

**Town of Provincetown
Recreation Commission Meeting
Veterans Memorial Community Center
2 Mayflower Street, Provincetown
Minutes of Tuesday, September 9, 2014**

Members Present: Treg Kaeselau, David Oliver, Elisabeth Verde, Carrie Notaro

Members Absent: Tim Downey

Also in attendance: Recreation Director, Brandon Motta; Assistant Recreation Director, Angelina Lammie

Call to order: 5:30 pm

Public comments:

A) None

New business:

- A) 4th of July Parade Guidelines/Entry Regulations – There is a need for some guidelines for parade entrants. As of now, there are minimal regulations for float/participant submissions for the 4th of July parade. Elisabeth provides everyone with a copy of some examples from other towns. The Recreation Commission will look at examples and create a rough draft, revise it and submit it to Town Council.
- B) Recreation Facilities updates/future improvement plans – The East End basketball court project will be going out to bid soon. The plans have been submitted to the DPW Deputy Director and will move into the next phase. The Recreation Department would like to add tables and benches to the East End Playground. Brandon Motta passes out the price quote and floor plan for the tables and benches. One of the tables would be wheelchair accessible. Elisabeth makes a motion that the Recreation Department purchases the tables and benches based on the price quote. Treg seconds that motion. Motion approved.

Old Business:

A) None

Directors Report:

- A) Halloween Events – This year there will be a second part added to the Costume Parade for Halloween. The parade route will end at Motta Field where the kids will be able to trick-or-treat at a “trunk-or-treat” style event. Local businesses and organizations can decorate a vehicle and pass out candy to the kids. Elisabeth asks about lighting for the field. Brandon says he will look into some lighting for the field at night.
- B) Skate Contest – There were about 8 contestants who signed up for the competition. Next year the Provincetown Rec Department will be looking to collaborate with Wellfleet and Orleans and possibly hold the competitions on consecutive days or weekends. Also, the Dept wants to schedule the competition later in the month next year so that there are more participants.

- C) VMCC Air Conditioning – There are now permanent AC units in each room. The units were installed in July and have been working very well for all the rooms.

Assistant Directors Report:

- A) Summer Program – This year's Summer Rec Program for children was very successful. The department saw a major increase in attendance and participation. The department was able to provide children with a safe and fun summer.

Meeting adjourned at 6:35 pm.