



# TOWN OF PROVINCETOWN PUBLIC MEETING NOTICE

## AIRPORT COMMISSION

The Provincetown Airport Commission will hold a public meeting on **TUESDAY, OCT 14, 2014 at 3:00PM** in the Airport Conference Room located at 176 Race Point Road, Provincetown, MA. 02657

### MEETING AGENDA

#### 1.) MINUTES:

A. Review minutes of prior meetings. Votes may be taken.

#### 2.) REPORTS:

A. Monthly Enplanement Totals. Votes may be taken.

B. Jacobs Engineering Group: Status of ongoing projects. Votes may be taken.

#### 3.) OLD BUSINESS:

##### A. EA/FEIR/DRI PHASE IV Update:

Report on the status of the EA Phase IV and close out.  
Votes may be taken.

##### B. EA Variance & Terminal Development Update:

Ongoing environmental process controlling our list of 12 safety, maintenance and capacity projects to be completed at the airport. This project includes the variance needed to get the permits required and the level of terminal plan development for approvals.  
FAA Grant: In place. State Grant: In Place. Votes may be taken.

##### C. Septic System Pump and Float Failure Update:

Status of repairs. Votes may be taken

##### D. Ford Expedition Replacement Update:

Status of replacement. Votes may be taken.

**E. Architectural Design Consultant Selection Process Update:**

Time for the Airport Commission to solicit and select an Architectural Design firm for the architectural design and construction of a new terminal building in two phases. The first phase is the 30% design to complete the Cape Cod Commission DRI process. The second phase is the 100% Design with Specifications, Bid Documentation and Project Overseeing of the final design and construction of the new terminal building.

The Project Overseeing will be shared with our Airport Consultant.

The RFQ Request has been submitted to the town lawyers for their input.

Votes may be taken.

**F. Master Plan, Sustainability Program, Airport Layout Plan, Environmental Notification Form, Environmental Impact Report and Development of Regional Impacts Application and Hearings Update:**

This Scope of Work covers the preparation of an Airport Master Plan (AMP) for Provincetown Municipal Airport (PVC). The scope also includes an Environmental Overview, an ENF, an environmental scoping process for a future EA/EIR, and an Airport Layout Plan (ALP) on the proposed 5-Year Capital Improvement Program (CIP). It includes extensive environmental coordination meetings with the NPS and the Cape Cod Commission (CCC) to establish a workable environmental review process. It also includes the preparation of an Environmental Overview chapter and an ENF scoping document. The ENF will be used to scope the MEPA environmental review process for the projects identified in the 10 Year CIP. The scope will cover a future EA/EIR, to be conducted under Provincetown's FY14 CIP. The Master Plan will focus on sustainability and will provide a justification why materials do not endure the expected 20 year life span typical at many airports.

FAA Grant: In Place MassDOT Grant: Pending Votes may be taken.

**G. Replacement of Lighting Poles and Fixtures Update:**

The Lighting Poles and Fixtures on Airport have corroded to the point that they need to be replaced even though they have not reached their 20 year life span. This project has been evaluated and approved by the FAA and MassDOT.

Project was put out to bids and all submitted bids had disqualifying issues.

Project has been rebid and is moving forward.

FAA Grant: In Place MassDOT Grant: Pending Votes may be taken.

**H. Cape Air: Av Gas Fuel Flowage Fee Update:**

Per the current lease between the Airport and Cape Air at the 1,400,000 gallon mark of the Fuel Farm, Cape Air will begin to pay the Airport some sort of per gallon flowage fee. The commission and Cape Air need to come to an agreement as to what the flowage fee will be. Votes may be taken.

**4.) NEW BUSINESS:**

None

**5.) OTHER BUSINESS:**

Any other matters that may legally come before the commission not known at the time of posting. Votes may be taken.

**6.) PAYMENT VOUCHERS:**

Any Payment Voucher Questions. Votes may be taken.

Posted by the Assistant Town Clerk: [www.provincetown-ma.gov](http://www.provincetown-ma.gov), 10/7/14 8:30 am dv