



AIRPORT COMMISSION
Airport Conference Room
Tuesday
MAY 26, 2015
2:00 p.m.

Members Present: Michael Valenti, John Reed and Heath Gatlin

Members Absent: Steve Katsurinis (Excused), Clinton Parker (Excused) and Darin Janoplis

Staff: Butch Lisenby

Others: Bill Richardson and Steve Flecchia

The meeting was called to order at: 2:08p.m.

MINUTES:

APR 14, 2015 Minutes were approved as printed.
Motion: Heath G. Second: John R. Vote: 3-0-0

REPORTS:

Enplanements:	2015 =	PVC to BOS	PVC to HPN	TOTAL
	APR	374	0	374

YEAR to DATE : 1,079

2014 =	PVC to BOS	PVC to HPN	TOTAL
APR	352	0	352

YEAR to DATE: 1,103

OLD BUSINESS:

EA Variance & Terminal Development Update:

We are awaiting an answer from DEP in regards to our position of No Adverse Effect to coastal dunes being affected by our list of projects. Hopefully we will have a positive answer soon. The Army Corps of Engineers has introduced a new manner of mitigation. An In Lue Fee (ILF) has been proposed by the corps instead of actual mitigation construction. An ILF is a cash payment paid to the Army Corps to be used for mitigation proposes as the corps sees fit. This fee

could be quite expensive and at this point would not be recognized by other agencies as mitigation. As result mitigation could be an in lue fee plus actual mitigation construction which could increase costs considerably.

Master Plan, Sustainability Program, Airport Layout Plan, Environmental Notification Form, Environmental Impact Report and Development of Regional Impacts Application and Hearing Update:

The survey part of the project has started along with the information gathering.

Replacement of Lighting Poles and Fixtures Update:

The project has started with erosion controls being placed and approved. The old lights are currently being removed.

Architectural Design Consultant Selection Process Update:

We are currently fine tuning the scope of this project. Butch hopes to have information for the commission within the next few months. The commission will be selecting an Architectural Clerk of the Works and a Architectural Design Consultant for the Terminal Project.

Turn Back of Unused Federal AIP Monies:

Butch and Jacobs is working on determining the amount of unused Federal AIP money that will have to be turned back this fiscal year due to our current projects cost total does not add up to the amount we are able to spend this fiscal year. This could add up to as much as \$800,000.00 dollars in AIP funds. The commission is planning to loan this money to one or more airports in need of funds instead of turning back the monies.

Septic System Pump and Float Failure Update:

Weather and access has been a problem. The pump system is still operating. Butch will continue to monitor the progress.

Ford Expedition Replacement Update:

Butch is working with MHQ for a replacement vehicle.

Cape Air: Av Gas Fuel Flowage Fee:

Cape Air has agreed to a .05 cent per gallon flowage fee. Now we just have to set on how to bill and get paid. Cape Air accounting office will address this issue.

NEW BUSINESS:

Cape Air: Enplanements and 2017 Lease Renewal:

Butch has put a call into Chuck Ferrara (VP Cape Air) to start the ball rolling. He is waiting to hear back.

OTHER BUSINESS:

The TSA LEO Reimbursement Contract has been approved for another year at the same rate as last year. We continue to be partially funded for LEO Screening coverage.

PAYMENT VOUCHERS:

No questions at this time.

NEXT MEETING DATE: MONDAY JUN 22, 2015 at 2:00PM

Meeting Adjourned at: 3:00p.m.

Respectfully submitted,
Arthur "Butch" Lisenby
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APPROVED: JUN 22, 2015