



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

260 Commercial Street, Provincetown, MA 02657
Telephone (508) 487-7017 Fax (508) 487-9560

Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Thursday, April 17, 2014
Caucus Hall
260 Commercial Street

CALL TO ORDER: Ms. DeLuca called the meeting to order at 8:33 a.m.

MEMBERS PRESENT: Mr. Paul Gavin
Ms. Patty DeLuca
Mr. Robert Sanborn (Chair)
Ms. Leslie Parsons
Mr. Greg Muse

MEMBERS ABSENT: None

STAFF PRESENT: Mr. Paul Gavin, Principal Assessor
Mr. Scott Fahle, Principal Assessor

PREVIOUS MINUTES:

Ms. Parsons made a motion to accept the BOA Minutes of November 01, 2013. Mr. Muse seconded the motion, and the motion carried by a 5-0 vote.

PUBLIC STATEMENTS:

None

INTRODUCTION OF NEW PRINCIPAL ASSESSOR, SCOTT FAHLE:

Mr. Gavin introduced the new Principal Assessor, Scott Fahle to the Board. The Board welcomed Mr. Fahle. Mr. Fahle gave a brief review of his past experience and stated how excited he was to be selected as the new Principal Assessor position in Provincetown.

Mr. Gavin motioned that we call the meeting into Executive Session, and Mr. Sanborn seconded the motion. The motion was carried by a vote of 5-0-0.

Mr. Gavin called the meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 9:04 AM.

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Gavin motioned that we end Executive Session, and Ms. DeLuca seconded the motion. The motion was carried by a vote of 5-0-0.

Mr. Gavin officially ended Executive Session at 9:24 a.m.

APPROVAL AND SIGNATURES FOR REAL ESTATE TAX COMMITMENT AND PERSONAL PROPERTY TAX COMMITMENT:

Mr. Gavin provided the Board members with the following documents for signatures as follows:

1. FY14 Real Estate Tax Commitment and Warrant
2. FY14 Real Estate Personal Property Tax Commitment and Warrant

APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:

Mr. Gavin provided the Board members with the following documents for signatures as follows: All were approved (5-0)

3. FY14 Boat Excise Tax Commitment
4. FY14 MV Excise Tax Commitment
5. FY13 MV Excise Tax Commitment
6. FY14 MV Abatements
7. FY13 MV Abatements
8. FY14 Boat Abatements
9. FY13 Boat Abatements
10. FY12 Boat Abatements
11. FY11 Boat Abatements

12. FY10 Boat Abatements

FY14 PERSONAL PROPERTY ABATEMENTS

The Board reviewed the First list of FY 2014 Personal Property abatement applications. One (1) application was reviewed with the following actions:

1. 405-U6 Commercial St – Granted to Value of \$0. The motion carried by a vote of 5-0-0.

FY14 REAL ESTATE PROPERTY ABATEMENTS

None

FY14 EXEMPTIONS/ABATEMENTS:**Exemptions**

The Board reviewed the First list of FY14 exemptions to date. Ninety-Eight (98) applications were reviewed with the following actions:

Clause 41C - Elderly Persons – Sixteen (16) applications were considered for this period. All applicants meet the current requirements. The motion carried 5-0-0.

Community Preservation Act - Twenty-Eight (28) applications were considered for this period. All applicants meet the current requirements. The motion carried 5-0-0.

Clause 22 - Veterans – Seven (7) applications were considered for this period. All applicants meet the current requirements. The motion carried 5-0-0.

Clause 37A – Blind Persons – None.

Clause 17D-Surviving Spouse/Elderly – Four (4) applications were considered for this period. All applicants meet the current requirements. The motion carried 5-0-0.

Clause 41A Deferrals – Three (3) applications were considered for this period. All applicants meet the current requirements. The motion carried 5-0-0.

Section 5K – Senior Volunteer Work Credit – Forty (40) applications were considered for this period. Thirty-Eight (38) qualify for \$1000.00. Two (2) qualify for \$750.00. All applicants meet the current requirements. The motion carried 5-0-0.

APPROVAL AND SIGNATURES FOR CAI TECHNOLOGIES CADASTRAL MAP UPDATES AGREEMENT:

Mr. Gavin provided the Board members with the following documents for review and signatures as follows:

1. CAI Technologies Cadastral Map Updates Agreement for mapping changes CY14 (FY15).

MISCELLANEOUS:

Mr. Gavin, current Principal Assessor, is retiring on April 25, 2014. The Board thanked Mr. Gavin for his exemplary work over the years, and wishes him the best of luck in his retirement.

Mr. Gavin thanked the members of the Board of Assessors for their many years of service to Provincetown and to the staff of the Assessor's Office and that it was his pleasure to work with such a wonderful group.

NEXT BOA MEETING:

To be determined

ADJOURNMENT:

Ms. Parsons motioned to adjourn the meeting, seconded by Mr. Muse. The meeting was adjourned at 09:40 a.m.

Respectfully submitted:

Paul M Gavin

Paul M Gavin,
Principal Assessor

Paul M Gavin

Paul M Gavin, Principal Assessor