

**Council On Aging Board Meeting  
Grace Gouveia Building  
December 7, 2000**

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

**Members Present:** Anita Berman, Ray Sparks, Brunetta Wolfman, Patrick Manning, Gladys Johnstone  
COA Director - Diane Corbo

**Chairman opened the meeting at 2:37PM. Minutes of previous meeting read, and with corrections approved as amended.**

**DIRECTOR'S REPORT:**

- A. International Association of Gay & Lesbian Country Dancers who held their annual meeting in Provincetown and donated \$250.00 to COA have followed up with a donation of \$7,852.00. The original \$250.00 is for the Backdoor Pantry and now an additional \$1,000.00. The new piano can be paid for from the donation with the remaining monies for other COA activities. COA Director will do a public thank you once information received from the organization regarding officers and titles.
- B. COA Director informed Board that no COAs provide travel trips themselves anymore due to expense, the trips are sub-contracted out. The individual that plans trips for the Provincetown COA does so by the Senior Tax Program, the individual is a professional Travel Agent.
- C. COA Director acknowledged the wonderful holiday decorations in the COA dining room with a thank you to Dick Snell and Ray Sparks.
- D. Director gave a big thank you to Vern, Ray and Ernie for very successful Friday Cabaret.
- E. Souper Tuesdays going very well thanks to Director Diane Corbo. The set up of the lunch is one that is very welcoming to seniors and encourages them to be involved with the actual serving of the lunch, such as self serve of drinks.
- F. Starting on January 30 from 2:30 to 3:30 will be a program High Tea. High Tea will be held the last Tuesday of each month.

**FRIENDS REPORT:**

Spent \$400.00 on new carpet for Directors office.

Spent \$578.00 on program cost.

Received a refund of \$200.00 for a senior from one of the travel trips.

The annual appeal has brought in \$3,800.00 to date.

Board member Anita B. requested clarification on an expense for Senior Aides from last Board meeting. Friends explained that a request came from the COA Director to cover the cost of the Senior Aides due to a gap in the grants that usually fund the Senior Aides.

Board member Anita B. asked how decisions are made by the Friend regarding the expenditure of monies. The Friends explained that there is an Executive Committee that approves expenditures.

**OLD BUSINESS:**

- A. Board member Brunetta W. requested a thank you be given to GG bldg. janitor, Eddie Machdo.
- B. Board member Brunetta W. requested that the issue of the kitchen floor being cleaned daily be resolved soon.
- C. Board member Brunetta W. reminded all Board members that any and all donation requested by Board members needs to be brought before the Board for approval.
- D. A request was made to see if a table could be reserved for the COA Board at the PBG Senior dinner on Sunday at the VFW. Ray S. informed the Board that no tables are reserved.
- E. Board member Ray S. informed the Board that the motion detectors for the outside lights for the GG bldg. would run about \$600.00. Ray S. will continue the discussion with the DPW.

**NEW BUSINESS:**

- A. Board member Anita B. informed the Board that: a new Acrylic Painting class will be happening, a new fabric stenciling class will begin in April, and that Prime Time Magazine will do an article on the Gourmet Cooking

Class of January 8<sup>th</sup> for their February 2001 edition.

**MISCELLANEOUS:**

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**Motion made to adjourn at 3:53PM. Unanimous.**

**Next meeting January 4, 2000 2:30PM**

**Respectfully submitted,**

**Patrick Manning**