



# Meeting Agenda

The Provincetown Board of Selectmen will hold a public meeting on Tuesday, April 21, 2015, at 5:00 p.m. in Caucus Hall Town Hall, 260 Commercial Street, Provincetown, MA 02657.

1. Appointment of the Provincetown Representative to the Cape Cod Commission with a term to expire on April 24, 2016, Mark Weinress.
2. Round Table on FY 2015 Town Meeting Matters and Review of FY 2015 Goals - Discussion.
3. Police Chief Hiring Process - Discussion.
4. Other – Other matters that may legally come before the board not know at the time of posting – votes may be taken.
5. Executive Session –

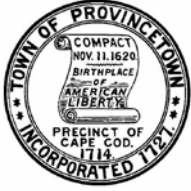
**MOVE that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A Section 21 (a) Clauses 3 & 6 for the purposes of:**

Clause 3 – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Former Police Chief Jaran Arbitration Hearing. Votes may be taken

Clause 6 – To consider the purchase of, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. ATM-31 Transfer and Conveyance of 311 Bradford Street, ATM-32 Release of Town's Rights in 305-307 Commercial Street, ATM-36 Invest in Hall Property, and VFW Property, 3 Jerome Smith Road. Votes may be taken.

and not to convene in open session thereafter.

Posted: [www.provincetown-ma.gov](http://www.provincetown-ma.gov) 4/16/15 10:00 am dj



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Tuesday, April 21, 2015

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## BOARD OF SELECTMEN APPOINTMENT

### Provincetown Representative to Cape Cod Commission

Requested by: Town Clerk

Action Sought: Approval

#### Proposed Motion(s)

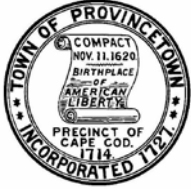
**Move that the Board of Selectmen vote to appoint Mark Weinress as the Provincetown Representative to the Cape Cod Commission with a term to expire April 24, 2016.**

#### Additional Information

See attached application. This appointment is to complete the term for Austin Knight who resigned as our representative to the Cape Cod Commission. Next term will be from April 25, 2016 through April 24, 2019 and will require reappointment or new appointment whichever the case may be.

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
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## ROUND TABLE

Review of FY2015 Town Meeting Matters and FY2015 Goals

Requested by: Board of Selectmen

Action Sought: Discussion

Proposed Motion(s)

**Discussion dependent - votes may be taken.**

Additional Information

See attached.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

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**APRIL 6, 2015 ANNUAL AND SPECIAL TOWN MEETINGS**

<i>Article</i>	<i>Action</i>	<i>Staff Responsible</i>
STM-1 Home Rule Petition/Charter Amendment/Additional Alternate on Board of Health	File with State	Town Clerk
STM-2 Home Rule Petition/Charter Amendment/Additional Alternate on Planning Board	File with State	Town Clerk
STM-3 FY 2015 Budget Adjustments	Allocate Funds	Finance Director
STM-4 Prior Year Bills	Allocate Funds	Finance Director
STM-5 Transfer of Funds from Previous Article to Fund contaminated Waste Removal from the Johnson St Parking Lot	Allocate Funds	Finance Director
STM-6 Home Rule Petition/Charter Amendment/Residency Requirement- TM	File with State	Town Clerk
STM-7 Home Rule Petition/Charter Amendment/Residency Requirement- Others	File with State	Town Clerk
STM-8 Community Preservation Grant	IP	N/A
STM-9 Acquisition of Winslow Street Property	DID NOT PASS	N/A
STM-10 Wastewater Optimization and Expansion – Borrowing Authorization	Allocate Funds	Finance Director
STM-11 Create Historical Commission Gift Fund and Designate Receipts	Create fund and designate receipts	Finance Director
STM-12 Designation of Recycling and Renewable Energy Committee Receipts	Designate Receipts	Finance Director
STM-13 Capital Improvement – Police Fleet Upgrade	Purchase Vehicle	Police Chief
STM-14 Capital Improvement – Veterans Memorial Community Center Roof Replacement	Allocate Funds	Finance Director
ATM-1 To Hear Town Reports	N/A	N/A
ATM-2 FY 2016 Revolving Accounts	Allocate Funds	Finance Director

LEGEND: **DNP** = DID NOT PASS; **IP** = INDEFINITELY POSTPONE

<i>Article</i>	<i>Action</i>	<i>Staff Responsible</i>
ATM-3 Cape Cod Greenhead Fly Control District Assessment	Allocate Funds	Finance Director
ATM-4 Amendments to Personnel Bylaw/Classification and Compensation Plan	Implement Plan	Finance Director
ATM-5 Expenditures from the Tourism Fund	Allocate Funds	Finance Director
ATM-6 FY 2016 Human Services Grant Program	Allocate Funds	Finance Director
ATM-7 July 4 <sup>th</sup> Celebration	Allocate Funds	Finance Director
ATM-8 Cemetery Commission	Allocate Funds	Finance Director
ATM-9 Fund Food for Emergency Shelter	Allocate Funds	Finance Director
ATM-10 Room Occupancy Tax: A Home Rule Petition	File with State	Town Clerk
ATM-11 0.5% Real Estate Transfer Fee: A Home Rule Petition	File with State	Town Clerk
ATM-12 General Bylaw Amendment: Non-Criminal Disposition of Pier Corporation Regulations	File with State – Attorney General	Town Clerk
ATM-13 FY 2016 Operating Budget: DIV 1: General Govt	Allocate Funds	Finance Director
FY 2016 Operating Budget: DIV 2: Finance	Allocate Funds	Finance Director
FY 2016 Operating Budget: DIV 3: Public Safety	Allocate Funds	Finance Director
FY 2016 Operating Budget: DIV 4: Public Works	Allocate Funds	Finance Director
FY 2016 Operating Budget: DIV 5: Public Services	Allocate Funds	Finance Director
FY 2016 Operating Budget: DIV 6: Schools	Allocate Funds	Finance Director
ATM-14 FY 2016 Cape Cod Regional Technical High School Assessment	Allocate Funds	Finance Director
ATM-15 FY 2016 Enterprise Funds – 6001 Water	Allocate Funds	Finance Director
FY 2016 Enterprise Funds – 6001 Wastewater	Allocate Funds	Finance Director
ATM-16 Adoption of Modified Community Preservation Act	DID NOT PASS	N/A

<i>Article</i>	<i>Action</i>	<i>Staff Responsible</i>
ATM-17 Community Preservation Budget - Part 1 Reserves	Allocate Funds	Finance Director
Part 2 Debt Service	Allocate Funds	Finance Director
A. Community Housing Office	Allocate Funds	Finance Director
B. Fire Station #2 Housing	Allocate Funds	Finance Director
C. VMCC Housing Feasibility	Allocate Funds	Finance Director
D. School Building Auditorium Restoration	Allocate Funds	Finance Director
E. Hamilton & Gifford Cemetery Restoration	Allocate Funds	Finance Director
F. Mildred Greensfelder Playground resurfacing	Allocate Funds	Finance Director
G. CPA General Administration	Allocate Funds	Finance Director
ATM-18 FY 2016 Capital Improvements Program		
1. Police Fleet Upgrade Plan	Allocate Funds	Finance Director
2. Fire and Rescue Mechanical CPR machine	Allocate Funds	Finance Director
3. Fire and Rescue Ambulance replacement	Allocate Funds	Finance Director
4. Electric Vehicle Charging Station and Electric Inspection Vehicle	Allocate Funds	Finance Director
5. DPW Street & Sidewalk Maintenance & Repair	Allocate Funds	Finance Director
6. Stormwater Management	Allocate Funds	Finance Director
7. Roadway Paving Plan	Allocate Funds	Finance Director
8. Library Carpet Replacement	Allocate Funds	Finance Director
9. Use of Parking Funds to purchase 2 kiosk	Allocate Funds	Finance Director
10. Use of Parking Funds to purchase new equipment	Allocate Funds	Finance Director
11. MacMillan Pier Floating Docks and Wave Attenuators	Allocate Funds	Finance Director

<i>Article</i>	<i>Action</i>	<i>Staff Responsible</i>
12. Purchase Service Trucks for Water Department	Allocate Funds	Finance Director
13. Pier maintenance Requests	Allocate Funds	Finance Director
ATM-19 Increase to Schedule C of the Personnel Bylaw/Classification and Compensation Plan	Allocate Funds	Finance Director
ATM-20 Rescind the Prior Adoption of MGL C.59, §2A (a) to Add New Growth Properties to Tax Base	Shift Assessment Date	Principal Assessor
ATM-21 Zoning Bylaw Amendment: Use Regulations Article: Accessory Dwellings in the Single Family Zone	File with State – Attorney General	Town Clerk
ATM-22 Home Rule Petition: Expanding Residential Property Exemption	File with State Legislature	Town Clerk
ATM-23 Special Act – Creation of Year-Round Rental Housing Trust	File with State Legislature	Town Counsel to draft
ATM-24 Capital Outlay for Community Housing	Pending Town Election Allocate Funds	Finance Director
ATM-25 Appropriate Funds for Year-Round Rental Housing	Indefinitely Postpone	N/A
ATM-26 Creation of and Funding for Economic Development Committee	Notice for members to serve on the committee and make appointments Allocate Funds	Board of Selectmen Finance Director
ATM-27 Article 27. General Bylaw Amendment: Alarm Devices	File with State – Attorney General	Town Clerk
ATM-28 Zoning Bylaw Amendment: Building Height Definition	File with State – Attorney General	Town Clerk
ATM-29 Zoning Bylaw Amendment: Growth Management	File with State – Attorney General	Town Clerk
ATM-30 Recommend Sale of Tax Title Receivables	Indefinitely Postpone	N/A
ATM-31 Transfer and Conveyance of 311 Bradford Street	Determine disposition of property	Town Counsel Board of Selectmen
ATM-32 Release of Town's Rights in 305-307 Commercial St	Determine disposition of property	Town Counsel Board of Selectmen

<i>Article</i>	<i>Action</i>	<i>Staff Responsible</i>
ATM-33 Legalization of Marijuana	Send letters to State Legislators	Town Clerk
ATM-34 General Bylaw Amend: Ch 13-5 Prohibited Use of Bicycles	DID NOT PASS	Town Clerk
ATM-35 Amend Special Legislation Regarding PPPC	IP	N/A
ATM-36 Invest in the Hall Property	Allocate Funds	Finance Director
ATM-37 Vote Against The Trans Pacific Pact (TPP)	Write Letters	Town Clerk





# Public Notice

## Adoption of Annual Town-wide Policy Goals for FY 2015

The Provincetown Board of Selectmen held a Public Hearing on **Monday, July 28, 2014 at 6 p.m.** in the Judge Welsh Room, 260 Commercial Street, Provincetown, MA, and then and there voted to adopt the following Town-wide policy goals for Fiscal Year 2015:

### **FY2015 Town Wide Policy Goals**

#### **Fiscal Management**

Explore different approaches to taxing property to promote year-round businesses and housing. Have a comprehensive discussion of possible changes in tax policy to support a year-round community, including small business exemption, year round residential exemption and taxing short term rentals.

A five year Fiscal Policy Plan and a five year Capital Improvement Plan are essential tools needed for future forecasting and planning and are included in the Charter. However, from time to time it is important to take a longer view and for fiscal year 2015, we will work with staff to develop a 10 year Financial Plan that projects revenue and expenses to determine what, if any, changes in expense, revenue or development trends are required.

Review the Clifton Larson Allen Audit Report and Management Letter and craft compliance plan.

#### **Community Housing**

Develop a plan to achieve 10% affordable units in 3 years.

Create and begin implementing a plan to create year-round rental housing. Adopt the Housing Summit Report and establish concrete goals.

- Develop strategies to increase our year round population as measured by local census.
- Investigate the creation of a community housing investment fund that would be presented to Town Meeting voters.

- Bring a Zoning Bylaw revision to Town Meeting in spring 2015 to allow accessory units in the Res 1 zone that will be guaranteed as year round rental housing for at least 10 years.

Investigate redevelopment of the Governor Bradford School and VFW sites for the benefit of community housing including incomes from 80% to 110% AMI and secure funds as required to complete the project.

### **Capital Improvements and Infrastructure**

Continue the paving of Commercial Street and the implementation of the Town-wide Paving Management Plan.

Continue to work with the Cape Cod Commission traffic engineers to review the completed traffic study analysis on Shank Painter Road and determine what infrastructure and capital improvements are required to improve access and safety for pedestrian and bike traffic as residential units are developed within the Shank Painter area.

Conduct an overall traffic flow study of Provincetown.

Reducing unaccounted-for water by continuing with the leak detection and removal program that reduces water lost in the system with a goal of achieving 10% or less unaccounted-for water by 2015.

Continue Storm Drain Repairs/Storm Water Run-Off/Harbor and Beach Management Plan. Special consideration should be paid to identifying solutions or alternatives to the Ryder Street Extension outfall pipe. Continue the pursuit of grants and other funding mechanisms in order to continue the process of completing these important drain rehabilitation projects each year.

### **Government and Administration**

Recruit and hire a Town Manager and lead efforts to make the new Town Manager successful. Support efforts to amend the Charter to change the residency requirement for senior staff.

Support and encourage Sustainable Energy Generation:

- Support and encourage the Historic District Commission to increase green energy generation and to increase energy self-sufficiency through the appropriate deployment of solar and wind generation.
- Seek revision of Zoning Bylaws as required to allow for appropriate Solar and Wind generation in all Town districts.

- Recruit Historic District Commission (HDC) members to fill HDC vacancies who are sympathetic to the importance of local generation of green energy.
- Initiate a study of ways to use Town owned buildings and land for solar and renewable energy projects of all kinds, including the Route 6 corridor.

Work with the Department of Community Development to create a more effective and efficient environment for regulatory transactions between businesses and the Town and Town related boards. As an example encourage renewals rather than reapplication for licenses, properly incent self-regulation.

Develop and implement a systematic process to grant and administer all Town concessions (i.e trolley, map distribution, farmers market, etc.) as well as other nongovernmental organizations use of Town owned property.

#### Community Policing

- Re-establish community policing and institute community government in our town. Each department head would hold regular monthly meetings to build a relationship between community and government to address community issues. By re-establishing and implementing strategies such as the community policing committee along with open communication with the public, we can avoid misconduct and wrongdoing ahead of time and take proactive steps to eliminate it when it occurs. We need public oversight and transparency for the people to regain the trust of Town officials and employees again. Community policing allows the public to have a voice in their community.
- Work with the new Town Manager to hire a new Police Chief committed to community policing through effective partnerships with residents, businesses, employees and visitors.

#### Encourage increased turnout at Town Meeting

- Evaluate electronic voting
- Evaluate a 'consent agenda' approach to routine articles
- Prepare a plan to use alternative seating for Town Meeting Voters
- Increase publicity of Town Meeting

#### **Economic Development, Tourism and Year Round Economy**

Initiate an update of the Local Comprehensive Plan (LCP).

Foster and support initiatives, including taxes, and fees that encourage a year round economy.

Conduct a Traffic and Parking Study. Seek funds from grants or a Town Meeting appropriation to create a thorough, town-wide plan for future parking needs, road and traffic flow improvements. Included in this plan should be a series of recommendations for better integrating bicycles into our roadways, especially as it relates to connections to the Cape

Cod National Seashore and Cape Cod rail trails.

Economic Development of the Harbor. Work with Boards to study the possible expanded uses of Provincetown Harbor for passive and active economic development through aquaculture and enhanced facilities for mariners of all kinds as well as a full marketing plan to eventually encourage more visitors to arrive via private vessels.

Create a Town-wide Bicycle Master Plan. Continue to pursue Provincetown as a bicycle-friendly destination by the following actions:

- Creating a public awareness and safety campaign
- Implementing bicycle improvements and amenities throughout Town
- Connecting bike paths with Truro

Plan for the 2020 Celebration:

- Work to immediately establish a leadership structure and timeline for planning and executing a major opportunity to promote Provincetown to the world for the 2020 celebration.
- A list of improvements necessary to Town facilities should be created, and a clear plan should be established on how to move forward.
- Potential key partners, such as the Town of Plymouth, private ferry and ground transportation operators, and other regional partners should be brought in early to find ways to collaborate with Plymouth's celebration and transport the public frequently and easily between the two communities.

Cape Cod National Seashore

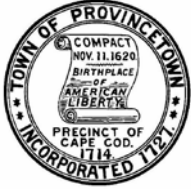
- Continue to work in partnership with the CCNS to develop and expand bicycle lanes, trails and connections between the Seashore and Town.
- Encourage the CCNS to utilize local workers for upcoming projects. Prepare and submit local preferential work authorization requirements to the NPS/CCNS.

Seek the Establishment of the Stellwagen Bank Marine Sanctuary, Visitor Center in Provincetown.

Support efforts to restore the Bas Relief and to support completion of Fisherman's Memorial sculpture and AIDS Memorial.

*Tom Donegan  
Chairman, Board of Selectmen*

Posted Town Hall, [www.provincetown-ma.gov](http://www.provincetown-ma.gov): July 29, 2014  
Provincetown Banner: August 7, 2014



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
Tuesday, April 21, 2015

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## POLICE CHIEF

### Hiring Process

Requested by: Board of Selectmen

Action Sought: Discussion

#### Proposed Motion(s)

**Discussion dependent - votes may be taken.**

#### Additional Information

See attached.

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

## **TOWN OF PROVINCETOWN CHIEF OF POLICE**

### **Definition:**

Administrative and supervisory work in directing the operations of the Police Department, in the protection of life and property, and in the prevention and suppression of crime; all other related work as required.

### **Supervision:**

Works under the policy direction of the Town Manager.

Performs highly responsible functions requiring independent judgment and initiative in planning, organizing and directing the work of the police department, and in the enforcement of state law, town by-laws and departmental rules and regulations.

Supervises the equivalent of twenty-four full-time and fifteen seasonal employees.

Has access to extensive confidential information such as personnel records, bid proposals, negotiating positions and criminal investigations.

### **Job Environment:**

Work is generally performed under typical office conditions, with exposure to varying weather conditions and situations endangering personal safety during emergencies or when conducting investigations.

Operates motor vehicle, all police equipment, computer, and other standard office equipment; required to wear appropriate uniform and equipment.

Makes frequent contacts with all town and school departments, state and federal agencies and officials, the general public, businesses, civic organizations, the courts, District Attorney's Office, the Massachusetts Criminal Justice Training Council, etc.

Has access to all types of confidential information regarding personnel records, bid proposals, negotiations, criminal investigations, personal information about citizens, etc.

Errors could be costly in terms of decreased or less efficient protection to persons and property and/or direct financial and legal repercussions.

### **Essential Functions:**

Supervises the operation of the Police Department in the observance and enforcement of all laws and regulations, the requisition or purchase of equipment and supplies, the use of departmental facilities, vehicles and equipment, the issuance of licenses and collection and disposition of fees, the keeping of records and making reports.

Deploys personnel to maximize the effectiveness of manpower resources; reviews actions and provides advice and instructions to subordinates; assigns patrol officers to special duty, such as detective, prosecutor, juvenile officer and to other special assignments; interviews and recommends for appointment or promotion all applicants for full-time or summer positions within the department.

Oversees the preparation of and manages the department budget; monitors expenditures and appropriation balances to ensure compliance with budgetary constraints; approves payroll and overtime.

Plans and supervises the training of subordinates; assigns members of the force to shifts and establishes daily routines; supervises special police assignments; determines disciplinary action as required; establishes disciplinary procedures to encourage professionalism in the department.

Coordinates departmental action with that of other law enforcement agencies in cooperative measures for crime prevention and law enforcement.

Formulates and reviews policies to ensure that law enforcement and public safety needs of the community are met; oversees implementation of the philosophy of community oriented policing in the police department; promulgates and issues general and special orders covering every function of the department; periodically reviews the overall performance of the department.

Prepares and submits various reports (incidental, monthly, annual) to the appropriate authority (local, state, or federal).

Works with citizens or groups in order to link public safety policies with citizen concerns; represent and present the town's perspective on matters of public safety; investigate citizen complaints; attends meetings and conferences for purposes of public relations, regional discussions, and information gathering and exchange.

Oversees maintenance of all records and statistics; prepares reports required by local, state and federal agencies and statute; notifies appropriate agencies when various circumstances occur, including accidental death by electricity or gas, injury or death while hunting or target-shooting, persons lost in woods, etc.

Conducts confidential and internal investigations.

Performs similar or related work as required or as situation dictates.

### **Recommended Minimum Qualifications:**

#### **Education and Experience:**

Bachelor's degree in criminal justice or business management and graduation from the police academy; ten years of police experience, five of which shall have been in a

supervisory capacity; or any equivalent combination of education and experience.

**Residency Requirement:**

The Police Chief shall be a resident of Provincetown or Truro or shall become residents of Provincetown or Truro within six months of assuming office.

**Knowledge, Ability and Skill:**

Thorough knowledge of the principles and practices of police administration and of approved law enforcement methods and procedures. Thorough knowledge of the local and state laws, ordinances and regulations affecting police work; and community oriented policing.

Ability to lead and supervise subordinates and to transmit general instructions in the form of detailed orders. Ability to establish and maintain effective working relationships with town officials, subordinates, the general public and other law enforcement officials.

Oral and written skills necessary to communicate with other town departments, citizens and the court system.

Successful completion of law enforcement training in accordance with Criminal Justice Training Council standards.

Possession of a Massachusetts Class D motor vehicle operator's license. Certification in C.P.R., First Aid, and Fire Arms required.

**Physical Requirements:**

Work generally involves light physical effort. Occasional emergencies may require moderate to strenuous physical exertion. Incumbent must possess the ability to meet required physical standards of age, height, weight and strength. Performance of work may involve standing, walking and driving for long periods of time. Physical agility is required to access all types of areas. Emergencies require the ability to use hands and fingers to operate fire arms and other police equipment. May be required to push, climb, stoop, kneel, crawl, and reach with hands and arms. May be required to physically restrain person(s) during arrests using standard police procedures. Excellent eyesight with regard to close vision, distance vision, color vision, peripheral vision and depth perception is required to perform the job. Ability to use a keyboard.

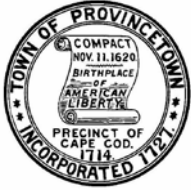
Revised 4/14/2015



## **DRAFT**

# Proposed Timeline of the Police Chief Hiring Process

April 21, 2015	Town Manager reports hiring process to the Board of Selectmen, and provides copy of the current job description.
April 30, 2015	Job posting appears in newspaper and MMA website
Mid May 2015	Town Manager appoints a screening committee to assist in review and interview of Police Chief candidates
May 22, 2015	Deadline for applicants
Early June 2015	Town Manager with the assistance of the screening committee will in confidence, review applications and resumes submitted for the position; compare the experience and qualifications of candidates against the profile established by the Town Manager for the position and screen applications.
Mid June 2015	Town Manager and the screening committee will conduct interviews of the screened applicants.
Late June 2015	Town Manager and the screening committee will refer approximately three of the most qualified candidates for the Board of Selectmen's further consideration.
Early July 2015	Board of Selectmen interviews the finalist and makes a recommendation back to the Town Manager
Late July 2015	Town Manager and Town Counsel negotiates a contract with the prospective hire.
Mid August 2015	New Police Chief starts



Provincetown Board of Selectmen  
**AGENDA ACTION REQUEST**  
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## OTHER

Requested by: Acting Town Manager David Gardner

Action Sought: Discussion

Proposed Motion(s)

**Discussion dependent - votes may be taken.**

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



## EXECUTIVE SESSION MOTION

### MGL c30A Sec. 21 (a) Clauses 3 & 6

Requested by: Board of Selectmen

Action Sought: Discussion

#### Proposed Motion(s)

**MOVE that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A Section 21 (a) Clauses 3 & 6 for the purposes of:**

Clause 3 – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Former Police Chief Jaran Arbitration Hearing. Votes may be taken

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and not to convene in open session thereafter.

**Roll Call Vote:** Tom Donegan:  
Erik Yingling:  
Cheryl Andrews:  
Raphael Richter:  
Robert Anthony:

#### Additional Information

#### Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>