



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

260 Commercial Street, Provincetown, MA 02657
Telephone (508) 487-7017 Fax (508) 487-9560

Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Wednesday, August 19, 2015
Judge Welsh Room
260 Commercial Street

CALL TO ORDER: Mr. Sanborn called the meeting to order at 8:31 a.m.

MEMBERS PRESENT: Mr. Robert Sanborn (Chair)
Mr. Scott Fahle
Ms. Patty DeLuca

MEMBERS ABSENT: Ms. Leslie Parsons
Mr. Greg Muse

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor
Ms. Cheryl MacKenzie, Administrative Assistant

PREVIOUS MINUTES:

Ms. DeLuca made a motion to accept the BOA Minutes of July 16, 2015. Mr. Fahle seconded the motion, and the motion carried by a 3-0 vote.

PUBLIC STATEMENTS:

None

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.

Mr. Sanborn called the meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:31 AM.

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21
MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information
 MGL c 59, ss8A – Discovery Collected in ATB Cases
 MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions
 MGL c 59, ss52B – Valuation Information
 MGL c 59, ss8A – Discovery Collected in ATB Cases
 MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Sanborn motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.

Mr. Sanborn officially ended Executive Session at 08:38 a.m.

FY15 AFFORDABLE HOUSING ABATEMENTS:

Affordable Housing

The Board reviewed the adjustment to one (1) FY15 Affordable Housing Application as follows:

5 Conant St – wrong square footage was used for original abatement. Adjustment was made and an additional amount of \$180.16 was granted. The motion carried 3-0-0.

DISCUSSION OF SMALL PERSONAL PROPERTY TAX EXEMPTION – MGL Ch 59 Sec 5 (54)

Mr. Fahle provided the Board members with the projected FY16 cost / savings to Provincetown by adopting a small Personal Property Exemption. Chapter 59 Section 5 allows communities to exempt Personal Property accounts up to \$10,000.00 of assessed value.

Ms. DeLuca motioned to recommend that the amount to be exempt should be up to the \$2,500.00 assessed value threshold. Mr. Sanborn seconded the motion. The motion carried 3-0-0.

Mr. Fahle will forward the recommendation to the Board of Selectman for their review.

FY16 – REVALUATION UPDATE

Mr. Fahle provided the Board members with updates to the FY16 Revaluation Process as follows:

- Waiting on valuation of Solar Field (at transfer station) from CVAC.
- The revaluation processing is on track
- Sales for condominiums went up approximately 5% versus 2% for FY15.
- Mr. Fahle mentioned that he will send the CP1 form to the board electronically for their signatures. It will then be submitted to the DOR.
- Preliminary Bill processing is scheduled with the Tax Collector and Assessing Department to be run sometime within the next 2 weeks.

- Mr. Fahle has meeting scheduled with DOR for the end of September in the Town of Sandwich, MA to get approval to submit reports to DOR.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (5-0).

1. FY15 MV Abatements
2. FY14 MV Abatements
3. FY15 MV Excise Tax Commitment

ASSESSORS UPDATES:

None

MISCELLANEOUS:

None

NEXT BOA MEETING:

TBD

Mr. Sanborn recommended that housekeeping meeting be held by Mid-October

ADJOURNMENT:

Ms. Deluca motioned to adjourn the meeting, seconded by Mr. Sanborn. The meeting was adjourned at 9:03 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fahle

Scott Fahle, Principal Assessor