

COMMUNITY PRESERVATION COMMITTEE MEETING: MINUTES

**Grace Gouveia Building 26 Alden Street
January 22, 2013 4:05 pm**

Members present: Dorothy Palanza, Stephen Milkewicz, Susan Cook, Ann Maguire, Barbara Prato

Members absent: James Hall, Judy Cicero, Eric Dray, Nancy Jacobsen

Other attendees: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none.

FY 2014 CPA Funding Cycle:

Members discussed FY 2014 proposals:

Recreation/Basketball Court: discussion with Rec. Director Brandon Motta and Recreation Commission Chairman Treg Kaeselau. Given that a formal Invitation for Bids will be required, request is increased from \$68,100 to \$72,186 in anticipation of higher costs. Grant Administrator indicated that an invitation for bid process would be required and not simply 3 quotes. This will necessitate prevailing wage rates and other mandatory requirements which may increase the overall cost. Recreation is looking at various options for best materials both for use and short and long-term maintenance. Price included coated chain link fence.

School: discussion with Superintendent Beth Singer re: \$400,000 request. She noted that although the school was requesting a large sum, she also supported the other applicants. The Annual Town Meeting did approve \$1.4 million from free cash for the full costs with the understanding that the school would pursue other funds. They have applied for emergency funds from Mass. Preservation funds; still under review. They have also submitted a request to the School Building Authority; also under review. Ann Maguire expressed her thanks for trying to find other funds and trying to take care of the Town's buildings. The renovation does include a maintenance plan which outlines what should be done annually, what should be done every 10 years, etc.

Lisa Westervelt who has a daughter in the school supports the application. Believes investing in the building is a wonderful thing and can only enhance the appeal of the school to others. Sean Patrick Harrington whose partner is a teacher, supports the project and thinks it would be terrific if some funds could be returned to free cash.

FAWC/Barn: Member Stephen Milkewicz is an abutter and did not participate in the discussion. Discussion with new Executive Director Mike Roberts and Derek from Cape Associates; two revised pages were distributed which reflect historic recommendations for windows and doors. The \$25,000 request remains the same while the overall request will probably increase. Timing will be the same as have limited windows of time for construction. The barn is a key building on campus and has historic significance for the Town. Chair Palanza thanked them for such a complete and thorough application.

Cemetery: discussion with Richard Olson who expressed thanks for consideration and for past funds. He did a brief update of phases 1 [assessment complete and offered documents for review] and 2 [about to be put out for bidding process after proposal process was appealed]. \$50,000 request for dune restoration, cemetery entrance, and paths.—projects 3 and 4 should be done together. Project 5 will be done later unless funds remain after projects 3 & 4. That would require new discussion and probably return for additional votes. Cemetery Commission will probably return in the future with requests for other cemeteries. They used some of their own funds to do a partial survey and some restoration of most hazardous

stones. Member Prato inquired if they will need to discuss with Conservation Commission as she is a member? Not sure but probably with regard to dune restoration.

WOMR: Member Stephen Milkewicz is a volunteer at WOMR. Revised application submitted to members for review. Discussion with Justine Alten and Executive Director John Braden of \$50,000 request. Some work previously done was shoddy and windows are falling apart. Photos included in application. Overall budget changed as removed HVAC work for another grant application. Applying to Mass. Facilities for funding and have received a \$10,000 Hiebert grant to start. WOMR will begin a capital campaign once some other funds are committed. Members need to review revised application and may need to invite them back for additional questions. The WOMR Board of Directors owns the building.

Next Meeting is Public Hearing: Dates for consideration, all Tuesdays, February 12, 19, and 26, 2013. Email all members to get best option.

CPA Spreadsheet Grant Administrator Jarusiewicz distributed revised CPA spreadsheet showing current numbers of revenues and expenses with projections over the next few years including known commitments, debt service, and possible FY 2014 allocation. Some discussion regarding open unfinished awarded projects.

Minutes:

Susan Cook MOVE to approve the minutes of 12/17/12; second Stephen Milkewicz; approved 5-0.

Susan Cook MOVE to approve the minutes of 2/22/12; second Stephen Milkewicz; approved 3-0-2[AM, BP].

Susan Cook MOVE to approve the minutes of 2/21/12; second Dorothy Palanza; approved 3-0-2 [AM, BP].

Susan Cook MOVE to approve the minutes of 9/21/11; second Stephen Milkewicz; approved 3-0-2 [AM, BP].

Other: Incomplete past projects? Building PTown/book – ongoing; Stable Path – applied unsuccessfully for funding, will re-apply. If not funded in 2013, need to discuss. Dunes Edge Campground did receive grant, acquisition underway. Foss Woods Addition did not get the grant. They will re-apply or use Land Bank funds. Email list of projects.

Documents:

CPA Spreadsheet

Public Hearing dates table.

FY 2014 Summary sheet.

CPA Coalition membership program and dues

CPA Application revisions and letters of support.

Adjourned 5:25 pm.

Submitted by:

Michelle Jarusiewicz,

Community Housing Specialist & Grant Administrator