

## **BEAUTIFICATION COMMITTEE MINUTES**

**Date: January 4, 2016**

**4:30 PM**

**Provincetown Town Hall**

**Present: Bill Docker, Anika Costa, Christine Sylvia, Frank Vasello, Allan Mckinnon**

**Guest: John Krajovic**

**Excused Absence: 0**

**Absent: Eric Larsen**

**Pre-agenda: Bill requests we sign thank-you letter to our resigned treasurer, Ross Sormani and states that people around town are pleased with our work. Committee introduced to John Krajovic whom will be sworn in to Beautification on 1/11/2016 by selectman.**

**John has a great wealth of experience in landscape architecture and community planning. Bill comments that John's methods of having members present their visionary ideas, will open communication with other groups, committees or buildings.**

**Public Statements: None**

**Approval of minutes: Anika moved to accept minutes of 12/2/2015. Bill seconds ~ So voted 4~0. Anika reports 9/14/2015 minutes submitted. We need 10/6/2015 minutes and the 11/2/2015 minutes need Frank's purveyor list added.**

**Frank motions to approve November's minutes. Allan seconds ~ So voted 5-0.**

**With the Following Amendments:**

**As noted above including a short discussion about purveyors / quotes in regards to shopping local except for large tree orders through Sylvan Nursery.**

**Financial Report: Allan Mckinnon ~ No bills to be paid.**

**Balance in General Fund: \$10,520.43**

**Balance in Gift Fund: \$ 4,051.79**

**New Monies Received: \$ 0**

**General information discussed about the Visitor's Service Board's 10,000.00 annual funding to us. Payments via the gift fund can only be made with the approval of the selectman. At our last meeting, we decided to allot 75% of our general budget to our 2016 projects and reserve the remaining 25% for other needs.**

**Project Reports:**

**a. Bus Stop Park Trailer: Bill reports the removal process has been passed on to town manager and selectman.**

**b. Bench Report: Christine has a new bench request from Sydney Cummings in memorium of her mom with a possible location at Nicky's Park off Harry Kemp Way.**

**Christine will follow up with two of Linda Silva's brothers in regards to a location for a bench in Linda's memory.**

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b. Bill inquired about the Bolger bench which was to be placed in the Johnson Street lot. A better location was identified and it has been installed in front of the library.

John's questions regarding benches were answered by Bill as follows: Existing benches are used for the most part unless a new location with no bench is approved. Any bench around town hall can only be designated for someone through a vote of the selectman.

c. Tree Trimming: Anika and Frank will identify tree trimming needs in the spring. Bill reports that Barbara Rushmore is sending a list to the town's website, which will list all memorial trees inclusive of town hall and waterfront park at MPL lot.

d. Tree Placques: Anika to look into John's suggestion of Arnold Arboritum in Boston as a great resource for tree tags, placques, etc.

e. Sasha Memorial Tree ~ Howland Street: Bill reports that this tree will be planted via Trees for Town and Barbara Rushmore. We suggest they buy a water bag and the watering will be covered by the town's Building and Grounds staff for the first year.

Bill adds that Barbara inquired about the fate of four cherry trees near the road's edge at the former Michael Shay's property. Will they be saved, moved or cut down? Should we ask Rich Waldo? These appear to be questions for zoning / planning and the new owners. What are the specific rules / policies regarding curb cuts, plantings etc.? John adds that preserving planted street edges should be a goal when possible.

f. Library and VMCC Emails: Bill sent emails to library director Matt Clark and to Chris Hottle of the C.O.A.. We received a thank-you letter from the Library Board of Trustees thanking us for plans to beautify their grounds. Bill will follow-up with Chris to get her ideas for V.M.C.C. (Community Center).

g. Email ~Town Planner ~ M.P.L. Garden Area: Bill has not received a reply from town planner Gloria McPherson in regards to the garden area between the pier and lot entrance. A request was made to us by the volunteers who have maintained it, for our committee to maintain it starting this season. We have allotted funds for this project and discussed how we move ahead with projects with or without the town's help.

h. 2016 Projects: Areas discussed~working groups established~ funding amounts determined.

Library	\$ 1,500.00 ~ Bill / Allan ~ Partner with Dahlia Society.
Town Hall	\$ 1,500.00 ~ Allan
V.M.C.C.	\$ 1,000.00 ~ Anika / Tina
V.S.B.	\$ 1,000.00 ~ Anika
M.P.L. Garden	\$ 1,500.00 ~ Frank / John
East Playground	\$ 500.00 ~ Allan

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**h. Addendum: Route 6 ~ Conwell ~ Traffic Light Island**

**Garden Renovations would like to donate a planting in part of the island at the above location. Bill will consult with Eric Larsen on feasibility to accept this donation. Frank motions for Bill to speak to Eric ~ Allan seconds~ So voted 5~0.**

**In closing, the following occurred:**

- ~ Utilize Building and Ground to hardscape areas.**
- ~ New business moved to next meeting.**
- ~ Frank departs meeting at 6:11PM.**
- ~ Next meeting will be 2/9/2016 at 4:30 PM.**

**6:17 PM: Bill motions to adjourn meeting ~ Allan seconds ~ So voted 4~0.**

**Respectfully submitted,**

**Anika M. Costa**