

Provincetown Human Services Committee
Meeting Minutes: September 16, 2015

Members Present: Cynthia Franco, Elton Cutler, Joseph Murphy, Donna Szeker, Gabriela Villegas
Karen Kelly, Jean Knee

Staff Present: Chris Hottle, Director COA/PH/HS; Maureen Hurst, Adm. Assistant COA/PH/HS

- Meeting opened at 5:15 pm by CF.
- Public Speak: No public present.
- Approval of Minutes: EC made motion to accept minutes of 1/14/15, DS 2nd, unanimous.
- New Business:
 - Committee members updated their contacts.
 - Motion made by E.C. to approve timetable for FY2017, D.S.2nd, unanimous.
 - Director reviewed the compliance reporting of each agency and after discussion it was decided that the Director should send a written letter to SKIP, OCHS, Gosnold and CCCP asking them to appear before the committee with their final annual report and to also explain why we did not receive it.
 - Director will ask Town Manager to review the Human Service RFP and the HS contract, particularly regarding consequences of noncompliance with reporting requirements.
 - Committee will review RFP's and then recommendations will be made at next mtg.
 - Progress on the Human Service Brochure was discussed. Chris will bring updated info to next mtg.
- Next Meeting/Public Hearing : Wednesday, October 14, 2015 at 5:15 p.m.
- Meeting adjourned at 6:16 pm by CF.

Respectfully Submitted,
Maureen Hurst, Adm. Asst. H.S.