

**COUNCIL ON AGING
BOARD MEETING MINUTES JANUARY 9, 2003**

Meeting called to order at 3:00pm by Brunetta Wolfman, Chair.

Present: Brunetta Wolfman, Valerie Carrano, Dir., Anita Berman, Gladys Johnstone, Greg Howe, Gerry Brennan, Roberta Elliott, Alt., **Friends:** Vern Wilson, Treas., Florence Alexander

Guests: David Guertin, Dennis Anderson

Minutes from the December 12th Board Meeting were approved as corrected – to be e-mailed by secretary to Town Clerk.

David Guertin asked to address the Board. His topics were:

1. **The Manor – old and new:** The DPW Garage site will be the new home for the Manor, which he feels “is the most important issue in town”. Water Dept. will move to Truro, the rest will move to the Transfer Station if the Seashore agrees. The old manor will probably be used for senior affordable housing (“second highest priority for the town”) as the \$500,000 grant they received last year insists on seniors.
2. **The Sewer:** Project going well. “We can’t continue to contaminate our bay” with our waste. Testing will begin in Sept. and should be completed around Jan. 2004. They are studying a Phase II possibility.
3. **Parking at 26 Alden St.:** Building is overused. With Barbara Rushmore’s blessing, DPW will remove some trees and put in a new walkway in front of the building to allow for more parking (8 spaces?). He will bring the Board the plan before work begins. Should be completed by this summer. A. Berman suggested that the Town could buy the land across the street, where 2 sheds now stand, for additional parking.
4. **Expansion at 26 Alden St.:** Building overused. Don’t have enough offices for new Town personnel. COA and Seniors will not move! Suggested that 2 bathrooms and the small stairway be taken over and used as Town offices while 2 new bathrooms be built next to the second floor exercise room.

Dennis Anderson also addressed the Board about the following:

1. **The Boston Post Cane** – after much discussion, it was decided that F. Alexander will investigate the possible posthumous cane award to Arthur Duarte. F. Anderson and D. Anderson will work on presenting the next award to Charlotte Motta, 99 in July, and is the oldest registered Town voter, and a safe place to keep the cane.
2. **New Cape End Manor Website** – updated by Keith Bergman.
3. **New Manor Site** – DPW Garage site now called 24 Race Point Road. New Determination-of- Need submitted to the State 1/2/03. Neighbors are happy with new site and property values will go up. If contaminated sand is found, it will be removed. 5.6 acres instead of 3.1 acres at site Y. Parking will be on bottom level and 3rd level will be eye level to the street. Hopefully medical and other services will be included; perhaps Outer Cape will move over. Shuttle service being considered for residents, staff, and visitors.

Correspondence:

- G. Howe suggested that we send a letter to the B of S commending V. Carrano for her successful grant writing for \$6,000 from the Elder Services of Cape Cod and the Islands and Chris Hottle for her hard work on the dance event funded by the Community Foundation of Cape Cod Gay and Lesbian Equity Fund.

Director’s Report:

- B. Wolfman has resigned as editor of our Newsletter. Maureen will take it back again and Tania will continue doing the calendar.
- On 1/23/03, the B of S will review the COA budget. The biggest change will be a request for Chris Hottle’s hours to be expanded from 24 to 30 hours per week.
- Next week 800 surveys will go out to attempt to identify caregivers.

Friend’s Report:

- \$4,127 has been received so far from the annual appeal! Last year was \$3,893.
- G. Howe sold cookbooks and holiday cards at the bank and brought in \$125!

Old Business:

- B. Wolfman is still working on the “Beauty is Ageless” project.
- Each Board member will review again the address list of those people (800) who are to receive a welcome letter introducing the COA and Senior Center. It was agreed that this would be an on-going project. Letters will be copied instead of printed (about 50 at a time). The Friends agreed to buy the envelopes and the COA stamp will be used for the return address. When all is ready, each Board member will sign and address the letters as they can.
- G. Howe discussed the TRIAD program (and SALT local council) and asked for two senior or COA volunteers to join him at the monthly meeting. The next one is Thursday, 1/16 at the Police Station at 9:30a.m. G. Brennan said that Paul Mendes was interested in working the COA Board (which is currently full) and she would tell him about this need. V. Carrano will put this request in the next Newsletter. G. Howe asked the Friends to help support the seed funding (\$275) of the house number-ing campaign. PPD and PFD will match this amount. Friends’ OK’d.
- G. Brennan reported that she, Anita Berman, and Rachel White went to the PAAM and pulled about 100 items from the collection to be shown at the next art show. B. Wolfman and Georgia Coxe will also pull items. All will go back 1/28 to finalize picks before the Feb./March show.
- B. Wolfman presented COA annual report draft and she asked for input after the meeting.

New Business:

- B. Wolfman announced her idea for taxi script in the off-season. Discussion in March.

There being no further business, it was motioned and seconded to adjourn the meeting. **The next meeting will be MARCH 6, 2002 at 3:00p.m. in room #6 of the Grace Gouveia Bldg.** As B. Wolfman, A. Berman, and G. Brennan will be away.

Respectfully submitted,
Gerry Brennan, Secretary