

**TOWN OF PROVINCETOWN**  
**Charter Review Ad Hoc Committee**  
**MEETING MINUTES OF**  
**May 13, 2014**

**MEETING HELD IN THE CAUCUS HALL MEETING ROOM**

**Members Present:** Judith Cicero, Thomas Coen, Marcy Feller, Doug Johnstone, Ann Maguire, Julia Perry, Mark Phillips, Robert Vetrick.

**Members Absent:** David McGlothlin, Robert Speiser, Elizabeth Williams, (all excused).

**Others Present:** None

Chair Julia Perry called the meeting to order at 5:00 pm.

Minutes of the April 27, 2014 meeting were reviewed.

*Ann Maguire moved to approve the meeting minutes of April 27, 2014, Robert Vetrick seconded and it was so voted, 7-0-0.*

**Public Statements:** Mark Juaire introduced himself as a newly elected member of the Charter Enforcement Commission.

**Committee Timeline and Public Forums:** Chair Julia Perry discussed the format for the public forum to be held at the COA on Wednesday, May 21 at 1:00 pm, and provided a handout with a preliminary agenda for the forum and talking points. General consensus that the handout will be useful in organizing the forum. In addition to Julia Perry, four committee members confirmed attendance on May 21<sup>st</sup>: Judith Cicero, Thomas Coen, Ann Maguire, and Robert Vetrick. Doug Johnstone to post an agenda for the forum and obtain attendance confirmation from those members not at today's meeting.

**Board Response/Feedback:** Chair Julia Perry said that she had received no responses from boards since the last meeting. Ann Maguire provided an update from the Housing Authority, which requested that the Housing Authority description be kept as is since it is a state agency with much regulation by state law, but asked that the index include a reference to the MGL governing the Housing Authority.

Thomas Coen mentioned that other Charters refer to elected boards but does not include appointed boards and suggested a revised Charter only list elected and not appointed boards.

**Subcommittee Reports:** Chapter 1: Frame of Government – Marcy Feller provided an overview of her suggested revisions/questions and asked committee members to bring comments back to the next meeting. There was a general discussion of Town employees verses special municipal employees and how to categorize them and/or move elsewhere in the charter.

Chapter 7: Town Manager – Robert Vetrick provided an overview of his suggested revisions/questions and asked committee members to bring comments back to the next meeting.

There was a general discussion of the language used with the consensus to use plain, clear language whenever possible, and the need to reference other aspects of the Charter when appropriate.

Chapter 10: Termination of Service, Sections 1 & 2 – Doug Johnstone provided an overview of his suggested revisions/questions and asked committee members to bring comments back to the next meeting. There was a general discussion of the recent recall process.

Thomas Coen suggested allotting more time than one hour for meetings, or structuring the meetings in a way that more could be accomplished when needed. Julia said that next week's meeting will run an additional 15 minutes and see if that allows time for feedback and discussion of agenda topics.

**NEXT MEETING:** The next meeting will take place on May 27, 2014, at 5:00 P.M.

**ADJOURNMENT:** The meeting was adjourned at 6:10 pm.

Respectfully submitted,  
Doug Johnstone