

# Provincetown Community Housing Council

Veterans Memorial Community Center ↻ 2 Mayflower Street

October 28, 2013

## 12:05 noon

Members Present: Ann Maguire, Susan Cook, Donna Szeker, and Kristin Hatch [Joe Carleo absent]

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Housing Summit: The Housing Specialist reported that John Ryan is now available as a facilitator. He had been in Italy, and if we are having the Summit in January and not November, he can do it. She passed around an email outlining various tasks and options for pricing. Options included updating the Needs Study and variations on number of site visits including up to 3 visits, prep, summit, and follow-up. Members were excited that he is available. Housing Specialist expects to receive a proposal from the other consultants today. Housing Specialist would be meeting with the Board of Selectmen tonight to update them on the Summit planning. Members agreed to put aside the creation of the Working Group concept for the moment and focus on planning for a January Summit. The Housing Specialist would also work on review of the 2006 plan to assess what has been accomplished. Member Donna Szeker would draft letter to invite those participants from 2006 to the 2014 Summit.

“The Little Fix” & Local Voucher Program: member Ann Maguire would like to have the Little Fix and the Local Voucher program on all agendas. Discussion to gather appropriate parties to work on the development of these programs including COA Director and COA Outreach worker, Planner, Assistant Town Manager, Public Health Department [Brian Carlson & Morgan Clark], Veterans Agent, and Police department community/senior officer. Housing Specialist to bring draft applications forward.

Minutes: next meeting

Other: Member saw some information about Town of Wellfleet’s Accessory Dwelling Unit program; believe Wellfleet does not have deed restriction requirement. Should update our brochure. Have Building Commissioner and Assessor review their sections and update numbers.

Ask Town Clerk about process for filling vacancy and changing alternate to full-time member [Susan Cook]. Inquire about status of member Joe Carleo.

Next Meetings: Monday, November 4, 2013 noon and Tuesday, November 12, 2013 noon.

## Documents:

Provincetown Affordable/Community Housing Action Plan 2006  
Email John Ryan 10/28/13

Meeting adjourned at 1:13 P.M.

*Submitted by: Michelle Jarusiewicz, Community Housing Specialist*