



AIRPORT COMMISSION

Airport Conference Room

Friday

August 07, 2015

3:00 p.m.

Members Present: Michael Valenti, John Reed, Heath Gatlin, Clinton Parker and Steve Katsurinis

Members Absent: Darin Janoplis (Excused)

Staff: Butch Lisenby

Others: See attendance sheet attached

The meeting was called to order at: 3:05p.m.

MINUTES:

None at this time.

Motion:

Second:

Vote:

REPORTS:

Enplanements:	2015 =	PVC to BOS	PVC to HPN	TOTAL
	JUL	2173	86	2259

YEAR to DATE: 4923

2014 =	PVC to BOS	PVC to HPN	TOTAL
JUL	2102	136	2238

YEAR to DATE: 5215

OLD BUSINESS:

Cape Air: Enplanements and 2017 Lease Renewal:

Dan Wolf and Trish Lorino addressed the commission in regards of passenger enplanements and Cape Air operations. Enplanements had a decline in 1999 after the start of the high speed ferry between Boston and Provincetown and then another drop in 2002 after the start of passenger and baggage security screening at the airport for travel into Logan International Airport. Since then enplanements have been fluctuating due to many continuing factors like security (people and baggage) screening, connections onto other airlines, the cost of flying as opposed to other

transportation modes in and out of Provincetown, vehicle parking, flight schedules and weather. Cape Air has been and is currently addressing these factors with scheduling changes, marketing, fare adjustments and promotions as appropriate. It is a difficult balance. Type of marketing and range of marketing (upper cape towns, other states) was discussed and will be looked into with more detail. In regards to the upcoming lease renewal Chuck Ferrara was present by phone connection and he and Butch will start some preliminary lease discussions in the next couple of months. As always the commission offered to help wherever they can.

EA Variance & Terminal Development Update:

Our local Conservation Commission has given the approval to our list of proposed projects and an order of conditions is being finalized. Applications for the DRI, The Army Corp and DEP (Water Quality Certification) approvals are being put together for submission and should be ready relatively soon.

Master Plan, Sustainability Program, Airport Layout Plan, Environmental Notification Form, Environmental Impact Report and Development of Regional Impacts Application and Hearing Update:

The survey part of the project is almost finished and information gathering continues. Once complete the surveying information will be converted to electronic information and an electronic Airport Layout Plan (ALP) will be created. This will be a great help to future updates of airport changes in time and effort to the ALP.

Replacement of Lighting Poles and Fixtures Update:

All of the in ground construction is complete and we are waiting for the delivery of the light poles which should be here at the end of this week. Substantial completion of the project (minus punch list items) should be by the end of this month.

Architectural Design Consultant Selection Process Update:

We continue to have delays due to the new MEMA Floodplain Maps and FAA Clear zone issues. The new floodplain levels will force our new terminal to be raised even higher than originally scoped meanwhile clear zone levels may not allow us to construct a building as high as we need. Our new proposed Grant (Floodplain Analysis) will give us the information we need to continue the terminal planning.

Septic System Pump and Float Failure Update:

Parts and hardware have been delivered to the airport. Butch will continue to monitor the progress.

NEW BUSINESS:

Floodplain Analysis & Wildlife Hazard Management Plan (WHMP):

Part One: Horsley Witten Group will take on part one and create the Floodplain Analysis. This should give us the information we need for planning of a replacement terminal when it comes to elevation levels. Work has begun.

Part Two: Jacobs will take on part two and create the Wildlife Hazard Management Plan (WHMP). This will enhance our safety measures at the airport. FAA and MassDOT Grants are now in place for both parts.

Runway Lights Repair / Replace:

The runway lighting system has corroded to the point of needing extensive repair / replacement. An FAA / MassDOT Grant to replace the lighting system if approved will not be available until spring or fall of 2016 so a repair to keep the lights up and running is planned. Evaluation of the lighting system is in the process and repairs will be made to keep the lights running.

Hangar Door Repair / Replace:

Evaluation of the hangar door is showing the cost of a full repair may not be cost effective and a replacement probably will be in order. Butch is in the process of getting estimates for repair / replace. Currently there is a request in to see if MassDOT may be able to help with the cost.

OTHER BUSINESS:

NONE at this time.

PAYMENT VOUCHERS:

No voucher report was submitted at this time.

NEXT MEETING DATE: TUESDAY, SEP 15, 2015 at 2:00PM

Meeting Adjourned at: 4:50p.m.

Respectfully submitted,

Arthur "Butch" Lisenby

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APPROVED: SEP 15, 2015

PROVINCETOWN MUNICIPAL AIRPORT
 176 RACE POINT ROAD, PROVINCETOWN, MA. 02657

SIGN-IN ATTENDANCE SHEET

DATE: AUG 7, 2015

PROVINCETOWN AIRPORT COMMISSION MEETING

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BY PHONE