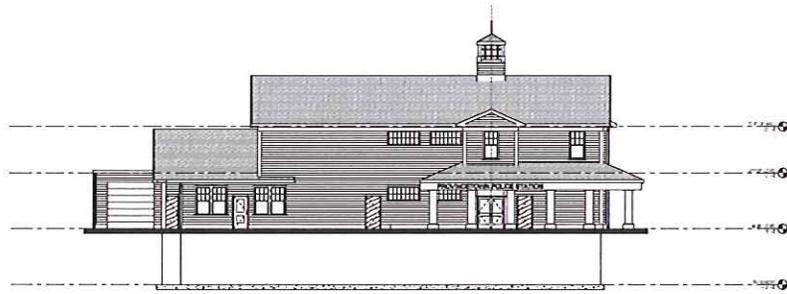
1/8" = 1'-0"
1/4" = 3'-0"
1/2" = 6'-0"
3/4" = 9'-0"
1" = 12'-0"

**PROVINCETOWN
POLICE FACILITY
OPTION 7B**

(AREA 11,854 SF +
1,833 SF UNFINISHED BASEMENT)
PROVINCETOWN,
MASSACHUSETTS

**EXTERIOR
ELEVATIONS I**

DATE: 3/21/2016
TIME: 10:45:09 AM
A5.01





Provincetown Police Station: Option 2Rev (Jerome Smith)

Preliminary Opinion of Probable Project Cost

February 16, 2016

Item	Description	Sub Total	Cost
Site Development Cost			
	Existing Conditions (Demo, etc)	\$120,000	
	Basic Site Work	\$500,000	
	Subtotal Site:	\$620,000	
Building Cost			
	Police Station	11,998 SF @ \$335 \$/SF	\$4,019,330
	Unfinished Basement	1,790 SF @ \$230 \$/SF	\$411,700
	Sub Total Bldg & Site - Direct Cost:	\$5,051,030	
	General Conditions	9.0%	\$454,590
	Bonds & Insurance	2.0%	\$110,110
	Overhead and Profit	4.5%	\$252,700
	Building Permit	Waived by Town	
	Design & Pricing Contingency	10.0%	\$586,840
	Escalation (Jan 2017 Bid)	4.5%	\$290,498
	Total Construction Cost:	\$6,745,800	\$489 /Sq.Ft.
Owner's Costs			
	Geotech	\$15,000	
	Survey	\$25,000	
	Arch. & Eng. Fees (DD, CD, CA)	\$674,600	
	Reimbursable Expenses	\$33,000	
	Project Management	\$303,600	
	Structural Peer Review	\$3,000	
	Utility Backcharge	\$25,000	Allowance
	PPD Furnishings, Furniture & Equipment	\$120,000	Allowance
	Communications Equipment (Antenna on Water Tank)	\$250,000	Allowance
	Printing /Miscellaneous	\$15,000	
	Legal/Advertising	\$7,000	
	Material Testing	\$25,000	
	Owner's Project Contingency (5% of Construction & Owner's Costs)	\$412,000	
	Estimated Owner's Costs:	\$1,908,200	
	Total Project Cost:	\$8,654,000	

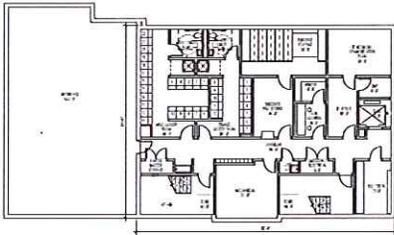


SITE PLAN- JEROME SMITH SITE
PROVINCETOWN POLICE FACILITY

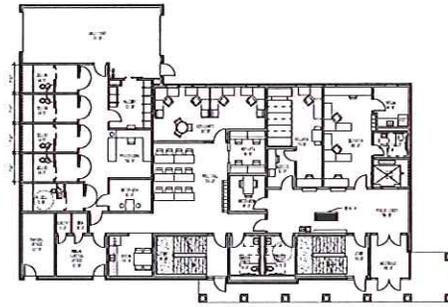
PROVINCETOWN, MA
GROUP 1, 2, 3



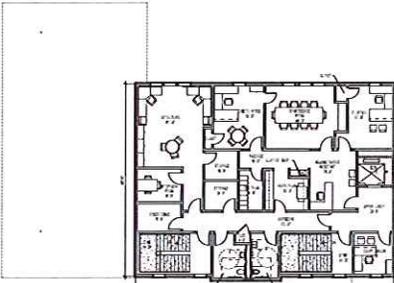
KAESTLE BOOS
associates, inc



1 BASEMENT (AREA 100) (1,770 SF)
1/8" = 1'-0"



2 MAIN LEVEL (AREA 200) (11,770 SF)
1/8" = 1'-0"



3 UPPER LEVEL (AREA 300) (1,770 SF)
1/8" = 1'-0"

KAESTLE BOOS
Associates, Inc.

PROGRESS PRINT
DO NOT USE FOR CONSTRUCTION

DATE

REVISION

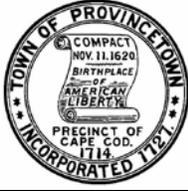
**PROVINCETOWN
POLICE FACILITY
OPTION 2 REVISED**

(AREA 1000000
INCLUDES BASEMENT 1,770 SF)

PROVINCETOWN,
MASSACHUSETTS

FLOOR PLANS

A1.01



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

7C

APRIL 4, 2016, ANNUAL & SPECIAL TOWN MEETING

Recommendations for Annual & Special Town Meeting Articles

Requested by: Town Manager David Panagore

Action Sought: Procedural

Proposed Motion(s)

MOVE that the Board of Selectmen vote to reconsider recommendation of Article _____.

MOVE that the Board of Selectmen vote [to recommend / not to recommend / to reserve recommendation on] Article _____.

Additional Information

A tally sheet for recording the recommendations of the Board of Selectmen is attached. Charter §2-3-11 provides that "Prior to a vote on an article submitted by a town board, the town board shall state the numbers of its members in favor of and opposed to the article, and its chairman, or his designee, shall explain the view of the majority to the meeting."

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



PROVINCETOWN PUBLIC PIER CORPORATION

OFFICE OF THE HARBORMASTER

Provincetown Board of Selectmen
260 Commercial Street
Provincetown, MA 02657

March 28, 2016

Dear Selectmen;

At our meeting on February 29th, you invited Pier Corp to bring forward articles to the Town Meeting warrant instead of the full rent abatement requested. On March 4th, we met again to present three articles addressing some of the outstanding capital projects needed on the Pier.

At that time, the Selectmen voted to insert the articles on the warrant and to co-sponsor those articles. We appreciate your support and understand that you may have some questions before voting to recommend those articles to Town Meeting. To address those questions and provide more detail, we have attached a Capital Project Request sheet for each article.

- Article 10 addresses rehabilitation of the Boston Boat gangways. The motion will be reduced from \$40,000 to \$28,125 based on quotes received from suppliers and contractors with a 10% contingency (\$2550). The project is expected to last another 10 years and improve our ADA access as required by our AAB waiver for the Ferry Transportation Dock.
- Article 11 funds replacement of the outboard motors on the patrol boat. The Patrol Boat issues are high annual maintenance and motor repair costs as well as loss of staff confidence due to operational failures while in service. Pier Corp has reviewed the issues several ways; Homeland Security grants requiring local match was considered too high a cost for the work we need; the hull was rebuilt in 2010 and is in decent shape; the older M2 (pumpout boat) was retained for use in shallow water and for under pier work. If we were to change hulls in the future, the motors can be moved.
- Article 12 seeks to fund a 10-year prioritized Capital Plan including projected costs, milestones and project management with our engineers. It also provides for emergency recovery in the event of a hurricane in August or winter storm damage. The project quotes are in line with responses to a similar RFP Pier Corp issued in 2010, but could not fund. The winter storms of 2013 and 2015 have proven that recovery from major storm events can be expensive. This article seeks to recover from those events with minimal service disruption.

All articles will be funded through the Town Capital Improvement Stabilization Fund. At their meeting on March 21st, Finance Committee voted to recommend Articles 10 (5-1) and 11 (6-0), reserving recommendation on Article 12 until receiving more information. We respectfully request your favorable recommendation for these important projects.

On PPPC behalf/rm

1



Town of Provincetown

Capital Project Request

Department: Pier Corp- Harbormaster

Date: 03/21/2016

Project Title: Boston Boat Gangways

Project Category: Infrastructure

Project Type: Major Repair-Renovation

Basis for Estimate: Bids

Department Priority: 5=Urgent

Priority Area: a.Imminent threat to safety of citizen/property

Estimated Project Costs

FY 2017	\$28,125.00
FY 2018	\$0.00
FY 2019	\$0.00
FY 2020	\$0.00
FY 2021	\$0.00
Total	\$0.00

Project Description:

Update- Printed in the warrant for \$40,000, this article will be reduced to \$28,125 in the motion.

Article 10 is for replacement and strengthening of damages caused by winter storms. This article is needed before ferry service starts for the season in May. The rollers and the welds on both gangways have completely failed in the last couple storms. Both ramps have deformed axle flanges, flattened rollers, end-plate deformations and side-rail wear requiring the use of a crane to fully access and replace the equipment.

Both ramps will have larger rollers of stainless steel with UHMW plastic bushings on stainless shafts. Axle flanges and side rails will be replaced with more durable components. Transition plates will be longer with UHMW plastic rub strips. Cracked and failed welds will be repaired. We will reduce weight on the handicap gangway and add double handrails. These repairs are expected to last another 10 years. We are currently seeking quotes for materials and labor. The required crane for 2 days and contracted welder will be the larger part of the expenses.

Funding is expected to be the Capital Improvement Stabilization Fund.

Estimated Annual Budget Impact Amount:

\$28,125.00

Start Date:

04/10/2016

Estimated Duration:

2 weeks

Estimated Annual Budget Impact:

Supplies- stainless steel roller assemblies, transition plates, aluminum stock and tenting- \$7,275

Contracted Welder on-site for three days- \$4,500

Added double handrails for ADA- \$7,800

Cranes services on-site for two days- \$6,000

(Includes operator and rigger during piling project, saves \$5000 on mobilization.)

Total one-time cost including 10% contingency= \$28,125

Project Benefits:

Over 120,000 passengers use these gangways every summer. Our intention is to make the gangways better and stronger than original low-bid gangways. These gangways have been in service for 13 years.

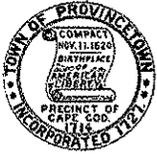
Please include any additional information such as legal obligations, public service impact, department priority, negative repercussions if not approved, possible external funding sources such as grants, etc:

Without approval, the department will make an in-house patch repair out of Pier Corp maintenance budget. This 'duct tape and binding wire' approach will increase risk and require replacement in the near future.

Submitted by: Rex McKinsey

Dept. Head: Pier Manager/HM

2



Town of Provincetown Capital Project Request

Department: Pier Corp- Harbormaster

Date: 03/21/2016

Project Title: Replace Patrol Boat Outboards

Project Category: Equipment-Vehicular

Project Type: Repair

Basis for Estimate: Competing bids

Department Priority: 5=Urgent

Priority Area: b. Timely asset replacement to avoid future costs

Estimated Project Costs

FY 2017	\$30,000.00
FY 2018	\$0.00
FY 2019	\$0.00
FY 2020	\$0.00
FY 2021	\$0.00
Total	\$30,000.00

Project Description:

Article 11 for replacing the patrol boat has been on our capital list for the inherent crew/public safety issues and rising maintenance costs. Maintenance costs have ranged from \$7-12,000 annually. We experience a breakdown during operations at least once a season.

The patrol boat is a 2004 model and completely rebuilt in 2010. The hull is sound. The engines were last replaced in 2010. We looked into a Homeland Security grant for a new platform, but with the federal requirements, the boats are \$300,000 with a 25% local match- as much as the Edgewater cost new and with mandated equipment we would never use.

Our need for a patrol platform is two-fold. 1) search and rescue, often in heavy weather and 2) shallow water rescues to assist Fire Department for pier fires and rescue calls to the breakwater. While the Edgewater is not ideal for all service calls, it will suffice. Replacing the engines is the least expensive way to address continued failures during calls for service. Patrol boat replacement listed on our CIP will not be needed once we replace the engines. Our former pumpout boat will be retained for shallow water and maintenance work.

Estimated Annual Budget Impact Amount:

\$30,000.00

Start Date:

04/10/2016

Estimated Duration:

2 weeks

Estimated Annual Budget Impact:

One-time cost of \$30,000 will be funded from Capital Improvement Stabilization Fund in FY 2016. We have three bids.

Project Benefits:

Crew and public safety. Reduces maintenance costs.

Please include any additional information such as legal obligations, public service impact, department priority, negative repercussions if not approved, possible external funding sources such as grants, etc:

After repeated failures while in operation, the crew has lost confidence in the current motors affecting their response to public safety calls.

Submitted by: Rex McKinsey

Dept. Head: Harbormaster/PM



Town of Provincetown

Capital Project Request

Department: Pier Corp- Harbormaster

Date: 03/28/2016

Project Title: MacMillan Pier Emergency Capital Improvements

Project Category: Infrastructure

Project Type: Major Repair-Renovation

Basis for Estimate: Engineers Estimates

Department Priority: 5=Urgent

Priority Area: b. Timely asset replacement to avoid future costs

Estimated Project Costs

FY 2017	<u>\$75,000.00</u>
FY 2018	<u>\$100,000.00</u>
FY 2019	<u>\$75,000.00</u>
FY 2020	<u> </u>
FY 2021	<u> </u>
Total	<u>\$250,000.00</u>

Project Description:

This article provides sufficient funds for a 10-year capital plan to be reviewed by DPW and Pier Corp with final approval by the Town Manager. This article also provides a source of funds in case of unforeseen capital work caused by hurricane, winter storms or collisions. Our next comprehensive above and below the waterline survey is scheduled this summer. This type of survey is repeated every five years.

The Town Manager is requesting a more thorough survey by our engineer of record, including electrical, water and sewer components. This project will provide a 10-year prioritized plan with projected costs for work to be done, milestones and project management. The engineering analysis is expected to be \$35,000. This will not be a Prop 2 ½ override as originally conceived, but funded through the Capital Improvement Stabilization Fund.

This is a timely plan as the pier is now over 13 years old. While in good shape now, there is need for lighting repairs, concrete sealants and improvements to the water and sewer systems that could not be funded to date. The plans and capital work will be reviewed by DPW as well.

Estimated Annual Budget Impact Amount:

Start Date:

05/01/2016

Estimated Duration:

3 years

Estimated Annual Budget Impact:

Three-year project costs are estimated until an engineers report prioritizes capital plan. The Capital Improvement Stabilization funds for this article are only expended at the direction of the Town Manager with advise of DPW and Pier Corp. The first expenditure will be for the engineers assessment. Excepting a hurricane in August or winter storm damage that requires emergency recovery, no other projects will be funded under this article until the prioritized planning report has been received and reviewed.

Project Benefits:

Pier Corp issued a Request For Proposals (RFP) to provide engineering services for MacMillan Pier in 2010. The proposals for the comprehensive survey included electrical and plumbing inspections. All proposals were higher than available funding at that time. A revised RFP was issued in 2011 removing electrical and plumbing components. Pier Corp capital repair plans were derived from the truncated surveys. Bourne Consulting Engineers responded to both RFP's and was selected as the most qualified respondent. The quote for services we are receiving now is in line with the original RFP proposals in 2010.

Please include any additional information such as legal obligations, public service impact, department priority, negative repercussions if not approved, possible external funding sources such as grants, etc:

In 2013, the Pier Corp expended its reserves to fix the pier after one winters bad storms. Over \$220,000 was spent to make repairs to the facility in advance of the coming season. \$158,000 was used for a contractor to replace snapped fender piles. \$62,000 funded engineering and materials (steel, welding supplies, wood, floats, and fasteners) for our Pier staff to patch up the floating docks in time for seasonal occupancy. The complete replacement of the floating docks is underway with DEP and Army Corps permitting at this time.

Submitted by: Rex McKinsey

Dept. Head: Pier Manager/HM

4

APRIL 4, 2016 ANNUAL AND SPECIAL TOWN MEETINGS

Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Board of Selectmen				
				Second:	Y	N	A	R
STM-1	FY 2016 Budget Adjustments.	R	RR	TD	5	0	0	
STM-2	FY 2016 Budget Adjustments to Fund 27 th Pay Period.	R	RR	EY	5	0	0	
STM-3	Transfer of Funds to Provincetown Television.	R	RR	EY	5	0	0	
STM-4	National Marine Sanctuary Visitor Center in Provincetown.	R	RR	EY	5	0	0	
STM-5	Parking Kiosk Upgrade.	R	RR	EY	5	0	0	
STM-6	Provincetown 400 Executive Director.	R	RR	EY	5	0	0	
STM-7	Acquisition of 48 Winslow Street.	R	RR	EY	5	0	0	
STM-8	Rescind Unused Borrowing Authority.	R	RR	EY	5	0	0	
STM-9	Water Enterprise Capital Improvement Project.	R	RR	EY	5	0	0	
STM-10	MacMillan Pier Capital Improvement Project - Repairs to Boston Boat Gangways.	R	RR	RA	4	EY	0	
STM-11	MacMillan Pier Capital Improvement Project - Replace Outboard Motors.	R	RR	CA	3	0	EY TD	
STM-12	MacMillan Pier Emergency Capital Improvements.	R	RR	CA	3	EY	TD	
ATM-1	To Hear Town Reports.	R	RR	RA	5	0	0	
ATM-2	Cape Cod Greenhead Fly Control District Assessment.	R	RR	RA	5	0	0	
ATM-3	Amendments to Personnel Bylaw/Classification and Compensation Plan.	R	RR	RA	5	0	0	
ATM-4	Expenditures from the Tourism Fund.	R	RR	RA	5	0	0	
ATM-5	FY 2017 Human Services Grant Program.	R	RR	RA	5	0	0	
ATM-6	Creation of Year-Round Market Rate Rental Housing Trust – A Home Rule Petition.	R	RR	RA	5	0	0	

LEGEND: **R** = RECOMMEND; **NR** = NOT RECOMMEND; **RR** = RESERVE RECOMMENDATION; **IP** = INDEFINITELY POSTPONE; **X** = NO RECOMMENDATION

5

Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Board of Selectmen				
				Second:	Y	N	A	R
ATM-7	Room Occupancy Tax: A Home Rule Petition.	R	RR	RA	5	0	0	
ATM-8	0.5% Real Estate Transfer Fee: A Home Rule Petition.	R	RR	RA	5	0	0	
ATM-9	Expanding Residential Property Exemption – A Home Rule Petition.	R	RR	RA	5	0	0	
ATM-10	FY 2017 Operating Budget.							
	Div I General Gov	R	RR	CA	5	0	0	
	Div II Finance	R	RR	CA	5	0	0	
	Div III Public Safety	R	RR	EY	4	CA	0	
	Div IV Public Works	R	RR	CA	5	0	0	
	Div V Public Services	R	RR	CA	5	0	0	
	Div VI Schools	R	RR	CA	5	0	0	
ATM-11	FY 2017 Cape Cod Regional Technical High School Assessment.	R	EY	CA	5	0	0	
ATM-12	FY 2017 Enterprise Funds Water	R	EY	CA	5	0	0	
	Wastewater	R	EY	CA	5	0	0	
ATM-13	Fireworks Celebration.	R	EY	RR	5	0	0	
ATM-14	General Bylaw Amendment: Stipend for Selectmen.	R	EY	CA	5	0	0	
ATM-15	General Bylaw Amendment: Non-Criminal Disposition of Pier Corporation Regulations.	R	EY	CA	5	0	0	
ATM-16	FY 2017 Revolving Accounts.	R	EY	CA	5	0	0	
ATM-17	Community Preservation Budget for FY 2017. Part 1 and 2	R	EY	TD	5	0	0	
	A. VMCC Shade Structure	R	EY	TD	5	0	0	
	B. Cemetery Commission	R	EY	TD	5	0	0	

Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Board of Selectmen				
				Second:	Y	N	A	R
	C. School Department Auditorium	R	EY	TD	5	0	0	
	D. Housing Authority expansion	R	EY	TD	5	0	0	
	E. Community Housing Office	R	EY	TD	5	0	0	
ATM-18	FY 2017 Capital Improvements Program.							
	1. MIS							
	2 Police Fleet							
	3 Police Radio							
	4 Fire Radio							
	5 Fire Radio and Paging							
	6 Fire Thermal Imagers							
	7 Fire power structures							
	8 DPW Street & Sidewalks							
	9 Storm Water Management							
	10 Roadway Paving Plan							
	11 Shank Painter Rd Concept development							
	12 DPW Street sweeper							
	13 DPW Freeman St / Library Building Maintenance							
	14 Parking AIMS software							
ATM-19	Alter Layout of Harry Kemp Way and Authorize Conveyance of the Discontinued Portion-34A Pearl Street.	R	EY	RR	5	0	0	
ATM-20	Hire a Lobbyist for the Town.	R	RR	TD	3	CA	RA	

LEGEND: R = RECOMMEND; NR = NOT RECOMMEND; RR = RESERVE RECOMMENDATION; IP = INDEFINITELY POSTPONE; X = NO RECOMMENDATION

3

Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Board of Selectmen				
				Second:	Y	N	A	R
ATM-21	Adoption of Property Known as Pilgrim's First Landing Park.	R	EY	TD	5	0	0	
ATM-22	Adoption of Provincetown Noise Bylaw 2016.	NR	RR	CA	4	TD	0	
ATM-23	General Bylaw Amendment: Chapter 15. Local Historic District Regulations 15-11-12. Siding.	R	RR	EY	5	0	0	
ATM-24	General Bylaw Amendment: Chapter 15. Local Historic District Regulations – 15-9. Solar Exclusions.	R	RR	EY	4	CA	0	
ATM-25	General Bylaw Amendment: Chapter 11. Building Regulations – Demolition Delay Bylaw.	R	EY	RR	5	0	0	
ATM-26	General Bylaw Amendment: Chapter 16 – Condo Conversion Bylaw.	R	EY	TD	2	RR CA	0	RA
ATM-27	Zoning Bylaw Amendment – Article 2 Section 2440.	R	RR	CA	5	0	0	
ATM-28	Zoning Bylaw Amendment – Article 2 Section 2440.	R	RR	CA	5	0	0	
ATM-29	Zoning Bylaw Amendment: Article 2 Section 2440.	R	RR	CA	5	0	0	
ATM-30	Zoning Bylaw Amendment – Article 6, Growth Management.	R	RR	CA	5	0	0	
ATM-31	Zoning Bylaw Amendment – Article 1 Definitions.	R	RR	TD	5	0	0	
ATM-32	Zoning Bylaw Amendment – Article 4 Section 4810 Inclusionary Housing Bylaw.	R	RR	EY	3	CA	0	RA
ATM-33	Funding for Year-Round Rental Housing	R	RR	CA	4	0	EY	
ATM-34	Resolution: Prohibit Poisoning of Wildlife in the Cape Cod National Seashore. Designate Cruelty Free Zone for all Animals in Provincetown.	R	RR	EY	5	0	0	



From: David Gardner
Sent: Friday, March 18, 2016 10:11 AM
To: Elisabeth Verde
Cc: Mark B. Hatch (mark.hatch@gmail.com); Dan Hoort (dhoort@provincetown-ma.gov); Cheryl Andrews; David Panagore; Erik Yingling; Loretta Dougherty; Raphael Richter; Robert Anthony; Tom Donegan
Subject: FINCOM CIP VOTES

At their Wednesday, March 16 meeting the FinCom took the following votes regarding the CIP:

STM 5: Recommend 5-0-0
STM10: Recommend 5-1-0
STM 11: Recommend 6-0-0
STM 12: Reserve Recommendation 6-0-0

ATM 18-1: Recommend 6-0-0
ATM 18-2: Recommend 5-0-0
ATM 18-3: Indefinitely Postpone – no vote taken
ATM 18-4: Indefinitely Postpone – no vote taken
ATM 18-5: Recommend 5-0-0
ATM 18-6: Recommend 5-0-0
ATM 18-7: Recommend 5-0-0
ATM 18-8: Recommend 5-0-0
ATM 18-9: Recommend 5-0-0
ATM 18-10: Recommend 5-0-0
ATM 18-11: Recommend 5-0-0
ATM 18-12: Recommend 5-0-0
ATM 18-13: Recommend 5-0-0
ATM 18-14: Recommend 5-0-0

David Gardner
Assistant Town Manager
Town of Provincetown
508-487-7002



PROVINCETOWN 400
1620-2020



Please consider the environment before printing



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

7D

TOWN MANAGER'S REPORT

Administrative Updates

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

Discussion dependent – votes may be taken.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen
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OTHER

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

Discussion Dependent – votes may be taken.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Provincetown Board of Selectmen

AGENDA ACTION REQUEST

Monday, March 28, 2016

8

MINUTES OF BOARD OF SELECTMEN'S MEETINGS

Requested by: BOS Secretary

Action Sought: Approval

Proposed Motion(s)

Move that the Board of Selectmen approve the minutes of:

February 22, 2016 (Special) as printed with changes so noted

March 04, 2016 (Special) as printed with changes so noted

Additional Information

See attached minutes.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES - SPECIAL MEETING
MONDAY – FEBRUARY 22, 2016 – 5:00 PM
JUDGE WELSH ROOM - 260 COMMERCIAL STREET
DRAFT**

Chairman Donegan convened the open meeting at 5:00 p.m. noting the following attendees:
Board of Selectmen members: Thomas Donegan, Cheryl Andrews, Raphael Richter, and Robert Anthony.

Excused: Erik Yingling

Other attendees: Town Manager David Panagore, Assistant Town Manager David Gardner, Finance Director Dan Hoort, Finance Committee Members: Chairman Mark Hatch, Stanley Sikorski, Duane Steele, Scott Valentino, and Mark Del Franco.

Recorder: Loretta Dougherty

1. Joint Meeting with the Finance Committee – Budget Report and Reconciliations:

Chairman Mark Hatch called the Finance Committee to order at 5:01pm.

Mark stated that the only recommended change is to department 254, Licensing, in the amount of \$2,000 which would increase the total budget to \$49,069.00. The Finance Committee also voted to not recommend, by a vote of 6-0-0 the abatement of the Pier Corp. rent which would leave only a \$40,000 margin in the Operating Budget.

Duane stated that it is unnecessary to even have a corporation managing the Pier. He believes that the Board of Selectmen should be in direct management of the pier.

Mark stated that the other item the Finance Committee questioned was the \$100,000 for the outreach person (caseworker). They did pass the budget due to the fact that the interviews and bids had just begun for the caseworker. The Capital Improvement for the radios is a concern and FinCom is disinclined to vote for this.

David P. has received the bids for the outreach person although he has not gone back to the committee as yet. He will go back to the committee with these two bids.

Raphael thanked the Finance Committee for all of their hard work. He commented that it was good to see the Boards agreeing on this budget. The \$2,000 increase requested by FinCom sounds very sensible to him.

David G. stated that we have successfully obtained two minute takers, however, the Licensing Board did not have this request in their budget.

MOTION: Move that the Board of Selectmen vote to reconsider the FY2017 budget for department 254, Licensing.

Motion: Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

MOTION: Move that the Board of Selectmen vote to accept the Finance Committee's recommendation for department 254, Licensing in the amount of \$49,069.00.

Motion: Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

Cheryl would like to see, as a matter of process, the votes taken by the Finance Committee.

FinCom adjourned at 5:11 p.m.

2. Other:

The Board motioned to go into Executive Session at approximately 5:14 p.m.

MOTION: Move that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clause 6 for the purpose of:

Clause 6 - To consider the purchase of, exchange, lease or value of real estate, if the chair declares (chair declared) that an open meeting may have a detrimental effect on the negotiating position of the public body. Old Community Center (46 Bradford Street) & Winslow Farm (44-48 Winslow). Votes may be taken.

Clause 6 - To consider the purchase of, exchange, lease or value of real estate, if the chair declares (chair declared) that an open meeting may have a detrimental effect on the negotiating position of the public body. (Airport Lease) Votes may be taken.

and not to convene in open session thereafter.

**Motion to adjourn was made by: Raphael Richter Seconded: Robert Anthony
(Roll Call Vote)**

Tom Donegan: Yes

Cheryl Andrews: Yes

Raphael Richter: Yes

Robert Anthony: Yes

Yea: 4 Nay: 0 Motion passed.

Without objection Tom adjourned the special open meeting and went into executive session at approximately 5:15 p.m.

Minutes transcribed by: Loretta Dougherty

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES - SPECIAL MEETING
FRIDAY – MARCH 04, 2016 – 10:30 AM
JUDGE WELSH ROOM - 260 COMMERCIAL STREET
DRAFT**

Chairman Donegan convened the open meeting at 10:30AM noting the following attendees:
Board of Selectmen members: Thomas Donegan, Cheryl Andrews, Raphael Richter, and Robert Anthony.

Excused: Erik Yingling

Other attendees: Town Manager David Panagore, Finance Director Dan Hoort, Harbormaster Rex McKinsey, and Provincetown Pier Corp. Director Kerry Adams.

Recorder: Loretta Dougherty

1. Vote to Insert Articles in the April 4, 2016, Annual & Special Town Meeting Warrant: STM Article 7 – Raphael suggested that perhaps the 25 percent of the revenue received by the Town from real estate taxes on 46 Bradford Street should be increased to 100 percent. This increase would give us \$200,000 over 10 years to put into the trust fund.

Cheryl wanted to see the word funds go to Community Housing purposes instead of the Affordable Housing Trust Fund. Raphael Richter agreed. Cheryl asked if we could use a similar type of language that was used for the \$1 million dollar Hale motion.

This article was tabled in order to gather further information and will be brought back after voting other articles.

Harbormaster McKinsey and Kerry Adams appeared before the Board and gave a brief overview of the three Special Town Meeting Articles that the Pier Corp. is requesting.

Selectman Andrews asked after reading the language in both articles whether Articles 10 & 11 were going to be placed the ballot.

Finance Director Hoort stated that Articles 10 & 11 will not be on the ballot as the monies are being taken out of the Capital Improvement Stabilization Fund. Article 12 will be the only article placed on the ballot.

There was a brief discussion regarding the language in both Articles 10 & 11, and it was agreed that if these articles were indeed not going to be placed on the ballot then the language should be amended by removing from both articles the word "borrow," and "...provided that the appropriation may be contingent on a Proposition 2 ½ capital outlay or debt exclusion ballot question."

Kerry Adams stated that the first two articles are capital improvements that need to be done this spring. He also requested that the Board consider being co-sponsors for all three articles.

Selectman Richter commented that there is merit to supporting this request as these go along with the Board's goals. He was in favor of the Board co-sponsoring these three articles.

MOTION: Move that the Board of Selectmen request and insert, in conjunction with the Provincetown Public Pier Corp, STM Article 10, for the April 4, 2016 Annual and Special Town Meeting presented by the Town Manager into the April 4, 2016, Annual & Special Town Meeting Warrant forthwith, as revised.

Motion: Raphael Richter
4/0/0 Motion passed.

Seconded: Robert Anthony

MOTION: Move that the Board of Selectmen request and insert, in conjunction with the Provincetown Pier Corp., STM Article 11, for the April 4, 2016 Annual and Special Town Meeting presented by the Town Manager into the April 4, 2016, Annual & Special Town Meeting Warrant forthwith, as revised.

Motion: Raphael Richter

Seconded: Robert Anthony

Chairman Donegan stated that he will vote yes, but wants to have more conversation about this in the future.

4/0/0 Motion passed.

MOTION: Move that the Board of Selectmen request and insert, in conjunction with the Provincetown Pier Corp., STM Article 12, for the April 4, 2016 Annual and Special Town Meeting presented by the Town Manager into the April 4, 2016, Annual & Special Town Meeting Warrant forthwith, as presented in this presentation.

Motion: Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

TM Panagore requested that we go back to Article 7 and asked the Board what percentage they would like to place in the language. The Board agreed to 100% for 10 years. TM Panagore read the special legislation that contains the language as it will be revised. The language was changed from "25 percent" to "100 percent" and language added after the address of 46 Bradford Street; "...for the creation of year-round rental housing for the period of 10 years upon conveyance of the property by the Town..."

MOTION: Move that the Board of Selectmen vote to insert STM Article 7, for the April 4, 2016 Annual and Special Town Meeting presented by the Town Manager into the April 4, 2016, Annual & Special Town Meeting Warrant forthwith, as just presented.

Motion Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

Annual town Meeting Zoning Bylaw Amendment Articles:

Annual Town Meeting Articles 24 through 29 were reviewed and no changes were recommended at this time.

MOTION: Move that the Board of Selectmen vote to insert ATM Articles 24 through 29, for the April 4, 2016 Annual and Special Town Meeting presented by the Town Manager into the April 4, 2016, Annual & Special Town Meeting Warrant forthwith, as presented.

Motion Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

Annual Town Meeting Articles 30 and 31 will be inserted by the appropriate Town Boards who are bringing them forward (Finance Committee and Animal Welfare Committee respectively).

The Annual Town Meeting Petitioned Articles 32 through 34 were reviewed and no changes were made.

MOTION: Move that the Board of Selectmen vote to insert ATM Articles 32 through 34, for the April 4, 2016 Annual and Special Town Meeting presented by the Town Manager into the April 4, 2016, Annual & Special Town Meeting Warrant forthwith, as presented.

Motion Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

X

2. **Approve Contracts with Pearson Pilings to Acquire Composite Fender Piles for MacMillan Pier Replacement, as funded by FY2015 Annual Town Meeting Article 18-13. Pier Maintenance Requests, in the amount of \$335,000:**

Harbormaster Rex McKinsey stated that the 2015 Town Meeting Article 18 passed for the entire amount of \$335,000 to repair storm damaged fender piles. Rex stated that they have been working with the Dept. of Public Works and the engineers to come up with a design they believe is going to be much longer lasting even though it costs a bit more. The request presented to the Board this evening was just for the purchase of materials (composite pilings) in the amount of \$188,510. The remaining balance in the Article will be used for the next bid coming in which will be for the installation of the pilings. The Board should see that bid around March 28th. The Board voted only on the amount of \$188,510 for the Pearson Pilings contract for the purchase of materials. The remaining available balance minus some miscellaneous expenditures will be \$125,510 for installation of the pilings.

MOTION: Move that the Board of Selectmen vote to approve the contract(s) in the amount of \$188,510 with Pearson Pilings, to acquire composite fender pilings for MacMillan Pier replacement, as funded by FY2015 Annual Town Meeting Article 18-13 Pier Maintenance Requests, in the amount of \$335,000, as revised.

Motion: Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

3. **Other:**

4. **Approve April 4, 2016, Annual and Special Town Meeting Warrant for Publication: Chairman Donegan** asked if anyone wished to reorder any of the articles.

TM Panagore stated that **Asst. TM Gardner** recommended ordering them in such a way as to be able to keep a quorum throughout the entire Town Meeting, if possible.

It was agreed by the Board to reorder Articles 32 through 34.

MOTION: Move that the Board of Selectmen vote to reorder ATM Articles 32 through 34 after ATM Article 19 and renumber articles accordingly.

Motion: Raphael Richter

Seconded: Robert Anthony

4/0/0 Motion passed.

MOTION: Move that the Board of Selectmen vote to approve the warrants for the April 4, 2016, Annual and Special Town Meetings for posting and publication, as revised.

Motion: Raphael Richter

Seconded: Tom Donegan

4/0/0 Motion passed.

Without objection Tom adjourned the meeting at 11:08 a.m.

Minutes transcribed by: Loretta Dougherty



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016

9

CLOSING SELECTMEN'S STATEMENTS

Administrative Updates

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

Motions may be made and votes may be taken.

Erik Yingling

Cheryl Andrews

Robert Anthony

Raphael Richter

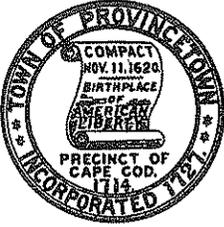
Tom Donegan

Additional Information

- A. Thank you letter to Brenda Haywood who resigned from the Community Housing Council effective March 7, 2016.
- B. Letter to Superintendent George Price, Cape Cod National Seashore, regarding Herring Cove Beach north parking lot.
- C. Letter of appreciation to Dennis Santos who just recently retired after 32 years with the Provincetown Dept. of Public Works.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



Board of Selectmen
Town Hall, 260 Commercial Street
Provincetown, Massachusetts 02657
Telephone (508) 487-7003
Facsimile (508) 487-9560

March 14, 2016

Ms. Brenda Haywood
21A Bangs Street
Provincetown, MA 02657

Dear Brenda:

The Board of Selectmen has received notice that you have resigned from the Community Housing Council effective March 7, 2016. We want to extend our thanks to you for your dedicated service and expertise during the time that you have served on the Community Housing Council.

We wish you the very best in your future endeavors, and would not be disappointed should time and circumstances permit you to once again serve on any of our town boards or committees, in the future.

On behalf of the Board of Selectmen,


Thomas N. Donegan
Chairman, Board of Selectmen

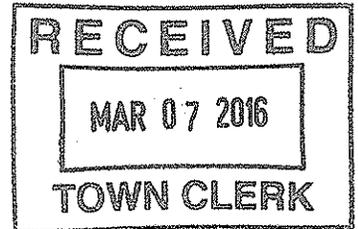
*Brenda,
with much gratitude
and thanks*



TND:ld

Doug Johnstone

From: Michelle Jarusiewicz
Sent: Monday, March 07, 2016 3:57 PM
To: Doug Johnstone
Cc: Susan Cook (cookgolfchamp@aol.com); Brenda Haywood (brendalhaywood@yahoo.com)
Subject: FW: CHC - RESIGNATION



Doug:

Please see the resignation below from Brenda. She is on 10 committees and is having some health issues that require frequent medical appointments.

We will miss her from the Community Housing Council and want to thank her for all of her efforts.

Michelle Jarusiewicz

Community Housing Specialist &
Grant Administrator
508/487-7087

Provincetown Community Visioning Forum

Saturday, March 19, 2016

10:00am - 2:00 pm, Town Hall



PROVINCETOWN 400
1-20-2023

From: Brenda Haywood [mailto:brendalhaywood@yahoo.com]
Sent: Monday, March 07, 2016 8:23 AM
To: Michelle Jarusiewicz; Susan Cook (cookgolfchamp@aol.com)
Subject: CHC - RESIGNATION

Dear Michelle and Susan

I sadly need to step down from the Community Housing Council, due to on - going health issues.

With the current CHC membership, I am sure all will continue the goals and objectives of CHC, moving toward low - community income housing in Provincetown.

It has been a privilege to serve and witness the accomplishments of CHC over the past years,,, I wish you continued growth in current and future Provincetown housing.

This afternoon's meeting will be my last.

Best Regards
Rev. Brenda Haywood



Board of Selectmen

Town Hall, 260 Commercial Street
Provincetown, Massachusetts 02657
Telephone (508) 487-7003
Facsimile (508) 487-9560

March 23, 2016

Superintendent George Price
Cape Cod National Seashore
99 Marconi Site Road
Wellfleet, MA 02667

Re: Herring Cove Beach North Parking Lot

Dear Superintendent Price:

I hope this letter finds you well. The Board of Selectmen unanimously voted at their March 14, 2016, meeting to write to you requesting that the National Park Service make every effort possible to ensure the parking at Herring Cove Beach is open and operating at full capacity in time for our summer season. It should be noted that the north parking lot provides not only opportunities for recreation but is a unique access point for our disabled and senior citizens.

I know you will join us in doing all we can to make sure the national seashore remains accessible to all of our residents and visitors during the upcoming season. If we can provide you with any information or assistance in this matter, please do not hesitate to contact me.

On behalf of the Board of Selectmen, I remain yours truly,

Thomas N. Donegan, Chairman
Provincetown Board of Selectmen

TND:ld

cc: The Honorable Senator Edward Markey
The Honorable Senator Elizabeth Warren
The Honorable Representative William Keating
The Honorable Governor Charles Baker
The Honorable Senator Daniel Wolf
The Honorable Representative Sarah Peake
The Barnstable County Commissioners: Mary Pat Flynn, Sheila Lyons,
and Leo Cakounes



Board of Selectmen
Town Hall, 260 Commercial Street
Provincetown, Massachusetts 02657
Telephone (508) 487-7003
Facsimile (508) 487-9560

March 23, 2016

Mr. Dennis Santos
P.O. Box 763
Truro, Massachusetts 02666

Re: Letter of Appreciation

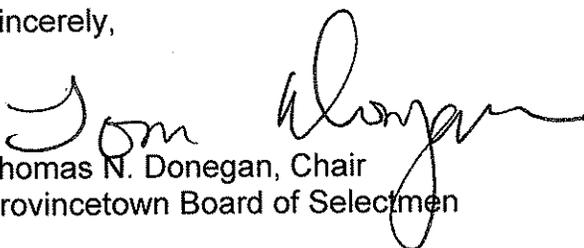
Dear Dennis:

The Town of Provincetown appreciates your efforts, and the assistance you offered to your co-workers, during your 32 year tenure with the Provincetown Department of Public Works. You have earned the respect of both your superiors and your peers alike.

On the occasion of your recent retirement, the Town of Provincetown, as well as the entire Board of Selectmen collectively, wants to offer you our heartfelt appreciation for your impressive length of dedicated service as a skilled laborer within the Highway Department.

Good service is not common in today's world. As such, please accept the Town's sincerest gratitude for your superior service.

Sincerely,

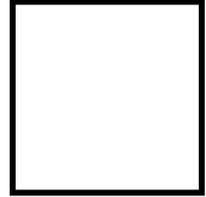

Thomas N. Donegan, Chair
Provincetown Board of Selectmen

TND:dpm

cc: Richard J. Waldo, DPW Director
Erick L. Larsen, DPW Deputy Director
Sherry A. Prada, DPW Operations Director



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, March 28, 2016



EXECUTIVE SESSION MOTION

MGL c30A, Sec. 21(a), Clause 3

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

MOVE that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clause 3 for the purpose of:

Clause 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (Tax Title Updates). Votes may be taken.

and not to convene in open session thereafter.

Roll Call Vote:

Tom Donegan:

Erik Yingling:

Cheryl Andrews:

Raphael Richter:

Robert Anthony:

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>