

**PROVINCETOWN PERSONNEL BOARD  
MINUTES OF OCTOBER 28, 2014**

Members present: Alex Brown, Lisa Westervelt and Regina (Jean) Cassidy  
Absent: Marianne Clements

Others present: David Gardner, Dan Hoort, and Elisabeth Verde

Meeting was called to order at 4:02 p.m. by Vice-Chair Regina Cassidy

All motions were unanimously approved unless otherwise indicated.

Public Statements: None

Employee Sick Bank Board Election Results: the person elected by Town employees was Lynne Martin.

Review of Personnel Rules regarding FMLA paid leave - deferred until Marge McGloin can be present.

Review of positions affected by the Classification and Compensation Study - Finance Director Dan Hoort presented the Provincetown Classification Plan and positions affected. Motion to accept the Classification Plan changes as presented: Motion, Alex Brown; Second, Regina Cassidy.

Review and approval of prior meeting minutes (September 30, 2014), Motion, Alex Brown; Second, Regina Cassidy.

Any other business: None

Motion to adjourn by Alex Brown, Second Lisa Westervelt, at 4:22 p.m.

Respectfully submitted,  
Lisa M. Westervelt