

Town of Provincetown  
Finance Committee Meeting  
February 19, 2002

William Dugal, Chair, Albert Perkins, Richard Holland, Sue Beurkel, Ruth Gilbert, Jennifer Bedard, Gail Enos.

Not present: Alice Foley (excused)

Others present: Keith Bergman, Town Manager

CALL TO ORDER: 4:05 p.m.

The Committee proceeded to review Fiscal Year 2003 Budgets, including the:

" Division I - General Government Budget • Division II - Finance Budget

These were discussed by item, pertinent to Division II. The first item reviewed was :

Item 136 - MIS Presented by Gary Delius, Director of MIS.

A general discussion ensued and questions were posed re: issues pertinent to MIS specific to the department  
Licensing for software equipment System expansion Equipment rental

Training

Database management Network integration

Motion was made by Ruth Gilbert to pass the budget, seconded by Rick Holland. All in favor.

**Item 499 - Cable Advisory Commission**

Keith Bergman began the discussion. Also present were: Tim McCarthy and Sue Hofman to discuss the issue.

A general discussion ensued and questions were posed re: issues pertinent to the Cable Advisory Commission and the creation of a local cable access studio in Provincetown, specific to:

Location of production office

General operating expenses

Equipment sharing

Web transmission

P-T employee

Creation of television station in Provincetown

Motion made by Richard Holland to pass the budget, seconded by Gail Enos.

Questions were posed re:

Legislation

Community preservation State funding Year-round rentals ^

Motion was made by Rick Holland, seconded by Gail Enos to pass Item 157. All in favor.

(The following items were represented by Judith Oset) **Item 169 - Licensing**

Question was posed re: Creation of on-line access to licensing forms.

Motion was made by Sue Buerkel, seconded by Richard Holland to approve Item 169. All in favor.

**Item 171 - Conservation**

No questions were posed

Motion was made by Ruth Gilbert, seconded by Sue Beurkel to pass Item 171. AH in favor.

**Item 173 - Housing Partnership**

Question was posed re: secretarial function.

Motion was made by Ruth Gilbert, seconded by Gail Enos to pass Item 173. All in favor.

**Item 174 - Implementation Advisory Committee**

No questions were posed

Motion was made by Sue Buerkel, seconded by Gail Enos to pass Item 174. All in favor. ..

**Item 175 - Planning Board (represented by Judith Oset, Richard Olsea and Anne Howard)**

Letters were passed out pertinent to the creation of the position of Town Planner. A general discussion ensued pertinent to:

What the position would entail

Reallocation of fees from other areas to pay for this position

B.O.S. feeling on the issue

Creating a combined position

It was requested that a new overview of the salary for this position be presented to the Committee at a future meeting. No other questions were posed No motion was made.

**Item 176 - Zoning Board of Appeals**

No questions were posed.

Motion was made by Ruth Gilbert seconded by Sue Buerkel to pass Item 176. All in favor.

Changes in portfolio strategy  
General investments in the portfolio pertinent to short term investing  
How the portfolio is presently vested

Cash transfer from the 2001 budget was also discussed.

Motion was made by Ruth Gilbert, seconded by Richard Holland to pass Item 145. All in favor.

**(Represented by Keith Bergman and the employees of Treasurer's Office)**

Discussion ensued and questions were posed re:  
Short term borrowing

Net positive impact on debt restructuring

Motion was made by Richard Holland, seconded by Sue Buerkel to pass Item 710. All in favor. Item 820 - Tai Title (represented by Keith Bergman)

Discussion ensued and questions were posed re:

Collection process Revenue figures

Motion was made by Gail Enos, seconded by Sue Buerke! to pass Item 820. All in favor.

**ItemjMO - ^Retirement Benefits Insurance(Rgprgsente<Lby Keith Bgrgman)**

Discussion ensued and questions were posed re:

Group health insurance pertinent to B.O.S,  
Cape End Manor :  
Pension liabilities

Motion was made by Sue Buerkel, seconded by Gail Enos to pass Item 910. All in favor.

Motion was made to adjourn the meeting at 6:30 p.m., by Richard Holland, seconded by Ruth Gilbert.

Next meeting scheduled for February 21<sup>st</sup> to discuss Public Safety and Public Works.

Respectfully submitted by Stefanie Sanev - On-Call Recording Secretary.