



PLANNING BOARD
June 17, 2013
Judge Welsh Hearing Room
6:30 p.m.

Members Present: **Mr. John Golden, Chair**
 Mr. Mark Weinress, Vice-Chair
 Ms. Dorothy Palanza
 Ms. Marianne Clements
 Ms. Grace Ryder O'Malley

Other Staff Present: **Mr. David Gardner, Assistant Town Manager**
 Ms. Maxine Notaro, Permit Coordinator

The meeting was called to order by Chair John Golden at 6:30 p.m.

Election of Officers:

Moved to be discussed during the "Other Business" portion of the meeting.

Public Comments:

No public comments

CASE# FY13-17 Site Plan Review

Application by Broadway Electrical Co., Inc. under the Zoning Bylaws Article 2, Section 2320, High Elevation Protection District A. The applicant seeks approval for the installation of 153.12 KW ground mounted photo voltaic solar array at the property located at **90 Race Point Road (Transfer Station), Provincetown, MA (Res M, Municipal Zone).**

David Gardner, Assistant Town Manager informed the Board that no action was needed regarding Case# FY13-17. The Board voted to approve the project at their previous meeting contingent upon the 6ft access easement be increased to 15 ft. Mr. Gardner informed the Board that the revised plans provided to them reflect the request made by the Board.

CASE# FY13-16 Site Plan Review

Application by Daniel Kaizer and Adam Moss, 25 Miller Hill Road, Provincetown MA regarding approval of Surety Bond.

David Gardner, Assistant Town Manager, informed the Board they were a few days shy of the filing deadline of Site Plan Review and they needed to make a determination on how they would like to proceed.

Mr. Gardner reminded the Board that it was the recommendation of Town Council to not insert the Planning Board into a private civil matter regarding escrow funds, however, to recommend the applicant provide proof of liability insurance prior to the project beginning and to enter into a private agreement with the abutters to ensure their concerns are met.

The applicant was unable to attend the meeting, however, he sent an email informing the Board that he would like to post a Surety Bond to mitigate the concerns from abutters.

The Board discussed the best way to proceed. Member Dorothy Palanza felt the Board should move forward with the escrow agreement given the applicant is willing to provide a Surety Bond.

Mr. Gardner told the Board they would be required to send a letter to the Town Treasurer to begin the Bond process.

A motion made by Member Dorothy Palanza to move forward with the escrow agreement for 25 Miller Hill Road with the installation of steel plates to reinforce the abutters retaining wall during construction. The motion was seconded by Member Mark Weinress. VOTE 5-0-0.

Minutes for review and approval:

May 20, 2013

A motion made by Member Dorothy Palanza to approve the minutes May 20, 2013 as amended. The motion was seconded by Member Marianne Clements. VOTE 5-0-0.

June 3, 2013

A motion made by Member Grace Ryder O'Malley to approve the minutes of June 3, 2013 as presented. The motion was seconded by Member Mark Weinress. VOTE 5-0-0.

Any other unanticipated business that shall properly come before the board:

Election of Officers-

Member Dorothy Palanza thanked the current Chair, John Golden for his service to the Planning Board and feels it's beneficial to rotate between members.

A motion made by Member Dorothy Palanza to appoint Member Mark Weinress as Chair to the Planning Board. The motion was seconded by Member Marianne Clements. VOTE 4-0-1.

A motion made by Marianne Clements to appoint Member Dorothy Palanza as Vice-Chair to the Planning Board. The motion was seconded by Member Grace Ryder O'Malley. VOTE 5-0-0.

The next meeting of the Planning Board will be held on July 1, 2013 at 6:00 p.m. in the Judge Welsh Hearing Room, Town Hall.

Adjournment:

A motion made by Member John Golden to adjourn at 7:00 p.m. the Planning Board meeting of June 17, 2013. The motion was seconded by Member Grace Ryder O'Malley. VOTE 5-0-0.

Respectfully submitted,

Edward F. Atwood

Edward Atwood
Recording Secretary

Approved by _____ on _____, 2013.