



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

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Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Thursday, July 24, 2014
Judge Welsh Room
260 Commercial Street

CALL TO ORDER: Mr. Sanborn called the meeting to order at 8:30 a.m.

MEMBERS PRESENT: Mr. Robert Sanborn (Chair)
Mr. Scott Fahle
Ms. Patty DeLuca
Ms. Leslie Parsons

MEMBERS ABSENT: Mr. Greg Muse

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor
Ms. Cheryl MacKenzie, Administrative Assistant

PREVIOUS MINUTES:

Ms. Parsons made a motion to accept the BOA Minutes of June 18, 2014. Ms. DeLuca seconded the motion, and the motion carried by a 4-0 vote.

PUBLIC STATEMENTS:

None

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn called the meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:35 AM.

Begin Executive Session: OPEN**MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Sanborn motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn officially ended Executive Session at 8:42 a.m.

FY14 EXEMPTIONS/ABATEMENTS:**Exemptions**

The Board reviewed the Third list of FY14 exemptions to date. Fifteen (15) applications were reviewed with the following actions:

Clause 41C - Elderly Persons – Five (5) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

Community Preservation Act - Seven (7) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

Clause 22 - Veterans – None.

Clause 37A – Blind Persons – None.

Clause 17D-Surviving Spouse/Elderly – Two (2) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

Clause 41A Deferrals – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0

Section 5K – Senior Volunteer Work Credit – None.

FY14 AFFORDABLE HOUSING ABATEMENTS:**Affordable Housing**

The Board reviewed the Third list of FY14 Affordable Housing Applications to date as

Eight (5) properties consisting of Seventy- Nine (79) Units were reviewed. Sixty-One (61) applicants meet the current requirements, and Eighteen (18) were not eligible. The motion carried 4-0-0.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (4-0).

1. FY14 MV Abatements
2. FY14 Boat Abatements
3. FY14 MV Excise Tax Commitment

ASSESSORS UPDATES:

Mr. Fahle noted that he will be assessing the impact of changing the property tax billing cycle such that the actual bill would be mailed to taxpayers in October, with the second half payment mailed in April. The board members inquired if conference call meetings could be utilized during winter months, as many members are away during this timeframe. Mr. Fahle will follow-up with Mr. Doug Johnstone (Town Clerk) regarding this.

Mr. Fahle will draft a FY15 valuation projection as well as FY14 recap for board members for our next meeting.

Mr. Paul Gavin (former Principal Assessor) will be here in August to assist in the set up for the preliminary billing for real estate and personal property taxes.

Mr. Fahle discussed the issue of residential exemptions that the Board of Selectman and Finance Committee are reviewing.

MISCELLANEOUS:

Mr. Fahle stated to the board that he has drafted a letter of introduction for the inspectors to provide to homeowners upon request that identifies them and describes the purpose of the inspections.

Mr. Fahle is having new badges made for the Assessing Staff through the Police Department.

NEXT BOA MEETING:

To be determined (End of August)

ADJOURNMENT:

Ms. Parsons motioned to adjourn the meeting, seconded by Ms. DeLuca. The meeting was adjourned at 9:16 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fahle

Scott Fahle, Principal Assessor