

**PROVINCETOWN PERSONNEL BOARD  
MINUTES OF JUNE 25, 2015**

Members present: Alex Brown, Lisa Westervelt and Regina (Jean) Cassidy, Chip Capelli

Absent: Marianne Clements

Others present: Elisabeth Verde

Meeting was called to order at 4:12 p.m. by Vice-Chair Regina Cassidy

All motions were unanimously approved unless otherwise indicated.

Public Statements: None

Review of Employee Sick Bank Rules, Motion to accept, LW/Second Alex Brown

Review of Personnel Rules Article 7, Section 9-7-3, Motion to accept, Alex Brown/  
Second Chip Capelli

Review and approval of prior meeting minutes - postponed

Any other business: Elisabeth Verde gave a short update on training (ethics, customer service, harassment). In January 2016 there will probably be in-person training on ethics; DPW is doing training specific to them.

Motion to adjourn at 4:30, CC/Second Alex Brown

Respectfully submitted,  
Lisa M. Westervelt

Minutes approved at meeting of PB 10/15/15, so moved Regina Cassidy, 2<sup>nd</sup> Alex Brown, all in favor