

**Council On Aging Board Meeting  
Grace Gouveia Building  
November 2, 2000**

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**Members Present:** Anita Berman, Ray Sparks, Brunetta Wolfman, Patrick Manning, Roberta Elliott

**Chairman opened the meeting at 2:35PM. Minutes of previous meeting read, and with corrections approved as amended.**

**DIRECTOR'S REPORT:**

Director unable to be present, written report submitted.

- A. International Association of Gay & Lesbian Country Dancers held annual meeting in Provincetown and donated \$250.00 to COA.
- B. Musical Cabaret Luncheon secured with food prepared by Provincetown school's nutrition program. The food will be prepared at the elementary and supervised by Sarah Bartholomew
- C. Suggested that COA Board and Friends send flowers to Irma  
**Motion by Patrick to send flowers, seconded by Brunetta, passed unanimous.**  
Anita to arrange.
- D. New piano for COA dining room has arrived.
- E. Carpeting and painting complete in COA reception room and library. Big Thank-you to COA Friend's and Eddie.
- F. Arranged for Eddie to work on Rm. #10, stripping floor, clean windows, general cleaning, etc. The request for general cleaning that included small kitchenette received a memo from DPW (letter passed out) that the request was not in scope of job of janitor. Board postponed issue until can discuss with Director.

**FRIENDS REPORT:**

Spent \$450.00 on a new banner  
Spent \$2,750.00 requested by Director for Senior Aides.  
Annual Drive has begun. Brunetta complimented the annual appeal.

**OLD BUSINESS:**

- A. Brunetta presented results of COA Survey 2000. Board received written results and discussed the results. Survey 2000 focused on what Seniors want. Board suggestion and comments to be presented to Director. Several top issues: request for Creative Writing course, Anita to explore; request to start a High Tea, this may already be in the works; suggestion of more trips and cheaper, Board to obtain information on Senior Hostels.  
**Motion by Ray to postpone further discussion until next Board meeting, seconded by Roberta; voted unanimous to postpone discussion.**
- B. Ray in process of securing dates for Commercial Street Fire Station, dates COA wants are available. There is a new requirement in place for any food at Fire Station.
- C. Concerns of lighting at COA building have been brought to the attention of DPW. However, there are lights but they do not get turned on. Board to suggest halogen lights with motion detectors and/or timers.

**NEW BUSINESS:**

- A. Anita asked for clarification regarding PBG holiday dinner for Seniors that was in November newsletter. Is the dinner for Provincetown Seniors. Ray is a member of PBG and will seek clarification.

**MISCELLANEOUS:**

- A. Land's End Marine donated a mixer to the COA for Gourmet Cooking Class and other activities. Anita to send thank-you in absence of Corresponding Secretary.
- B. Board discussed moving the start time of the Board meeting to 2:30. Board agreed to try new time.

**Motion made to adjourn at 3:21PM. Unanimous.**

**Next meeting November 7, 2000 2:30PM**

**Respectfully submitted,**

**Patrick Manning**