

Town of Provincetown

**John Anderson Francis Family
Scholarship Committee
Meeting Minutes - February 10, 2014
Provincetown Town Hall**

Bill Schneider convened the meeting at 4:16 PM noting the following members present: Mary Ann Cabral, Olympia Ciliberto, Robert Speiser and Bill Schneider. Eleanora Irving's absence was excused.

Chairman Schneider distributed thank you notes from previous scholarship recipients.

There were no public comments.

Chairman Schneider requested nominations for the position of Chairman.

MOTION: Move to elect Bill Schneider as the Chairman of the John Anderson Francis Family Scholarship Committee.

Motion by: Olympia Ciliberto Seconded by: Mary Ann Cabral Yea: 4 Nay: 0 Abstain: 0

Chairman Schneider presented an update on community outreach regarding the revised procedures for administration of the scholarship awards.

The Committee reviewed the funds available for scholarship disbursements, which was provided by the Town Treasurer.

Chairman Schneider briefed the Committee about updates to the Scholarship Committee's page on the Town of Provincetown website.

The Committee reviewed the information provided to the Town Clerk, which will be included in the Annual Town Report.

The Committee discussed the meeting date to review scholarship applications from the Class of 2014, which will be processed and forwarded by Scholarship America during the week of April 28. The Committee agreed to meet on May 19, 2014 at 3:00 PM to review and award scholarships to the Class of 2014.

The Chairman requested Robert Speiser discuss the request of the Charter Review Ad Hoc Committee for recommendations about the Scholarship Committee's authority and processes, including recommendations regarding the Charter.

MOTION: Move to request Robert Speiser report to the Charter Review Ad Hoc Committee prior to February 22, 2014 regarding the Scholarship Committee's authority and processes.

Motion by: Bill Schneider Seconded by: Mary Ann Cabral Yea: 4 Nay: 0 Abstain: 0

At 4:53 PM, the Committee adjourned into Executive Session to review the scholarship disbursement requests received from the Class of 2013.

MOTION: Move to disburse one scholarship in the amount of \$3,000, four scholarships in the amount of \$2,750 each, and two scholarships in the amount of \$1,000 each. A total amount of \$16,000 will be disbursed from the John Anderson Francis Family Scholarship Fund to the Class of 2013.

Motion by: Mary Ann Cabral Seconded by: Olympia Ciliberto Yea: 4 Nay: 0 Abstain: 0

Chairman Schneider read the draft minutes from the Committee's meeting.

MOTION: Move to approve the minutes of the February 10, 2014 meeting of the John Anderson Francis Family Scholarship Committee.

Motion by: Robert Speiser Seconded by: Mary Ann Cabral Yea: 4 Nay: 0 Abstain: 0

The meeting was adjourned at 5:03 PM.

MINUTES APPROVED

A handwritten signature in black ink that reads "Bill Schneider". The signature is written in a cursive, slightly slanted style.

Bill Schneider, Chair
February 10, 2014